Wayland-Cohocton High School
2025-2026

Student Handbook

Jennifer Billotte
Principal

Bob Toland
Assistant Principal

2360 Route 63N
Wayland, NY 14572
High School Main Office: (585) 728-2366
High School Main Office Fax: (585) 728-2425
High School Nurse: (585) 728-2551
High School Nurse Fax: (585) 728-9178
Attendance Office: (585) 728-2796
SCO Office: (585) 728-2214
CSE/CPSE Office: (585) 728-9547

Superintendent of Schools
Dr. Eileen Feinman

Wayland-Cohocton Central School
BOARD OF EDUCATION
President: Rich Rizzieri
VP: Kelly Schecter
Chris Cicora
Matt Gleason
David Mastin
Jessica Nisbet
Dr. Heidi Robinson

District Mission:

To ensure high levels of learning for all students.

District Vision:

To continuously develop our capacity to function as a collaborative culture.

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Non-Discrimination Notice:

The Wayland-Cohocton Central School District does not discriminate on the basis of race, color, national origin, creed, sex and age or handicap as defined by law, and is in compliance with Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

High School Bell Schedule

PERIOD	TIME
Staff	7:30
Release	7:35
1	7:45 - 8:30
2	8:34 - 9:18
3	9:22 - 10:02
4	10:06 - 10:46
5	10:50 - 11:10
6	11:10 - 11:30
7	11:34 - 11:54
8	11:54 - 12:14
9	12:18 - 12:38
10	12:38 - 12:58
11	1:02 - 1:42
12	1:46 - 2:26
13	2:30 - 3:10
Staff Dismissal	3:10
13th Period Bus	3:10-3:20 in cafeteria
Sports Run	5:45

***School is in continuous session and teachers should remain in the building until 3:10 p.m.**

High School Grading Dates

Middle and High School

Grading Period	Begin Date	End Date	Unlock Date	Grades Due	Failing Report
5 week	9/02/2025	10/03/2025	10/02/2025	10/7/2025	10/14/2025
MP 1	9/02/2025	11/7/2025	11/06/2025	11/12/2025	11/18/2025
15 week	11/10/2025	12/12/2025	12/11/2025	12/16/2025	1/05/2026
MP 2	11/10/2025	1/23/2026	1/22/2026	1/27/2026	2/03/2026
25 week	1/26/2026	3/6/2026	3/05/2026	3/10/2026	3/17/2026
MP 3	1/26/2026	4/10/2026	4/9/2026	4/14/2026	4/21/2026
35 week	4/13/2026	5/15/2026	5/14/2026	5/19/2026	5/26/2026
MP 4	4/13/2026	6/26/2026	6/11/2026	6/26/2026	N/A

*Grade 5 and 6 only do Standards Based Report Cards at each marking period (10 weeks)

Assistance Directory

Absenteeism	Attendance Office
Enrollment/Changing Schools	School Counseling Office
College Catalogs/Information	School Counseling Office
Student Employment	High School Office
Illness	High School Nurse
Locker Problem	Assistant Principal’s Office
Parking Registration	Assistant Principal’s Office
Personal Problems	School Counseling Office
Purchasing Lock	Business Office
Schedule Changes	School Counseling Office
Scholarships	School Counseling Office
School Insurance	Business Office
Study Problem	Teacher, then SCO
Tardiness/Blue Passes	Attendance Office
Transcript	School Counseling Office
Work Permit	High School Office

2025-2026 District Calendar

Wayland-Cohocton CSD School Calendar

2025/2026

July						
SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
SU	M	TU	W	TH	F	SA
			●1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	●24	○25	26	27	28	29
30						

December						
SU	M	TU	W	TH	F	SA
	1	2	●3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

07/04	Independence Day
08/27 & 08/28	Superintendent's Conf. Day
08/27	Open Houses:
	Cohocton Prek 4:30 to 6:30 p.m.
	Elementary 4:30 to 6:30 p.m.
	Middle & High 5:00 to 7:00 p.m.
09/01	Labor Day
09/02	First Day for Students
10/13	Columbus Day
11/11	Veteran's Day
11/26 - 11/28	Thanksgiving Recess
12/22 - 01/02	Holiday Recess
01/19	Martin Luther King Jr. Day
01/20 - 01/23	Regents Exams
02/16	Presidents' Day
02/17	Lunar New Year
02/16 - 02/20	Mid Winter Recess
✶ 03/19	Parent/Teacher Conferences: 3:30-8:00
04/03 - 04/10	Spring Recess
04/28 - 04/29	Grades 3, 4, 5, 6, 7 & 8 ELA Exams
05/05	Grades 5 & 8 Science Exams
05/12 - 05/13	Grades 3, 4, 5, 6, 7 and 8 Math Exams
05/25	Memorial Day
06/09 - 06/10	Regents Exams
06/17 - 06/25	Regents Exams
06/19	Juneteenth
06/26	Last Day for Students
06/26	Rating Days

KEY		
		Full Day Superintendent's Conference Day
		Regents Exam and/or State Assessments
		Holiday/Recess
●	October December February April June	Early Dismissal/ Professional Learning: PreK 3 attends from 9:00am – 11:30am; PreK 4 attends from 9:30am – 12:00pm. ES attends from 9:00am – 12:30pm. MS/HS attend from 7:30am – 11:30am
●	January May	Early Dismissal/ Sup. Conf. Day: PreK 3 attends from 9:00am – 11:30am; PreK 4 attends from 9:30am – 12:00pm. ES attends from 9:00am – 12:30pm. MS/HS attend from 7:30am – 11:30am
●	November	No Student Attendance - Parent/Teacher Conferences 8:00am - 8:00pm
○	November	No Student Attendance - 1/2 Sup. Conf. Day and 1/2 Parent/Teacher Conferences 12:00pm - 3:30pm
○	March	No Student Attendance - 1/2 Sup. Conf. Day and 1/2 Parent/Teacher Conferences 12:30pm - 8:00pm

January						
SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	●14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
SU	M	TU	W	TH	F	SA
1	2	3	●4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	○11	12	13	14
15	16	17	18	✶19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
SU	M	TU	W	TH	F	SA
			1	●2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
SU	M	TU	W	TH	F	SA
					1	2
3	4	5	●6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
SU	M	TU	W	TH	F	SA
	1	2	●3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Teacher and Student Days

	Teacher	Student		Teacher	Student		Teacher	Student
July			November	16	14	March	22	21
August	2	0	December	15	15	April	16	16
September	21	21	January	19	19	May	20	20
October	22	22	February	15	15	June	19	19

Staff Days: 187 Student Days: 182 + 4 = 186

ACADEMICS

Extracurricular Activity Policy

Students who participate in extracurricular activities are held to a higher standard than students who do not. The extracurricular activity policy encourages students to have good attendance and good citizenship. Students can be penalized for inappropriate behavior. All students participating in extracurricular activities will be given a copy of the policy and it will be reviewed with them by their respective coaches/advisors. Anyone else who wishes to obtain a copy of the most up to date “extracurricular activity eligibility policy for grades 5-12” may do so by stopping in the high school office.

Current Academic Eligibility Policy

The academic and/or vocational education of our students is the primary function of our school system. All activities outside of the classroom require a tremendous amount of time and effort. These activities are important, but will not diminish the educational function of our school.

In order to participate in any extracurricular activity* or to participate in any event outside of regularly scheduled classes, a student must earn and maintain passing grades in his/her academic program of studies. In addition to passing grades, participants will also abide by expectations for attendance in accordance with the code of conduct and extracurricular policy. This includes attending school consistently, arriving on time for participation and having legal excuses when tardy to school or absent from classes altogether.

In September of each academic year, all students are eligible to participate in all activities. At the beginning of each activity, advisors/coaches will submit to the athletic office a roster of students participating in their activity, which will then be compiled into a comprehensive list available to teachers. Any changes in the rosters must be reported in a timely fashion in order for the comprehensive list to be updated.

At each 5-week period, teachers will provide information to the athletic office regarding students who are failing any subjects and an academic eligibility list will be generated. At the end of each 5-week period, students who are failing, receiving an incomplete or an unsatisfactory grade in 1 class will be allowed to practice and participate if they stay for assistance in the 13th period. Students failing, receiving an incomplete or unsatisfactory grade in 2 classes will be on probation and will be allowed to practice, providing they stay for assistance 13th period. However, they will NOT be allowed to participate in any competitions or scrimmages for a minimum of one week. After one week, it will be a teacher’s prerogative to release a student from the failing list contingent upon a passing grade. The teacher will notify the athletic office and the high school office. Students must make arrangements with teachers to stay a minimum of two nights per week unless legally excused from school. Green passes will be used by

the staff to communicate practice and participation privileges to the activity supervisor. If a student does not stay for 13th period assistance, they **will not** be able to practice or participate.

If a student receives a failing, incomplete or unsatisfactory grade in 3 or more classes**, They will be ineligible to practice and participate in any activity for a minimum of 2 weeks. Students must make arrangements with teacher(s) to stay 13th period at least four nights per week unless legally excused from school. After 2 weeks, it will be a teacher's prerogative to release the student from the ineligibility list contingent upon a passing grade. The teacher will notify the athletic office, coach/advisor and the high school office.

A student will be officially on probation or ineligible when the failing list is published.

An academically ineligible student will be restricted to study halls unless he/she has a pre-signed pass from a teacher whose class he/she is failing, or a pre-signed pass from another teacher that has been approved by the high school office.

*Extracurricular activities are defined as all non-credit bearing activities in which a student may practice or participate during the school day or after 3:20 pm.

**If a student NC's in a semester course, it will be considered a failing course for the rest of the semester. If a student NC's a yearlong course, it will be a failing course for the rest of the year. In addition, a student may not drop a course they are failing for eligibility purposes. A failing course that is dropped will remain as a failing grade on the eligibility list until the next list is published.

Attendance and Tardy Policy for Extracurriculars

1. Absences: If a student is illegally absent, truant, suspended in or out of school, or excused from and part of the school day due to illness, (s)he may not participate in any extracurricular activity that day.
2. Tardy: A student, who is late to school, is considered tardy. (S)He will sign in at the attendance office. If tardiness has been an ongoing issue (defined as three or more unexcused tardies during a sports/activities season), the student will not be allowed to participate in that day's activity. **A student must be in school by 9:30am in order to practice or participate in that day's even**t, unless they have a legal excuse as determined in accordance with the attendance policy.
3. If a student is late to school (unexcused) 3 times during a sports season or extracurricular season, on the day of the 3rd late the school, that student will be deemed ineligible to practice or participate on that calendar date.

Academic Letter Recognition

- Wayland-Cohocton faculty, staff and administration are dedicated to academic excellence. The academic letter is awarded to students who have maintained academic excellence through their tenure at Wayland-Cohocton High School.
- Academic points will be calculated based upon the following:
    a) 2 points for honor roll
    b) 1 point for merit roll
- To be awarded the Academic Letter, a student will need:
    a) 11 points by the end of the 3rd quarter of the junior year **OR**
    b) 14 points by the end of the 3rd quarter of the senior year
- If a student has received 27 points by the end of the 3rd quarter of their senior year, they will be awarded a pin in recognition of their outstanding achievement (this will be in addition to the academic letter).
- If a student enters the district after the start of the freshman year, grades from the previous school may be used to calculate eligibility for the academic letter. If grades are not available, the principal will make adjustments to determine eligibility.

Honors Roll and Merit Roll

Merit Roll	Honor Roll
85-89.999%	90-100%
No NC's, No F's	No NC's, No F's
No U's	No U's
No grade below 70	No grade below 70

Incompletes will not prevent students from achieving Merit Roll or Honor Roll Status.

National Honor Society- Candidate Process

The selection of members is based on four criteria: scholarship, leadership, service and character. Character consists of the following six qualities: respect, responsibility, fairness, caring, citizenship and trustworthiness. These items include truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.

In order to be considered for permanent membership in the National Honor Society, a student must meet the following criteria:

1. Enrolled at WCCS for at least two years.
2. An accumulated average of at least 88 without rounding up.
3. An approved character rating evaluated by the high school faculty council. (The faculty council is comprised of five teachers selected by the principal)
4. Students are required to go through an application process which includes:
    a) Acknowledgement of interest in membership
    b) Essay addressing reasons for interest in membership and a description of your leadership, service and character qualities.

c) List all school and community activities
d) Three letters of reference. Adults who will vouch for the candidate's character, scholarship, leadership and service (no relatives and no more than two school employees).

5. In order to maintain membership, students must continue to meet all of the criteria of character, attend all meetings, meet all of the service requirements and participate in the NHS Induction Ceremonies held in November each year.

Regents Testing Procedures:

During June regents testing days, students are not permitted in the high school building unless they have exams, are attending a review class or are picking up food. All entry to the building through the main doors by the high school office. All other doors will be locked. Students will be permitted to enter the building at 7:45 a.m. for a morning exam and 12:00 p.m. for afternoon tests. All students must remain in an exam for a minimum of two hours. If a student leaves before the two hour mark, they will be automatically issued a zero for the test. If a student has both a morning and afternoon exam on the same day, they must go to the cafeteria and bring lunch. They will not be permitted to leave school.

Review classes may be scheduled during regents exam week. Students attending these classes must wait in the foyer until the teacher picks the students up, or a staff member escorts them to the review room. After the review course, the teacher will escort the students to the main office.

Regents Test Dates:

January Regents	January 20th - January 23rd
June Regents	June 9th-June 10th & June 17th-June 25th

No State examinations will be administered on Friday, June 19th.

Academic 13th Contracts:

Students who are failing 2 or more subjects at the 5/10/15/20/25/30/35 week marks will be placed on academic 13th contracts through the AP's office.

ATTENDANCE

Attendance Policy for Students:

Lateness beyond 10 minutes of a class will be counted as an absence. In order to make up for an absence, students must make a request to the teacher within five school days of the absence to request a 13th period work arrangement.

Upon parent notification, it is imperative that attendance problems are addressed in order to avoid a student receiving no credit for a class. **Students can be denied course credit for classes under this policy.**

Students who are tardy to school or class will be subject to discipline that includes but is not limited to: 13th period detention, lunch detention, post-school detention and parent/student conference.

Students who are deemed chronically absent from school (missing over 10% of school days for the year) can be denied access to school dances and extracurricular activities. Students may utilize 13th period and academic post school to make up missed days.

Absences:

Only a parent or legal guardian may write an excuse for a student who is absent or needs to be excused early for an appointment. Students who do not live with a parent or guardian must meet with the building Principal to make arrangements for the signing of their excuses.

The following are deemed to be acceptable reasons for an absence from school:

1. Personal illness (After three days, a doctor's excuse is required)
2. Illness or death in the family
3. Religious observance
4. Quarantine (With legal documentation)
5. Required court appearance
6. Attendance at health clinics (A doctor's note may be required)
7. Approved college visits (Students must provide signed documentation by the college admissions office.)
8. Approved cooperative work programs
9. Military obligations (Documented by appropriate military staff)
10. Disciplinary detention of an incarcerated youth
11. Approved school business
12. Absences approved in advance by the school Principal
13. Being sent home by one of the school's offices (Attendance, Guidance, Principal, Nurse).(If a student leaves school during the day without permission from one of these offices, no excuse from home will be accepted.)

14. Any other reason approved by the Commissioner of Education
15. Drivers Education Exam

The following are examples of unacceptable reasons for absence from school. It is only a partial listing.

1. Working
2. Oversleeping
3. Staying home to babysit
4. Being tired
5. Shopping
6. Traveling
7. Missing the bus
8. Cold or inclement weather
9. Missing a scheduled school day for a vacation

Physical Education Class Absence:

If a student has to be excused from physical education class because of a medical reason, a note must be sent to the school nurse that is signed by the student's doctor.

No Credit (NC):

No credit can be given if a student has recorded 25 absences in a full year course or 13 absences in a half year course including physical education. Students who receive NC for a core course (English, mathematics, science, social studies), must remain in the course earning grades in order to make them eligible for summer school. Students may have the opportunity to make up absences through 13th period meetings with their affected class(es). This could allow a student who runs over the 24 absent mark to make up time missed and allow the student to receive course credit. (Example: If a student is absent from 1st period math class 30 times, they would have to stay for 13th period for 6 days to get back under the NC threshold).

13th Period

Success in school requires hard, consistent work on the part of every student and teacher. The primary activity during period thirteen is to have students and teachers working together so as to achieve academic success for all. No other activity (by student or teacher) is more important than this.

At Wayland-Cohocton Central School, the day ends at **3:20pm** (the end of 13th period). However, if you do not need help from a teacher, do not have work to make up, have received no disciplinary referrals or are not participating in any clubs or activities, you are permitted to go home early...at 2:26pm. If you are assigned by a teacher to report during the 13th period, **you are required to be there**, and your attendance would

involve the same expectations as for any other part of the school day. Please be aware that excuses such as babysitting, working or other after school plans are **NOT** valid reasons for missing 13th period.

If you are ill or need to leave school prior to/during 13th period when you are assigned to be here, you must report to the attendance office and get clearance to be excused just as you would for any other portion of the school day. Students who skip 13th period are subject to the same disciplinary action that would take place if the student had skipped any other class.

Students who are doing well in school may want to meet with teachers for enrichment or to assist other students. In addition, students may need assistance in understanding an assignment or may have been absent from class(es) and are electing to stay 13th period. If electing to stay, students must make arrangements with the teacher ahead of time. If for any reason a teacher is not present in a room that you report to13th period, you must report to the high school office to be assigned somewhere to spend the period.

At no time may you stay in the building 13th period without being under supervision. No loitering will be permitted at any time and can be subject to disciplinary penalties such as detention or in-school suspension.

ACE Course Attendance Policy:

The faculty of Wayland-Cohocton Central School believe that the college classroom experience is more than just a transfer of information from teacher to student, but also an opportunity for gaining insights and tolerance of divergent opinions from ideas shared through open discussion, which is necessary in an educated individual. We also believe that students voluntarily entering a situation in which the exchange of ideas is intrinsic, a student assumes the obligation to participate in classroom activities. Therefore, the Attendance Policy for all ACE course is as follows:

1. If a student is absent from **more than 16 class sessions for a full-year ACE course** or **8 class sessions for a semester ACE course**, the following actions may be taken:
    a) The student will be dropped from the course
    b) or, if the date for dropping a course without penalty has passed, the student will receive a failing grade, unless prior arrangements have been made between the teacher and student.
2. A student who seeks an exception to this policy must do so in advance of the absence and/or provide documentation of the emergency that caused it, as determined by the instructor.

ACE Withdrawal Policy/Last Day to Drop

If for any reason a student must withdraw from this course, it is the student's responsibility to contact the community college directly. A grade of "W" will be assigned if the withdrawal occurs before the official drop date for this course, and a grade of "F" thereafter. If a student simply stops attending rather than officially withdrawing, he or she will receive a grade of "F" for the course. The instructor may drop a student for non-attendance.

Early Dismissal for School

When it becomes necessary for a student to leave school for an appointment during school hours, the following procedures will be followed:

1. Bring an excuse signed by a parent/guardian with the time and place of your appointment to the attendance office before 7:45AM. You will receive an early dismissal slip (blue pass).
2. Present the early dismissal slip to the teacher you at the time of your dismissal.
3. If you return to school before the end of the day, go directly to the attendance office and sign back in. You will be given a pass at that time to return to class.
4. The school day officially ends at 3:20PM, but a student may leave at 2:30PM if not asked to stay for the thirteenth period.

Health Services:

If a student becomes ill in school, he/she should report to the nurse, who will decide what should be done. **Students must not leave the building because of illness without authorization.** If the nurse is not in, students who feel ill should report to the main office.

CODE OF CONDUCT

Code of Conduct:

The code of conduct is a comprehensive document that clearly defines expectations for acceptable conduct on school property by students, teachers, district personnel, parents and other visitors in order to provide a safe and orderly school environment. It clearly defines what is unacceptable conduct and outlines disciplinary techniques to be used when consequences are deemed necessary.

Dignity For All Students:

New York State seeks to provide all public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment and bullying on school property, a school bus and/or at a school function.

We have a Code of Conduct that addresses behaviors that are unacceptable in the Wayland-Cohocton School District. Faculty and staff are responsible for monitoring and responding to problems that occur within their areas of responsibility.

Students Rights and Responsibilities:

It's the Student's Right To:
1. Attend school in the District in which parent or legal guardian resides.
2. Expect that the school will be a safe, orderly place for all students to pursue education.
3. Expect their school and community to provide clean, safe and functional school facilities.
4. Express opinions verbally or in writing.
5. Be afforded an opportunity to develop school publications such as school newspapers and the yearbook.
6. Express oneself as it relates to dress and physical appearance.
7. Be represented by an active student government.
8. Participate in after school activities, clubs, student government, athletics, dances and other school functions.
9. Be afforded an opportunity to respond (due process) in the event of a disciplinary action.
10. To be protected from intimidation, harassment, and/or discrimination based on actual or perceived race, color, weight, national origin, ethnic group, religion or religious practice, sex, gender/gender identity, sexual orientation, or disability, by employees or students on school property or at a school-sponsored event, function, or activity.

It's the Student's Responsibility To:
1. Attend school daily, except in the case of a legal excuse.
2. Follow classroom, hall, bus, and school rules and procedures. Encourage other students to conduct themselves in accordance with these rules.
3. Do all that can be done to maintain such an environment and not engage in such activities which detract from school facilities.
4. Express thoughts in a manner which is not slanderous or obscene. The expression should not incite others to damage property, do physical harm, break school rules, or criminal laws.
5. Refrain from libelous and obscene statements and observe the rules of responsible journalism.
6. Refrain from dressing in a manner which causes distraction with regard to the educational process.
7. Take an active part in student government through informed participation.
8. Be aware of and abide by all rules and regulations which govern the student body in order to avoid disciplinary action. Be truthful and respectful when responding to authority.
9. To respect one another and treat others fairly in accordance with the District Code of Conduct and provisions of the Dignity Act.

10. To conduct themselves in a manner that fosters an environment that is free from intimidation, harassment, or discrimination. To report and encourage others, to report any incidents of intimidation, harassment or discrimination

Student Dress Code:

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other District personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process. Extremely brief garments and see-through garments are not appropriate.
2 Ensure that underwear is covered with outer clothing.
3. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
4. Wearing hats in the classroom except for a medical or religious purpose is at the teacher's discretion.
5. Not include items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability or otherwise offensive.
6. Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities.

Students who violate the student Dress Code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including out-of-school suspension for the day. Any student who repeatedly fails to comply with the Dress Code shall be subject to further discipline, up to and including out of school suspension. While subjective in nature, the judgment of Administration, including sanctions for violations, shall prevail.

Computer Use:

Students and parents must sign an acceptable use statement in order for a student to have access to the computers in this school. Essentially, the policy outlines for the students that the school computers should be used only for academic purposes. Students are not permitted to log on to inappropriate websites or use inappropriate language in emails. Students who violate the District's Acceptable Use Policy may lose their computer and internet privileges.

Personal Internet-Enabled Device Use

In accordance with New York State Education Law §2803, the use of such internet-enabled devices (including smartphones, tablets, bluetooth/internet enabled headphones and smartwatches) is prohibited for students during instructional time, from bell to bell. Devices must be turned off and stored in student lockers (or other designated location as per administration) throughout the school day. This aligns with the Board of Education's planned adoption of Policy 7317: Use of Internet-Enabled Devices During the School Day, which will take effect prior to August 1, 2025. Violations may result in disciplinary action as outlined in this Code of Conduct.

Prohibited Student Conduct:

The code of conduct states that students may be subject to disciplinary action when they disregard the rights/welfare of other students, district personnel and/or other members of the school community. The care of school facilities and equipment is included. The code of conduct reflects state law that allows teachers to remove students from their classrooms.

Categories of Prohibited Student Conduct:

1. Disorderly Conduct
   - PDA, vulgarity, running in the hallway and unreasonable noise making.
2. Insubordination
   - Fail to comply with directions, leave class/school early, skipping detention.
3. Disruptive Conduct
   - Interfering with the educational process while on school grounds.
4. Violent Conduct
   - Fighting, threatening, weapons, destroying school property.
5. Conduct that Endangers Safety, Morals, Health or Welfare of Others
   - Stealing, drugs/alcohol, vaping, harassment of others, hazing
6. Academic Misconduct
   - Cheating, plagiarism, copying, using AI (artificial intelligence) for academic purposes, or assisting others in the previous activities.
7. Bus Misconduct
   - Destruction of property, vulgarity, defiance to the bus driver, fighting on the bus.
8. Cyberbullying
   - Harassing, teasing, threatening or discrimination of a staff member or student through the use of technology.

Discipline

In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:
1. The student's age.
2. The nature of the offense and the circumstances which led to the offense.
3. The student's prior disciplinary record.

4. The effectiveness of other forms of discipline.
5. Information from parents, teachers, and/or others as appropriate
6. Other extenuating circumstances. As a general rule, discipline will be progressive.

Possible Disciplinary Sanctions:

* Sanctions are listed in no prioritized order.

- Oral or written warning
- Detention
- Post School Detention
- Out of School Suspension
- Restitution
- Lunch Detention
- Loss of Privileges
- Suspension from Transportation
- Removal from class
- Seizure of alcohol/drugs
- Referral to SST
- Police involvement
- PINS Referral
- In School Suspension
- Parent Conference
- Suspension from Athletics
- Reprimand
- Counseling for Substance Abuse

Please note that if you are ill or excused during the school day in which your detention/post school detention has been assigned, it will be moved to the next day you are in school and you will be expected to serve it at that time.

If a student does not abide by a disciplinary action, the consequence will be applied the next school day. For example, if a student is issued an in-school suspension as a consequence of a violation of the code of conduct but is absent the day of their suspension, the suspension will be applied the next day the student is present.

Due Process:

Any student who is facing disciplinary action is afforded some rights of due process. This includes: Knowing why you are being questioned, and being told what evidence is being used against you. While these rights are not the same as a citizen, it is important to know what your rights are in the school.

Removal From a Classroom:

If you have committed a penalty that requires the classroom teacher to remove a student from the classroom, the following process will take place:

A. If the disruptive student does not pose a danger or ongoing threat of disruption to the academic process, the teacher must provide the student with an explanation for why he or she is being removed and an opportunity to explain his or her version of the relevant events before the student is removed. Only after the informal discussion may a teacher remove a student from class.
B. If the student poses a danger or ongoing threat of disruption, the teacher may order the student to be removed immediately. The teacher must, however, explain to the

student why he or she was removed from the classroom and give the student a chance to present his or her version of the relevant events within 1 school day.
C. The teacher must complete a District-established disciplinary removal form and meet with the Principal or his or her designee as soon as possible, but no later than the end of the school day, to explain the circumstances of the removal and to present the removal form. The teacher must document their request for removal on the referral and must phone contact the parent within 1 school day. Written notice will include due process rights.
D. If the Principal or designee is not available by the end of the same school day, the teacher must meet with the Principal or designee prior to the beginning of classes on the next school day.
E. Within 1 school day after the student's removal, the Principal or another District administrator designated by the Principal must notify the student's parents, in writing, that the student has been removed from class and why. The notice must also inform the parent that he or she has the right, upon request, to meet informally with the Principal or the Principal's designee to discuss the reasons for the removal.
F. The written notice must be provided by some means that is reasonably calculated to assure receipt of the notice within 1 school day of the student's removal at the last known address for the parents. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents.
G. The Principal may require the teacher who ordered the removal to attend the informal conference.
H. If at the informal meeting the student denies the charges, the Principal or the Principal's designee must explain why the student was removed and give the student and the student's parents a chance to present the student's version of the relevant events. The informal meeting must be held within 2 school days of the student's removal. The timing of the informal meeting may be extended by mutual agreement of the parent and Principal.
I The Principal or the Principal's designee may overturn the removal of the student from class if the Principal finds any one of the following: - The charges against the student are not supported by substantial evidence. - The student's removal is otherwise in violation of law, including the District's Code of Conduct. 25 - The conduct warrants suspension from school pursuant to Education Law §3214 and a suspension will be imposed.
J. Removal of a student with a disability, under certain circumstances, may constitute a change in the student's placement. Accordingly, no teacher may remove a student with a disability from his or her class until he or she has verified with the Principal or the chairperson of the Committee on Special Education that the removal will not violate the student's rights under state or federal law or regulation

<u>Action(s) Not Resulting in Out-Of-School Suspension:</u>

If you have committed misconduct that would result in a penalty less than an out-of-school suspension, you have following due process rights:

1. You are afforded the right to hear the penalties you have been accused of and the evidence the principal or his designee has to indicate you have violated the code of conduct.
2. You are afforded the opportunity to explain your side of the events that led to your disciplinary referral.
3. If you do not agree with the penalty given to you, you may schedule a parent conference with the principal or his designee to discuss the matter further.

Action(s) Resulting in Short Term Suspension:

If you have committed misconduct that would result in a penalty that results in an out-of-school suspension up to 5 days, you have the following due process rights.

1. The suspending authority must immediately notify the student orally. If the student denies the misconduct, the suspending authority must provide an explanation of the basis for the proposed suspension.
2. The suspending authority must also notify the student's parents in writing that the student may be suspended from school. The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 1 school day of the decision to propose suspension at the last known address for the parents.
3. Parents have the right to request an informal conference with the principal or his designee.
4. At the conference, the parents shall be permitted to ask questions of complaining witnesses under such procedures as the Principal may establish.

Action(s) Resulting in a Long Term Suspension:

If you have committed misconduct that would result in a penalty that results in an out-of-school suspension longer than 5 days, you have the following due process rights.

1. The suspending authority must immediately notify the student orally. If the student denies the misconduct, the suspending authority must provide an explanation of the basis for the proposed suspension.
2. The suspending authority must also notify the student's parents in writing that the student may be suspended from school. The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 1 school day of the decision to propose suspension at the last known address for the parents.
3. Parents set up a hearing with the Superintendent.
4. Superintendent listens to the evidence and process of findings and renders a decision.
5. If you still disagree with the decision, you may appeal the decision to the Board of Education within 10 days.

Sexual Harassment:

Sexual harassment is defined as sexual attention that is unwanted and interferes with your life. It involves words or actions that refer to or involve sexual words, sexual actions or sexual body parts. It is not welcomed, mutual or consensual.

Any student who believes that he or she has been subject to sexual harassment should report the alleged misconduct immediately to the building Principal or Assistant Principal so that appropriate action may be taken at once.

The Principal or the appointed designee will investigate the incident. Depending upon the severity of the charge, mediation or disciplinary action may be recommended. If the students are recommended for mediation, the family counselor will meet with both parties to discuss and resolve the complaint. The purpose of this meeting is to inform the harasser that his/her behavior is inappropriate and to stop it. The family counselor will obtain written assurance that this behavior will not happen again.

Misconduct on School Bus:

The school bus is an extension of school property. Any misconduct on the school bus will be reported to the Assistant Principal through a written bus referral by the bus driver or the bus monitor. Misconduct on the bus can include making excessive noise, pushing, shoving, fighting, harassment, discrimination, insubordination to the driver/monitor and the use of controlled substances. Students in violation of bus rules can be subject to discipline from a warning to out of school suspension (including suspension of transportation).

Student Searches:

The Board of Education is committed to ensuring an atmosphere on school property and at school functions that is safe and orderly. The Board authorizes the Superintendent, Building Principals, the school nurse and District School Officials to conduct searches of students and their belongings if the authorized school official has reasonable suspicion to believe that the search will result in evidence that the student violated the law or the district code of conduct.

Students are not entitled to any sort of “Miranda”-type warning before being questioned by school officials, nor are school officials required to contact a student’s parent before questioning. Students may be subject to a search if there is credible evidence to support the indication that a student possesses drugs, weapons or committed theft of personal or school property.

School Counseling Office (SCO)

The school counselors and secretaries are here to assist all students. Services include educational planning, career and occupational information, help with home/school/social concerns, transition from high school to college/work/military and brief counseling.

If you wish to meet with a counselor, come to the office and a counselor or secretary will be happy to assist. If a counselor is unavailable, you are encouraged to reach out to your counselor via email or fill out a scheduling form in the SCO.

It is requested that parents/guardians call in advance to schedule appointments. Please reach out to the SCO at 585-728-2214.

AP and College Level Courses:

All AP courses and college credit courses, which are taught by WCCS faculty on the WCCS campus, will be weighted 1.1. Please see your counselor if you have any questions regarding other college courses you are taking or have taken outside of the WCCS campus.

Challenge to Regents Exams:

Students who wish to demonstrate proficiency acquired through application, recommendations, and projects, may take the regents exam without completing the regents course. All students not challenging the regents exam must complete the entire course prior to sitting for the exam. In addition, students must meet the guidelines established by Wayland-Cohocton Central School to challenge the regents exam.

A regents challenge is considered an independent study. Students must successfully complete a project and pass the regents exam with a score of 85 or better. Requests to challenge are submitted to the SCO. All challenges need to be accompanied by a teacher recommendation. Challenge projects must be approved by the high school Principal and the Department Chairperson. Below are the deadlines for the 2025-2026 school year:

Exam Date	**Challenge Due**	**Project Due**
January 2026	October 17th, 2025	January 9th, 2026
June 2026	March 13th, 2026	June 5th, 2026
August 2026	June 5th, 2026	August 7th, 2025

Students who unsuccessfully challenge the regents exam are not eligible to reapply for another challenge.

Course Load:

Students in grades 9-12 will be required to register for and maintain a minimum of 6 courses per semester.

Drop/Add Procedure:

All full year and/or first semester course changes must be made within the first two weeks of the school year. All second semester course changes must be made within the first two weeks of the second semester. Only changes which will not affect a student's progress towards graduation and which maintain a course minimum will be permitted. Changes that create an overload in a class will not be permitted. **ALL course changes require permission.**

Changes made after the two week drop/add period must follow the procedure below:

1. In order to drop/add a course after the two week drop/add period, students must meet with their counselor to discuss rationale for the change.
2. The school counselor will make arrangements for the student and the parent/guardian to attend a "course change conference."
3. During the course change conference, the principal, school counselor and teacher of the course to be dropped, will meet with the student and the parent/guardian to discuss the possible course change. **A parent/guardian MUST ATTEND THIS MEETING in order to consider a course change.**
4. A series of questions will be asked to determine appropriateness of the course change, as well as, impact on the student's future educational program.
5. After the course change conference is concluded, a decision will be made, at the sole discretion of the building principal, as to whether or not the change will be permitted.

Doubling Up On Same Subject Courses:

In extenuating circumstances, students may be allowed the opportunity to double up in a content area (English, Social Studies, Math, Science). The principal must approve doubling up requests and may stipulate conditions for approval.

At the end of the 10-week marking period a student doubling up must be passing both courses. If s/he is not, the higher-level course will be dropped. The same will be true at the end of the 20-week marking period but using the student's cumulative grade.

If, at the end of the 30-week marking period, a student's cumulative average in one of the courses is failing, a review with the principal and the appropriate counselor will occur. This may result in the student dropping the higher-level course and/or consequences as deemed appropriate.

Grade:

The passing average in all high school subjects is 65. Students may not use a regents examination grade to replace the final average the student earned in the regents course. In addition, students must pass both the regents exam and the course to meet graduation requirements.

The final grade for a class is computed by averaging the mark of the first quarter, the second quarter, the third quarter, the fourth quarter, mid-term and final exam (if applicable)

First Quarter	18%
Second Quarter	18%
Third Quarter	18%
Fourth Quarter	18%
Mid-Term Exam	8%
Final Exam	20%

If a midterm or final exam is not offered, the final grade will be calculated accordingly in equal marking period increments. In addition, a class in which you receive No Credit will appear as NC on your transcript.

Graduation Requirements:

In order to graduate, a student must have a minimum of 22 credits for graduation and pass at least 5 regents exams.

- 4 credits of English
- 4 credits of Social Studies
- 3 credits of Mathematics
- 3 credits of Science (one containing a lab)
- 2 credits of Physical Education
- 1 credit of Foreign Language
- 1 credit of Fine Arts (music, art, DDP)
- ½ credit in Health
- 3 ½ credits in electives

4+1 Pathway for Graduation

Under the “4+1” pathway assessment option, students must take and pass four required Regents Exams or Department-approved alternative assessments, and a comparably rigorous assessment for the fifth required exam to graduate. The fifth assessment required for graduation may include different approved assessments which can be discussed with your school counselor. Students who wish to earn a regents diploma with advanced designation must continue to pass eight required assessments.

Annotation of Mastery in Mathematics and Science:

Students will receive annotation of mastery in mathematics and/or science on the high school diploma that completes all requirements for a regents diploma with advanced designation and score 85 or higher on all three commencement level regents examinations in mathematics and/or science.

Local diplomas are designated only for those students who have an IEP or a 504 safety net.

Graduation Ceremony- Only those students meeting the requirements for graduation get to take part in the ceremony in June.

Diplomas with Honors:

Students who successfully complete regents and advanced regents diploma requirements with an above 90 average on the required regents exams may earn honors with distinction upon graduation from high school. A student whose combined average for the nine required regents exams is a 90 or above and has successfully met all other diploma requirements, will be awarded an advanced regents diploma with honors. Students who are foreign language exempt are not required to take the LOTE level 3 exam. A student whose combined average for the five required regents exams and has successfully met all other diploma requirements, will be awarded a regents diploma with honors.

Senior Scholarships and Awards Eligibility:

Students will be eligible for senior scholarships and awards during the year in which they graduate. January and August graduates will not be considered eligible for scholarships and/or awards.

Student Grade Level Designations:

A student's grade level will be determined by the student's ability to graduate with a particular class. Any student who chooses to graduate early from WCCS will not be eligible to participate in the senior trip.

Student Information

Cell Phone | Internet Enabled Device Policy

In accordance with New York State Education Law §2803, the use of such internet-enabled devices (including smartphones, tablets, bluetooth/internet enabled headphones and smartwatches) is prohibited for students during instructional time, from bell to bell. Devices must be turned off and stored in student lockers (or other

designated location as per administration) throughout the school day. This aligns with the Board of Education's planned adoption of Policy 7317: Use of Internet-Enabled Devices During the School Day, which will take effect prior to August 1, 2025. Violations may result in disciplinary action as outlined in this Code of Conduct.

Internet enabled devices, cell phones, smartwatches, tablets, etc. must remain in your lockers from 7:45am-3:10pm.

1st Offense ● Phone will be turned into the office to be picked up at the end of the day. ● Parent/Guardian notified by email.	**2nd Offense** ● Phone will be turned into the office to be picked up at the end of the day. ● Parent/Guardian notified by email.
3rd Offense ● Discipline Referral ● Phone will be turned into the office to be picked up by a parent/guardian. ● Phone call to parent/guardian and letter sent home.	**4th Offense** ● Discipline Referral ● Phone will be turned into the office to be picked up by a parent/guardian. ● Phone call to parent/guardian ● Contract generated between the school and family to avoid further violations.
Code of Conduct Violations If a student is continually insubordinate of reasonable requests and/or acts in ways that violate the WCCS Code of Conduct outside the internet-enable devices policy, further disciplinary action may be taken.	

<u>Pass System:</u>

Students who need to use the bathroom can be issued a bathroom pass from their monitor or teacher. Students who wish to leave their classroom for any other location must be provided with a green pass. The main office, AP office, SCO, Cove can provide students with a pre-written green pass for an appointment. Teachers can provide students with a pre-written green pass for a study hall for make-up work.

Lockers:

Although lockers are loaned to students throughout high school careers, they still are the property of the Wayland-Cohocton Central School District. The school will exercise its option to check lockers when deemed necessary by proper authorities. Even though we have made every effort to ensure that school lockers are safe and unable to be broken into, you should not bring valuables to school or store anything in your locker that you are not willing to lose. If you need to bring a large amount of money or valuables to school, please store them in the high school office. The school will attempt to locate stolen property, but will not be held responsible for lost or stolen items at school or on school property.

Please follow the following rules pertaining to your school locker:

1. Each student will be issued a new locker and combination lock at the beginning of the school year.
2. Never share your combination with other students.
3. Use your own locker. Never trade with another student, unless you get permission from the Assistant Principals office.
4. If your locker is tampered with or broken into, report the problem to the Assistant Principal's Office immediately.
5. Do not kick or slam locker doors.
6. Keep your locker clean and neat. No graffiti.
7. Keep your combination lock on your locker. (Loss of your combination lock will result in a $5.00 replacement fee).

Lost/Damaged Textbooks:

Textbooks are to be collected by teachers before final exams. Students who do not return their books will have their names sent to the office. Students may incur the cost of a lost or damaged textbook.

Lost/Damaged Chromebooks:

Chromebooks that are damaged should be sent to the TechTeam located in room 106 (across from the middle school gymnasium). If you lose your chromebook, please report this to the Assistant Principal.

Lunch Room Procedure:

1. Lunch periods are twenty minutes long. Students are expected to remain in the lunchroom for the duration of their two minute period.
2. Bathroom access will be provided to students through the usage of the bathrooms on the first floor near the high school office and Counseling Cove. No other bathrooms can be used during the lunch period.

3. Students who wish to eat lunch in a different location will need to have a green pass filled out by the teacher to leave the lunch area. The green pass will need to be shown to the SRO or lunch monitor to be given permission to leave the lunchroom.
4. Students can be denied bathroom access if there are too many students are out at the time requested.

Lunch Pavilion Access

Access to the lunch pavilion outdoors and indoors by the fieldhouse is granted only to Juniors and Seniors who are in good academic standing. Access to these additional lunchroom privileges are subject to be taken away at any time by the building administrator or lunchroom supervisor. Food must be cleaned up and no horseplay will be permitted.

Library Access

Library is open from 7:45am-3:10pm every school day. Students may visit the library by obtaining a pass from one of the following:

a. An Administrator
b. Study hall monitor
c. A teacher in order to get a Chromebook or library material needed for class.

Students must obtain a green pass from their monitor to gain access to the library from their study hall. The pass must be presented to the librarian or library TA to gain access for the period.

Any student on the failing list will not be allowed to come to the library to stay until the library staff AND study hall monitor have been notified via email for the classroom teacher that the student is currently passing their class.

Students are expected to maintain appropriate behavior while utilizing the library. The librarian can remove students from the library at any time if they deem the student is violating the code of conduct.

Lounge Area

The lounge area outside the library entrance is considered part of the library. Students must have a pass and be signed into the library to be in the lounge. Please be mindful of the noise made in the hallway. Students who are failing ANY classes will not be permitted to use the lounge until they are off the failing list.

Circulation Rules

Generally, students are limited to five materials at a time but may borrow as many books as needed for research projects. Any item may be renewed as often as needed, unless

another student or teacher has requested it. Materials may be signed out at the circulation desk for a period of two weeks with the following exceptions:

a) Reference materials and eReaders (Nooks & Kindles) can be signed out overnight at the discretion of the librarian.
b) Chromebooks are due at the end of the day in which they are borrowed.

When library materials become overdue, the student will receive up to three notices via email. After the material is overdue more than four weeks, the students will not have library privileges until the materials are returned or paid for.

Computer Use

The library has laptops for student use. The laptops are available to students on a first-come, first-served basis. Scheduled classes will take precedence. Students are expected to follow all of the guidelines for computer use as stated in the Acceptable Use Policy. Students who damage or lose library materials will be billed the current replacement cost of such items. In case a replacement material cannot be obtained for any reason, a standard charge will be used. These charges are:

a) Small paperback books- $8.00
b) Hardback and large paperback books- $20.00
c) Reference materials- $40.00
d) Videos (Blu-Ray/DVD)- $20.00
e) Music CD's- $10.00

Emergency School Closing

Evacuation- In the event of a school evacuation, including fire drills, you are expected to follow all teacher directions and stay with your class. Do Not go to lockers. Leave the building quickly and quietly and move at least 100 feet from the building, leaving the roads clear.

Inclimate Weather- The superintendent of schools will determine cancellation due to hazardous weather conditions in conjunction with the supervisor of transportation. Students and parents will be notified via Thrillshare, over radio stations, WDNY, VNOR, WHHO, WCIK, 98PXY, WHAM and TV channel 10.

Point System Policy (Fundraising)

Class fundraisers are the source of money to offset costs for all class events including the Junior Prom, Senior Ball, Senior Luncheon, Baccalaureate, Semi-Formal dance and other class events. Money raised is also used to offset the cost of the Senior Trip based upon this policy. Students must earn a cumulative total of 25 points by the start of their senior year in order to be eligible to attend the senior trip, which occurs in May or June of your senior year.

Points are earned through class sponsored fundraisers. For example, $10 in sales= 1 point. A point will not be awarded for returned items. $250 in sales= 25 points.

At the end of the Senior class fundraiser, eligible students will be notified. These students' points will be totaled and money in the class account will be divided amongst these points. The value of each point will vary each year depending upon how much money is in the class account. The value of each student's points will be subtracted from the cost of the trip. The student's family will be responsible to pay the remainder of the cost through installments throughout the senior year. The more points you earn, the less money the family will have to pay to attend the Senior trip.

Senior Trip Information

1. All decisions to attend the Senior trip must be made by the deadline set by the travel agent and the Senior Class Advisors.
2. Refunds will be granted as set forth in the contract signed with the travel agent.
3. If the earned point money exceeds the cost of the trip, the remainder will be put toward offsetting the costs of other Senior year costs.
4. Fundraising points are not transferable.
5. Students can only attend the Senior trip once.
6. If a qualified student is found to have had disciplinary action that warrants concern about the behavior on the trip, the student may be declared ineligible at the discretion of the principal.
7. Students will be made aware of their point totals during each school year.

Any questions about earned points should be asked to the class advisors as promptly as possible.

Class Advisors:

Freshman- Mr. Allen & Mrs. Meldrum
Sophomores- Mrs. Clark & Mrs. Kreppel
Juniors- Mr. Miller & Mrs. York
Seniors- Mrs. Churchman & Mrs. Newfang

Student Service Organization (SSO):

All students will be eligible to sign up for an SSO position at the beginning of each year. Students must pick up an SSO drop/add form from the Assistant Principal's office, SCO office or HS office, at which time they will be provided with a copy of the SSO rules and regulations. All SSO sheets must be turned in to the Assistant Principal's office for approval and schedule change. Students who are failing a class or face a disciplinary referral can be subject to removal from SSO.

Student Identification Cards:

All students have been issued a student identification card. In addition to identification, these cards will be used for signing books in/out of the library and purchasing lunches in the cafeteria. These cards will be issued at no charge in both the freshman and junior years. However, lost or stolen cards must be replaced by the student at a cost of $6.00.

Skateboards/Self-Propelled Recreational Devices:

Skateboards, roller blades, roller skates, and other self-propelled recreational devices are prohibited on school property. If such items are brought to school for use at another location or at another time, they must be placed in the student's locker.

Electric Scooters:
Electric scooters are not permitted in the school building under any circumstances. Electric scooters raise fire safety concerns and must be kept in the bike racks located outside the building.

Telephone Use:

Students will be allowed to use the phone in the high school office and Assistant Principal's office during school hours. Students will also have access to the teacher classroom phones in the case of an emergency.

Valuables:

Students are discouraged from bringing any item of any value to school. Large amount of money should be checked into the high school office to be put in a safe place. The Wayland-Cohocton District is NOT responsible for lost or stolen items.

Visitors:

Students are not allowed to bring visitors to school during regular school hours.

Buses:

Students will be transported to their own residence, a babysitter or to a daycare provider only. No student will be allowed to ride a different bus to another student's home. In addition, no out of district student will be allowed to ride WCCS transportation.

13th Period Bus Passes:

Students who stay for 13th period will be required to obtain a bus pass from their 13th period instructor. Failure to present a bus pass can result in being denied entry to the bus run at 3:20pm.

BOCES Bussing:

Students enrolled at the May Center are required to ride the Wayland-Cohocton bus to and from their program. Sometimes there is a need to drive to the May Center. A one day permit may be obtained at the May Center. The parent, high school principal, the vocational teacher and a May Center administrator must sign the permit. Passengers are not permitted to ride with students granted permission to drive. Should a student drive to BOCES without permission and/or take another student, this is considered a safety/liability issue and students will be subject to disciplinary action.

Student Parking Permits:

Driving to school is a privilege and will be treated as such. In order to drive and park in the school parking lot, students must fill out a registration form in the Assistant Principal's office. There will be no fee for registration, however, if students do not properly register their vehicle, they may be subject to disciplinary action.