

RECORD OF PROCEEDINGS
Minutes of the Howland Local Board of Education
Regular Meeting
June 26, 2025 - 5:30 p.m.
Administrative Offices – BOE Conference Room

CALL TO ORDER – Board President, Mrs. Altawil

PLEDGE OF ALLEGIANCE

ROLL CALL – Treasurer

Members Present: Julie Altawil, Ken Jones, Brianne Perry

25-152 **EXCUSE MEMBER FROM MEETING**

Mrs. Perry moved and Dr. Jones seconded to excuse Wendy Miller and Jeff Pegg from the meeting.

Vote: Aye – Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

BRIEFINGS

- Ramona Kendzerski, Special Education Supervisor, IDEA-B funding.
- All information shared is available on the district website. Mrs. Kendzerski encouraged anyone with questions to contact her.

25-153 **EXECUTIVE SESSION -** Pursuant to Ohio Revised Code Section 121.22(G)(1)

Mrs. Perry moved and Dr. Jones seconded to enter Executive Session at 5:39 p.m. for the following:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
2. Matters required to be kept confidential by federal law or rules or state statutes.

Discussion: Mr. Spicher: Board of Education action will follow

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

THE BOARD RETURNED TO REGULAR SESSION AT 6:22 p.m.

25-154 **APPROVAL OF MAY MINUTES**

Mrs. Perry moved and Dr. Jones seconded to approve the minutes of the May 19, 2025 regular meeting as made available to each member in advance of the meeting.

Vote: Aye – Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-155 **APPROVAL OF MAY FINANCIAL REPORTS**

Dr. Jones moved and Mrs. Perry seconded to approve the following financial reports for May as made available to each member in advance of the meeting:

Budget Status Report	Cash Position Report/FINSUM	Check Register
Encumbrance Status Report	Annual Spending Plan /SM2	Bank Reconciliation

Vote: Aye – Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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25-156 **ACCEPT DONATIONS**

Mrs. Perry moved and Dr. Jones seconded to accept the following donations with gratitude:

FROM	TO	AMOUNT/ITEM
Saint Teresa of Calcutta Parish	HHS Paw Pantry	\$1,000.00 Enhance efforts of HHS Paw Pantry
Ohio Beef Council	Family & Consumer Science Culinary Fundamentals – Perri Graf	\$200.00
Mr. Jeff Pegg	HIS Principal Fund	\$50.00 – Students trip to Arby’s
Howland Tiger Booster Club	Athletic Dept. – Andrea Ferenac	\$448.95 Amplifier for baseball
Howland Class of 2025	Howland Class of 2026	\$250.00
Howland Class of 2025	Howland Class of 2027	\$250.00
Howland Class of 2025	Howland Class of 2028	\$250.00
Howland Class of 2025	Howland Class of 2029	\$250.00

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-157 **APPROVE FINAL APPROPRIATION MEASURE**

Dr. Jones moved and Mrs. Perry seconded to approve the Final Appropriation Measure for FY 2025, as submitted.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-158 **APPROVE FINAL AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

Mrs. Perry moved and Dr. Jones seconded to approve Final Amended Certificate of Estimate Resources for FY 2025, as submitted.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-159 **APPROVE TEMPORARY APPROPRIATION MEASURE**

Dr. Jones moved and Mrs. Perry seconded to approve Temporary Appropriation Measure, hereby establishing the district budget for FY 2026, as submitted.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-160 **APPROVE AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

Mrs. Perry moved and Dr. Jones seconded to approve Amended Certificate of Estimated Resources for 2026, as submitted.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-161 **APPROVE FINAL GRANT ALLOCATION**

Mrs. Perry moved and Dr. Jones seconded to approve the following grant allocations for FY2025.

Title I-A	\$830,303.92	IDEA-B Special Education	\$623,581.29
Title II-A	\$166,907.68	IDEA-B Early Childhood SPE	\$11,425.33
Title IV-A	\$74,358.00	Early Childhood Education	\$144,750.00

Vote: Aye - Mrs. Altawil, Mr. Pegg, Mrs. Perry
The President declared the motion carried.

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25-162 **APPROVE TRANSFERS AND ADVANCES**

Dr. Jones moved and Mrs. Perry seconded to approve FY 2025 Transfers and Advances, as submitted.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-163 **APPROVE THEN AND NOW RESOLUTION**

Mrs. Perry moved and Dr. Jones seconded to approve Then and Now Resolution for FY 2024-2025.

**RESOLUTION TO APPROVE THEN AND NOW
FOR FISCAL YEAR 2024-2025
(R.C. Section 5705.41)**

WHEREAS, Ohio Revised Code Section 5705.41(D) states in part that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and WHEREAS, Ohio Revised Code Section 5705.41(D) permits the use of a “Then and Now Certificate” as an allowable exception to the above requirement provided the fiscal officer can certify that both at the time that the contract or order was made and at the time that she is completing her certification, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant by resolution; and WHEREAS, Ohio Revised Code 5705.41(D) goes on to state if the amount involved is less than one hundred dollars in the case of counties, or three thousand in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE HOWLAND LOCAL SCHOOL DISTRICT, TRUMBULL COUNTY, OHIO, A MAJORITY OF A QUORUM OF THE BOARD CONCURRING, THAT THE BOARD DESIRES TO AUTHORIZE THE DRAWING OF A WARRANT FOR THE FOLLOWING ITEMS:

Invoice Date	PO Date	PO #	Vendor - Description	PO/Inv. Amt.
6/30/2024	7/1/2024	250240	Peters Kalail & Markakis	\$3,512.50
6/25/2024	7/1/2024	250246	First Citizens Bank - Copier Lease	\$5,344.04
6/28/2024	7/1/2024	250252	Pepple & Waggoner	\$7,160.00
10/28/2024	11/1/2024	250681	Cramer and Associates	\$10,833.00
2/6/2024	10/1/2024	250643	Cerni Motor Sales	\$13,690.86

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
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- 25-164 **APPROVE INSURANCE FOR 2026 FISCAL YEAR**
Mrs. Perry moved and Dr. Jones seconded to approve Schools of Ohio Risk Sharing Authority (SORSA), Wollam Grand Valley Insurance Agent for Property, Vehicle, Cyber Liability, and Umbrella coverage, effective July 1, 2025 through July 1, 2026, at a cost of \$177,992.00.
- Discussion: Mrs. Perry: This is a minimal increase from 2025 FY
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-165 **APPROVE UNPAID DEPENDENT LEAVE/LAUREN GIBBS**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve the unpaid dependent leave for Lauren Gibbs, teacher for the 2025-2026 school year, per her request.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-166 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete items for disposal.
- Unused library books from H.C. Mines Elementary and Howland Springs Primary as per lists made available to each member prior to meeting.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-167 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete items for disposal.
- Miscellaneous books and curriculum materials from H.C. Mines Elementary as per list made available to each member prior to meeting.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-168 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Dr. Jones moved and Mrs. Perry seconded to approve the following obsolete items for disposal.
- 594 Oversized Reading Books from Howland Springs Primary by publishers: Scholastic, Houghton Mifflin Harcourt and McGraw-Hill: Kindergarten as per list made available to each member prior to meeting.
- Discussion: Mr. Spicher: The books are very large, we are trying to find a home for the books.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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- 25-169 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete items for disposal.
- Two (2) Sony, Digital Mavica Cameras, Serial #12721 and Serial #12723.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-170 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Dr. Jones moved and Mrs. Perry seconded to approve the following obsolete item for disposal.
- FD Mavica Camera, Serial #19324.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-171 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete item for disposal.
- Tru-Red Paper Shredder, Serial #28797.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-172 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Dr. Jones moved and Mrs. Perry seconded to approve the following obsolete item for disposal.
- Refrigerator, Model No. 6051xl-s, Serial #24072, cost prohibitive to repair.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-173 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete item for disposal.
- Refrigerator, Model T-49, Serial #18570, cost prohibitive to repair.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-174 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Dr. Jones moved and Mrs. Perry seconded to approve the following obsolete item for disposal.
- Universal Chef Flattop/Oven Serial #18571; #008315; #1832, unrepairable, obsolete parts.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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- 25-175 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete item for disposal.
- Wooden Desk, Serial #003703. Desk drawers are not functionable.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-176 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Dr. Jones moved and Mrs. Perry seconded to approve the following obsolete item for disposal.
- Fiberglass baseball pitcher's mound.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-177 **APPROVE DISPOSAL OF OBSOLETE ITEMS**
Mrs. Perry moved and Dr. Jones seconded to approve the following obsolete item for disposal.
- 4 drawer filing cabinet, Serial #003372; Serial #0789
4 drawer filing cabinet, Serial #003151; Serial #0729
2 drawer filing cabinet, Serial #003023; Serial #2231
2 drawer filing cabinet, Serial #005897; Serial #1939
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-178 **ACCEPT CHANGE OF ASSIGNMENT FOR 2025-2026 SCHOOL YEAR**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to amend the contract of Lisa Dotson from 2nd Grade Teacher at Howland Glen Primary School to Lexia/Reading Teacher for the 2025-2026 school year.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-179 **AMEND RETIREMENT DATE/LAURA DELAQUILA**
Mrs. Perry moved and Dr. Jones to amend motion #25-82 from March 24, 2025 minutes, Laura Delaquila from retiring effective May 31, 2025 to resigning effective May 31, 2025, per her request.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-180 **AMEND CONTINUING CONTRACT/JONETTA ROUNDS**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to amend the Continuing Contract of Jonetta Rounds from Janitor at the High School to 4-hour floating janitor at Glen, per her request, effective July 1, 2025.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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- 25-181 **AMEND CONTINUING CONTRACT/VALERIE HARPER**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to amend the Continuing Contract of Valerie Harper from Head Night Custodian at the High School to Custodian at the High School, per her request, effective July 1, 2025.
- Discussion: Mr. Spicher: Shared through the OASPE Collective Bargaining Agreement all individuals in Janitor positions will now be classified as Custodians.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-182 **ISSUE ONE-YEAR LIMITED CONTRACT/JUDITH MORRISON**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to issue One-year limited contract to Judith Morrison for the certified position of 2nd Grade teacher at Howland Glen Primary School, pending satisfactory completion of all requirements, effective for the 2025-2026 school year.
- Discussion: Ms. Morrison was in attendance and was welcomed by the Board.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-183 **ISSUE ONE-YEAR LIMITED CONTRACT/KYLIE KUHN**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to issue One-year limited contract to Kylie Kuhn for the certified position of 2nd Grade teacher at Howland Glen Primary School, pending satisfactory completion of all requirements, effective for the 2025-2026 school year.
- Discussion: Ms. Kuhn was in attendance and was welcomed by the Board.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-184 **ISSUE ONE-YEAR LIMITED CONTRACT/ELISA ROSENBERGER**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to issue One-year limited contract to Elisa Rosenberger for the certified position of 3rd Grade Intervention Specialist at H.C. Mines Elementary School, pending satisfactory completion of all requirements, effective for the 2025-2026 school year.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-185 **ISSUE TWO YEAR LIMITED CONTRACT/LORETTA ECKLUND**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to approve Two-year limited contract to Loretta Ecklund for the classified position of Clerk Typist at JFK – Lower Campus, effective for the 2025-2026 school year.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-186 **ISSUE ONE YEAR LIMITED CONTRACT/JONETTA ROUNDS**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to approve One-year limited contract to Jonetta Rounds for the classified position of

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Cook/Cashier at the High School, effective for the 2025-2026 school year, salary per established schedule.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry

The President declared the motion carried.

25-187 **ISSUE ONE YEAR LIMITED CONTRACT/AUBREE OPET**

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve One-year limited contract to Aubree Opet for the classified position of Building Secretary at Howland Glen Primary, pending satisfactory completion of all requirements,

effective for the 2025-2026 school year and she be placed on Step 1 of the established salary schedule.

Discussion: Aubree Opet was present at the meeting and welcomed by the Board.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry

The President declared the motion carried.

25-188 **ISSUE ONE YEAR LIMITED CONTRACT/HILLARY VALENTINE**

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to approve One-year limited contract to Hillary Valentine for the classified position of Cook/Cashier at Howland Glen Primary, effective for the 2025-2026 school year, and she be placed on Step 1 of the established salary schedule.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry

The President declared the motion carried.

25-189 **APPROVE KRA TEST ADMINISTRATORS TO KINDERGARTEN STUDENTS**

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to approve the following persons to administer the KRA test to the incoming Kindergarten students, not to exceed 26 hours at a rate of \$25.00 an hour to be paid out of general fund:

Hannah Burke	Jacquelyn Kutchel	Kristen Parise
Jenny Pierce	Michelle Schrock	Jennifer Snyder
Krystle Tisone		

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry

The President declared the motion carried.

25-190 **APPROVE LITERACY COACH/INTENSIVE READING INSTRUCTOR EXTENDED TIME**

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve Susan Hardin, Literacy Coach/Intensive Reading Instructor, for up to five (5) days extended time, at her per diem rate for the 2025-2026 school year, in order to provide professional development related to the Science of Reading to principals and teachers in the summer and/or after school hours, to be paid out of Title IIA funds.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry

The President declared the motion carried.

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25-191

ISSUE SUPPLEMENTAL CONTRACTS FOR 2025-2026 SCHOOL YEAR

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to issue supplemental contracts to the following persons, in the areas indicated, effective for the 2025-2026 school year:

Position	Contract	Name
Assistant Activities Director	FULL	Thompson, Scott
HS Assistant Activities Director	FULL	Wayt, Nicole
MS Assistant Activities Director	1/2	Olsen, Eric
MS Assistant Activities Director	1/2	Rager, Rex
Varsity Boys Bowling Coach	FULL	Komorek, Jeffrey
Varsity Girls Bowling Coach	FULL	Bernard, Anthony
Fall Cheerleading Advisor	FULL	Pallante, Amanda
Winter Cheerleading Advisor	FULL	Pallante, Amanda
Varsity Boys Cross Country Coach	FULL	Libert, Danny
Varsity Cross Girls Country Coach	FULL	Jones, William
Asst. Varsity Football Coach	FULL	Borawiec, Sean
Asst. Varsity Football Coach	FULL	Tricomi, Mike
Varsity Girls Golf Coach	FULL	Rager, Rex
Varsity Softball Coach	FULL	Wayt, Nicole
Varsity Boys Tennis Coach	FULL	Young, Jerry
Varsity Girls Tennis Coach	FULL	Young, Jerry
Varsity Boys Track Coach	FULL	Sheptock, Logan
Varsity Wrestling Coach	FULL	Zakrajsek, Matt
Band Director (5-12)	FULL	Rezabek, Greg
Asst. Band Director (5-12)	FULL	Reynolds, Shawn
Asst. Band Director (5-12)	FULL	Penney, Sarah

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-192

ISSUE ONE-YEAR LIMITED (NON-TEACHING) CONTRACTS FOR 2025-2026 SY

Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to issue One-Year Limited contracts to the following persons, in the areas indicated, effective for the 2025-2026 school year:

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Position	Contract	Name
Varsity Baseball Coach	FULL	Taylor, Britton
Varsity Boys Basketball Coach	FULL	Bubon, Dan
Varsity Girls Basketball Coach	FULL	Pounds, Aaron
Varsity Football Coach	FULL	Jones, Brian
Asst. Varsity Football Coach	FULL	Randolph, Dillon
Asst. Varsity Football Coach	FULL	Kubancsek, Marcus
Asst. Varsity Football Coach	FULL	Dykes, Keilen
Asst. Varsity Football Coach	FULL	Wright, Jacob
Asst. Varsity Football Coach	FULL	Stull, Tim
Asst. Varsity Football Coach	FULL	Merkel, Simon
Varsity Boys Golf Coach	FULL	Guarnieri, John
Varsity Girls Soccer	FULL	Mitchell, Greg
Asst. Varsity Girls Soccer	FULL	Johnston, Madison
Asst. Varsity Girls Soccer	FULL	McMurray, Ed
Varsity Volleyball Coach	FULL	Florek, Amanda
Asst. Volleyball Coach	FULL	Hardaway, Mark
Asst. Volleyball Coach	FULL	Notar, Alexis
Varsity Volleyball Coach	FULL	Florek, Amanda
MS Fall Cheerleader Advisor	1/2	Wlazlowski, Courtney
MS Fall Cheerleader Advisor	1/2	Reilly, Andrea
MS Girls Cross Country Coach	FULL	Pollifrone, Mikey
MS Football Coach (7/8)	FULL	Jones, Brendan
MS Football Coach (7/8)	FULL	Matlock, Brandon
MS Volleyball Coach (7/8)	FULL	Beasom, Bailee
MS Volleyball Coach (7/8)	FULL	Shields, Susanne
Percussion Instructor	FULL	Detec, Jason
Majorette Advisor	1/2	Whetstone, Krystie
Majorette Advisor	1/2	Horsley, Brittany

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Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-193

APPROVE VOLUNTEERS FOR 2025-2026 SCHOOL YEAR

Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve the following persons as volunteers in the areas indicated, pending satisfactory completion of all requirements, effective for the 2025-2026 school year:

Position	Name
Band Volunteer	Buday, Nicky
Band Volunteer	Darrin, Christian
Band Volunteer	Darrin, Samuel
MS Football Coach (7/8)	Frederick, Derek
Band Volunteer	Heckman, Allie
HS & MS Boys & MS Girls XC Assistant Cross Country Coach	Jones, William
MS Boys & HS & MS Girls Assistant Cross Country Coach	Libert, Danny
Band Volunteer	Loges, Jack
MS Fall Cheerleader Advisor	Pallante, Amanda
HS & MS Boys & HS Girls XC Assistant Cross Country Coach	Pollifrone, Mikey
Band Volunteer	Rhodes, Livia
Fall Cheerleading Advisor	Rielly, Andrea
HS & MS Boys & MS & HS Girls Assistant Cross Country Coach	Tominey, Jack
Fall Cheerleading Advisor	Wlazloswki, Courtney

Discussion: Ten band volunteers continue to have their background checks paid for by the Board. The other volunteers pay for their own background checks.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-194

APPROVE EVENT WORKERS FOR 2025-2026 SCHOOL YEAR

Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Dr. Jones moved and Mrs. Perry seconded to approve the following persons as Event Workers for various positions, pending satisfactory completion of all requirements, effective for the 2025-2026 school year.

Stacy Baxter	Sam Bellino	Sean Boraweic
Charles Brokaw	Karen Chasser	Patricia Christy
Natalie Clark	Kim Clark	Tina Craigo
Susan Fleming	Derek Frederick	Suzi Fronzaglio
Leslie Gumino	Brian Hubert	Amy Johns
Bill Jones	Michelle Kaszowski	Danny Libert
Jake Lipkovich	Brandon Matlock	Simon Merkel
Becky Murray	Mike O'Neil	Eric Olsen
Amanda Pallante	Mikey Pollifrone	Jane Price
Sean Price	Tom Rae	Rex Rager
Alisa Santee	Logan Sheptock	Allison Shipman
Carolyn Sovich	Scott Thompson	Jack Tominey
Paul Toth	Amanda Toth	Bim (William) Turner
Angela Walls	Nicole Wayt	Jerry Young
Matt Zakrajsek		

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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- 25-195 **APPROVE EXTENDED TIME/RAMONA KENDZERSKI, SPED SUPERVISOR**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Mrs. Perry moved and Dr. Jones seconded to approve up to fifteen (15) days of extended time for the 2024-2025 school year.
- Discussion: Last year extended time was approved for twenty (20) days, and she was able to reduce her extended days down to fifteen (15) this year.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-196 **APPROVE RESIGNATION/ASHLEY SHULUGA**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Dr. Jones moved and Mrs. Perry seconded to approve the resignation of Ashley Shuluga, Third Grade Intervention Specialist per her request, effective at the end of the day on July 31, 2025.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-197 **APPROVE RESIGNATION/MADALYN SANDERS**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Mrs. Perry moved and Dr. Jones seconded to approve the resignation of Madalyn Sanders, Preschool Intervention Specialist per her request, effective at the end of the day on July 31, 2025.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-198 **APPROVE RESIGNATION/CASSIE WAKEFIELD**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Mrs. Perry moved and Dr. Jones seconded to approve the resignation of Cassie Wakefield, Cook/Cashier per her request, effective at the end of the day on June 30, 2025.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-199 **APPROVE RETIREMENT RESIGNATION/ANN GALL**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Mrs. Perry moved and Dr. Jones seconded to approve the retirement resignation of Ann Gall, Technology Teacher per her request, effective at the end of the day on August 31, 2025.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.
- 25-200 **APPROVE RETIREMENT RESIGNATION/BARBARA QUARRICK**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Dr. Jones moved and Mrs. Perry seconded to approve the retirement resignation of Barbara Quarrick, Janitor per her request, effective at the end of the day on June 30, 2025. Mrs. Quarrick has been employed by Howland Local Schools since 1990.
- Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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25-201 **APPROVE RETIREMENT RESIGNATION/KIM LEWIS**
Upon the recommendation of the Superintendent upon advisement/recommendation from assigned Administrators and Supervisors Mrs. Perry moved and Dr. Jones seconded to approve the retirement resignation of Kim Lewis, Secretary to Central Office per her request, effective October 1, 2025. Mrs. Lewis has been employed by Howland Local Schools since 2006.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-202 **PERMANENT SUBSTITUTES 2025-2026 SCHOOL YEAR**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve the following persons as permanent substitutes for the 2025-2026 school year, to be paid \$130.00 per day.

<u>Name</u>	<u>Effective Date</u>
Richard Boccia	September 08, 2025
Amanda Cornicelli	September 08, 2025
Angela Menz	September 08, 2025
Derek Frederick	September 08, 2025

Discussion: Mr. Spicher: We work to the keep the number of permanent substitutes between five and six.

Mrs: Altawil: How many hours do they work per day?

Mr. Spicher: They work 7 hours 10 minutes.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-203 **APPROVE SUMMER PROGRAM COOK/JULIE SHIMKO**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Dr. Jones moved and Mrs. Perry seconded to approve Julie Shimko as a Cook for 5 hours per day, 3 days per week, for the period of June 2, 2025 through July 31, 2025 for the summer program sponsored by Therapeutic Strength-Base Services.

Discussion: Mrs. Perry: Can you tell us more about this program?

Mr. Spicher: This is the same program that is housed in our buildings during the school year and it has been very successful. There have been a few hiccups in the summer program, but they are successfully working through them.

Mr. Roth: Shared that this is a very beneficial program that assists with problems before the school year starts.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-204 **APPROVE CLASSIFIED SUBSTITUTES FOR 2025-2026 SCHOOL YEAR**
Upon the recommendation of the Superintendent and advisement/recommendation from assigned Administrators and Supervisors, Mrs. Perry moved and Dr. Jones seconded to approve the following persons as substitutes in the classified positions indicated for the 2025-2026 school year.

<u>NAME</u>	<u>POSITION</u>
Brittany Dale	Janitor (eff. 6/2/25)
Diane Earich	Bus Driver
Tim Grimmett	Bus Driver

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Brandon Matlock
Valerie Harper
Shannon Reimold
Laura Loomis
Sherri Stanko
Courtney Wolbert

Maintenance (eff. 6/2/25)
Bus Driver
Janitor, Bus Aide (eff. 6/2/25)
Janitor, Cook/Cashier, Monitor
Bus Driver
Secretary, Library Asst. Ed. Asst.
Monitor

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-205 **APPROVE STUDENTS' RIGHTS AND RESPONSIBILITIES HANDBOOKS FOR 2025-2026 SCHOOL YEAR**

Mrs. Perry moved and Dr. Jones seconded to approve the 2025-2026 Students' Rights & Responsibilities Handbooks for Grades Pre-K-6 and Grades 7-12 and the 2025-2026 HLSD Activities Handbook as presented to each member prior to the meeting.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-206 **APPROVE RESOLUTION WITH THE TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER AND COMMUNITY BUS SERVICES**

Dr. Jones moved and Mrs. Perry seconded to approve the resolution to enter into a cooperative transportation agreement with the Trumbull County Educational Service Center and Community Bus Services, Inc. for the 2025-2026 school year as presented to each member prior to the meeting.

Discussion: Mr. Spicher: We are currently in a Five (5) year contract with two years remaining.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-207 **APPROVE HOWLAND LOCAL SCHOOL DISTRICT ONLINE LEARNING PLAN**

Mrs. Perry moved and Dr. Jones seconded to approve the Howland Local School District Online Learning Plan for the 2025-2026 school year to make up the equivalent of up to three (3) days of instruction due to calamity time used for qualifying purposes, as presented to each member prior to the meeting.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-208 **APPROVE MEMORANDUM OF UNDERSTANDING/WARREN CITY SCHOOLS SWIMMING POOL**

Mrs. Perry moved and Dr. Jones seconded to approve the following Memorandum of Understanding, between Warren City School District and the Howland Local School District for the use of the Warren City School District swimming pool for the purpose of swim practice starting November 1, 2025 and concluding February 28, 2026 as presented to each member prior to the meeting.

Discussion: Mr. Spicher: The swim program went very well last year. The same sentiments were shared by Warren City School District Superintendent.

Mrs. Altawil: How many students participated last year?

Mr. Spicher: 21 students

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

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25-209 **APPROVE MEMORANDUM OF UNDERSTANDING/TRUMBULL COUNTY HEALTH DEPARTMENT**

Mrs. Perry moved and Dr. Jones seconded to approve the following Memorandum of Understanding, for Points of Dispensing operations between Trumbull County Combined Health District and Howland Local Schools, effective on the date of final signature and will remain in effect for three (3) years as presented to each member prior to meeting.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-210 **APPROVE DECLARING TRANSPORTATION IMPRACTICAL**

Dr. Jones moved and Mrs. Perry seconded to approve the resolution declaring transportation impractical for the 2025-2026 school year as presented to each member prior to the meeting.

Discussion: Mr. Spicher: Most of our parents are opting for payment in lieu of transportation. Parents not accepting payment in lieu are being transported to Potential Development in Youngstown. In response to this need, we have purchased a microbus for a reasonable cost.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-211 **APPROVE HOWLAND HIGH SCHOOL BAND TRIP/NASHVILLE, TENNESSEE**

Mrs. Perry moved and Dr. Jones seconded to approve the Howland High School Band to travel to Nashville, Tennessee for a recording session at the Country Music Hall of Fame and attend a performance at the Grand Ole Opry from March 20-22, 2026.

Discussion: Mr. Spicher: One day of school will be missed.
Mrs. Altawil: Will they be fundraising for this trip?
Mr. Spicher: Yes, they will be fundraising.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-212 **RESOLUTION TO ADOPT THE HOWLAND LOCAL SCHOOL DISTRICT STRATEGIC PLAN**

Dr. Jones moved and Mrs. Perry seconded to approve the following resolution:

WHEREAS, the Board of Education of the Howland Local Schools is committed to ensuring high levels of learning and success for all students; and

WHEREAS, the development of a comprehensive Strategic Plan has been undertaken to establish a shared vision, mission, core values, strategic priorities, and measurable goals that will guide district decision-making and continuous improvement for the 2025-2030 school years; and

WHEREAS, the strategic planning process included meaningful input and engagement from key stakeholders including students, staff, families, community members, and district leadership; and

WHEREAS, the resulting Strategic Plan reflects the collective aspirations of the Howland Local School District learning community and provides a roadmap for advancing academic achievement, equity, innovation, operational excellence, and community partnership;

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Howland Local School District having reviewed the final draft of the Strategic Plan as presented by the Superintendent and hereby adopts this guiding document for the district's goals and actions for 2025-2030.

BE IT FURTHER RESOLVED, that the Superintendent is authorized to implement the Strategic Plan and to provide regular updates to the Board on progress made toward its objectives.

Discussion: Mr. Spicher shared that we are appreciative of all of the work and people involved. We have a good model.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-213

APPROVE NEGOTIATED AGREEMENT WITH HCTA/JULY 1, 2025-JUNE 30, 2028

Mrs. Perry moved and Dr. Jones seconded to approve a successor negotiated master contract between the Howland Classroom Teachers' Association and the Howland Local Board of Education commencing July 1, 2025 through June 30, 2028 and to authorize the Board President, Superintendent and Treasurer to sign and execute said agreement on behalf of the Howland Local Board of Education.

Discussion: Mr. Spicher: Very appreciative of all the efforts. There were some considerable concessions and we appreciate working together collaboratively.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-214

APPROVE NEGOTIATED AGREEMENT WITH OAPSE LOCAL #34 / JULY 1, 2025-JUNE 30, 2028

Mrs. Perry moved and Dr. Jones seconded to approve a successor negotiated master contract between the Ohio Association of Public School Employees (O.A.P.S.E.) Local #34 and the Howland Local Board of Education commencing July 1, 2025 through June 30, 2028 and to authorize the Board President, Superintendent and Treasurer to sign and execute said agreement on behalf of the Howland Local Board of Education.

Discussion: Mr. Spicher, thank you to O.A.P.S.E. as well.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

25-215

APPROVE CENTRAL OFFICE NON-UNION EMPLOYEES SALARY SCHEDULE

Dr. Jones moved and Mrs. Perry seconded to approve the Central Office Non-Union Employees salary schedule for fiscal year 2026-2028, as presented.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

BRIEFINGS

- Mr. Spicher shared information about HB335 with the Board and those in attendance. If HB335 is passed as is, you will see sweeping changes throughout the State of Ohio
- The new soccer coach was present with two recommended assistants.

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ADJOURNMENT

There being no further business to attend to, Dr. Jones moved and Mrs. Perry seconded that the meeting be adjourned at 6:56 p.m.

Vote: Aye - Mrs. Altawil, Dr. Jones, Mrs. Perry
The President declared the motion carried.

Julie Altawil, President

Julie Sloan, Treasurer