

**Adams County Ohio Valley School District 2024 Board Meeting Minutes**

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## January 8, 2024 Organizational Meeting

The Adams County Ohio Valley School District Board of Education met on the above date for the organizational meeting in West Union, Ohio, at 6:10 p.m.

Members present and answering to their names on roll call were as follows: Mr. Riley, Present; Mrs. DeMint, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mrs. Shipley, Present.

*Sherri Spencer, Treasurer of Adams County Ohio Valley School District administered the Oath of Office as follows-New Member*

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Adams County Ohio Valley School District, Adams County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?

*Sarah "Sally" McDaniel responded I do.*

01-24 Mrs. DeMint moved and Mr. Riley seconded that the board open nominations for the 2024 Board President:

- OPEN NOMINATIONS FOR 2024 PRESIDENT  
Mrs. Lucas                      \_Nominees                      Dr. Gay Lynn Shipley

The board members present approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

02-24 Mrs. Lucas moved and Mrs. DeMint seconded that the board close nominations for the 2024 Board President:

- CLOSE NOMINATIONS FOR 2024 PRESIDENT

The board members present approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

03-24 Mrs. Lucas moved and Mr. Riley seconded to vote for the nominee for the 2024 Board President:

- ELECTION OF 2024 BOARD OF EDUCATION PRESIDENT

Dr. Gay Lynn Shipley NOMINATED AND ELECTED PRESIDENT OF THE ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION FOR 2024.

The board members present approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

04-24 Mrs. Lucas moved and Mrs. McDaniel seconded that the board open nominations for the 2024 Board Vice-President:

- OPEN NOMINATIONS FOR 2024 VICE-PRESIDENT

Mrs. Lucas                      Nominees                      Mrs. DeMint

The board members present approved the motion with Mrs. DeMint abstaining. The President declared the motion carried.

05-24 Mrs. Lucas moved and Mr. Riley seconded that the board close nominations for the 2024 Board Vice-President:

- CLOSE NOMINATIONS FOR 2024 VICE-PRESIDENT

The board members present approved the motion with Mrs. DeMint abstaining. The President declared the motion carried.

06-24 Mrs. Lucas moved and Dr. Shipley seconded to vote for the nominee for the 2024 Board Vice-President:

- ELECTION OF 2024 BOARD OF EDUCATION VICE-PRESIDENT

Tiffany DeMint NOMINATED AND ELECTED VICE-PRESIDENT OF THE ADAMS COUNTY OHIO VALLEY SCHOOL DISTRICT BOARD OF EDUCATION 2024.

The board members present approved the motion with Mrs. DeMint abstaining. The President declared the Motion carried.

07-24 OATH OF OFFICE – PRESIDENT/VICE PRESIDENT

*Sherri Spencer, Treasurer of Adams County Ohio Valley School District administered the Oath of Office as follows: President/Vice President*

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President/Vice President of the Board of Education of the Adams County Ohio Valley School District, Adams County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? (Response: "I do.")

*(After the President and Vice President are elected and administered the Oath, the newly elected President should conduct the remainder of the organizational meeting.)*

Dr. Gay Lynn Shipley, President \_\_\_\_\_

Tiffany DeMint, Vice President \_\_\_\_\_

08-24 Mrs. DeMint moved and Mr. Riley seconded that the board approve the following:

- RESOLUTION TO APPROVE 2024 STANDING AUTHORIZATIONS
- AUTHORIZE SUPERINTENDENT TO HIRE NEW EMPLOYEES – 2024-2025 SCHOOL YEAR
- AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS – 2024-2025 SCHOOL YEAR  
To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.  
This authorization provided by this resolution shall [remain in effect until withdrawn by formal action of the Board] [commence on January 1, 2024 and remain in effect through December 31, 2025.
- AUTHORIZE SUPERINTENDENT TO DISPOSE OF FIXED ASSETS UNDER THE VALUE OF \$10,000 AS PER BOARD POLICY PURSUANT TO ORC 3313.41
- TREASURER'S CRIME AND FIDELITY INSURANCE COVERAGE - \$500,000.00  
USI Insurance Services LLC, Tom McGilly – January 1, 2024 through July 31, 2025
- APPOINT TREASURER THE INVESTMENT OFFICER
- AUTHORIZE THE TREASURER TO PAY ALL BILLS  
Providing funds are available, and to keep accurate records of such
- GRANT AUTHORITY TO TREASURER TO COMPLETE TRANSFERS AND ADVANCES AS NEEDED WITH SUBSEQUENT BOARD APPROVAL
- GRANT AUTHORITY TO TREASURER TO REQUEST ADVANCE DRAWS DURING 2024
- AUTHORIZE TREASURER TO REIMBURSE TAX IF IMPRACTICAL
- EMPLOYMENT OF LEGAL FIRMS FOR 2024
  - Ennis Britton Co.,
  - Scott, Scriven and Wahoff
  - County Prosecutor

When personnel, contractual, fiscal, construction and negotiation opinions are required.
- APPROVAL OF PROFESSIONAL DAYS  
Authorize the Superintendent to approve professional day requests for licensed and classified employees for state meetings, workshops and events in an amount not to exceed the limits in the annual appropriations, board policy and negotiated contracts.
- AUTHORIZE FEDERAL, STATE OR LOCAL GRANTS  
Authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- AUTHORIZE SUPERINTENDENT TO APPROVE PARENT TRANSPORTATION CONTRACTS FOR 2024

The board members present unanimously approved the motion. The President declared the motion carried.

09-24 Mrs. Lucas moved and Dr. Shipley seconded that the board approve the following:

- O.S.B.A. MEMBERSHIP, BRIEFCASE SUBSCRIPTION, SCHOOL MANAGEMENT NEWS SUBSCRIPTION

OHIO SCHOOL BOARDS ASSOCIATION

- Membership
- Subscription to *Briefcase* (Electronic – Free)
- Subscription to *School Management News*

The board members present unanimously approved the motion. The President declared the motion carried.

10-24 APPOINTMENT OF O.S.B.A. & STUDENT ACHIEVEMENT LIAISON

The President appoints Tiffany DeMint as OSBA Legislative Liaison for 2024.  
The President appoints Robin Lucas as Student Achievement Liaison for 2024.

The board members present unanimously approved the motion. The President declared the motion carried.

11-24 Mrs. DeMint moved and Mrs. McDaniel seconded to approve the following:

- DESIGNATION OF TREASURER AND PERSONNEL DIRECTOR AS THE BOARDS PUBLIC RECORDS TRAINING DESIGNEES

The board members present unanimously approved the motion. The President declared the motion carried.

12-24 Mr. Riley moved and Mrs. Lucas seconded that the board approve the following:

- ATTENDANCE AT PROFESSIONAL MEETINGS BOARD MEMBERS, SUPERINTENDENT, AND TREASURER MAY ATTEND PROFESSIONAL MEETINGS IN 2024
  - Ohio School Boards Association
  - American Association of School Administrators
  - Buckeye Association of School Administrators
  - National School Boards Association
  - Educational Service Centers Association
  - Ohio Department of Education
  - Ohio Association of School Business Officials (OASBO)
  - Ohio State Treasurer – CPIM Classes
  - Ohio Auditor of States Office-Public Records Training
  - HCC

The board members present unanimously approved the motion. The President declared the motion carried.

13-24 Mrs. DeMint moved and Mrs. Lucas seconded that the board approve the following:

- BOARD SERVICE FUND IN THE AMOUNT OF \$10,000.00

The board members present unanimously approved the motion. The President declared the motion carried.

14-24 Mr. Riley moved and Mrs. DeMint seconded that the board approve the following:

- MILEAGE RATE  
IRS issues standard mileage rates for 2024  
The Internal Revenue Service announced that the business standard mileage rate for transportation expenses paid or incurred beginning January 1, 2024, will be 67 cents per mile

**.67 cents per mile driven for business use for 2024**

The board members present unanimously approved the motion. The President declared the motion carried.

15-24 Mrs. Lucas moved and Dr. Shipley seconded that the board approve the following:

- TAX BUDGET THAT WILL BE SUBMITTED TO THE COUNTY BUDGET COMMISSION  
July 1, 2024 through June 30, 2025

The board members present unanimously approved the motion. The President declared the motion carried.

15-24 Mrs. Lucas moved and Mrs. McDaniel seconded that the board approve the following:

- SCHEDULE OF 2024 BOARD MEETING DATES

The board members present unanimously approved the motion. The President declared the motion carried.

16-24 Mrs. DeMint moved and Mr. Riley seconded that the meeting be adjourned.

➤ ADJOURNMENT

The board members present unanimously approved the motion. The President declared the motion carried.

The President declared the motion carried.

Time adjourned: **6:19 p.m.**

*A public hearing was held regarding the proposed tax budget prior to the board meeting.*

## **January 22, 2024 Regular Meeting**

The Adams County Ohio Valley School District Board of Education met on the above date for a regular meeting at the Ohio Valley Career and Technical Center in West Union, Ohio @ 6:00 p.m.

Members present and answering to their names on roll call were as follows: Dr. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present; Mrs. DeMint, Present.

17-24

Mrs. DeMint moved and Mr. Riley seconded to approve the agenda as revised.

The board members unanimously approved the motion. The President declared the motion carried.

18-24

Mrs. DeMint moved and Mrs. Lucas seconded that the minutes of the December 18, 2023 regular meeting, the minutes of the January 8, 2024 organizational meeting be approved by the Board, signed by the President, and attested by the Treasurer.

The board members unanimously approved the motion. The President declared the motion carried.

### **STUDENT-STAFF RECOGNITION**

- Mr. King introduced and gave an award to Lauren Lewis for saving a child at lunch who was choking.
- Mrs. Wallace introduced Danielle Poe who gave a presentation regarding Better together

### **HEARING THE PUBLIC**

- Mr. Paul Worley gave an update on the Economic Development. The previous IGA supermarket has finally open. Aspire classes have begun with SSCC to help obtain GED to 16 year olds and up. 10 students have enrolled in the class. Ohio Means Jobs will be there as well.

19-24

Mrs. DeMint moved and Mrs. Lucas seconded that the board approve the following:

- **EXPENDITURES & FINANCIAL REPORT**
- **NEW FUNDS, FUND CHANGES, & TRANSFERS**
- **AMENDED CERTIFICATE & APPROPRIATION RECAP SHEET**
- **DONATIONS**
- **ALLOW TREASURER TO APPROVE BLEACHER PROJECT**  
Secured 3 bids that include pre-bid state and national contracts contingent upon verification vetting process.
- **ALLOW TREASURER TO APPROVE PLAYGROUND PROJECT**  
Secured 3 bids that include pre-bid state and national contracts contingent upon verification vetting process

The board members unanimously approved the motion. The President declared the motion carried.

### **LEGISLATIVE/EDUCATION**

Mrs. Wallace had cards around the room that students had made for board recognition. Mrs. Wallace Senate Bill 162 academic intervention services (Math) moving through. Will continue to watch updates.

### **FACILITIES, TRANSPORTATION & SECURITY**

20-24

Mr. Riley moved and Mrs. McDaniel seconded to approve the following:

- **INDOOR TRACK RESOLUTION**  
Resolution to resolve the Board of Education recognize North Adams High School, Peebles High School and West Union High School and approve participation in the Ohio Association of Track and Cross Country Coaches (OATCCC) Ohio State Indoor Track & Field championship.
- **CDW-G RESOLUTION**  
Resolution to accept the bid of CDW-G in the amount of \$484,988.14 for network intercom/display devices to be paid from PASS security grant funds.
- **PURSUE MARKS RADIOS**  
Allow for the district to pursue the Marks radios through grant writing and PI Funds.
- **ELEVATOR MODERNIZATION**  
Contract services with an elevator consultant to write bid specs for elevator modernization.

The board members unanimously approved the motion. The President declared the motion carried.

### **BOARD COMMITTEE REPORTS**

21-24

Mrs. DeMint moved and Mrs. Lucas seconded that upon the recommendation of the Superintendent of Schools to approve the following:

- RESIGNATIONS  
Trent Arey Paid Additional Boys Basketball Coach PHS  
Kelly Boerger High School Boys Track Coach NAHS  
Bethany Boldman Tutor Oliver Effective 1/16/2024  
Christopher Trey Meade Assistant Varsity Boys Baseball Coach NAHS
- EMPLOYMENT OF CLASSIFIED EMPLOYEES – 2023-2024 PARTIAL YR CONTRACT  
Terry Crothers Jr. Bus Driver DISTRICT FLOATER  
Austin Rapp Custodian NAHS  
Vicki Kattine Custodian NAHS
- EMPLOYMENT OF CERTIFIED SUBSTITUTES – 2023-2024 SCHOOL YEAR  
Elizabeth Smith  
Matthew Wadler
- EMPLOYMENT OF CLASSIFIED SUBSTITUTES – 2023-2024 SCHOOL YEAR  
Terry Abbott Custodian  
Terry Abbott Bus Mechanic  
Rheanna Boldman Aide  
Karissa Buttlerwerth Aide  
Stevie Chaney Custodian, Cook, Bus Driver  
Joseph Gross Custodian  
Carly Leonard Aide  
Joshua Roades Custodian  
Payton Stapleton Aide
- EMPLOYMENT OF SUPPLEMENTAL CONTRACTS – 2023-2024 SCHOOL YEAR  
Gregg Adams Jr. High Boys Track Coach WUHS  
Brady Johnson Varsity Boys Baseball Coach NAHS  
Jeffery Rains High School Boys Track Coach NAHS  
Kristopher Ryan Unger Assistant Varsity Baseball Coach NAHS  
David Vogler Jr. High Boys Track Coach PHS
- MEDICAL LEAVE OF ABSENCE  
Josey Scott medical leave of absence beginning 1/18/2024 through 4/11/2024
- EMPLOYMENT OF CERTIFIED LIMITED CONTRACT ENDING JUNE 1, 2024  
Tyler Ryan PHS

The board members unanimously approved the motion. The President declared the motion carried.

22-24

Mr. Riley moved and Mrs. DeMint seconded that upon the recommendation of the Superintendent of Schools to approve the following:

- EMPLOYMENT OF CERTIFIED SUBSTITUTES – 2023-2024 SCHOOL YEAR  
Wylie Shipley

The board members approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

23-24

Mrs. DeMint moved and Mr. Lucas seconded to approve the following:

- POLICIES AND/OR PROCEDURES – ADOPTION  
File: INH Functional Occupational Projects Policy
- OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP  
2024-2025 School Year Membership
- RESOLUTION TO GRANT AUTHORITY TO THE SUPERINTENDENT TO ENTER INTO AGREEMENTS FOR STUDENT INTERNSHIPS/APPRENTICESHIPS WHERE ACOVSD IS THE FISCAL AGENT FOR FLOW-THROUGH DOLLARS.

The board members unanimously approved the motion. The President declared the motion carried.

- POLICIES AND/OR PROCEDURES FOR FIRST READING  
JEA Compulsory Attendance Policy
- OLD BUSINESS  
None

24-24

Mr. Riley moved and Mrs. DeMint seconded the motion to enter Executive session at 6:27 p.m. for the purpose of (G-1) 3; Dismissal; (G-1) 4; Discipline with respect to a public employee or official.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present.

25-24

Mr. Riley moved and Mrs. Lucas seconded to reenter Public Session at 8:16 p.m.

26-24

The President stated that the Board had discussed of (G-1) 3; Dismissal; (G-1) 4; Discipline with respect to a public employee or official.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

27-24

There being no further business to come before the Board at this time, Mrs. Lucas moved and Dr. Shipley seconded that the meeting be adjourned.

The board members unanimously approved the motion. The President declared the motion carried. Time Adjourned: **8:17 p.m.**

## February 26, 2024 Regular Meeting

The Adams County Ohio Valley School District Board of Education met on the above date for a regular meeting at the Ohio Valley Career and Technical Center in West Union, Ohio @ 6:00 p.m.

Members present and answering to their names on roll call were as follows: Dr. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present; Mrs. DeMint, Present.

28-24

Mrs. Lucas moved and Mrs. DeMint seconded to approve the agenda as revised.

The board members unanimously approved the motion. The President declared the motion carried.

29-24

Mrs. DeMint moved and Mrs. McDaniel seconded that the minutes of the January 22, 2024 regular meeting, be approved by the Board, signed by the President, and attested by the Treasurer.

The board members unanimously approved the motion. The President declared the motion carried.

### STUDENT-STAFF RECOGNITION

#### HEARING THE PUBLIC

Jennifer Grimes spoke regarding the dog program at the OVCTC. She shared her thoughts on the program and she and Mrs. Hoop recouping the funds. She spoke to the discipline letter and denied being able to speak to the Board, Mrs. Sherri Spencer and Mr. Richard Seas. Spoke to it being a defamation of character.

Joan Garrett, (Jennifer Grimes sister), read board policy for the sale of the dogs. Also spoke as to why the dogs would be beneficial, etc. and all of the wrongs the Board inflicted on her sister.

30-24

Mr. Riley moved and Mrs. Lucas seconded that the board approve the following:

- EXPENDITURES & FINANCIAL REPORT
- NEW FUNDS, FUND CHANGES, & TRANSFERS
- AMENDED CERTIFICATE & APPROPRIATION RECAP SHEET
- DONATIONS

The board members unanimously approved the motion. The President declared the motion carried.

31-24

Mrs. DeMint moved and Dr. Shipley seconded that the board approve the following:

- LICENSE AGREEMENT  
License agreement with Neola, Inc.

The board members unanimously approved the motion. The President declared the motion carried.

32-24

Mrs. Lucas moved and Mrs. McDaniel seconded to approve the following:

- RESOLUTION FOR MEMBERSHIP  
Resolution for membership to the META purchasing cooperative.

The board members unanimously approved the motion. The President declared the motion carried.

33-24

Mrs. DeMint moved and Mrs. Lucas seconded to approve the following:

- RESOLUTION TO ADVERTISE AND RECEIVE BIDS  
Resolution authorizing Ohio Schools Council to advertise and receive school bus bids on behalf of the Adams County Ohio Valley School District Board of Education. Ohio Schools Council Cooperative will advertise and receive bids for school bus chassis and bodies.

The board members unanimously approved the motion. The President declared the motion carried.

34-24

Mr. Riley moved and Mrs. DeMint seconded to approve the following:

- RESOLUTION TO PURCHASE BUSES  
Resolution authorizing the purchase from school bus bids received by Ohio Schools Council.

The board members unanimously approved the motion. The President declared the motion carried.

35-24

Mrs. Lucas moved and Mrs. DeMint seconded to approve the following:

- CONTRACT ADDENDUM

Current job description enclosed.  
Addendum to Danielle Poe's contract.

The board members unanimously approved the motion. The President declared the motion carried.

#### **LEGISLATIVE/EDUCATION**

Mrs. Wallace spoke to legislature and new budget discussion for next budget cycle.  
Spike regarding groups MTSS process working with all groups to make sure not double work.  
Processes in place. Use it district wide.

#### **FACILITIES, TRANSPORTATION & SECURITY**

36-24

Mrs. Lucas moved and Mrs. DeMint seconded to approve the following:

- **EXTENDED FIELD TRIP**  
NAHS Cheerleaders to Sunbury, Ohio for cheer competition March 3, 2024

The board members unanimously approved the motion. The President declared the motion carried.

37-24

Mr. Riley moved and Mrs. Lucas seconded to approve the following:

- **RESOLUTION TO PURCHASE BLEACHERS**  
Resolution to purchase replacement gymnasium bleachers for North Adams, Peebles, and West Union High Schools utilizing Sourcewell Cooperative Purchasing Agreement.

The board members unanimously approved the motion. The President declared the motion carried.

38-24

Mr. Riley moved and Mrs. DeMint seconded to approve the following:

- **RESOLUTION TO ADVERTISE FOR BIDS**  
Resolution to advertise for bids for the **installation** of replacement gymnasium bleachers for North Adams, Peebles, and West Union High Schools.

The board members unanimously approved the motion. The President declared the motion carried.

39-24

Mr. Riley moved and Mrs. Lucas seconded to approve the following:

- Table the **RESOLUTION TO ENTER INTO AN AGREEMENT WITH DS2 ARCHITECTS** and the **RESOLUTION TO PURCHASE PLAYGROUND EQUIPMENT** and reverse the order in the approval.

The board members unanimously approved the motion. The President declared the motion carried.

40-24

Mrs. Lucas moved and Mrs. McDaniel seconded to untable the **RESOLUTION TO ENTER AN AGREEMENT WITH DS2 ARCHITECTS** and the **RESOLUTION TO PURCHASE PLAYGROUND EQUIPMENT** and reverse the order in the approval.

The board members unanimously approved the motion. The President declared the motion carried.

41-24

Mr. Riley moved and Mrs. McDaniel seconded to approve the following:

- **RESOLUTION TO PURCHASE PLAYGROUND EQUIPMENT**  
  
Resolution authorizing the purchase of playground equipment at all 3 elementary buildings.

The board members unanimously approved the motion. The President declared the motion carried.

42-24

Mrs. Lucas moved and Dr. Shipley moved to approve the following:

- **RESOLUTION TO ENTER INTO AN AGREEMENT WITH DS2 ARCHITECTS**  
  
Resolution to enter into an agreement with DS2 Architects, for a fee not to exceed \$9500, for the development of a bid specification project for installation of playground equipment at North Adams, Peebles, and West Union elementary schools.

The board members unanimously approved the motion. The President declared the motion carried.

#### **BOARD COMMITTEE REPORTS**



- JOB DESCRIPTIONS  
Instructional Coach/504 Coordinator  
Elementary Behavior Intervention Specialist  
High School Technology Support Intern

The board members unanimously approved the motion. The President declared the motion carried.

47-24

Mrs. Lucas moved and Dr. Shipley seconded to approve the following:

- EARLY CHILDHOOD INTER AGENCY AGREEMENTS  
Adams County Ohio Valley School District  
Manchester Local School District  
Adams-Brown Community Action Partnership  
Adams-Brown Head Start / Early Head Start  
Early Intervention  
Adams County Board of Developmental Disabilities  
Highland County Board of Developmental Disabilities  
Help Me Grow Home Visiting

The board members unanimously approved the motion. The President declared the motion carried.

- POLICIES AND/OR PROCEDURES FOR FIRST READING  
IGD Cocurricular and Extracurricular Activities  
IGDJ Interscholastic Athletics  
KGB Public Conduct on District Property
- 2024-2025 STUDENT HANDBOOK FIRST READING
- OLD BUSINESS  
None

48-24

There being no further business to come before the Board at this time, Mrs. Lucas moved and Mrs. McDaniel seconded that the meeting be adjourned.

The board members unanimously approved the motion. The President declared the motion carried.  
Time Adjourned: **6:45 p.m.**

## March 25, 2024 Regular Meeting

The Adams County Ohio Valley School District Board of Education met on the above date for a regular meeting at the Ohio Valley Career and Technical Center in West Union, Ohio @ 6:00 p.m.

Members present and answering to their names on roll call were as follows: Dr. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present; Mrs. DeMint, Present.

49-24 Mrs. DeMint moved and Mr. Riley seconded to approve the agenda as revised.

The board members unanimously approved the motion. The President declared the motion carried.

50-24 Mrs. McDaniel moved and Mrs. Lucas seconded that the minutes of the February 26, 2024 regular meeting, be approved by the Board, signed by the President, and attested by the Treasurer.

The board members unanimously approved the motion. The President declared the motion carried.

### STUDENT-STAFF RECOGNITION

Michael Felts/WUHS Wrestling students  
Tiffany Chitwood/Archery NAHS students  
Dr. Brandon Stroup PHS BETA students  
Kathryn Cora/WUHS BETA students  
Kelly Boerger/ NAHS BETA students

### HEARING THE PUBLIC

None

51-24 Mrs. DeMint moved and Mrs. Lucas seconded that the board approve the following:

- EXPENDITURES & FINANCIAL REPORT
- NEW FUNDS, FUND CHANGES, & TRANSFERS
- AMENDED CERTIFICATE & APPROPRIATION RECAP SHEET
- DONATIONS

The board members unanimously approved the motion. The President declared the motion carried.

52-24 Mr. Riley moved and Mrs. McDaniel seconded that the board approve the following:

- RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

The board members unanimously approved the motion. The President declared the motion carried.

### LEGISLATIVE/EDUCATION

Mrs. Wallace spoke to the following: SB17 Financial Literacy Education-Capitalism  
SB288 Child Sexual Abuse, Dating Violence, and Sexual Violence Prevention  
Passed by senate and currently in House approved curriculum K-12 CORE  
K-8 and Intervention K-12 Math improvement and monitoring plans  
HB123 SAVE Students Act-suicide prevention, violence prevention, social inclusion and school safety requirements

### EDUCATION/CURRICULUM/INSTRUCTION

53-24 Mrs. Lucas moved and Mrs. DeMint seconded to approve the following:

- PRESCHOOL CURRICULUM ADOPTION  
Preschool curriculum adoption for 2024-2029 school years.

The board members unanimously approved the motion. The President declared the motion carried.

### FACILITIES, TRANSPORTATION & SECURITY

54-24 Mr. Riley moved and Mrs. Lucas seconded to approve the following:

- RESOLUTION DECLARING URGENT NECESSITY FOR REPAIRS  
Immediate repairs needed at 4595 Tri-County Road for the significant leaks uncovered during the most recent storms.

The board members unanimously approved the motion. The President declared

the motion carried.

55-24

Mr. Riley moved and Mrs. Lucas seconded to approve the following:

- MOTION TO SELECT AND APPROVE A COMPANY FOR THE ROOF REPAIRS AT 4595 TRI-COUNTY ROAD SEAMAN, OH 45679
  - Winchester Roofing Company - \$74,051.14
  - Reliacor - \$85,995.00
  - Empire Roofing Solutions - \$119,027.77
  - Recommendation from Facilities Manager

The board members unanimously approved the motion to accept Mr. Wolfe's recommendation – Winchester Roofing Company. The President declared the motion carried.

56-24

Mrs. Lucas moved and Dr. Shipley seconded to approve the following:

- RESOLUTION TO ADVERTISE FOR BIDS FOR LIGHTING SYSTEM REPLACEMENT  
Resolution to advertise for bids for the replacement of the Lutron Lighting System in the elementary buildings.

The board members unanimously approved the motion. The President declared the motion carried.

57-24

Mr. Riley moved and Mrs. DeMint seconded to approve the following:

- RESOLUTION TO ADVERTISE FOR BIDS FOR MODERNIZATION OF THE HIGH SCHOOL ELEVATOR SYSTEMS  
Resolution to advertise for bids for the modernization of the high school elevator systems.

The board members unanimously approved the motion. The President declared the motion carried.

58-24

Mrs. DeMint moved and Mrs. McDaniel seconded to approve the following:

- EXTENDED FIELD TRIP  
OVCTC Skills USA to regional competition at Delaware, Ohio February 29-March 1, 2024  
OVCTC Ag Mechanics FFA Skill Team to Wooster for competition on April 3-4, 2024  
OVCTC Skills USA to state competition April 8-10, 2024  
OVCTC Culinary FCCLA to State FCCLA Competition at Hocking College April 19-20, 2024  
NAHS FFA to FFA Convention in Columbus on May 2-3, 2024  
Peebles Elementary Safety Patrol to Cincinnati Reds Game May 3, 2024  
Peebles High School 8<sup>th</sup> Grade to Kings Island May 10, 2024

The board members unanimously approved the motion. The President declared the motion carried.

#### **BOARD COMMITTEE REPORTS**

Facilities, Transportation & Security – David Riley-Homeless Van, the 3 vans that came in were ESSER Funded

Policy/Communication – Robin Lucas

Education/Curriculum/Instruction/OVCTC – Sally McDaniel-PK12 Biology Books being looked into.

Finance/Negotiations – Tiffany DeMint

Personnel/Board Agenda – Dr. Shipley-Spoke about numbers in classrooms.

59-24

Mrs. DeMint moved and Mrs. Lucas seconded that upon the recommendations of the Superintendent of School to approve the following:

- RESIGNATIONS  
Gregg Adams Math Teacher Effective 7/31/2024  
Heather Pollitt Bus Driver Effective 2/26/2024  
Sandra Reed Aide Effective 3/12/2024
- EMPLOYMENT OF CERTIFIED SUBSTITUTES – 2023-2024 SCHOOL YEAR  
Madison Beekman  
Molly Fuller  
Patricia Riggs
- EMPLOYMENT OF CLASSIFIED SUBSTITUTES – 2023-2024 SCHOOL YEAR  
Regina Jackson  
Cook

WUHS  
WUHS  
PES

Regina Jackson  
Aide

- EMPLOYMENT OF SUPPLEMENTAL CONTRACTS – 2023-2024 SCHOOL YEAR  
Danny Lee Pertuset – Volunteer Baseball Coach  
PHS
- EMPLOYMENT OF CERTIFIED PARTIAL-YEAR CONTRACT ENDING 6/1/2024  
Racheal Stevenson Preschool Teacher WUEL

The board members unanimously approved the motion. The President declared the motion carried.

60-24 Mrs. DeMint moved and Dr. Shipley seconded to approve the following after removing Policy IGD:

- POLICIES AND/OR PROCEDURES FOR ADOPTIONS  
IGDJ Interscholastic Athletics  
KGB Public Conduct on District Property

The board members unanimously approved the motion. The President declared the motion carried.

61-24 Mrs. DeMint moved and Dr. Shipley moved to approve the following:

- Contract with the Coalition of OHIO Rural and Appalachian Schools Legislative Co. and Sunday Creek Horizons for FY25 for Rural School Policy development services. \$5,000.00

The board members unanimously approved the motion. The President declared the motion carried.

62-24 Mrs. DeMint moved and Dr. Shipley seconded to approve the following:

- JOB DESCRIPTION  
Academic Support Coach  
Grant funded /504 coach, instructional coach, residency educator

The board members unanimously approved the motion. The President declared the motion carried.

63-24 Mrs. Lucas moved and Mrs. DeMint seconded to approve the following:

- 2024-2025 STUDENT HANDBOOK

The board members unanimously approved the motion. The President declared the motion carried.

- OLD BUSINESS  
Work Session Scheduled for April 12 @ 11:00 a.m. at the Church of Christ

64-24 Mr. Riley moved and Mrs. Lucas seconded the motion to enter Executive session at 7:23 p.m. for the purpose of (G-4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mr. Davis, Present; Mrs. Shipley, Present; Mr. Riley, Present.

65-24 Mr. Riley moved and Dr. Shipley seconded to reenter Public Session at 8:31 p.m.

66-24 The President stated that the Board had discussed of (G-4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mr. Davis, Present; Mrs. Lucas, Present; Mr. Riley, Present.

There being no further business to come before the Board at this time, Mrs. DeMint moved and Mrs. Lucas seconded that the meeting be adjourned.

The board members unanimously approved the motion. The President declared the motion carried.  
Time Adjourned: **8:35 p.m.**

**April 12, 2024 Board Work Session**

A. Meeting Opening

Procedural: 1. Call to Order/Roll Call

Procedural: 2. Pledge to the Flag

**67-24** APPROVAL OF AGENDA (as revised)

Motion for Approval of Agenda (as revised) Motion by: Robin Lucas Seconded by: Tiffany DeMint The board members unanimously approved the motion. The President declared the motion carried.

Discussion: Management Educational Programs Discussion & Analysis (See Attachments)

Bus Garage Sale & Auction/Property & Inventory

Adjournment

**68-24** Motion to approve adjournment Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

Time Adjourned: **2:35 p.m.**

## **April 22, 2024 Regular Meeting**

### MEETING OPENING

### CALL TO ORDER AND ROLL CALL

### PLEDGE TO THE FLAG

### APPROVAL OF AGENDA (as revised)

**70-24** Motion for Approval of agenda (as revised) Motion by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

### APPROVAL OF MINUTES

**71-24** Motion to approve minutes of the regular board meeting March 25, 2024 and April 12, 2024 Work Session  
Motion by: Robin Lucas Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

[Minutes 3.25.2024](#) [Minutes 4.12.2024](#)

### STUDENT/STAFF RECOGNITION

None

### HEARING THE PUBLIC

None

### TREASURER'S REPORT/BUSINESS

#### EXPENDITURES & FINANCIAL REPORT, NEW FUNDS, FUND CHANGES, & TRANSFERS, AMENDED CERTIFICATE & PERMANENT APPROPRIATION RECAP SHEET, DONATIONS

**72-24** Motion to Approve Treasurer's business Motion by: Sally McDaniel Seconded by: David Riley  
The board members unanimously approved the motion. The President declared the motion carried.

#### [Treasurer's Business](#)

### SUPERINTENDENT'S REPORT/BUSINESS

LEGISLATIVE-Title IX-SB168

### FACILITIES, TRANSPORTATION & SECURITY

Extended Field Trip NAHS student PBIS Incentive to Kings Island

**73-24** Motion to approve an Extended Field Trip NAHS students to Kings Island May 20, 2024 Taking school buses. Motion by: David Riley Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

Extended Field Trip OVTC Skills students to National Conference in Atlanta, Georgia

**74-24** Motion to approve OVCTC Skills student to National Conference in Atlanta, GA June 24-29, 2024 Motion by: Dr. Shipley Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

Resolution for playground installation and surfacing project at Elementary Schools

**75-24** Motion to approve resolution for playground installation and surfacing project. Motion by: David Riley  
Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

Resolution for Lutron lighting LED replacement project

**76-24** Motion to approve resolution for Lutron lighting LED replacement project. Motion by: Robin Lucas  
Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

Resolution ratifying the execution of a contract for the bleacher installation

**77-24** Motion to approve resolution ratifying the execution of a contract for the bleacher installation. Motion by: David Riley  
Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

### BOARD COMMITTEE REPORTS

Facilities, Transportation & Security – David Riley-Elevator bid opening coming up, waiting on grant electric buses  
Policy/Communication – Robin Lucas - Discussed policy IGBEA-R and added language to pertain to a specific building

Education/Curriculum/Instruction/OVCTC – Dr. Shipley- Met 4/12/24 to discuss the OVCTC, will work further on the OVCTC

Finance/Negotiations – Tiffany DeMint

Personnel/Board Agenda

### EXECUTIVE SESSION (IF NEEDED)

Retirements, Resignations, Certified Substitutes, Classified & Certified Substitutes, Non-Renewals, Supplementals for the 2023-2024 School Year

**78-24** MOTION TO APPROVE: Retirements, Resignations, Certified & Classified Substitutes, Non-Renewals, Supplementals and a 3 year contract 2024-2024 for Angela Dunn contingent on receipt of PK-6 license for the 2023-2024 School Year Moved by: Tiffany DeMint Seconded by: Sally McDaniel  
The board members approved the motion with Sally McDaniel abstaining. The President declared the motion carried.

[Personnel](#)

Non-Renewal NAHS Supplemental for the 2023-2024 School year

**79-24** Motion to approve Non-Renewal NAHS Supplemental for the 2023-2024 School Year Motion by: David Riley Seconded by: Robin Lucas

The board members approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

#### ADMINISTRATIVE ADVISORY

#### POLICIES AND/OR PROCEDURES FOR ADOPTION

**80-24** Motion to approve board policy: IGD, IGBEAR Motion by: Dr. Shipley Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

[Policy IDG](#) [Policy IGBEA-R](#)

#### INTER AGENCY AGREEMENTS & TRANSITION AGREEMENTS

**81-24** Motion to approve Inter Agency Agreements Motion by: Tiffany DeMint Seconded by: Sally McDaniel  
AC Board of DD-2 Transition Agreements

The board members unanimously approved the motion. The President declared the motion carried.

#### OLD BUSINESS

May 30-31 @ 9-3 p.m. Board Retreat @ Workforce Development building

June 24 @ 12-6 p.m. Board Work Session for Superintendent and Treasurer Evaluations.

#### ADJOURNMENT

**82-24** Motion to approve adjournment Motion by: Sally McDaniel Seconded by: Robin Lucas

The board members unanimously approved the motion. The President declared the motion carried.

**Time adjourned: 6:28 p.m.**

## May 20, 2024 Regular Meeting

### MEETING OPENING

### CALL TO ORDER AND ROLL CALL

### PLEDGE TO THE FLAG

### APPROVAL OF AGENDA (as revised)

**83-24** Motion for Approval of agenda (as revised) Motion by: Sally McDaniel Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

### APPROVAL OF MINUTES

**84-24** Motion to approve minutes of the regular board meeting April 22, 2024 Motion by: Robin Lucas Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[April 20 2024 Minutes](#)

### STUDENT/STAFF RECOGNITION

Exceptional Ed Nominees/Bradley Webb

OVCTC Ag Teams/Luke Rhonemus with 4 students

North Adams High School Boys & Girls Basketball Teams with Cheerleaders

Peebles Elementary MTSS and Branching Minds Team/Tracy Spires

### HEARING THE PUBLIC

Kim Hart discussed high school bowling, stated they would help financially would like to start in November and go to February.

### TREASURER'S REPORT/BUSINESS

EXPENDITURES & FINANCIAL REPORT, NEW FUNDS, FUND CHANGES, & TRANSFERS, AMENDED CERTIFICATE & PERMANENT APPROPRIATION RECAP SHEET, DONATIONS

**85-24** Motion to approve expenditures & financial report, new funds, fund changes & transfers, amended certificate & permanent appropriation recap sheet, donations Motion by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

[Treasurer Reports](#)

### Approval of TimeClock Plus Contract

**86-24** Motion to Approve TimeClock Plus Contract Motion by: David Riley Seconded by: Tiffany DeMint  
Motion approved with a 3-2 vote, The President declared the motion carried.

[Time Clock Plus Contract](#)

### Approval of Five Year Forecast

**87-24** Motion to Approve Treasurer's business Motion by: Tiffany DeMint Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

[Five Year Forecast](#)

### SUPERINTENDENT'S REPORT/BUSINESS

Superintendent Dawn Wallace discussed LEGISLATIVE HB250 & Cell phone policy currently in legislation

### FACILITIES, TRANSPORTATION & SECURITY

Resolution authorizing the sale of real property at public auction.

**88-24** Motion to approve the resolution authorizing the sale of real property at public auction. Moved by: David Riley Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[Real Property at Public Auction](#)

### Approval of proceeding with letter of intent to work with Ameresco on a grant project.

**89-24** Motion to approve the letter of intent to work with Ameresco on a grant project. Moved by: David Riley Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[Amersco grant project](#)

### Approval of supplemental easement and right of way.

**90-24** Motion to approve the supplemental easement and right of way. Moved by: David Riley Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[Easement and right of way](#)

### BOARD COMMITTEE REPORTS

Facilities, Transportation & Security – David Riley-Lighting project will eventually go to the High Schools, elevator expert has made a recommendation.

Policy/Communication – Robin Lucas

Education/Curriculum/Instruction/OVCTC – Sally McDaniel-met and spoke about the contract and changes/additions needed.

Finance/Negotiations – Tiffany DeMint-Sobering  
Personnel/Board Agenda-Good meeting

**EXECUTIVE SESSION (IF NEEDED)**

**91-24** Mrs. Lucas moved and Mrs. DeMint seconded the motion to enter Executive session for the purpose of (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present.

**92-24** The President stated that the Board had discussed (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment.

**93-24** Tiffany DeMint moved and Sally McDaniel seconded to reenter Public Session at 9:28 p.m. Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

Motion to revise portions of the personnel of the agenda.

**94-24** Motion to revise portions of the personnel on the board agenda. Moved by: Tiffany DeMint

Seconded by: David Riley

The board members unanimously approved the motion. The President declared the motion carried.

**PERSONNEL**

**95-24** Motion to approve: Retirements, Resignations, Certified & Classified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year Moved by: David Riley: Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[Personnel](#)

Personnel Contract for the 2024-2025 School Year

**96-24** Motion to approve Contract for Cassie Koenig for the 2024-2027 School Year Moved by: Dr. Shipley

Seconded by: David Riley

The board members approved the motion with Tiffany DeMint abstaining. The President declared the motion carried.

**ADMINISTRATIVE ADVISORY**

**OLD BUSINESS**

**ADJOURNMENT**

**97-24** Motion to approve adjournment Motion by: Robin Lucas Seconded by: Sally McDaniel

Time Adjourned: **9:37 p.m.**

**May 30, 2024 Work Session**

MEETING OPENING

1. CALL TO ORDER/ROLL CALL

2. PLEDGE TO THE FLAG

3. APPROVAL OF AGENDA

**98-24** Motion for Approval of Agenda Motion by: Robin Lucas Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

Discussion

1. SWOT/SMART/Department Head Discussions/Presentations

Adjournment

**99-24** Motion to approve adjournment Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.  
Time adjourned: **2:54 p.m.**

## May 31, 2024 Special Meeting

### MEETING OPENING

CALL TO ORDER AND ROLL CALL 8:07 a.m.

David Riley entered at 8:22 a.m.

### PLEDGE TO THE FLAG

APPROVAL OF AGENDA (as revised)

**100-24** Motion to approve agenda as revised Motion by: Sally McDaniel Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

### HEARING THE PUBLIC

Public Comment

None at this time.

### EXECUTIVE SESSION (IF NEEDED)

**101-24** Dr. Shipley moved and Mrs. Lucas seconded the motion to enter Executive session for the purpose of (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present arrived at 8:22 a.m.

**102-24** The President stated that the Board had discussed (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment.

**103-24** Mrs. Lucas moved and Mrs. DeMint seconded to reenter Public Session at 9:21 a.m.  
Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

Motion to revise portions of the personnel of the agenda.

**104-24** Motion to revise portions of the personnel on the board agenda. Moved by: Mrs. Lucas  
Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

Resignation, Contracts, Extended Days, Supplementals for the 2024-2025 School Year

**105-24** Motion to approve: Resignations, Contracts, Extended Days, Supplementals for the 2024-2025 School Year  
Moved by: Mrs. Lucas Seconded by: Mrs. DeMint  
The board members approved the motion with Mr. Riley abstaining. The President declared the motion carried.

### Personnel [Minutes](#)

Personnel 2024-2025 School Year Supplemental Thomas Shipley Assistant Varsity Girls Soccer Coach @ NAHS

**106-24** Move to approve: Supplemental for the 2024-2025 School Year Moved by: Mrs. DeMint Seconded by: Mrs. Lucas

The board members approved the motion with Dr. Shipley abstaining. The President declared the motion carried.

Personnel 2024-2025 School Year Supplemental Logan McIntosh Assistant Varsity Girls Basketball Coach @ WUHS

**107-24** Motion to approve: Supplemental for the 2024-2025 School Year Moved by: Mr. Riley Seconded by: Mrs. DeMint

The board members approved the motion with Mrs. Lucas abstaining. The President declared the motion carried.

Personnel 2024-2025 School Year Supplemental Jamie Puckett High School Yearbook @ WUHS

**108-24** Motion to approve 2024-2025 Supplemental Moved by: Mrs. DeMint Seconded by: Mr. Riley

The board members approved the motion with Mr. Riley and Mrs. Lucas abstaining. The President declared the motion carried.

Personnel 2024-2025 School Year Supplemental Computer Coordinator/Wendi Greenlee WU ELEM, Jason Jandes NAHS, Donald McCarty Jr. WUHS, Michael Todd Mitchell OVCTC, Daniel Rothwell NA ELEM, David Vogler PHS

**109-24** Motion to approve 2024-2025 School Year Supplemental Moved by: Mrs. DeMint Seconded by: Mrs. Lucas

The board members unanimously approved the motion. The President declared the motion failed.

Personnel 2024-2025 School Year Supplemental Color Guard Advisor Dana Johnson

**110-24** Motion to approve 2024-2025 School Year Supplemental Moved by: Mrs. DeMint Seconded by: Mrs. Lucas

The board members unanimously approved the motion. The President declared the motion **failed**.

Personnel 2024-2025 School Year Supplemental Color Guard Advisor Marci Nehus

**111-24** Motion to approve 2024-2025 School Year Supplemental Moved by: Mrs. Lucas Seconded by: Mrs. DeMint

The board members approved the motion with Mr. Riley abstaining. The President declared the motion carried.

Personnel 2023-2024 School Year CCP Extended Days

**112-24** Motion to approve 2023-2024 School Year CCP Extended Days Moved by: Mrs. Lucas Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

ADJOURNMENT

**113-24** Adjourn

Motion to approve adjournment Motion by: Mrs. Lucas Seconded by: Mrs. McDaniel

Time adjourned: **9:34**

**May 31, 2024 Work Session**

MEETING OPENING

CALL TO ORDER/ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF AGENDA

**114-24** Motion for Approval of Agenda

Motion by: Mrs. DeMint Seconded by: Mr. Riley

The board members unanimously approved the motion. The President declared the motion carried.

Discussion

1. SWOT/SMART/Department Head Discussions/Presentation

Adjournment

Adjourn

**115-24** Motion to approve adjournment Moved by: Mr. Riley Seconded by: Mrs. Lucas

The board members unanimously approved the motion. The President declared the motion carried.

Time adjourned: **3:04 p.m.**

## **June 24, 2024 Work Session**

### MEETING OPENING

### CALL TO ORDER AND ROLL CALL

### PLEDGE TO THE FLAG

### APPROVAL OF AGENDA (as revised)

**116-24** Motion for Approval of agenda Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

### EXECUTIVE SESSION (IF NEEDED)

**117-24** Mrs. Lucas moved and Mrs. McDaniel seconded the motion to enter Executive session for the purpose of (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment at 12:34 p.m..  
The board members unanimously approved the motion. The President declared the motion carried.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

**118-24** The President stated that the Board had discussed (G-2) employment of a public employee or official concerning their compensation or other terms and conditions of their employment.  
The board members unanimously approved the motion. The President declared the motion carried.

**119-24** Mrs. Lucas moved and Mrs. McDaniel seconded to reenter Public Session at 5:33 p.m.  
The board members unanimously approved the motion. The President declared the motion carried.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

### Evaluation of Treasurer

### Evaluation of Superintendent

### ADJOURNMENT

#### Adjourn

**120-24** Motion to approve adjournment Motion by: Robin Lucas and Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.  
Time: **5:34 p.m.**

**June 24, 2024 Regular Meeting**

MEETING OPENING

CALL TO ORDER AND ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF AGENDA (as revised)

**121-24** Motion for Approval of agenda as revised Motion by: Mr. Riley Seconded by: Mrs. DeMint  
 Removed the records retention schedule due to updated schedule available.  
 Removed administrator's extended days and voted on separately.  
 The board members unanimously approved the motion. The President declared the motion carried.

APPROVAL OF MINUTES

**122-24** Motion to approve minutes of the regular board meeting May 20, 2024, May 30 Work Session, May 31, 2024 Special Meeting, May 31, 2024 Work Session Motion by: Mrs. Lucas Seconded by: Mrs. DeMint  
 The board members unanimously approved the motion. The President declared the motion carried.  
[Revised Personnel May 31, 2024 See below](#)

NAME	POSITION	EFFECTIVE DATE OF RESIGNATION	LOCATION
Lisa D. Grooms	Aide	Amendment to the previous retirement date now effective July 1, 2024	
Carla Paul	Bus Driver	Sunday, June 30, 2024	
Dennis Sizemore	Substitute Teacher	Wednesday, May 22, 2024	

  

NAME	POSITION	CERTIFIED EXTENDED DAYS 2024-2025 SCHOOL YEAR	LOCATION
John Bullock	CCP Teacher	2 days	NAHS
Chris Fitzpatrick	Ag Teacher	Up to 30 days	NAHS
Amanda Myers	Guidance Counselor	Up to 12 days	PBHS
Melanie Ohnewehr	Guidance Counselor	Up to 12 days	NAHS
Glen Ragan	CCP Teacher	2 days	NAHS
Tyler Sheeley	CCP Teacher	2 days	PBHS
Linda Zinser	CCP Teacher	2 days	PBHS

  

NAME	POSITION	CONFIDENTIAL EXTENDED DAYS 2024-2025 SCHOOL YEAR	LOCATION
Sarah Louiso	LPCC	Up to 10 days	PB ELEM
Billy Bloom	LPCC	Up to 10 days	NA ELEM
Heidi McAdow	LPCC	Up to 10 days	WU ELEM

  

NAME	POSITION	EMPLOYMENT OF ADMINISTRATORS 1-YEAR CONTRACT 2024-2025	LOCATION
Steve Appelman	High School Principal		PBHS
Stacy Howe	504 Coordinator/Instructional Coach		District/WUHS

  

NAME	POSITION	EMPLOYMENT OF CERTIFIED EMPLOYEES 1-YEAR CONTRACT 24-25	LOCATION
Harlee Hawes	Intervention Specialist		WU ELEM
James O'Neil DeAtley	Spanish Teacher		WUHS

  

NAME	POSITION	EMPLOYMENT OF SUPPLEMENTALS 2024-2025 SCHOOL YEAR	LOCATION
Becky Foster	District LPDC Member		District
Wendi Greenlee	District LPDC Member		District
David Vogler	District LPDC Member		District
Jennifer Work-Caldwell	District LPDC Member		District

  

Amy Copas	Building LPDC Member		NA ELEM
Patrice England	Elementary Yearbook Advisor		NA ELEM
Lisa R. Taylor	Building LPDC Member		NA ELEM

- [Minutes May 20, 2024](#)
- [Minutes May 30, 2024 Work Session](#)
- [Minutes May 31, 2024 Work Session](#)
- [Minutes May 31, 2024 Special Meeting](#)

STUDENT/STAFF RECOGNITION

None at this time.

HEARING THE PUBLIC

Public Comment: Amanda Newton & Kim Hart discussed the status of bowling for the high school. Mrs. Wallace stated we are being fiscally responsible and looking at the cost, definite interest by the Board of Education.

TREASURER'S REPORT/BUSINESS

EXPENDITURES & FINANCIAL REPORT, NEW FUNDS, FUND CHANGES, & TRANSFERS, AMENDED CERTIFICATE & PERMANENT APPROPRIATION RECAP SHEET, DONATIONS

**123-24** Motion to Approve Treasurer's Business Motion by: Mrs. DeMint Seconded by: Mrs. McDaniel  
 The board members unanimously approved the motion. The President declared the motion carried.  
[Treasurer's Report/Business](#)

Discussion: DPIA & SWSF (Katrina Wagoner/Danielle Poe)

FY24 Final Appropriations & FY24 412 Final Appropriations Certificate

**124-24** Motion by: Mrs. DeMint Seconded by: Mr. Riley  
 The board members unanimously approved the motion. The President declared the motion carried.  
[Final Appropriations](#)

#### FY25 Temporary Appropriations

**125-24** Motion by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[FY25 Temporary Appropriations](#)

#### FY24 Permanent Transfers & Advances

**126-24** Motion by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[FY24 Permanent Transfers](#)

#### Resolution Authorizing the Transfer of Monies in a Sub Fund From 002-9095 to 002-9007

**127-24** Motion by: Mr. Riley Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[Transfer of Monies in a Sub Fund to 9007](#)

#### Resolution Authorizing the Transfer of Monies From the District's Bond Retirement Fund 002-9008 to a Specific Permanent Improvement Fund 003-9008

**128-24** Motion by: Mrs. Lucas Seconded by: Mrs. DeMint

[Transfer of Monies 9008](#)

#### Resolution Authorizing the Submission of a Petition to the Tax Commissioner to Effectuate a Fund Transfer

**129-24** Motion by: Mr. Riley Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[Resolution authorizing the submission of a petition to the Tax Commissioner](#)

#### FY25 HCC Annual Contract

**130-24** Motion by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[HCC Annual Contract](#)

#### OVCTC Compact Agreement

**131-24** Motion by: Mr. Riley Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

[OVCTC Compact Agreement](#)

#### APPROVAL OF OVEA CONTRACT & 412 Salary Schedule Certificate

**132-24** Motion to Approve OVEA CONTRACT Motion by: Mr. Riley Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[OVEA Contract](#)

#### APPROVAL OF OAPSE CONTRACT & 412 Salary Schedule Certificate

**133-24** Motion to Approve OAPSE CONTRACT contingent upon ratification on June 25, 2024. Motion by: Mrs. Lucas Seconded by: Mr. Riley

The board members unanimously approved the motion. The President declared the motion carried.

#### FACILITIES, TRANSPORTATION & SECURITY

##### Approval of addendum to the LOI with Ameresco

**134-24** Motion to approve the addendum to the LOI with Ameresco. Moved by: Mrs. McDaniel Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[LOI with Ameresco](#)

##### Approval of Bus Trade-In

**135-24** Motion to approve Bus Trade-In Moved by: Mrs. Lucas Seconded by: Mr. Riley

The board members unanimously approved the motion. The President declared the motion carried.

[Bus Trade In](#)

##### Resolution for Repairs

**136-24** Urgent Necessity for repairs at West Union Elementary Walk in Cooler Moved by: Mr. Riley Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

#### BOARD COMMITTEE REPORTS

Facilities, Transportation & Security - David Riley/Bleachers & Playgrounds

Policy/Communication - Robin Lucas/Meeting June 27th & July 1st.

Finance/Negotiations - Tiffany DeMint/Meeting with Kim Richard at the new bus garage

Personnel/Board Agenda - Dr. Shipley

Records Commission Committee Update - Dawn Wallace

#### PERSONNEL

Retirements, Resignations, Certified Substitutes, Classified & Certified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year

**137-24** MOTION TO APPROVE: Retirements, Resignations, Certified & Classified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year

Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[Personnel](#)

Personnel 2024-2025 School Year Supplemental

**138-24** MOTION TO APPROVE: Supplemental for the 2024-2025 School Year Moved by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[Personnel Production Directors](#)

Personnel 2024-2025 School Year Supplemental

**139-24** MOTION TO APPROVE: Supplemental for the 2024-2025 School Year Moved by: Mrs. McDaniel Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[Beta Club Advisors](#)

Personnel 2024-2025 School Year Supplemental

**140-24** MOTION TO APPROVE: Supplemental for the 2024-2025 School Year Moved by: Mrs. McDaniel Seconded by: Mrs. DeMint

The board members unanimously approved the motion. The President declared the motion carried.

[National Honor Society](#)

Personnel 2024-2025 School Year Supplemental

**141-24** MOTION TO APPROVE: Supplemental for the 2024-2025 School Year Moved by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

[Science Fair Director](#)

**142-24** MOTION TO APPROVE UP TO 5 DAYS EXTENDED DAYS FOR ADMINISTRATORS Moved by:

Mrs. DeMint Seconded by: Mrs. McDaniel

The motion failed by a 4 to 1 vote. The President declared the motion carried.

[Administrator Extended Days](#)

**143-24** Motion to approve Nutritional Standards Compliance Report Moved by: Mr. Riley Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

[Nutritional Standards Compliance Report](#)

Review Organizational Charts

ADJOURNMENT

Adjourn

**144-24** Motion to approve adjournment Motion by: Mrs. DeMint Seconded by: Mrs. McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

Time Adjourned: **6:54 p.m.**

**June 27, 2024 Special Meeting**

A. MEETING OPENING

CALL TO ORDER AND ROLL CALL

PLEDGE TO THE FLAG

APPROVAL OF AGENDA (as revised)

**145-24** Motion for Approval of agenda Moved by: Mrs. Lucas Seconded by: Mr. Riley

TREASURER'S REPORT/BUSINESS

Meeting with Department of Education and Workforce regarding fiscal projections.

ADJOURNMENT

Adjourn

**146-24** Motion for Adjournment Moved by: Mrs. Lucas Seconded by: David Riley

Time Adjourned: **3:03 p.m.**

## **July 22, 2024 Regular Meeting**

### **A. MEETING OPENING**

1. CALL TO ORDER AND ROLL CALL//Tiffany DeMint, absent

2. PLEDGE TO THE FLAG

3. APPROVAL OF AGENDA (as revised)

**147-24** Recommended Action: Motion for Approval of agenda (as revised) Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

4. APPROVAL OF MINUTES

**148-24** Motion to approve the minutes of June 24, 2024 Work Session, June 24, 2024 Regular Meeting and the June 27, 2024 Special Meeting Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

### **B. STUDENT/STAFF RECOGNITION**

#### **C. HEARING THE PUBLIC**

1. Project Planning-Kevin Kratzer

Mike Perry spoke to superintendent grant

Vicki Carrington spoke to adult programs

Team up with them to serve adults in the county. In addition, seniors who graduate can continue their education with them.

2. Public Comment

Holly Johnson thanked the board for moving to the CEP program for free breakfast and lunches for the students.

### **D. TREASURER'S REPORT/BUSINESS**

1. EXPENDITURES & FINANCIAL REPORT, NEW FUNDS, FUND CHANGES, ADVANCES & TRANSFERS, AMENDED CERTIFICATE & PERMANENT APPROPRIATION RECAP SHEET, DONATIONS

**149-24** Motion to Approve Treasurer's business Motion by: Mrs. Lucas Seconded by: Dr. Shipley

The board members in attendance approved the motion. The President declared the motion carried.

2. FY25 Food Consultant Contract

**150-24** Motion to Approve Food Consultant Contract Motion by: Mr. Riley Seconded by: Mrs. Lucas

The board members in attendance approved the motion. The President declared the motion carried.

3. FY25 Adams County Health Department Nursing Contract

**151-24** Motion to Approve Adams County Health Department Nursing Contract Motion by: Mrs. Lucas Seconded by: Dr. Shipley

The board members in attendance approved the motion. The President declared the motion carried.

### **E. SUPERINTENDENT'S REPORT/BUSINESS**

1. Intent to Contract Services with BCACC (Brown and Clermont County) adult education services.

**152-24** Motion to approve Intent to Contract Services with BCACC (Brown and Clermont County) adult education services with intent to formally merge if the collaboration trial period is successful. Mr. Riley asked if there would be any cost, Mrs. Wallace stated no cost during the trial period to see if we like the program. Moved by: Dr. Shipley Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

2. Motion to provide Jr. High Career Education courses

**153-24** Motion to provide Jr. High Career Education Courses Mr. Riley asked the 7th grade would be able to sign up for classes @ the CTC? The answer is no, they would explore @ the high school. Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

### **F. FACILITIES, TRANSPORTATION & SECURITY**

1. Authorization to sell buses.

**154-24** Motion to authorization to sell 2-66 passenger school buses. Motioned by: Mrs. Lucas Seconded by: Dr. Shipley

The board members in attendance approved the motion. The President declared the motion carried.

2. Resolution authorizing roof project at West Union High School

**155-24** Motion to approve roof project at West Union High School by Garland/DBS, inc. Moved by: Mr. Riley Seconded by: Mrs. McDaniel

Mr. Riley spoke regarding the elevator project cannot be completed in time for the ARP ESSER funds. Using this fund up to pay for this project. Will place the elevator project on the 034 or 003 fund.

The board members in attendance approved the motion. The President declared the motion carried.

### 3. Extended Field Trip

**156-24** Motion to approve the extended field trip for WUHS Performing Arts to Shawnee State University July 28-August 2, 2024 Moved by: Mrs. McDaniel Seconded by: Dr. Shipley  
The board members in attendance approved the motion. The President declared the motion carried.

### G. BOARD COMMITTEE REPORTS

Facilities, Transportation & Security - David Riley stated that the Playgrounds should go in this week.

Policy/Communication - Robin Lucas stated hoping to finish up with Neola updating board policies.

Finance/Negotiations - Upcoming meeting.

Personnel/Board Agenda - Dr. Shipley stated that Technology Director Eddie Butcher spoke in the agenda meeting about how the importance of the Computer Site Coordinators help.

Records Commission Committee Update - Dawn Wallace spoke that they had the yearly meeting and approved the records retention schedule 2024 was approved.

### H. EXECUTIVE SESSION (IF NEEDED)

#### I. PERSONNEL

1. Retirements, Resignations, Certified Substitutes, Classified & Certified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year

**157-24** Motion to approve: Retirements, Resignations, Certified & Classified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel  
The board members in attendance approved the motion. The President declared the motion carried.

2. Personnel 2023-2024 School Year Supplemental

**158-24** Motion to approve: Jamie Puckett Student Council Advisor for the 2023-2024 School Year Moved by: Mrs. McDaniel Seconded by: Mrs. Lucas  
Motion failed with a 2-2 vote.

3. Personnel 2024-2025 Courthouse Classroom Tutor

**159-24** Motion to approve grant funded tutor for the courthouse classroom. August 15, 2024-July 31, 2025 Moved by: Dr. Shipley Seconded by: Mr. Riley  
The board members in attendance approved the motion. The President declared the motion carried.

4. Personnel 2024-2025 School Year Supplemental

**160-24** Motion to approve Computer Coordinators for the 2024-2025 School Year Moved by: Mrs. Lucas Seconded by: Dr. Shipley

The board members in attendance approved the motion. The President declared the motion carried.

5. Personnel 2024-2025 Employment of Corrected # of CCP Days

**161-24** Motion to approve CCP Days Moved by: Mrs. Lucas Seconded by: Dr. Shipley  
The board members in attendance approved the motion. The President declared the motion carried.

#### J. ADMINISTRATIVE ADVISORY

1. Job Description for Parent Mentor

**162-24** Motion to approve parent mentor job description Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel  
The board members in attendance approved the motion. The President declared the motion carried.

2. New Job Description for Guidance Counselor

**163-24** Motion to approve the Job Description for Guidance Counselors Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

3. Organizational Charts

**164-24** Motion to approve organizational charts Moved by: Mrs. Lucas Seconded by: Dr. Shipley

The board members in attendance approved the motion with Mr. Riley abstaining. The President declared the motion carried.

4. Records Retention Schedule

**165-24** Motion to approve records retention schedule Moved by: Mr. Riley Seconded by: Dr. Shipley

The board members in attendance approved the motion. The President declared the motion carried.

5. Preschool Handbook 2024-2025 School Year

**166-24** Motion to approve Parent Preschool Handbook for 2024-2025 School Year Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

6. Amend ACOVSD athletic policy

**167-24** Motion to add the AACCA which is now USA Cheer within the athletic policy for cheerleaders. Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

7. 2024-2025 Student Handbook Change

**168-24** Motion to approve a student handbook change for 2024-2025 regarding addition of a 2 hour delay and addition to Adams Virtual Academy adding a \$50.00 payment per course paid in advance prior to enrolling in the course. Moved by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

8. Resolution of intent to provide career-technical education in grades 7 and 8

**169-24** Motion to approve: Resolution of intent to provide career-technical education in grades 7 and 8 to take VoAg, Computers, etc. Moved by: Mrs. McDaniel Seconded by: Dr. Shipley  
The board members in attendance approved the motion. The President declared the motion carried.

#### K. OLD BUSINESS

None

#### L. EXECUTIVE SESSION (IF NEEDED)

None

#### M. ADJOURNMENT

1. Adjourn

**170-24** Motion for Adjournment Moved by: Mrs. McDaniel Seconded by: Mrs. Lucas

The board members in attendance approved the motion. The President declared the motion carried. Meeting adjourned @ 7:10 p.m.

**July 25, 2024 Special Meeting**

#### A. MEETING OPENING

CALL TO ORDER AND ROLL CALL/Tiffany DeMint absent

PLEDGE TO THE FLAG

APPROVAL OF AGENDA

**171-24** Motion for Approval of agenda Moved by: Mrs. Lucas Seconded by: Mr. Riley

The board members in attendance approved the motion. The President declared the motion carried.

#### B. HEARING THE PUBLIC

Public Comment/None

#### C. EXECUTIVE SESSION (IF NEEDED)

**172-24** Motion to enter executive session @ 6:02 p.m.

Mrs. Lucas moved and Mrs. McDaniel seconded the motion to enter Executive session for the purpose of (G-2) The purchase of property for public purposes, the sale of property at competitive bidding or the sale or disposition of unneeded, obsolete or unfit-for-use property under RC 505.10

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Absent; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present

The board members in attendance approved the motion. The President declared the motion carried.

The President stated that the Board had discussed (G-2) The purchase of property for public purposes, the sale of property at competitive bidding or the sale or disposition of unneeded, obsolete or unfit-for-use property under RC 505.10

**173-24** Motion to reenter public session: Mr. Riley moved and Mrs. McDaniel seconded to reenter Public Session at 6:03 p.m.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Absent; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

The board members in attendance approved the motion. The President declared the motion carried.

#### D. FACILITIES, TRANSPORTATION & SECURITY

Accept/Reject Real Estate Bid

**174-24** Motion to Accept/~~Reject~~ Real Estate Bid \$250,000.00 for the property located at 122 South Main, Peebles, Ohio 45660 Moved by: Mrs. Lucas Seconded by: Mr. Riley

The board members in attendance approved the motion. The President declared the motion carried.

#### E. ADJOURNMENT

Adjourn

**175-24** Motion to approve adjournment Motion by: Mrs. Lucas Seconded by: Mrs. McDaniel

The board members in attendance approved the motion. The President declared the motion carried.

Time adjourned: **6:06 p.m.**

## **August 26, 2024 Regular Meeting**

### **A. MEETING OPENING**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. PLEDGE TO THE FLAG**

#### **3. APPROVAL OF AGENDA (as revised)**

**176-24** Motion for Approval of agenda (as revised) Moved by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### **4. APPROVAL OF MINUTES**

**177-24** Recommended Action: Motion to approve minutes of the regular board meeting July 22, 2024 and the special meeting July 25, 2024. Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

### **B. STUDENT/STAFF RECOGNITION**

### **C. HEARING THE PUBLIC**

#### **1. Amy Queen/Lisa Scott - GRIT**

### **D. TREASURER'S REPORT/BUSINESS**

#### **1. EXPENDITURES & FINANCIAL REPORT, NEW FUNDS, FUND CHANGES, & TRANSFERS, AMENDED CERTIFICATE & PERMANENT APPROPRIATION RECAP SHEET, DONATIONS**

**178-24** Motion to Approve Treasurer's business Moved by: Tiffany DeMint Seconded by: David Riley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. RESOLUTION TO ACCEPT BUS GARAGE AUCTION BID**

**179-24** Motion for Approval of Resolution to Accept Bus Garage Auction Bid. Moved by: Robin Lucas Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **3. REAL ESTATE PURCHASE AGREEMENT**

**180-24** Motion for Approval of Real Estate Purchase Agreement. Moved by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### **4. Amend Resolution 133-24 OAPSE Contract**

**181-24** Motion to amend resolution 133-24 approval of OAPSE Contract without errors. Previous contract was a redline copy. Moved by: David Riley Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

#### **5. Amendment to OVEA Agreement**

**182-24** Motion to approve the amendment to the OVEA Agreement. Moved by: Tiffany DeMint Seconded by: David Riley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **6. Administration/Confidential Agreement 2024-2025**

**183-24** Motion to approve the Administration/Confidential Agreement July 1, 2024-June 30, 2025 Moved by: Tiffany DeMint Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **7. Contract with Pepsi**

**184-24** Recommended Action: Motion to approve contract with Pepsi Moved by: Sally McDaniel Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

### **E. SUPERINTENDENT'S REPORT/BUSINESS**

#### **1. LEGISLATIVE**

### **F. FACILITIES, TRANSPORTATION & SECURITY**

#### **1. Extended Field Trip OVCTC FFA Trip September 19-22, 2024**

**185-24** Recommended Action: Motion to approve OVCTC FFA Livestock Team to National contest at State University in Tennessee September 19-22, 2024 Moved by: David Riley Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. Extended Field Trip OVCTC FFA Trip National Convention October 22-26, 2024**

**186-24** Recommended Action: Motion to approve OVCTC FFA to National convention in Indianapolis IN October 22-26, 2024 Moved by: Sally McDaniel Seconded by: David Riley  
The board members unanimously approved the motion. The President declared the motion carried.

3. Extended Field Trip OVCTC FFA Trip Nationals November 15-17, 2024

**187-24** Recommended Action: Motion to approve OVCTC FFA to Nationals in Louisville, KY November 15-17, 2024 Moved by: David Riley Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

4. Extended Field Trip OVCTC FFA Trip to Columbus, OH April 30-May 2, 2025

**188-24** Motion to approve OVCTC FFA to State Convention April 30-May 2, 2025 Moved by: David Riley Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

5. Extended Field Trip NAHS FFA

**189-24** Recommended Action: Motion to approve an Extended Field Trip NAHS FFA to Indianapolis, Indiana October 22-24, 2024 Moved by: David Riley Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

6. Extended Field Trip NAHS Cheerleader

**190-24** Motion to approve to **Table** the NAHS Cheerleaders to the Bluegrass UCA Cheer Competition in Lexington, KY November 24, 2024 Moved by: David Riley Seconded by: Tiffany DeMint

The board members unanimously approved to table the motion. The President declared the motion carried.

## G. BOARD COMMITTEE REPORTS

### 1. COMMITTEE REPORTS

Facilities, Transportation & Security - David Riley stated that Flat Roof/Playgrounds/Bleachers are on going. Auction went well. Risk Assessment completed and buildings addressed concerns.

Policy/Communication - Robin Lucas - Mrs. DeMint would like to look at crowdfunding.

Education/Curriculum/Instruction/OVCTC - Sally McDaniel - Mike McCoy

Finance/Negotiations - Tiffany DeMint - Understand why some staff may question on why board is looking so close @ the General Fund, due to 5YR showing red and want zero deficit spend..

Personnel/Board Agenda - Dr. Shipley Met and spoke about supplementals and extended das, making sure there is accountability for these. Spoke to teachers being asked to cover other grad levels due to fiscal prudence.

## H. EXECUTIVE SESSION (IF NEEDED)

**191-24** Motion to enter executive session @ 6:49 p.m.

Mr. Riley moved and Mrs. Lucas seconded the motion to enter Executive session for the purpose of (G-7) compensation of a public employee or official.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present.

The board members unanimously approved the motion. The President declared the motion carried.

The President stated that the Board had discussed (G-7) Compensation of a public employee or official.

**192-24** Motion to reenter public session: Mr. Riley moved and Mrs. Lucas seconded to reenter Public Session at 8:20 p.m.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

The board members unanimously approved the motion. The President declared the motion carried.

## I. PERSONNEL

1. Retirements, Resignations, Employment, Extended Days, Classified & Certified Substitutes, Supplementals for the 2023-2024/2024-2025 School Year

**193-24** Motion to Approve: Retirements, Resignations, Employment, Extended Days, Certified & Classified Substitutes, Non-Renewals, Supplementals for the 2023-2024/2024-2025 School Year Moved by: Tiffany DeMint Seconded by: Sally McDaniel

The board members approved the motion. 4 to 1 with Mr. Riley voting no. The President declared the motion carried.

[Personnel](#)

2. Personnel Supplemental 2024-2025 School Year

**194-24** Motion to approve supplemental 2024-2025 school year. Adam Carroll Assistant Varsity Girls Basketball Coach: Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members approved the motion with Tiffany DeMint abstaining. The President declared the motion carried.

3. Motion to approve offer to Superintendent's Contract

**195-24** Motion to approve an offer to Superintendent's contract to reflect the same salary adjustment effective 8-1-2024, as other Central Office Administrative Staff. Moved by: David Riley Seconded by: Tiffany DeMint Superintendent declined the offer.

The board members unanimously approved the motion. The President declared the motion carried.

4. Addendum to Superintendents Contract

**196-24** Motion to approve Superintendent's contract beginning 8/1/2024 to include Board pay full insurance for the remaining two years of contract and grandfather in the sick days previously accrued. Moved by: Robin Lucas Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

5. Addendum to Treasurer's Contract

**197-24** Motion to approve Treasurer contract to reflect the same salary adjustment effective 8-1-2024, as other Central Office Administrative Staff and fringe benefits in regards to the health insurance opt out as the Treasurer does not take advantage of the Board paid insurance package. Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

#### J. ADMINISTRATIVE ADVISORY

Action: 1. Bus Stop Designation 2024-2025

**198-24** Motion to approve Bus Stop Designations 2024-2025 School Year Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

#### K. OLD BUSINESS

Change the September 23 board meeting to September 30 @ 6:00 p.m.

October 21, 2024 @ 6:00 p.m.

November 10-12, 2024 Capitol Conference

November 18, 2024 @ 6:00 p.m.

December 16, 2024 @ 6:00 p.m.

#### L. EXECUTIVE SESSION (IF NEEDED)

NONE

#### M. ADJOURNMENT

1. Adjourn

**199-24** Motion to approve adjournment Moved by: Sally McDaniel Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

Time adjourned: **8:28 p.m.**

## **September 30, 2024 Regular Meeting**

### **A. MEETING OPENING**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. PLEDGE TO THE FLAG**

#### **3. APPROVAL OF AGENDA (as revised)**

**200-24** Motion for Approval of agenda (as revised) Moved by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### **4. APPROVAL OF MINUTES**

**201-24** Motion to approve minutes of the regular board meeting August 26, 2024. Moved by: Tiffany DeMint  
Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

### **B. STUDENT/STAFF RECOGNITION**

### **C. HEARING THE PUBLIC**

### **D. TREASURER'S REPORT/BUSINESS**

#### **1. APPROVAL OF MONTHLY FINANCIAL REPORTS**

**202-24** Motion to Approve Treasurer's business Moved by: David Riley Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. FISCAL YEAR 2025 PERMANENT APPROPRIATIONS**

**203-24** Motion to approve Fiscal Year 2025 Permanent Appropriations. Moved by: Robin Lucas Seconded by:  
Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

### **E. SUPERINTENDENT'S REPORT/BUSINESS**

#### **1. Donation of tools for PBIS**

**204-24** Motion to approve the donation of tools through the PBIS program for OVCTC students.  
Moved by: Tiffany DeMint Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. LEGISLATIVE**

### **F. FACILITIES, TRANSPORTATION & SECURITY**

#### **1. Extended Field Trip PHS FFA Trip National Convention October 23-25, 2024**

**205-24** Motion to approve PHS FFA to National convention in Indianapolis IN October 22-26, 2024 Moved by:  
David Riley Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. Extended Field Trip OVCTC FFA to Columbus, Ohio Leadership Conference November 14-15, 2024**

**206-24** Motion to approve extended field trip OVCTC Skills USA to Fall Leadership Conference in Columbus, Ohio  
November 14-15, 2024 Moved by: Tiffany DeMint Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

#### **3. Extended Field Trip OVCTC Auto/Ag Mech/IST to Joliet, Illinois**

**207-24** Motion to approve extended field trip for OVCTC student in Auto/Ag Mech/IST to Joliet, Illinois Lion  
Electric Bus Factory October 17-18, 2024 Moved by: David Riley Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### **4. OVCTC Programs to add a flagpole at the CTC.**

**208-24** Motion to approve the OVCTC Programs to add a flagpole at the CTC. Moved by: David Riley Seconded  
by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

#### **5. Resolution of Urgent Necessity**

**209-24** Motion to approve Resolution of Urgent Necessity for subsidence foundational issues in the district and to  
allow Facilities Director to move forward with repairs up to \$400,000.00 Moved by: David Riley Seconded by:  
Robin Lucas

\*003 Fund, if no insurance coverage. Proceeding with soil samples will determine which way we go.  
The board members unanimously approved the motion. The President declared the motion carried.

#### **6. Resolution to continue with LED lighting**

**210-24** Resolution to continue with LED Lighting at remaining district buildings.

Moved by: Robin Lucas Seconded by: David Riley

The board members unanimously approved the motion. The President declared the motion carried.

### **G. BOARD COMMITTEE REPORTS**

#### **1. COMMITTEE REPORTS**

Facilities, Transportation & Security - David Riley CTC students & Department Heads to see how electric buses are being made. Worked on F & T spreadsheet.  
 Policy/Communication - Robin Lucas met to work on board policy changes with NEOLA.  
 Education /Curriculum/Instruction/OVCTC - Sally McDaniel Nothing at this time.  
 Finance/Negotiations - Tiffany DeMint will hold a meeting to look at 5 YR Forecast due in November  
 Personnel/Board Agenda - Dr. Shipley stated that the committee met on Friday, September 27, 2024 to go over the agenda.

**H. EXECUTIVE SESSION (IF NEEDED)**

**211-24** Motion to enter executive session @ 6:33 p.m.

Mr. Riley moved and Mrs. Lucas seconded the motion to enter Executive session for the purpose of (G-5) promotion of a public employee or official.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present

The board members unanimously approved the motion. The President declared the motion carried.

**212-24** Motion to reenter public session: Mr. Riley moved and Mrs. Lucas seconded to reenter Public Session at 7:44 p.m.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

The board members unanimously approved the motion. The President declared the motion carried.

The President stated that the Board had discussed (G-5) Promotion of a public employee or official.

**I. PERSONNEL**

**213-24** Motion to Approve: Retirements, Resignations, Employment, Extended Days, Certified & Classified Substitutes, Non-Renewals, Supplementals for the 2024-2025 School Year

Moved by: Tiffany DeMint Seconded by: Robin Lucas

The board members unanimously approved the motion. The President declared the motion carried.

NAME	POSITION	EFFECTIVE DATE OF RESIGNATION	LOCATION
Walter Adkins, Jr.	Bus Driver	September 18, 2024	WEST UNION
Roy Cooper	Machine Trades Instructor	October 1, 2024	OVCTC
Amy Deskins	Aide	September 11, 2024	WUEL
Elizabeth Hayslip	Bus Driver	September 12, 2024	WEST UNION
Dana Johnson	Teacher	August 31, 2025 for retirement	PBEL
Melissa Kirschner	Substitute Teacher	September 16, 2024	DISTRICT
Angie Waits	Bus Driver	September 5, 2024	PEEBLES
NAME	POSITION	EMPLOYMENT OF PART-TIME CLASSIFIED EMPLOYEE	LOCATION
Gregory Schumacher	Part-Time Custodian	Contract ends June 1, 2025	WU
Terry Stout	Part-Time Custodian	Amending the original position to reflect part-time. Contract ends June 1, 2025	Oliver
NAME	POSITION	EMPLOYMENT OF CERTIFIED EMPLOYEE	LOCATION
Matthew Grooms	Precision Machinist	1 Year Contract pending license approval	OVCTC
NAME	POSITION	EMPLOYMENT OF CLASSIFIED EMPLOYEE	LOCATION
Crystal Henize	Cook	1 Year Contract	NAEL
Brenda Jackson	Cook	Contract ending June 1, 2025	WUEL
Sierra Lee	Aide	1 Year Contract	PBEL
Joshua Roades	Custodian	1 Year Contract	PBEL
Kara Robinson	Bus Driver	1 Year Contract	FLOATER
NAME	POSITION	EMPLOYMENT OF CERTIFIED	LOCATION

		<b>SUBSTITUTES SCHOOL YEAR 24-25</b>	
Whitney Applegate	Substitute Teacher		
Brian Bailey	Substitute Teacher		
Stone Crothers	Substitute Teacher		
Sandra Ryan	Substitute Teacher		
Danetta Shupert	Substitute Teacher		
Holly Trotter	Substitute Teacher		
<b>NAME</b>	<b>POSITION</b>	<b>EMPLOYMENT OF CLASSIFIED SUBSTITUTES SCHOOL YEAR Y 24-25</b>	<b>LOCATION</b>
Terry Abbott	Substitute Bus Mechanic		
Tammy Atkins	Substitute Custodian		
Erika Baker	Substitute Secretary Building + Central Office		
Rheanna Boldman	Substitute Aide		
Cheyenne Cooper	Substitute Aide		
Meia Izod	Substitute Aide		
Cassie McLaughlin	Substitute Aide		
Kayla Merfert	Substitute Aide		
Airyonna Newman	Substitute Aide		
Autumn Porter	Substitute Aide		
Danetta Shupert	Substitute Aide		
Sylvia Stewart	Substitute Custodian		
Leann Swayne	Substitute Cook		
Ashley Tolle	Substitute Aide		
<b>NAME</b>	<b>POSITION</b>	<b>SUPPLEMENTAL 2024-2025 SCHOOL YEAR</b>	<b>LOCATION</b>
Josey Scott	High School Yearbook Advisor		WUHS
Michael Felts	Student Council Advisor		WUHS
<b>NAME</b>	<b>POSITION</b>	<b>POSITION TITLE CHANGE</b>	<b>LOCATION</b>
Kayla Bowman	Benefit/Budgetary Coordinator	Confidential Employee to Administrative Employee as an Assistant Treasurer	Central Office

**J. ADMINISTRATIVE ADVISORY**

**1. Graduation Dates**

**214-24** Motion to approve the 2025 graduation dates. Moved by: Tiffany DeMint Seconded by: Dr. Shipley  
The board members unanimously approved the motion. The President declared the motion carried.

**CTC Senior Recognition**

May 15, 2025 @ 6:00

**NAHS**

May 17, 2025 @ 4:00

(May 12th Senior Recognition @ 6:00)

**WUHS**

May 17, 2025 @ 7:00 PM

(May 12th Senior Recognition @ 6:00)

**PHS**

May 18, 2025 @ 2:00

(May 12th Senior Recognition @ 5:00)

**K. OLD BUSINESS**

L. EXECUTIVE SESSION (IF NEEDED)

M. ADJOURNMENT

1. Adjourn

**215-24** Motion to approve adjournment Moved by: David Riley Seconded by: Robin. Lucas

The board members unanimously approved the motion. The President declared the motion carried.

Time adjourned: **7:46 p.m.**

## **October 21, 2024 Regular Meeting**

### **A. MEETING OPENING**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. PLEDGE TO THE FLAG**

#### **3. APPROVAL OF AGENDA (as revised)**

**216-24** Motion for Approval of agenda (as revised) Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

#### **4. APPROVAL OF MINUTES**

**217-24** Motion to approve minutes of the regular board meeting September 30, 2024. Moved by: Tiffany DeMint  
Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

### **B. STUDENT/STAFF RECOGNITION**

West Union High School Girls Golf Team

### **C. HEARING THE PUBLIC**

Parent Brittany Hopkins discussed early graduation policy for sophomores and changing policy to allow sophomores to graduate early.

### **D. TREASURER'S REPORT/BUSINESS**

#### **1. APPROVAL OF MONTHLY FINANCIAL REPORTS**

**218-24** Motion to Approve Treasurer's business Moved by: David Riley Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

#### **2. Health Insurance Premium Holiday**

**219-24** Motion to accept the Health Insurance Premium Holiday recommended by the Finance Committee for the month of November 2024. Moved by: David Riley Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

#### **3. Memorandum of Understanding between OVEA and ACOVSD regarding Tuition Reimbursement.**

**220-24** Motion to approve Memorandum of Understanding between OVEA and ACOVSD regarding Tuition Reimbursement.

Moved by: Robin Lucas Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

### **E. SUPERINTENDENT'S REPORT/BUSINESS**

#### **1. LEGISLATIVE**

SB29 - Privacy of student accounts.

### **F. FACILITIES, TRANSPORTATION & SECURITY**

#### **1. Extended Field Trip PHS 8th grade to Kings Island**

**221-24** Motion to approve PHS 8th grade to Kings Island May 9, 2025 Moved by: Sally McDaniel Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

#### **2. Motion to approve WUHS Chamber/Concert Choir to Morehead State University's choral festival to learn & participate in combined district choir November 18-19, 2024**

**222-24** Moved by: Tiffany DeMint Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

### **G. BOARD COMMITTEE REPORTS**

#### **1. COMMITTEE REPORTS**

Facilities, Transportation & Security - David Riley F&T Meeting: color coded list of items to fix.

Policy/Communication - Robin Lucas-Next meeting October 23, 2024

Education /Curriculum/Instruction/OVCTC - Sally McDaniel

Finance/Negotiations - Tiffany DeMint - Met to review Holiday Premium, looked @ draft of 5 Year Forecast.

Personnel/Board Agenda - Dr. Shipley - Met to plan agenda for 10/21/24 BOE meeting. Need to schedule a work session for December 12, 2024 9:00-1:00

### **H. EXECUTIVE SESSION (IF NEEDED)**

### **I. PERSONNEL**

#### **1. Retirements, Resignations, Employment, Extended Days, Classified & Certified Substitutes, Supplementals for the 2024-2025 School Year**

**223-24** Motion to Approve: Retirements, Resignations, Employment, Extended Days, Certified & Classified Substitutes, Non-Renewals, Supplementals for the 2024-2025 School Year Moved by: Tiffany DeMint Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

NAME	POSITION	EFFECTIVE DATE OF RESIGNATION	LOCATION
Margaret Morrison	Substitute Teacher	January 31, 2025	District
Levi Pertuset	Teacher	October 15, 2024	WUHS
NAME	POSITION	UNPAID MEDICAL LEAVE	LOCATION
Brittney Burns	Teacher	Beginning February 19 ,2025	NAHS
NAME	POSITION	EMPLOYMENT OF CLASSIFIED EMPLOYEE	LOCATION
Crystal Young	Cook	1 Year Contract ending June 1, 2025	PBEL
NAME	PREVIOUS JOB TITLE	JOB TITLE CHANGE	LOCATION
Kayla Bowman	Benefits Coordinator	Assistant Treasurer	Central
NAME	POSITION	EMPLOYMENT OF CERTIFIED SUBSTITUTES SCHOOL YEAR 24-25	LOCATION
Emmaleigh Baldwin	Substitute Teacher		
Kelly DeLong	Substitute Teacher		
Ashley Mullen	Substitute Teacher		
Brenee Muncy	Substitute Teacher		
Adam Pownall	Substitute Teacher		
Isaac Young	Substitute Teacher		
NAME	POSITION	EMPLOYMENT OF CLASSIFIED SUBSTITUTES SCHOOL YEAR Y 24-25	LOCATION
Christy Henderson	Substitute Cook		
Jaida Mason	Substitute Aide		
Makenna Michael	Substitute Aide		
Ashley Mullen	Substitute Aide/Secretary + CO		
NAME	POSITION	SUPPLEMENTAL 2024-2025 SCHOOL YEAR	LOCATION
Keetyn Hupp	Jr. High 7th Grade Girls Basketball Coach		NAHS
Monica Pence	Student Council Advisor		NAHS
Weston Browning	Jr. High 8th Grade Boys Basketball Coach		PBHS
Gage Crothers	Jr. High 7th Grade Boys Basketball Coach		PBHS
Stone Crothers	High School Boys Track Coach		PBHS
Larry Adam Myers	Jr. High 8th Grade Girls Basketball Coach		PBHS
John Robinson III	Student Council Advisor		PBHS

2. Employment of Certified Substitute for the 2024-2025 School Year

**224-24** Motion to approve employment of a certified substitute for the 2024-2025 School Year. Moved by: Tiffany DeMint Seconded by: David Riley

**NAME**                      **POSITION**                      **EMPLOYMENT OF CERTIFIED SUBSTITUTE**  
Hayleigh Worley   Substitute Teacher                      District

The board members approved the motion with Sally McDaniel abstaining. The President declared the motion carried.

J. ADMINISTRATIVE ADVISORY

1. Head Custodian Job Description

**225-24** Motion to approve changes to the Head Custodian Job Description Moved by: Tiffany DeMint Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

2. Custodian Job Description

**226-24** Motion to approve changes to the Custodian Job Description Moved by: David Riley Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

3. Transportation Director Job Description

**227-24** Motion to approve changes to the Transportation Director's Job Description Moved by: Robin Lucas Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

4. Assistant Transportation Director Job Description

**228-24** Motion to approve changes to the Assistant Transportation Job Description Moved by: Tiffany DeMint Seconded by: David Riley

The board members unanimously approved the motion. The President declared the motion carried.

K. OLD BUSINESS

L. EXECUTIVE SESSION (IF NEEDED)

M. ADJOURNMENT

Action, Procedural: 1. Adjourn

**229-24** Motion to approve adjournment Moved by: Sally McDaniel Seconded by: Dr. Shipley

The board members unanimously approved the motion. The President declared the motion carried.

Time adjourned: 6:35 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Treasurer

## November 18, 2024 Regular Meeting

### Board of Education Regular Meeting (Monday, November 18, 2024 at the Ohio Valley Career and Technical Center in West Union, OH @ 6:01 p.m.)

A. Meeting Opening  
Call to Order/Roll Call

All in attendance

Pledge to the Flag

#### 230-24 Approval Of Agenda (as revised)

Motion to approve the agenda (as revised) Moved by: Sally McDaniel Seconded by: Tiffany DeMint  
The board members unanimously approved the motion. The President declared the motion carried.

#### 231-24 Approval of Minutes

Motion to approve meeting minutes of October 21, 2024 Moved by: Tiffany DeMint Seconded by: Sally McDaniel  
The board members unanimously approved the motion. The President declared the motion carried.

B. Student/Staff Recognition  
None

C. Hearing the Public  
Public Comment – None

D. Treasurers Report/Business

#### 232-24 Approval Of Monthly Financial Reports

Motion to approve the Treasurer's Monthly Financial Reports. Moved by: Robin Lucas Seconded by: David Riley  
The board members unanimously approved the motion. The President declared the motion carried.

#### 233-24 Approval of the 5 Year Forecast & Assumptions

Motion to approve the 5 Year Forecast & Assumptions. Moved by: Tiffany DeMint Seconded by: Robin Lucas  
The board members unanimously approved the motion. The President declared the motion carried.

#### 234-24 Addendum to Administrative/Confidential Contract

Motion to approve an Addendum to Administrative/Confidential Contract: Administrators and Confidential employees that only received a 2% raise will be made whole by adding the additional 1.25% retroactive to the beginning their 2024 contract on January 30, 2025.

Moved by: David Riley Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

#### 235-24 Second Addendum to Administrative/Confidential Contract

Motion to approve a second addendum to the Administrative/Confidential Contract. Administrators whose steps were frozen will receive those steps retroactive to the beginning of their 2024 contract on January 30, 2025. Moved by: Dr. Gay Lynn Shipley Seconded by: Tiffany DeMint

The board members unanimously approved the motion. The President declared the motion carried.

#### 236-24 Rescind OVCTC Contract Agreement (Attachments A & B)

Motion to rescind OVCTC Contract Agreement (Attachments A & B) Moved by: David Riley Seconded by: Dr. Gay Lynn Shipley

The board members unanimously approved the motion. The President declared the motion carried.

#### 237-24 OVCTC Contract Agreement with Updated Attachments A & B

Motion to approve OVCTC Contract Agreement (Attachments A & B) Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

E. Superintendents Report/Business  
Legislative

- The required years of service for an **unreduced retirement benefit\* is lowered to 33 years from 34 years** at any age.
- Eligibility for a **reduced retirement benefit\* is lowered to 28 years of service from 29 years of service** at any age.
- The current eligibility for reduced retirement at age 60 with five years of service remains unchanged.
- Bathroom bill did not pass.

#### 238-24 Food Service Acknowledge that the ACOVSD follows the Nutrition Standards Policy

Motion to acknowledge that the ACOVSD follows the Nutrition Standards policy Moved by: Robin Lucas Seconded by: Sally McDaniel

The board members unanimously approved the motion. The President declared the motion carried.

F. Facilities, Transportation & Security

**239-24 Indoor Track Resolution**

Motion to approve Indoor Track Resolution: Resolution to resolve the Board of Education recognize North Adams High School, Peebles High School and West Union High School and approve participation in the Ohio Association of Track and Cross Country Coaches (OATCCC) Ohio State Indoor Track & Field championship.

Moved by: Robin Lucas Seconded by: David Riley

The board members unanimously approved the motion. The President declared the motion carried.

G. Board Committee Reports

Facilities, Transportation & Security - David Riley F&T Meeting was held.no major items. NAHS project is moving along.

Policy/Communication - Robin Lucas-Will review some policies at the Board Work Session, Policies are finished, will review and cover Administrative Guidelines soon.

Education /Curriculum/Instruction/OVCTC - Sally McDaniel-Nothing at this time.

Finance/Negotiations - Tiffany DeMint - Met to review the 5 Year Forecast and drilling down on the numbers.

Personnel/Board Agenda - Dr. Shipley - Met to plan agenda for the 11/18/24 BOE meeting. Work session planned for 12/12/2024, hone down on strategic planning and watching budget.

H. Executive Session if needed

**240-24** Motion to enter executive session @ 6:35 p.m.

Robin Lucas moved and David Riley seconded the motion to enter Executive session for the purpose of (G-2) employment a public employee or official.

Members present and answering to their names on roll call were as follows: Board Members: Mrs. DeMint, Present; Mrs. Lucas, Present; Mrs. McDaniel, Present; Mrs. Shipley, Present; Mr. Riley, Present, Treasurer Sherri Spencer and Superintendent Dawn Wallace

The board members unanimously approved the motion. The President declared the motion carried.

**241-24** Motion to reenter public session: Robin Lucas moved and Sally McDaniel seconded to reenter Public Session at 7:05 p.m.

Members present and answering to their names on roll call were as follows: Mrs. DeMint, Present; Mrs. Shipley, Present; Mrs. McDaniel, Present; Mrs. Lucas, Present; Mr. Riley, Present.

The board members unanimously approved the motion. The President declared the motion carried.

The President stated that the Board had discussed (G-2) Employment of a public employee or official.

I. Personnel

**242-24** Retirements, Resignations, Certified & Classified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year

Motion to approve Retirements, Resignations, Certified & Classified Substitutes, Contracts, Extended Days, Supplementals for the 2024-2025 School Year Moved by: Tiffany DeMint Seconded by: Robin Lucas

The board members unanimously approved the motion. The President declared the motion carried.

Name	Position	Resignation	Location
Morgan Hendrickson	Assistant Varsity Girls Softball Coach	Effective November 4, 2024	NAHS
Larry Newman	Substitute Custodian	Effective December 23, 2024	District
NAME	POSITION	EMPLOYMENT OF CLASSIFIED EMPLOYEE 2024-2025 SCHOOL YEAR	LOCATION
Cheyenne Cooper	Aide	1 Year Contract	PBEL
Tammy Faul	Bus Driver	1 Year Contract	District
Jonathan Ramsey	Bus Driver	1 Year Contract	District
NAME	POSITION	EMPLOYMENT OF CERTIFIED SUBSTITUTES 2024-2025 SCHOOL YEAR	LOCATION

Isabelle Barber	Substitute Teacher		
Alexandra Jones	Substitute Teacher		
Shania Miller	Substitute Teacher		
<b>NAME</b>	<b>POSITION</b>	<b>EMPLOYMENT OF CLASSIFIED SUBSTITUTES 2024-2025 SY</b>	<b>LOCATION</b>
Catherine Fox	Substitute Custodian		
Mason Groves	Substitute Custodian		
Alexandra Jones	Substitute Aide		
Anna McElwee	Substitute Custodian		
Shania Miller	Substitute Aide		
Mckenzi Tolle	Substitute Aide		
Brenda Watson	Substitute Cook & Custodian		
Rodney Williams	Substitute Custodian		
<b>NAME</b>	<b>POSITION</b>	<b>SUPPLEMENTALS 2024-2025 SCHOOL YEAR</b>	<b>LOCATION</b>
Andrew Garrison	Assistant Varsity Girls Softball Coach		NAHS
Nathan Stephens	Volunteer Assistant Boys Basketball Coach		PHS
Kiersten Rowe	Jr. High 7th Grade Girls Basketball Coach		WUHS
<b>NAME</b>	<b>POSITION</b>	<b>PAYMENT FOR EXTENDED HOURS</b>	<b>LOCATION</b>
Amanda Myers	Guidance Counselor	49 Hours work for FASFA will be paid from Grant	PHS

J. Administrative Advisory

Will review Board Meeting Dates for 2025.

K. Old Business

December 12, 2024 Board Work Session at the Workforce Development Building @ 9:30 a.m.

L. Executive Session if needed - NONE

M. Adjournment

**243-24** Adjourn

Motion to approve adjournment Moved by: Sally McDaniel Seconded by: Dr. Gay Lynn Shipley

Time Adjourned: **7:07 p.m.**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Treasurer

**December 12, 2024 Work Session**

**A. MEETING OPENING**

1. Call To Order and Roll Call  
Sally McDaniel Absent

2. Pledge to the Flag

3. Approval of the Agenda (as revised)

**244-24** Motion for Approval of agenda (as revised) Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members in attendance approved the motion. The President declared the motion carried.

**B. HEARING THE PUBLIC**

**C. TREASURER'S REPORT/BUSINESS**

1. Authorize the Treasurer to pay the Science of Reading Stipends.

**245-24** Authorize the Treasurer to pay the Science of Reading Stipends of \$1,200.00 and \$400.00 according to the requirement set forth by HB33, the State Operating budget. Moved by: David Riley Seconded by: Tiffany DeMint  
The board members in attendance approved the motion. The President declared the motion carried.

2. Addendum to Treasurer's Contract

**246-24** Motion: Motion to approve an Addendum to the Treasurer's contract to reflect the Administrators and Confidential employees that only received a 2% raise will be made whole by adding the additional 1.25% retroactive to August 1st on the January 30, 2025 payroll. Moved by: Robin Lucas Seconded by: David Riley  
The board members in attendance approved the motion. The President declared the motion carried.

3. Addendum to Superintendent's Contract

**247-24** Motion to approve an Addendum to the Superintendent's contract to reflect the Administrators and Confidential employees that only received a 2% raise will be made whole by adding the additional 1.25% retroactive to August 1st on the January 30, 2025 payroll. Moved by: David Riley Seconded by: Tiffany DeMint  
The Superintendent declined the raise.  
The board members in attendance approved the motion. The President declared the motion carried.

**D. SUPERINTENDENT'S REPORT/BUSINESS**

1. Discussions

6605 Crowdfunding	School friendly sites to add to our policy	Gift Cards	<b>Specific Websites</b>
		Risk Management	<b>Create their own page</b>
		Fire Retardant Furniture	<b>GC, Venmo, paypal</b>
CTC 93/97	Statements to address risk management		<b>Committee couple Administrators</b>
	Programs		<b>93% Funded 7% Local</b>
	CTE 26		<b>Debt pays of 2033</b>
	Staffing - Preliminary Drawings		
	Linking WUES-HS-CTC		
Focus Areas	Limit to 3-5		
Strategic planning beneath the focus areas			
Committees to lead the focus area.	Committees to check in and evaluate progress and relay revisions.		
Strategic Plan/Vision Board Driven			
Staffing Potential			
Pre-Work for staffing FY24-25			
Pre-Work for staffing FY24-25			
Pre-Work for supplementals FY24-25			

**E. ADJOURNMENT**

1. Adjourn

**248-24** Motion to approve adjournment Moved by: Robin Lucas Seconded by: Tiffany DeMint  
Time adjourned: **1:51 p.m.**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Treasurer

## **December 16, 2024 Regular Meeting**

### **A. MEETING OPENING**

#### **1. Call To Order and Roll Call**

Sally McDaniel Absent

#### **2. Pledge to the Flag**

#### **3. Approval of the Agenda (as revised)**

**249-24** Motion for Approval of agenda (as revised) Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members present approved the motion. The President declared the motion carried.

#### **4. Approval of Minutes**

**250-24** Motion to approve minutes of the regular board meeting November 18, 2024. Moved by: David Riley  
Seconded by: Dr. Shipley  
The board members present approved the motion. The President declared the motion carried.

### **B. STUDENT/STAFF RECOGNITION**

### **C. HEARING THE PUBLIC**

### **D. TREASURER'S REPORT/BUSINESS**

#### **1. Approval Of Monthly Financial Reports**

**251-24** Motion to Approve Treasurer's business Moved by: Tiffany DeMint Seconded by: Dr. Shipley  
The board members present approved the motion. The President declared the motion carried.

#### **2. Bids for School Buses and Purchase**

**252-24** Motion to approve purchase for school buses from bids listed. The Board publicly advertised for bids for new school buses. Cardinal Bus 81 Passenger \$156,633.00 Rush 81 Passenger \$148,225.00 Complete Bus 81 Passenger \$147,117.00 All requested options had pricing provided. It is recommended the District purchase (2) 81 passenger buses at a price of \$147,117 each from Complete Bus Moved by: David Riley Seconded by: Dr. Shipley  
The board members present approved the motion. The President declared the motion carried.

#### **3. Resolution to requests permission to seek bids for network cabling, switches, access points, and other qualified equipment, supplies, and services, for the 2025-2026 E-rate cycle.**

**253-24** Motion to approve permission to seek bids for network cabling, switches, access points, and other qualified equipment, supplies, and services, for the 2025-2026 E-rate cycle. Moved by: David Riley Seconded by: Robin Lucas  
The board members present approved the motion. The President declared the motion carried.

### **E. SUPERINTENDENT'S REPORT/BUSINESS**

#### **1. Legislative Update**

Senate Bill 29 Revision eased regulations for implementation

#### **2. Contract with the Brown County Educational Service Center**

**254-24** Motion to approve contracting with the Brown County Educational Service Center for the FY2025-2026 and FY2026-2027 a period of two (2) years with a savings of \$100,000.00. Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members present approved the motion. The President declared the motion carried.

#### **3. Motion to not be a part of the Southern Ohio Educational Service Center after the current contract has ended.**

**255-24** Motion to not be a part of the Southern Ohio Educational Service Center after the current contract has ended.  
Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members present approved the motion. The President declared the motion carried.

### **F. FACILITIES, TRANSPORTATION & SECURITY**

#### **1. Extended Field Trip WUHS Wrestling to Middletown High School**

**256-24** Motion to approve extended field trip WUHS Wrestling to Middletown High School. Moved by: Tiffany DeMint Seconded by: David Riley  
Motion approved with a 3-1 Vote

#### **2. Extended Field Trip TAG students to Virginia**

**257-24** Motion to approve extended field trip TAG students to Virginia May 7, 2025 Moved by: Tiffany DeMint  
Seconded by: Gay Lynn Shipley  
The board members present approved the motion. The President declared the motion carried.

### **G. BOARD COMMITTEE REPORTS**

#### **1. Committee Reports**

Facilities, Transportation & Security - David Riley - WUHS kitchen floors, garland roofing complete, NAHS foundation stabilized.

Policy/Communication - Robin Lucas - Need to look at crowdfunding policy.

Education /Curriculum/Instruction/OVCTC - Sally McDaniel  
Finance/Negotiations - Tiffany DeMint - Thank you to the team for tying departments together.  
Personnel/Board Agenda - Dr. Shipley - Worked on the strategic planning, will revisit around the beginning of the year.

H. EXECUTIVE SESSION (IF NEEDED)

I. PERSONNEL

1. Retirements, Resignations, Employment, Extended Days, Classified & Certified Substitutes, Supplementals for the 2024-2026 School Year

**258-24** Motion to Approve: Retirements, Resignations, Employment, Extended Days, Certified & Classified Substitutes, Non-Renewals, Supplementals for the 2024-2025 School Year Moved by: Robin Lucas Seconded by: David Riley

The board members present approved the motion. The President declared the motion carried.

2. Amend Resolution #213-24

**259-24** Motion to Amend Resolution # 213-24 to reflect Dana Johnson retirement date change from August 31, 2025 to June 1, 2025. Moved by: Tiffany DeMint Seconded by: Robin Lucas

The board members present approved the motion. The President declared the motion carried.

J. ADMINISTRATIVE ADVISORY

1. 2025-2026 School Calendar

**260-24** Motion to approve the 2025-2026 School Calendar Moved by: David Riley Seconded by: Tiffany DeMint  
The board members present approved the motion. The President declared the motion carried.

2. Instructional Coach/MTSS Job Description (grant fund 590-1270-119-9025-013)

**261-24** Motion to approve the Instructional Coach/MTSS Job Description Moved by: Tiffany DeMint Seconded by: Dr. Shipley

The board members present approved the motion with David Riley abstaining. The President declared the motion carried.

3. ACOVSD Reading Improvement Plan

**262-24** Motion to approve the Reading Improvement Plan Moved by: Robin Lucas Seconded by: Tiffany DeMint  
The board members present approved the motion. The President declared the motion carried.

4. Date for Organizational Meeting

**263-24** Motion to approve a date for Organizational Meeting in January 2025. Moved by: Tiffany DeMint Seconded by: Gay Lynn Shipley

Tax Budget Meeting January 6, 2025 @ 4:45 p.m.

Date for Organizational Meeting will be January 6, 2025 @ 5:00 p.m.

The board members present approved the motion. The President declared the motion carried.

5. Appoint President Pro Tempore

**264-24** Motion to approve President Pro Tempore for Organizational Meeting Moved by: Tiffany DeMint Seconded by: Robin Lucas

The board members present approved the motion with Gay Lynn Shipley abstaining. The President declared the motion carried.

6. 2025 Board of Education Meeting Dates

**265-24** Motion to approve Board of Education Meeting Dates for 2025 Moved by: Tiffany DeMint Seconded by: David Riley

The board members present approved the motion. The President declared the motion carried.

K. OLD BUSINESS

L. EXECUTIVE SESSION (IF NEEDED)

M. ADJOURNMENT

1. Adjourn

**266-24** Motion to approve adjournment Moved by: Robin Lucas Seconded by: Tiffany DeMint Time adjourned: **5:11 p.m.**

The board members present approved the motion. The President declared the motion carried.

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President

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Date Approved

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Treasurer