Infinite Campus Parent Portal

Quick Start Guide for Parents and Guardians

Start Here

Use Campus Parent to view basic student information such as schedules, attendance, grades, assignments, fees, and district messages when those features are enabled by the school. Portal link: https://internationalfallsmn.infinitecampus.org/campus/portal/parents/internationalfalls.jsp

What You Need Before You Start

- A computer, Chromebook, tablet, or phone with internet access.
- Your Campus Parent username and password, or your own activation key if you are setting up a new account.
- A security email address for account recovery. This can be a personal email account you can access reliably.

Quick Path

1	**Open Campus Parent:** Go to the district Infinite Campus Parent Portal link shown above.
2	**Log in or set up access:** Enter your username and password, or choose New User? if the school provided your activation key.
3	**Add recovery email:** When prompted, enter a security email address so you can recover your account later.
4	**Use the menu:** Open the menu to find Schedule, Grades, Attendance, Fees, Food Service, and Messages if available.

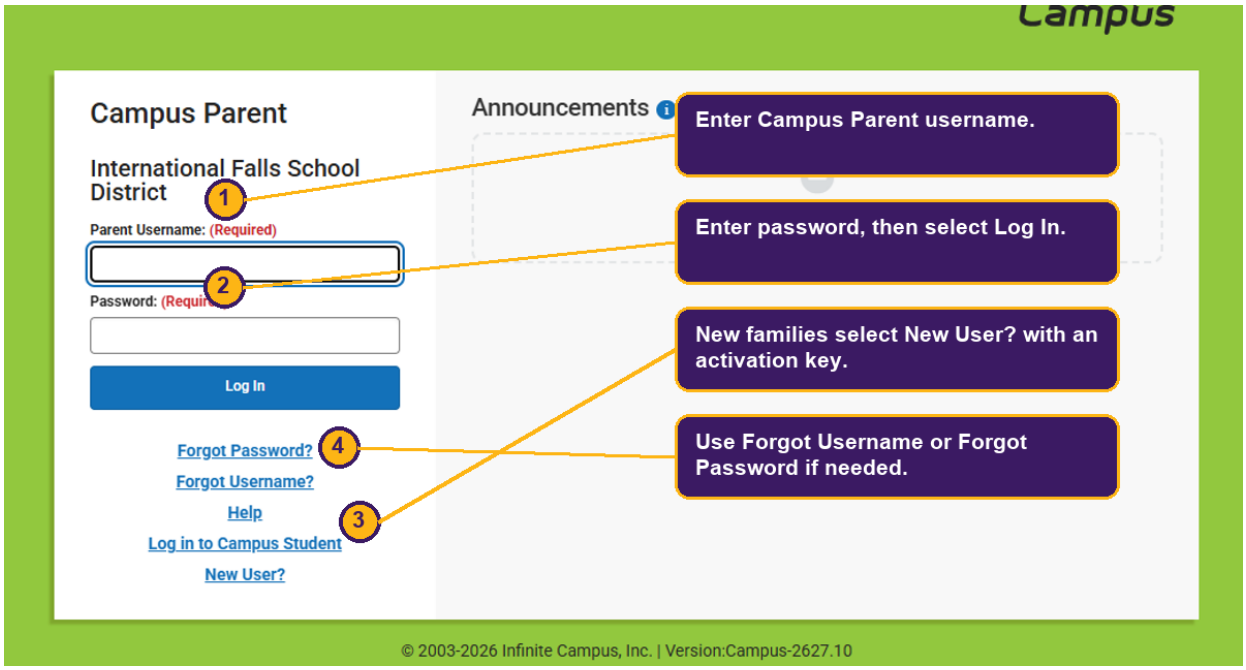
1. Open Infinite Campus for ISD 361

Go to the International Falls School District Campus Parent portal:

Parent Portal Link

https://internationalfallsmn.infinitecampus.org/campus/portal/parents/internationalfalls.jsp

You may also see links from the district website or school communications. Make sure the login page says Campus Parent and International Falls School District.



Public Campus Parent login page for International Falls School District.

2. Log In

1	**Username:** Enter your Campus Parent username.
2	**Password:** Enter your password.
3	**Log In:** Select Log In.
4	**Forgot help:** Use Forgot Password? or Forgot Username? if you already have an account but cannot sign in.

3. Set Up Parent Portal Access

If you have never used Campus Parent before, select New User? on the login page. Infinite Campus will ask for an activation key. Activation keys are normally individual account setup keys, not a public district-wide password. For student privacy and account security, do not use or share another person's activation key.

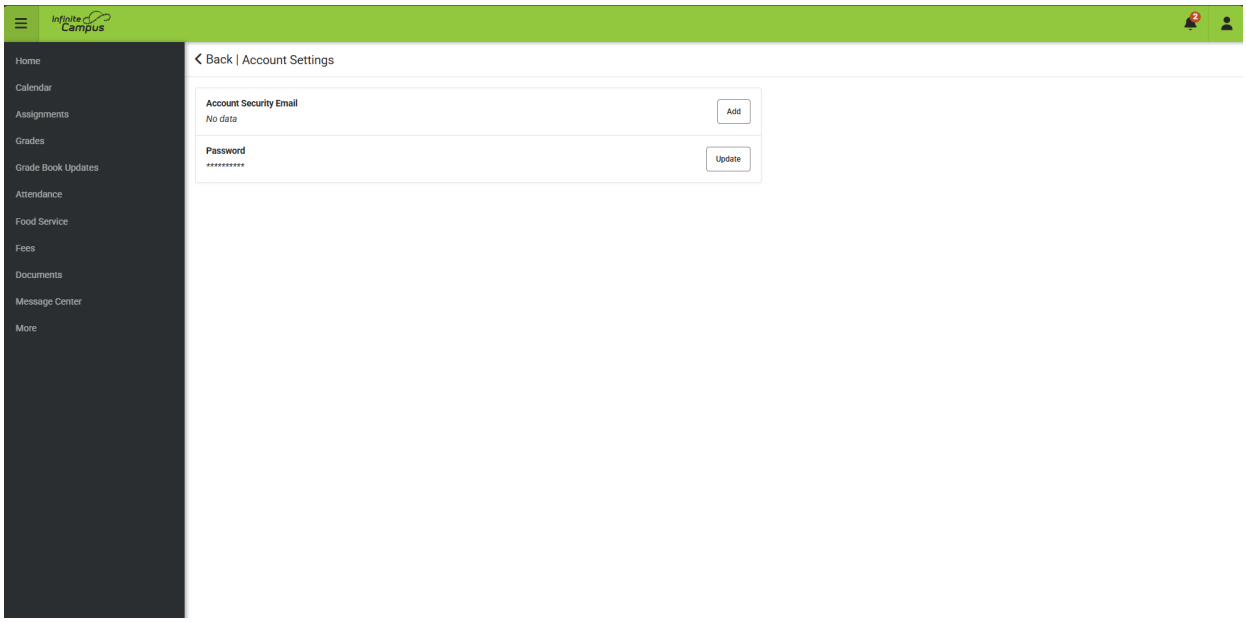
1	**Select New User?:** Choose the New User? link from the Campus Parent login screen.
2	**Enter activation key:** Type the activation key exactly as provided by the school.
3	**Create username and password:** Choose login information you can remember. Do not share it with students or other people.
4	**Sign in:** Return to the Campus Parent login screen and sign in with the new account.

Need an activation key?

Contact the school office or district support contact listed by ISD 361. For privacy and student safety, staff may need to verify your identity before issuing or resetting parent portal access.

4. Add Your Security Recovery Email

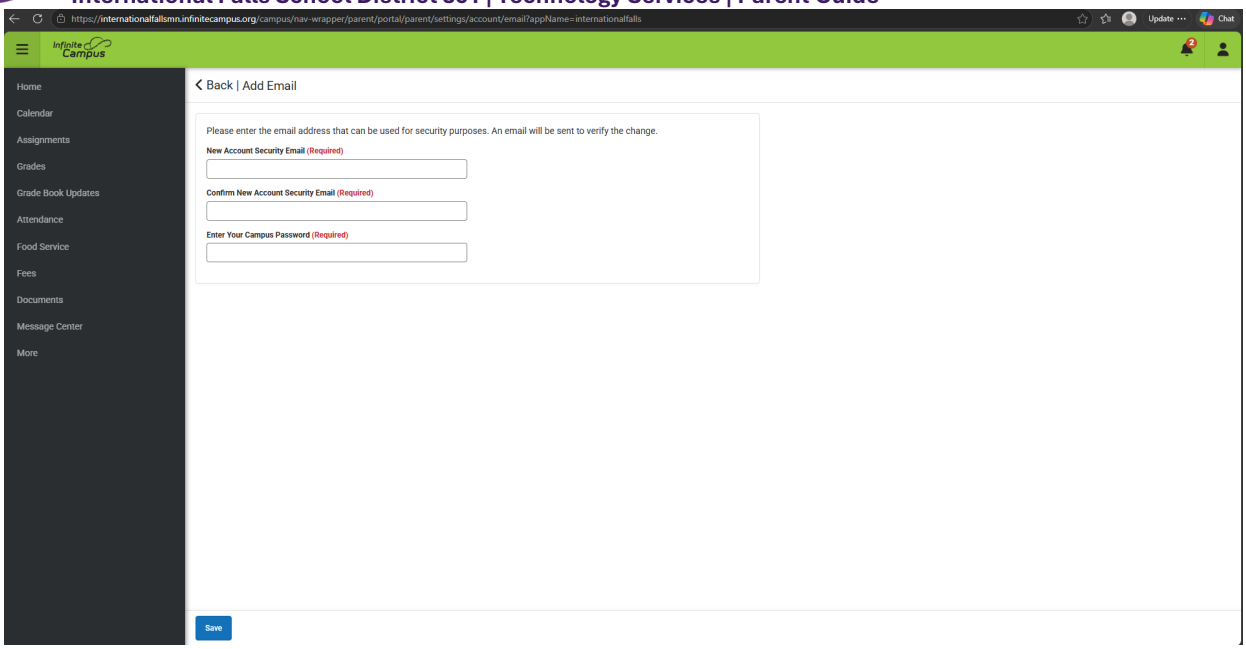
ISD 361 recently enabled the Infinite Campus account recovery security feature. Parents and guardians may be prompted to add a security email address after signing in.



Account Settings shows whether an Account Security Email has been added.

Important: Recovery Email Only

The security recovery email is used only to help you recover your Campus Parent account. It does not sign you up for Infinite Campus marketing, and it does not replace or change the email address used for school notifications unless you separately update your contact information.

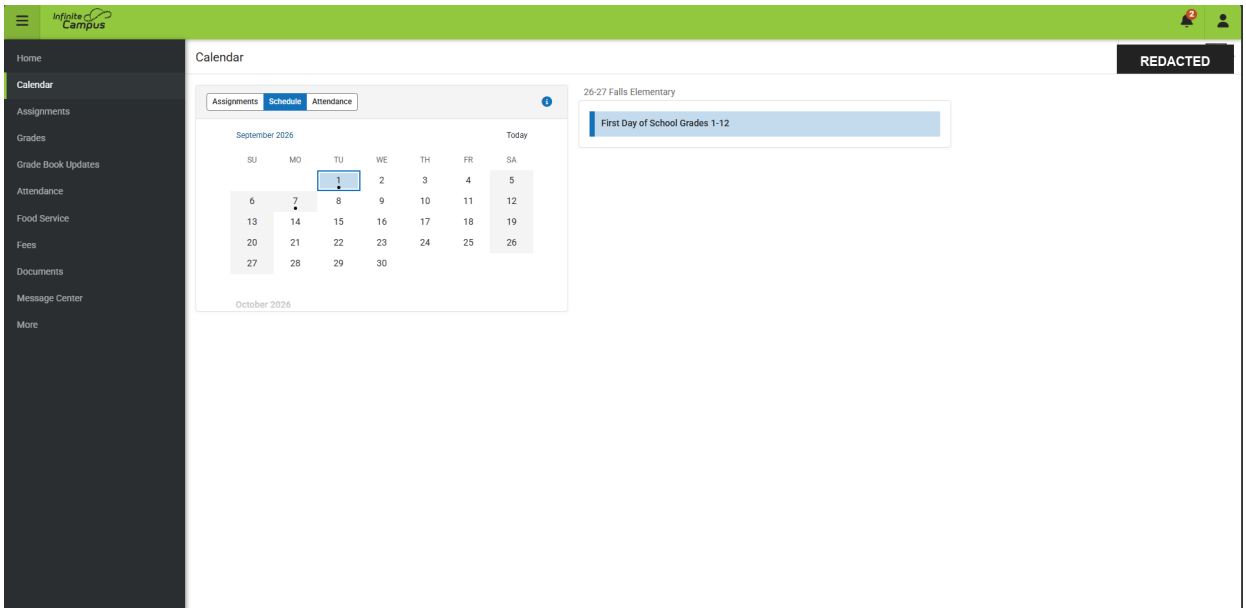


Add Email asks for the recovery email, confirmation, and your Campus Parent password.

1	**Open account settings:** Select the person/profile icon, then open Account Settings.
2	**Select Add:** Under Account Security Email, select Add.
3	**Enter recovery email:** Enter the email address twice and enter your Campus Parent password.
4	**Save:** Select Save. Check that email inbox if Infinite Campus sends a verification message.

5. View a Student Schedule

After logging in, use the Campus Parent menu to find student information. The exact menu may look slightly different on a phone than on a computer.



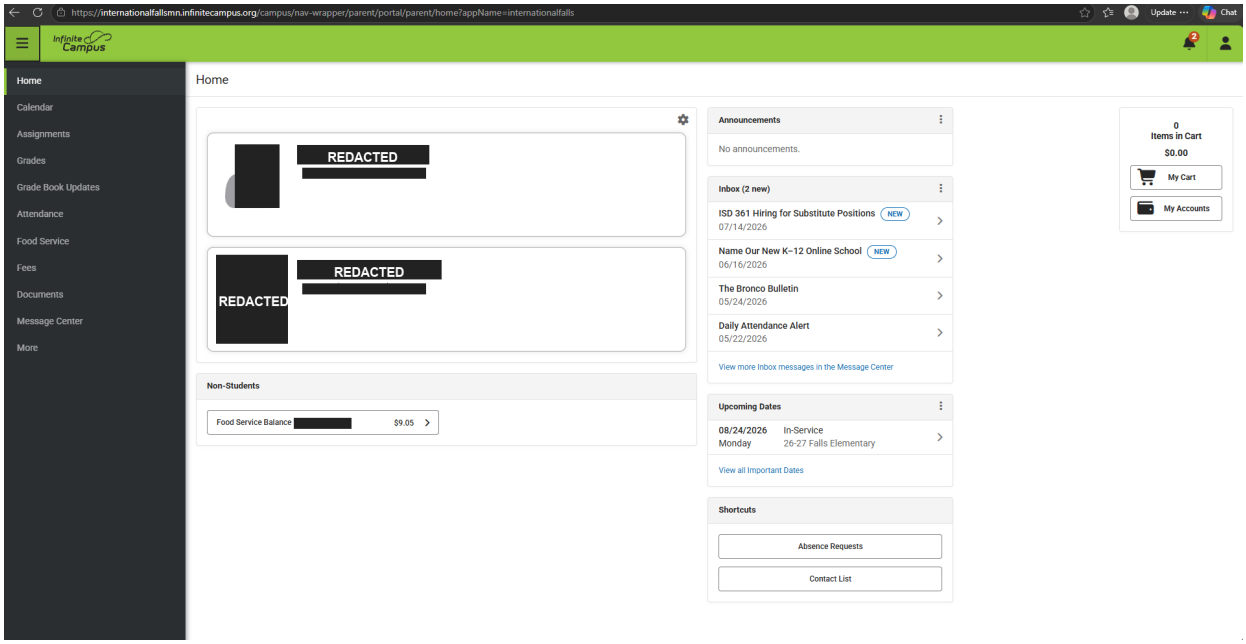
Calendar view with Schedule selected. Student name/photo has been redacted.

1	**Open the menu:** Look for the menu icon or navigation panel.
2	**Choose Schedule:** Select Schedule from the list of available tools.
3	**Select student:** If you have more than one student, choose the correct student.
4	**Check term:** Make sure you are viewing the correct term, semester, or school year.
5	**Review details:** Schedules may show course names, teachers, periods, rooms, and meeting days when available.

Schedule questions

If something looks incorrect, contact the school office or counselor rather than changing anything in Campus Parent. Some schedules may change during registration or the first days of school.

6. Basic Navigation

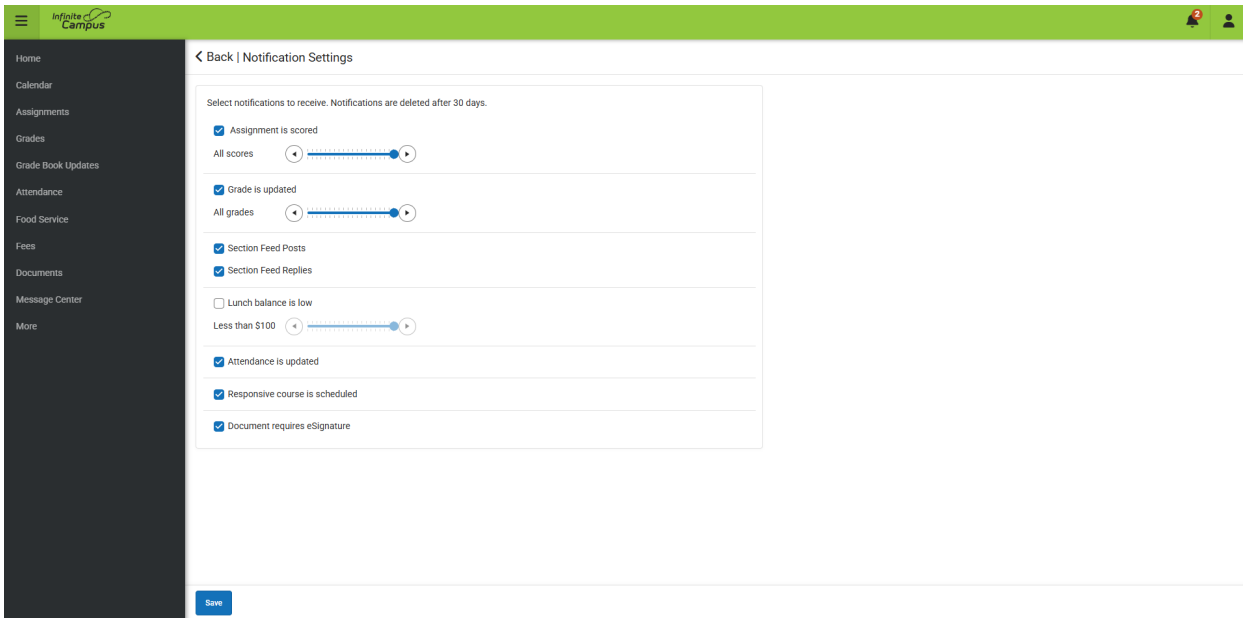


Campus Parent Home page. Student names, photos, and account-holder details have been redacted.

1	**Today:** A quick view of current items, if enabled.
2	**Grades:** Current grade information, if teachers and the school have published it.
3	**Assignments:** Assignment information, when teachers use this feature.
4	**Attendance:** Absences, tardies, and attendance details.
5	**Messages:** District or school messages in Infinite Campus.
6	**Fees/Food Service:** Balances and payments, if these tools are enabled for your family.

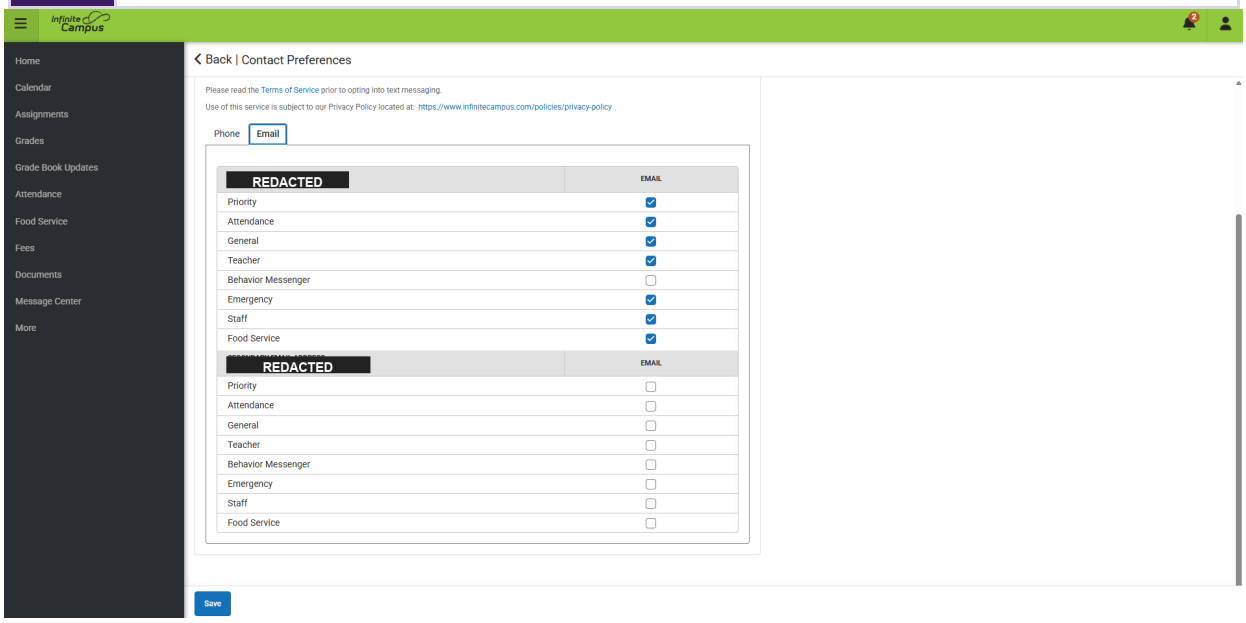
7. Notifications and Contact Preferences

Campus Parent may allow families to choose which notifications they receive. These settings are separate from the Account Security Email used for account recovery.



Notification Settings controls alerts such as grades, attendance, lunch balance, and documents when enabled.

1	**Open settings:** Use the profile/person icon or More menu to find notification or contact settings.
2	**Choose alert types:** Turn on the notification types you want to receive.
3	**Review contact preferences:** Check which phone numbers or email addresses receive district messages.
4	**Save changes:** Select Save after making changes.



Email contact preferences. Email addresses have been redacted.

Helpful Tips

- Use Campus Parent, not Campus Student, when logging in as a parent or guardian.
- Do not share your parent username or password with students.
- If the mobile app asks for a district, search for International Falls School District or use the district portal link first.
- Information may not appear until the school has finalized or published it.
- If a contact phone number, address, or notification email is wrong, follow the district process for updating household information.

Common Problems

1	**I forgot my password:** Use Forgot Password? on the login screen. You may need access to your security recovery email.
2	**I forgot my username:** Use Forgot Username? on the login screen.
3	**I do not have an activation key:** Contact the school office or district support contact so staff can verify identity and help with account setup.
4	**I cannot see a student:** Contact the school office. Parent/guardian access may need to be linked or updated.
5	**The schedule looks wrong:** Contact the school office or counselor. Schedule changes should not be handled through Technology Services.

Document Control

1	**Document type:** Parent/guardian knowledge base guide.
2	**Status:** Draft v0.1 pending ISD 361 review.
3	**Owner:** Technology Services.
4	**Review trigger:** Update when Infinite Campus screens, district portal links, or parent account recovery settings change.