

**WESTFALL LOCAL SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
OCTOBER 12, 2026
BOARD OF EDUCATION REGULAR MEETING
COMMUNITY ROOM
6:30 p.m.**

AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

Ms. Judy Cook _____
Ms. Christy Rigsby _____
Mr. Mark Ruff _____

Ms. Brook Ruoff _____
Mr. Sean Ruth _____

III. PLEDGE OF ALLEGIANCE

Board President

IV. PRESENTATIONS

1. Dr. Matthew Zombek – Zombek Performance Therapy
2. Mr. Jason Fife, Superintendent – Retirement Service Award recognizing Mr. Jay Miller, WHS Teacher

V. APPROVAL OF THE AGENDA

Motion to approve the agenda for the October 12, 2026 regular meeting.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

VI. OLD BUSINESS
(None)

VII. NEW BUSINESS

CONSENT AGENDA:

Motion to approve the following resolutions through the consent agenda:

SUPERINTENDENT'S RECOMMENDATIONS:

A. APPROVAL OF MINUTES

1. To approve the minutes from the September 21, 2026 regular meeting as presented.

APPROVAL OF CONSENT ITEM A

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____to_____

END OF CONSENT AGENDA

SUPERINTENDENT’S RECOMMENDATIONS

B. DONATIONS

Motion to accept the following donations totaling \$4,610.00 as presented: (Item A)

- | | |
|---|------------|
| 1. Auto Owners Insurance, Permanent Improvement Donation | \$2,574.00 |
| 2. Ms. Jackie Eitel, WES Principal Fund | \$250.00 |
| 3. Westfall CIA 3 rd Grade Lohstroh’s Field Trip, WES Principal Fund | \$612.00 |
| 4. Adam Carter Memorial/Cross Country, HS Athletic Donation | \$599.00 |
| 5. Muhlenberg Twp. Trustees, HS Band Donation | \$175.00 |
| 6. Elks Lodge #77, HS Wrestling Donation | \$200.00 |
| 7. The John Butts Family, HS Boys Golf Donation | \$100.00 |
| 8. The John Butts Family, HS Girls Golf Donation | \$100.00 |

Ms. Jackie Eitel’s WES Principal Fund donation was in honor and memory of Ms. Dolly Parton to purchase books for the elementary book vending machine.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

C. SUBSTITUTE TEACHER LIST – OCTOBER 2026

Motion to approve the list of substitute teachers for October 2026 as provided by the Pickaway County Educational Service Center.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____
Carried/Failed _____ to _____

D. SUBSTITUTE EMPLOYEES FOR CLASSIFIED STAFF 2026-2027

Motion to approve the following as substitute employees for classified staff for the 2026-2027 school year in the areas designated pending all requirements are met:

1. Ms. Dawn Kirby – Educational Aide
2. Ms. Alicia Everts – Cafeteria Worker

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

E. CLASSIFIED EMPLOYEE CONTRACT

Motion to award a one (1) year educational aide/paraprofessional limited contract to Ms. Leah Burke for up to seven (7.0) hours per day, Step 10 for the remainder of the 2026-2027 school year, replacing Mr. Branden Kallimanis.

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

F. HOME SCHOOL TUTORS

Motion to approve the following as home tutors for the 2026-2027 school year:

1. Ms. Sharon Link
2. Mr. Andrew Waters

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

G. SUPPLEMENTAL CONTRACTS 2026-2027

Motion to award a one (1) year supplemental contract to the following for the 2026-2027 school year for the positions designated pending all requirements are met:

1. Mr. Bob Williams – HS Reserve Girls Basketball Coach, Step 9, Class 2
2. Ms. Lindsey Scarberry – HS/MS Musical Director, Step 8, Class 2
3. Ms. Lindsey Scarberry – HS/MS Musical Choreographer, Step 8, Class 5
4. Ms. Patricia Trivette – MS Newspaper Advisor, Step 2, Class 7

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

H. VOLUNTEERS 2026-2027

Motion to approve the following as volunteers for the 2026-2027 school year in the designated areas pending all requirements are met:

1. Ms. Kimberly Davey – District Volunteer
2. Mr. Joseph Lee McCabe – Band Volunteer
3. Mr. Gabe Shonkwiler – Wrestling Volunteer

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____ to _____

I. T-4 REIMBURSEMENT 2026-2027

Motion to approve the eligibility of T-4 reimbursement for the 2026-2027 school year to the following parent(s) for transporting their child(children) the Board deems impractical to transport. The State will determine the rate of reimbursement. The parent(s) will be reimbursed pending certification of their attendance and that the parent(s) have requested reimbursement.

New Hope Christian Academy:

1. Mr. Nicholas and Ms. Stephanie Capuano – Gianna Capuano
2. Mr. Jason and Ms. Kira Jahn – Creed Jahn
3. Mr. Matthew and Ms. Kenzie Lattimer – Rhea Lattimer
4. Mr. Devin and Ms. Nichole Morris – Briar Morris
5. Mr. Jason and Ms. Jennifer Williams – Weston Williams

Grove City Christian School:

6. Mr. Aaron and Ms. Stephanie Andonian – Asher and Autumn Andonian
7. Mr. Joel and Ms. Heather Castle – Abigail Castle
8. Mr. Derick and Ms. Lauren Hignite – Emily and Evan Hignite
9. Mr. Zachary and Ms. Daralee Hughes – Bryce, Carter and Weston Hughes
10. Mr. James and Ms. Tracey Sisk - Sadie Sisk
11. Mr. Fabian Perez-Aguilar and Ms. Christy Behrendt-Perez – Gabriel Perez
12. Mr. Jeremy and Ms. Erica Hammond – Nash Hammond
13. Mr. Michael and Ms. Rachel Robinson – Roxanne Robinson
14. Ms. Rebecca Coyner – Annabelle Lochmann
15. Mr. Kenneth and Ms. Christine Holt – Payton Holt (enrolled 8/19/2026-9/9/2026)
16. Mr. Michael and Ms. Rachel Robinson – Amelia, Emma and Juliana Alford

Our Lady of Perpetual Help:

17. Ms. Mariah Baird – Estelle and Camille Husel
18. Mr. Justin and Ms. Alicia Loftis – Charlie Loftis
19. Mr. Shane and Ms. Margaret Ostrowski – Mary Ostrowski
20. Mr. Brock Van Gundy – Clayton and Harrison Van Gundy

Crossroads Christian Academy:

21. Ms. Jeanne Baldwin – Zayden Hoffpauir
22. Mr. Randy and Ms. April Massie – Faith and Felicity Massie
23. Ms. Kim Ohlinger – Angelo Marteney and Giavanna Ohlinger
24. Ms. Rachel Mulvany – Waylon Mulvany
25. Ms. Felisha Stratton – Carlee Stratton

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

J. PICKAWAY COUNTY ESC 2026-2027 PRESCHOOL ITINERANT SERVICE AGREEMENT and PACE RISE UP CREDENTIALING PROGRAM FY27

Motion to approve the contracted service agreement for preschool itinerant services with the Pickaway County Educational Service Center for the 2026-2027 school year and the PACE Rise UP Credentialing Program FY27 agreement as presented. (Item B)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

K. NEW STORY AGREEMENT

Motion to approve the service agreement between Westfall Local Schools and New Story Schools for the 2026-2027 school year as presented. (Item C)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

L. RETIREMENT REQUEST

Motion to accept the request of Ms. Joy Sharrett, Elementary School Teacher, to retire through the State Teachers Retirement System (STRS) effective May 28, 2027. (Item D)

MOTION: _____
Cook _____
Rigsby _____
Ruff _____

SECOND: _____
Ruoff _____
Ruth _____

Carried/Failed _____to_____

SUPERINTENDENT'S COMMENTS

TREASURER’S RECOMMENDATIONS

TREASURER’S REPORT

A. FINANCIAL REPORT

Motion to approve the financial report from September 2026, as presented by the Treasurer.

MOTION: _____

Cook _____

Rigsby _____

Ruff _____

SECOND: _____

Ruoff _____

Ruth _____

Carried/Failed _____ to _____

TREASURER’S COMMENTS

BOARD RECOMMENDATIONS

INTENT TO ADOPT POLICIES

The Board of Education announces its intent to adopt the following policies listed below and announcement is made that these policies will be available to the Board, staff and public for inspection in the Office of the Superintendent of Schools from October 13, 2026 until the next board of education regular meeting to be held November 9, 2026. (Item E)

1. Unexpired Term Fulfillment (Board Vacancy) – BBE
2. Purchasing Procedures – DJF-R(1)
3. Expense Reimbursements – DLC-R(1)
4. School Properties Disposal – DN
5. First Aid – EBBA
6. Student Conduct on District Managed Transportation – EEACC
7. Food Sale Standards – EFF
8. District Records Commission, Records Retention and disposal – EHA
9. Cocurricular and Extracurricular Activities – IGD
10. Interscholastic Athletics – IGDJ
11. Admission of Nonresident Students – JECB
12. Interdistrict Open Enrollment – JECBB
13. Intradistrict Open Enrollment – JECBD
14. Student Rights and Responsibilities – JF
15. Student Conduct (Zero Tolerance) – JFC
16. Hazing and Bullying (Harassment, Intimidation and Dating Violence – JFCF
17. Use of Cellphones and Electronic Communications Devices by Students – JFCK
18. Physical Examinations of Students – JHCA
19. Positive Behavioral Interventions and Supports (Restraint and Seclusion) – JP
20. Patriotic Youth Organizations - KKAA

VIII. BOARD MEMBER COMMENTS/COMMITTEE REPORTS

IX. UPCOMING EVENTS

WES

October 14th – Student of the Month Breakfast
October 15th – First Quarter PBIS Incentive – Bounce Houses
October 16th – WES Haircuts
October 27th – Picture Retakes and Class Pictures
October 28th – Trunk or Treat 5:30-7:00 p.m.
October 30th – Harvest Parties 2:15 p.m.
November 10th & 12th Parent/Teacher Conferences 4:00-7:00 p.m.
November 11th – Veterans Day Breakfast 8:00-8:30 a.m.

WMS

October 16th – Honors Assembly (9th Period)
October 26th-30th – Red Ribbon Week
October 28th – Picture Retakes
October 28th – MS Band Concert 6:00 p.m.
November 6th – Harvest Dance 2:30-4:00 p.m.
November 11th – MS/HS Veterans Day Assembly 8:50 a.m.

WHS

October 28th – Picture Retake Day
November 4th – Jazz Band Concert 7 p.m.
November 9th – Sophomore Visit to Pickaway Ross CTC 10:45-1:30 p.m.
November 11th – MS/HS Veterans Day Assembly 8:50 a.m.

District Wide

October 16th – Two Hour Early Release for Staff and Students
October 16th – 1st Nine Weeks Report Cards Go Home
October 19th-23rd – Pumpkin Show Break (No School)
November 9th – Westfall Board of Education Regular Monthly Meeting 6:30 p.m.

X. PUBLIC COMMENTS

The Westfall Board of Education encourages citizens of the District to attend its sessions so that they become better acquainted with the operation and programs of the Westfall Local Schools.

The Board of Education is a policy making body. It delegates the administration of the school district to a professional staff headed by the Superintendent of Schools.

The primary duty of the Westfall Local School Board of Education is to conduct the business of the District in an orderly, efficient and business-like manner. The Board of Education meeting is a time when the Board deliberates and considers items on the Board Agenda. Its meetings are open for public observation but they are not public forums. Therefore, those in attendance at Board meetings may not make comments, unless requested to do so, or interrupt the conducting of business. Those individuals that are interested in addressing the Board will be provided that opportunity within the limitations of the following procedures and regulations:

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, should ensure they have signed up with the topic listed on the sheet provided, prior to the start of the Board meeting.
2. Any individual desiring to speak shall give his/her name, address, topic and the group, if any, that is represented and will be allotted three (3) minutes to speak.
3. Public comments may be made only during the portion of the Board Agenda designated as "Public Comments."
4. The "Public Comments" portion of the agenda shall not exceed a total of thirty minutes.
5. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public sessions, the Board will not hear personal complaints of school personnel or against any person connected with the school system. Other channels provide for Board consideration and disposition of legitimate complaints involving individuals.
6. The Board can go into Executive Session during a regular meeting at any time during the meeting.

The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.

XI. EXECUTIVE SESSION

1. Motion to enter into executive session at _____ p.m. to consider the compensation of a public employee or official pursuant to Ohio Revised Code section 121.22(G)(1).

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

2. Motion to return from executive session at _____ p.m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____

XII. ADJOURNMENT

Motion to adjourn the meeting at _____ p. m.

MOTION: _____	SECOND: _____
Cook _____	Ruoff _____
Rigsby _____	Ruth _____
Ruff _____	
	Carried/Failed _____ to _____