Ohio Schools Continuing Contract Process

1. Licensure

Educator license initially issued on or after Jan. 1, 2011.

Teacher holds one of the following:

- Professional educator license
- 2) Senior professional educator license
- Lead professional educator license

Educator license initially issued prior to Jan. 1, 2011.

Teacher holds one of the following:

- Professional certificate, permanent certificate, or life teacher's certificate
- 2) Professional educator license

2. Experience

The teacher has held an educator license for at least seven years and has taught in the district at least three out of the last five years.

OR

The teacher had continuing contract status granted elsewhere and has served two vears in the district.

The teacher has taught within the district for at least three out of the last five years.

OR

The teacher had continuing contract status granted elsewhere and has served two years in the district (or less upon the superintendent's recommendation).

3. Degree & Coursework

If the teacher did not hold a master's degree at the time of initially receiving a teacher's certificate or educator license, then the teacher must have completed 30 semester hours of coursework (contact hours and CEU's don't count) in the area of licensure or in an area related to the teaching field since the initial issuance of such certificate or license;

OR

If the teacher held a master's degree at the time of initially receiving a teacher's certificate or license, then the teacher must have completed six semester hours of graduate coursework in the area of licensure or in an area related to the teaching field since the initial issuance of such certificate or license;

If the teacher meets all of these requirements, they can fill out the Application for Continuing Contract from the LPDC Forms under Staff Links on www.howlandschools.com



The LPDC will review Application to verify that the teacher is eligible for a continuing contract.



The superintendent will make one of three recommendations:

Continuing Contract...

Granted (A Continuing Contract remains in effect until the teacher resigns, retires, or is terminated/suspended)

Postponed (teacher is granted a one or two-year extended limited contract)

Denied (teacher is given a notice of intent not to re-employ)



The Board will vote to accept or reject the superintendent's recommendation. If it rejects the recommendation it must be by % majority.

This chart is a summary of the requirements set forth in Ohio Revised Code 3319.08 and 3319.11. To view the full text of the law, visit http://codes.ohio.gov/orc/3319.08 and http://codes.ohio.gov/orc/3319.08 and http://codes.ohio.gov/orc/3319.11.