Prairie Home R-V School District

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December 4, 2025

Prairie Home R-V School District
Request for Bids – Gymnasium HVAC Project

Prairie Home R-V School District is seeking sealed bids for an HVAC project located in the district gymnasium. This project includes the installation of a new system to replace the existing units. A scope of work for the project and bidding instructions are below:

Instructions to Bidders

Sealed bid requirements: The Prairie Home R-V School District requires a sealed bid for this project. Prairie Home Schools reserve the right to reject any bid that fails to comply with submittal requirements. ***Bids must include a proposed timeline for work completion if the bid is to be selected.*** Do not include more than one bid per envelope. The Prairie Home R-V School Board has the right to reject any or all bids. The bid envelope shall be clearly marked indicating it is a bid for the "Prairie Home R-V School District – Gymnasium HVAC Project"

All bidders will be required to schedule a walkthrough with the school district prior to submitting their bid, and all bids are due December 17th at 4:00 PM. Any bids submitted after will not be considered.

General

The following summary describes the Mechanical and Electrical scope of work required for the installation of new HVAC equipment to serve the Gymnasium, Locker Rooms and Storage Rooms. The existing spaces are currently served by a Samsung VRF Systems that cannot maintain set point and have experienced multiple compressor failures.

Mechanical

The existing Samsung VRF system shall be demolished per EPA standards along with existing refrigerant piping, condensate piping and electrical power supply. The Gym is to be served by new 2 stage Carrier RTU's with Hot Gas Reheat and high static fans. Mounted on grade on the Southeast side of gym with new Ductwork to be routed through existing window openings for supply and return air. New RTU's are to be mounted on new concrete housekeeping pads provided by Mechanical Contractor.

Mechanical Contractor is to install a new Fabric Duct Sock over bleachers for the Supply Air. Duct Sock is to have support rings and color to be finalized with Owner. New exterior duct to be insulated with 1" fiberglass, TDF Flanged construction and sealed weather tight.

Locker Rooms and upstairs storage are to be served by a Mitsubishi Multi zone 2 pipe Mini-Split system. New Condensing units to be located where the existing Samsung Condensers are currently located. Indoor units to be Highwall style and installed at the existing location of Samsung Highwall evaporators. Mechanical contractor to reconnect to existing Condensate and Power.

Mechanical Contractor must submit along with the proposal, calculations Stamped by a Professional Engineer (PE) licensed in the State of Missouri verifying that size of the proposed RTU's and Mini-Splits will meet the load requirements of the Gymnasium and Locker Room Areas. The Mechanical Contractor shall not assume that the existing equipment size is the required load for the spaces. Mechanical Contractor shall provide with proposal, submittals of proposed RTU's and Mini-Splits, as recommended by the Engineer.

A documented manufacture start-up will be required along training for the building operators.

Electrical

Mechanical Contractor is responsible for providing a licensed electrical contractor to disconnect existing power and controls wiring from existing Samsung VRF System. Contractor is responsible for pulling all new circuits from existing panels to all new equipment as required.

Documents and Warranty

Mechanical Contractor to provide installation documents as required for permit application, signed and sealed by a PE licensed in the State of Missouri. At completion of work, Contractor to provide Owner bound manual to include approved equipment submittals, copies of manufacturer's Installation and Operating Manuals, written warranties for (1) year on all labor and materials provided in the project.

Insurance

The bidder agrees to maintain, keep in full force and effect during the term of this agreement and any extensions and renewals thereof, and furnish to the Prairie Home R-V Public School District good and sufficient evidence of general liability, owner's and contractor's legal liability, and auto liability insurance in an amount not less than $2,000,000. The School District will be named as an additional insured. The policy and evidence of such insurance shall be endorsed so as to provide coverage for all liability, and a copy thereof shall be delivered to the School District before beginning performance of this agreement. Such insurance shall not be subject to cancellation, nonrenewal, reduction in policy limits or other adverse change in coverage, except with 45 days prior written notice to the School District, which notice shall be given by U.S. Certified Mail with return receipt requested to the supplier. No other form of notification shall relieve the insurance company, or its agents, or representatives of responsibility.

Interpretation of Bid Documents

No interpretation of the meaning of the bid document or correction of any apparent ambiguity, inconsistency or error therein, will be made verbally to any bidder. All requests for such interpretation or correction shall be in writing, addressed to the procurement representative three (3) days prior to bid opening date. To ensure fair consideration for all bidders, the Prairie Home R-V School District School Board prohibits communication of any kind relating to this bid with any other department, bureau, or employee during the submission process of this bid. Such communications initiated by a bidder may be grounds for disqualifying the offending bidder from consideration or award of the bid then in evaluation and/or any future bid. Only the interpretation or correction so given by the procurement representative, in the form of written addenda, shall be binding. Prospective bidders are advised that no other source is authorized to give information concerning, or to explain or interpret, the bid documents. Inquiries must reference the date of bid opening, bid title and bid number. Interpretation of the bid, clarification of bid specifications and requirements or changes to the bid shall be communicated by written addenda only. Verbal responses shall be considered inadmissible in bid protest proceedings. Written addenda shall be signed and returned to Facilities and Grounds Department by the bid opening date and time. Failure to return such addenda may constitute cause for rejection.

Prevailing Wage

Prevailing wage regulations must be followed if applicable.