

# MINUTES OF MEETING - - BOARD OF EDUCATION - - District No. C-4

## Clark County, Illinois

### In Regular Session at 7:00 P.M. on date of July 20, 2020

1. The Casey-Westfield Board of Education met virtually in regular session at 7:00 P.M. on Monday, July 20, 2020. Upon roll call, members present were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. Administrators present were Linda Campbell, Kacie Rhoads, Chris Seaton, Jim Sullivan and Jon Julius.
2. President Overbeck recognized visitors Julie Tutewiler, Stephanie Scott, Deanna Keeney, Kim Evans, Amy Evans, Jennifer Harris, Ashley Spittler, Cassie Ramsey, Betsy Collins, Diane Bolin, Hannah Todd, Amanda Mumford, Chelsey Taylor, Brittany Kibler, Tanya Duniphan, Jaret Alvis, Barry Eckerty, Tammy Davis, Nicole Huffman, Sarah Kusterman, Susan Elkins, Lisa Sackrider, Cayleigh Beeman, Lyn Cochonour, Cheryl Johnson, Patty Hacker, Victoria Cox, Megan Parcel, Aaron Janssen, Dalton McFarland, Audra Taylor, Jenny Allison, and Karla Waymouth.
3. Approval of consent agenda items
  - a. Minutes of the regular meeting on June 15, 2020;
  - b. Destruction of closed session meetings 18 months and older as authorized by Board Policy 220 and 220-E1;
  - c. Current invoices for payment and review of the financial and budgetary reports;
  - d. Certified Staff Evaluation Plan
  - e. Food and Food Service supplies bid for 2020-2021 to Kohl's Wholesale.

Motion by Perie and seconded by Gelb. Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

4. Approval of health insurance bid to Blue Cross Blue Shield.

Motion by Hutton and seconded by Hickox. Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

5. Discussion on the back to school planning document

Dr. Julius informed the board that the back to school planning commission team consisting of 19 people had met twice and exchanged multiple emails before finalizing an appropriate plan for coming back to school this fall. Mrs. Campbell elaborated on why Monroe Students were needed every day and discussed the need to get students back as much as possible, especially at the beginning of the year in case remote learning was necessary. Mr. Sullivan explained how a schedule with half the students at the Jr/Sr High School would benefit students by enabling more separation. Board members also discussed extracurricular activity eligibility of students for those choosing remote learning. Small wording revisions of the plan were suggested on a few topics. The board was generally supportive of the written plan as presented and agreed to make public the major

**Minutes Submitted By Secretary** \_\_\_\_\_

**Ordered Approved by President** \_\_\_\_\_

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parts of the plan in order to assist parents in decisions on how to register. More review of the plan will be done before making it official.

#### 6. Board and Administrator Reports

Dr. Julius stated that air samples on the fiberglass deterioration on the supply line of the HVAC system at Monroe came back negative and that no replacement of ductwork is necessary at this time but that a replacement of the system will probably be necessary in 5-10 years. The health department has advised that our number of COVID-19 cases has dropped and we are safe to resume activities on school campuses beginning July 22. Since Election Day is a school holiday this year, the school calendar will need adjusting. Also, the first student attendance day will be delayed to give teachers extra training and preparation time for remote learning, which they will provide curriculum for.

President Overbeck informed the board of the joint annual conference for board members was Nov. 20-22 but was not sure if it would still be held.

Mr. Sullivan thanked everyone for the well wishes and explained the need for a choir teacher and special education teacher.

Mrs. Campbell updated the board on the new phone system installation and that there were issues in getting things operational. The lighting that is being installed will need retrofitted and is delayed. The project may need completed near Christmas when students are not in the building. A Title I position is currently unfilled and we are seeking applicants. The after school program was discussed and will be available again this year. Staff will have the option for using the service at no charge. Homework help may possibly be run four days instead of two depending on the title grant funding.

#### 7. Addendum

#### 8. Approve adjourning to closed session at 8:20PM

Motion by Gelb and seconded by Overbeck. Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

#### 9. Approve reconvening to regular session at 9:06PM

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Motion by Hutton and seconded by Perie . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

10. Approve consent agenda items:
  - a. Approve closed session minutes of June 15, 2020
  - b. Approve support staff recommendations to hire Kaitlyn Tipsword and Tiffany Burkybile as 2 hour kitchen employees at Monroe
  - c. Approve certified recommendation to accept resignation of Courtney Switzer as high school special education teacher

11. Adjourn at 9:08 PM.

Motion by Hickox and seconded by Huisinga . Upon roll call, members voting yea were Gelb, Hickox, Huisinga, Hutton, Navel, Overbeck and Perie. The President declared the motion carried.

**Minutes Submitted By Secretary** \_\_\_\_\_

**Ordered Approved by President** \_\_\_\_\_

**Date of July 20, 2020**