Reef-Sunset Unified School District

"Home of the Buccaneers"

2026-2027

PARENT & STUDENT HANDBOOK

601 E. Mariposa Street
Avenal, CA 93204

(559) 386-5253

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Student & Parent Handbook Intro

The student/parent handbook provides important information about school rules, policies, procedures, safety expectations, and the daily operation of schools. Students and their families are expected to become familiar with and follow the expectations, procedures, and rules outlined in the handbook to help ensure a safe and efficient learning environment. The handbook serves as a summary of district policies and general guidelines; however, official District Board Policies (BPs) and Administrative Regulations (ARs) take precedence if any conflict exists between those documents and the handbook. For complete and specific policy information, families should refer to the official district website, AHS Handbook page, or the Reef Sunset Unified School District (RSUSD) website. Because the handbook may be revised during the 2026–2027 school year, the most current version will be maintained online at AHS Handbook page.

If you have any questions regarding this handbook, please contact the principal.

Reef-Sunset Unified School District Vision Statement

Our students will achieve their personal best and become well-rounded contributing members of their communities.

Avenal High School Mission Statement

Our mission is to provide a comprehensive education in a safe environment in order to prepare all students to be lifelong learners, capable of functioning as conscientious, responsible citizens ready to succeed in future educational and career opportunities.

Our Core Goal

We maintain high standards and expectations for every student.

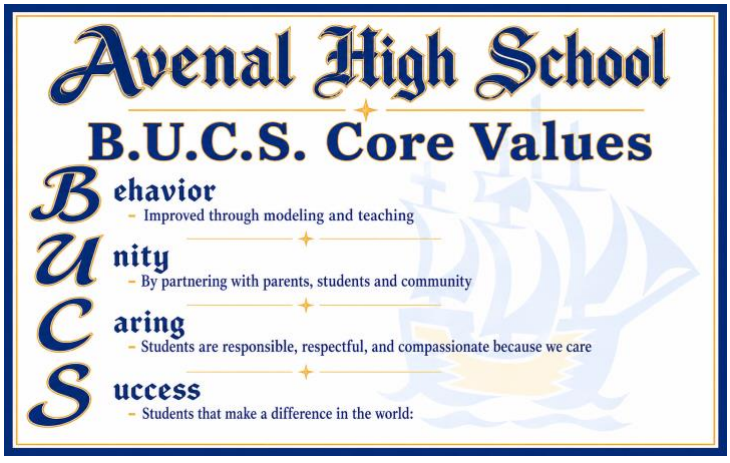
We are committed to providing a safe, secure learning environment.

We support English literacy as a means to achieving academic success.

We believe in a well-executed, continuous improvement process that maintains the focus on the best interests of all students.

We are committed to recruiting and retaining highly qualified staff that support stability and quality in our educational program.

We believe “It Takes a Village” and promote shared responsibility to support all students.



B-Behavior | **U**-Unity | **C**-Caring | **S**-Success

Principal's Message

Dear Parents, Guardians, Students, and the Avenal Community,

My name is Richelle Piechowski, and I am honored, grateful, and excited to serve as Principal of Avenal High School for the 2026–2027 school year. On behalf of our faculty and staff, I extend a warm welcome to all returning and incoming Buccaneers.

As we begin a new school year, I look forward to working alongside our students, families, staff, and community to create a safe, supportive, and academically challenging environment where every student can thrive. Together, we will continue preparing students for graduation, college, careers, and lifelong success.

The 2026–2027 school year promises to be an exciting one as we continue expanding opportunities that align with student interests and future goals. Avenal High School remains committed to providing innovative pathways that prepare students for success beyond high school. Through our partnership with West Hills College, students can continue earning college credit during the school day while completing high school requirements. In addition to our Plant Science Associate Degree Transfer Program, we are excited to enter the second year of our Education Associate Degree Transfer Program and continue strengthening our five Career Technical Education (CTE) programs, providing students with valuable hands-on learning experiences and career preparation.

This year, we will remain focused on instructional excellence, academic rigor, and meaningful student engagement. These goals are made possible through the strong partnerships we share with our families, students, staff, and community members.

We are also proud to welcome students and families to our fully redesigned library, one of several recent campus improvements that enhance learning opportunities and create spaces where students can collaborate, explore, and grow.

As Principal, I am committed to ensuring that every student feels valued, supported, and challenged to reach their full potential. Our goal is to provide a comprehensive educational experience that promotes academic achievement, personal responsibility, effective communication, collaboration, and social-emotional growth. We want every Buccaneer to leave Avenal High School with the confidence, skills, and knowledge needed to succeed in college, careers, and life.

Thank you for the opportunity to be part of your student's educational journey and for trusting Avenal High School with their growth and success. I look forward to meeting and working with each of you throughout the year.

Let's make it a great year.

Go Bucs!

Richelle Piechowski

Richelle Piechowski
Principal
Avenal High School

Reef-Sunset Unified School District Directory

Board of Trustees

Julia Mendez ..... Board President
Precilla Lopez ..... Board Clerk
Luis Montoy ..... Board Trustee
William Vallem ..... Board Trustee
Antoino Bonilla ..... Board Trustee

District Administration

Juan Ruiz ..... Superintendent
Ken Horn ..... Chief Learning Services Officer
Silvia Maldonado ... Chief Human Resources Officer
Raul Luna ..... Chief Business & Facilities Officer
Estela Jimenez ..... Director II of Educational Service

Avenal High School Directory

Administration

Richelle Piechowski ..... Principal
David Orozco ..... Assistant Principal & Athletics Director
TBD ..... Assistant Principal & ASB Director

Academic Counselors

Aracely Enriquez ..... Counselor (Alpha Group A-L)
Cheenou Xiong ..... Counselor (Alpha Group M-Z)

Faculty

Johnny Arellano ..... English
John Brennan ..... English
Xondria Burkett ..... English
Emely Campos ..... English
Oscar Castaños ..... Integrated Math
Ryan Deaver ..... Agriculture
Maria Gomes ..... School Psychologist
Michelle Horn ..... CTE - Patient Pathway
Alicia Jones ..... Psychology
Yokita Kumari ..... Chemistry
Alma Ledesma ..... English
David Lewis Sr. ..... Biology
Tamra Little-Rawson ..... Social Science
Issac Lopez ..... RSP
Mabel Lopez ..... RSP
Kylee Marchant ..... Band/Music/Choir
Daniel Martinez ..... Foreign Language
Roberto Mejia ..... Biology
Ruby Messana ..... SDC
Ricardo Ortega ..... Spanish
Anne Orton ..... Integrated Math
Michael Palazzo ..... Social Science
Brian Pope ..... Social Science
Michael Reynoso ..... English

Mark Romero .....History
Michael Rossi..... Ag Mechanics/Wood Shop
Anthony Salgado.....CTE - Pathway
Joseph Santino .....Mathematics
Elizabeth Tienda ..... Wellness Specialist
Victor Torres..... Foreign Language
Brian Tucker .....Integrated Math
Gerardo Vaquerano .....Biology
Isaiah Vargas.....Physical Education
Alexis Vega.....Physical Education
Elizabeth Vega ..... Art Teacher
Ashley Verduzco..... RSP

Support Staff

Lesa Anderson ..... Cafeteria Assistant
Adriana Ayala .....Instructional Aide
Eloy Barrera..... PBIS
Jaqueline Barrera ..... Office Clerk
Angela Bueno.....Instructional Aide
Victor Conejo..... Custodian
Julio Cruz..... Custodian
Jessica Enriquez..... Library Media Clerk
Julie Enriquez..... School Nurse Assistant
Karen Hernandez .....Cafeteria Coordinator
Rosita Ibarra..... Student Supervisor Aide
Katelyn Magallan..... PBIS
Deputy Edgar Mendoza .....SRD
Fiama Mora..... Office Clerk
Jose Moreno Navarro.....Administrative Secretary II
Rosangela Navarrete .....Instructional Aide
Guadalupe Orozco .....Instructional Aide
Veronica Ortega ..... Cafeteria Assistant
Teresa Paine ..... Cafeteria Assistant
Hortencia Palacio ..... Cafeteria Assistant
Sergio Pulido..... Custodian
Jason Rivera ..... Campus Safety Liaison
Melanie Rodriguez..... Office Clerk
Eduardo Salinas ..... Custodian
Tony Sanchez..... Campus Safety Liaison
Beatriz Solorio ..... Cafeteria Assistant
Rafaela Solorio..... Cafeteria Assistant
Saul Solorio.....Head Custodian
Brianna Vierra.....Instructional Aide

Avenal High School Information

Alma Mater

All hail to thee we sing our praises, Avenal High.
We give our courage and our loyalty, which will never die.
We honor thee and thy name; may we win or lose.
Remembering you are the ONE is our pledge to you.

Mascot - Buccaneer

School Colors - Royal Blue, White, and Gold

Traditions

The Alma Mater is sung at the end of every pep rally and many home games. No walking is allowed on the school plaque in front of the attendance office. Seniors are the first ones dismissed from all assemblies.

Athletic Teams Head Coach

Football	Isiah Vargas
Cheerleading	Viviana Moreno
Girls Soccer	Edder Tamayo
Volleyball	Alicia Jones
Boys Basketball	Eloy Barrera
Cross Country	Daniel Melgar & Bill Valem
Girls Basketball	Karen Campana
Girls Tennis	Brian Pope
Track	Karen Campana & Daniel Melgar
Boys Soccer	Marcos Montoya
Softball	Julie Morales
Baseball	Eddie Morado
Wrestling	Rolando Sauceda & Anthony Salgado
Boys Tennis	TBD

From time to time, new clubs are formed to reflect new student interests. Students who do not find an organization that interests them are welcome to form their own. The Activities Director will provide information for this procedure.

ASB Leadership Officers

Leadership Advisor	Brian Pope
President	Sebastian Saldivar
Vice President	Manuel Nuñez
Secretary	Omar Blas
Treasurer	Isabella Ortiz
Commissioner of Activities	Nalani Aranda
Commissioner of Rallies	Adette Ramirez
Commissioner of Athletics	Yareli Rangel
Commissioners of Student Affairs	TBD
	TBD
	TBD
Commissioners of Marketing	Katheryn Gil
	Maricela Adame
Student Board Representative	Jiatzbel Zarate

Class Officers & Advisors

Class of 2027

Head Senior Advisors	Burkett & Santino
Senior Class President	Adriana Ruiz
Senior Class Vice President	Deztiny Hernandez
Senior Class Secretary	Jesus Verduzco
Senior Class Treasurer	Mia Palacio

Class of 2028

Head Junior Advisor	TBD
Junior Class President	Rubie Campos
Junior Class Vice President	Sarai Mora
Junior Class Secretary	Jesus Verduzco
Junior Class Treasurer	Mia Palacio

Class of 2029

Head Sophomore Advisor.....Deaver
Sophomore Class President.....Troy Carter Lopez
Sophomore Class Vice President.....Julisa Solorio
Sophomore Class Secretary .....Bella Castro
Sophomore Class Treasurer .....Lilavette Salcedo

Class of 2030

Head Freshman Advisor .....Jones
Freshman Class President .....TBD
Freshman Class Vice President.....TBD
Freshman Class Secretary .....TBD
Freshman Class Treasurer.....TBD

Class Officers & Advisors

CSF .....Xiong
Campus Beautification.....Ms. Jones
La Neva Yearbook .....Mr. Lewis
Chess Club ..... Mr. Vaquerano
Math Club ..... Mr. Castaños
Art Club .....Ms. Vega
Theater Club..... Marchant
E.L.L.O.S Club ..... Enriquez, A.
Pep Club.....Enriquez, J.
Rock Club ..... Mr. Brennan
Wellness Club .....Mrs. Tienda

Bell Schedules 2026 - 2027

Daily "Block" Schedule Monday / Thursday		
7:55 - 8:00	Passing	0:05
8:00 - 9:36	1st Period	1:36
9:36 - 9:51	BRUNCH	0:15
9:51 - 9:57	Passing	0:06
9:57 - 10:17	SMART	0:20
10:17 - 10:23	Passing	0:06
10:23 - 11:59	2nd Period	1:36
11:59 - 12:39	LUNCH	0:40
12:39 - 12:45	Passing	0:06
12:45 - 2:21	3rd Period	1:36
2:21 - 2:27	Passing	0:06
2:27 - 3:15	7th Period	0:48

Daily "Block" Schedule Tuesday / Friday		
7:55 - 8:00	Passing	0:05
8:00 - 9:36	4th Period	1:36
9:36 - 9:51	BRUNCH	0:15
9:51 - 9:57	Passing	0:06
9:57 - 10:17	SMART	0:20
10:17 - 10:23	Passing	0:06
10:23 - 11:59	5th Period	1:36
11:59 - 12:39	LUNCH	0:40
12:39 - 12:45	Passing	0:06
12:45 - 2:21	6th Period	1:36
2:21 - 2:27	Passing	0:06
2:27 - 3:15	7th Period	0:48

Wednesday – Early Out PLC / Staff Meeting		
7:55 - 8:00	Passing	0:05
8:00 - 8:41	1st Period	0:41
8:41 - 8:47	Passing	0:06
8:47 - 9:28	2nd Period	0:41
9:28 - 9:43	BRUNCH	0:15
9:43 - 9:49	Passing	0:06
9:49 - 10:30	3rd Period	0:41
10:30 - 10:36	Passing	0:06
10:36 - 11:17	4th Period	0:41
11:17 - 11:23	Passing	0:06
11:23 - 12:04	5th Period	0:41
12:04 - 12:44	LUNCH	0:40
12:44 - 12:50	Passing	0:06
12:50 - 1:31	6th Period	0:41
1:31 - 1:37	Passing	0:06
1:37 - 2:18	7th Period	0:41
2:18 - 03:15	PLC	0:57

RALLY SCHEDULE		
7:55 - 8:00	Passing	0:05
8:00 - 9:23	4th Period	1:23
9:23 - 9:38	Brunch	0:15
9:38 - 9:44	Passing	0:06
9:44 - 10:44	SMART/RALLY	1:00
10:44 - 10:50	Passing	0:06
10:50 - 12:13	5th Period	1:23
12:13 - 12:53	Lunch	0:40
12:53 - 12:59	Passing	0:06
12:59 - 2:22	6th Period	1:23
2:22 - 2:28	Passing	0:06
2:28 - 3:15	7th Period	0:47

MINIMUM DAY SCHEDULE (WITHOUT SMART CLASS)		
7:55 - 8:00	Passing	0:05
8:00 - 8:29	1st Period	0:29
8:29 - 8:35	Passing	0:06
8:35 - 9:04	2nd Period	0:29
9:04 - 9:10	Passing	0:06
9:10 - 9:39	3rd Period	0:29
9:39 - 9:54	BRUNCH	0:15
9:54 - 10:00	Passing	0:06
10:00 - 10:29	4th Period	0:29
10:29 - 10:35	Passing	0:06
10:35 - 11:04	5th Period	0:29
11:04 - 11:10	Passing	0:06
11:10 - 11:39	6th Period	0:29
11:39 - 11:45	Passing	0:06
11:45 - 12:14	7th Period	0:29
12:14 - 12:54	LUNCH	0:40
1:00	Bus Departure	

MINIMUM DAY SCHEDULE (WITH SMART CLASS)		
7:55 - 8:00	Passing	0:05
8:00 - 8:20	SMART	0:20
8:20 - 8:26	Passing	0:06
8:26 - 8:51	1st Period	0:25
8:51 - 8:57	Passing	0:06
8:57 - 9:22	2nd Period	0:25
9:22 - 9:37	BRUNCH	0:15
9:37 - 9:43	Passing	0:06
9:43 - 10:8	3rd Period	0:25
10:08 - 10:14	Passing	0:06
10:14 - 10:39	4th Period	0:25
10:39 - 10:45	Passing	0:06
10:45 - 11:10	5th Period	0:25
11:10 - 11:16	Passing	0:06
11:16 - 11:41	6th Period	0:25
11:41 - 11:47	Passing	0:06
11:47 - 12:14	7th Period	0:27
12:14 - 12:54	LUNCH	0:40
1:00	Bus Departure	

"FRIDAY HOLIDAY BLOCK" Wednesday Schedule (4 Day Wk)		
7:55 - 8:00	Passing	0:05
8:00 - 9:28	4th Period	1:28
9:28 - 9:43	BRUNCH	0:15
9:43 - 9:49	Passing	0:06
9:49 - 11:17	5th Period	1:28
11:17 - 11:57	LUNCH	0:40
11:57 - 12:03	Passing	0:06
12:03 - 1:31	6th Period	1:28
1:31 - 1:37	Passing	0:06
1:37 - 2:18	7th Period	0:41

"MONDAY HOLIDAY BLOCK" Wednesday Schedule (4 Day Wk)		
7:55 - 8:00	Passing	0:05
8:00 - 9:28	1st Period	1:28
9:28 - 9:43	BRUNCH	0:15
9:43 - 9:49	Passing	0:06
9:49 - 11:17	2nd Period	1:28
11:17 - 11:57	LUNCH	0:40
11:57 - 12:03	Passing	0:06
12:03 - 1:31	3rd Period	1:28
1:31 - 1:37	Passing	0:06
1:37 - 2:18	7th Period	0:41

AHS CALENDAR OF EVENTS

2026–2027 SCHOOL YEAR

Home of the Buccaneers

"Preparing Students for Success"

AUGUST 2026

- August 3–4 — Buc Orientation
- August 12 — First Day of School

SEPTEMBER 2026

- September 2 — AHS "Back to School" Night
- September 3 — Make Up Picture Day
- September 7 — Labor Day – *No School*
- September 18 — 1st Qtr Progress Reports
- September 25–26 — Fall Sport Pictures

OCTOBER 2026

- October 9 — End of 1st Quarter
- October 12 — No School – Staff Development Day
- October 14 — Report Cards - Parent/ Teacher Conferences

NOVEMBER 2026

- November 4 — Career Day
- November 11 — Veterans Day – *No School*
- November 13 — 2nd Qtr Progress Reports
- November 18–20 — Blue Thunder Tournament
- November 23–27 — Thanksgiving Holiday – *No School*

DECEMBER 2026

- December 14–18 — Final Exams – 1st Semester
- December 18 — End of 1st Semester – Minimum Day
- December 21–Jan 8 — WINTER BREAK – *No School*

JANUARY 2027

- January 11 — School Resumes – begin 2nd Semester
- January 11 — Report Cards mailed home
- January 18 — Martin Luther King Holiday – *No School*

FEBRUARY 2027

- February 1 — Fall Sport Pictures
- February 11 — 3rd Qtr Progress Report
- February 15–18 — President's Day Holiday – *No School*

MARCH 2027

- March 12 — End of 3rd Quarter
- March 17 — Report Cards/ Parent Teacher Conferences
- March 22–29 — SPRING BREAK – *No School*

APRIL 2027

- April 12 — Spring Sports Pictures
- April 14 — AHS Open House
- April 30 — 4th Qtr Progress Reports

MAY 2027

- May 18 — Milton O. Wilen Awards
- May 19 — Senior Recognition Ceremony
- May 31 — Memorial Day Holiday – *No School*

JUNE 2027

- June 2 – 4 — Final Exams – Early Dismissal
- June 4 — End of Second Semester
- June 4 — AHS Graduation 8:00 pm - Stadium

AVENAL HIGH SCHOOL

Home of the Buccaneers

EVERY STUDENT. EVERY DAY. EVERY OPPORTUNITY.

Academics

Academic Pathways (Academies)

- Wonderful College and Career Prep Academy (WCCPA) – Through a dual enrollment partnership with West Hills Community College Coalinga, students pursue coursework in Plant Science while simultaneously earning their high school diploma and transferable Associate of Science degree credits. Upon graduation, students are well positioned to continue their education at a four-year university as transfer juniors or enter the workforce directly with opportunities through Wonderful Company, providing multiple pathways to college and career success.

- Wonderful College and Career Prep Academy Education Pathway (WCCPA) - Through a dual enrollment program offered in partnership with Coalinga College and Wonderful Education. Through this program, students earn both their high school diploma and an Associate in Arts for Transfer (AA-T) degree in Elementary Teacher Education at the same time. After completing the program, students can transfer to a four-year university with transferable college credits to continue working toward a bachelor's degree.

- Waste Management Environmental Science Academy (WMESA) – Through a dual enrollment partnership with West Hills College Coalinga, students pursue coursework in Environmental Science while working toward an Associate degree. Students can earn up to 24 transferable general education college units, providing a strong foundation for continued studies at a four-year university. In addition, students have opportunities to earn industry-recognized certifications that prepare them for immediate entry into the workforce upon graduation.

- Health and Medical Occupations Academy (HMOA) – Designed for students interested in pursuing careers in the healthcare field, this two-year pathway combines rigorous academics with hands-on learning experiences that provide valuable exposure to a variety of health professions. Students develop foundational medical knowledge, workplace skills, and clinical experience while exploring healthcare career opportunities. Eligible students may also have the opportunity to earn their Certified Nursing Assistant (CNA) certification, preparing them for immediate employment and future educational pathways in healthcare.

Advanced Placement (AP) Grading Policy

Students enrolled in Advanced Placement (AP) courses at Avenal High School are eligible to receive a weighted grade point for each AP course successfully completed, provided they take the corresponding AP end-of-course examination. Weighted grades are used in the calculation of the cumulative weighted grade point average (GPA) for school-related purposes and external reporting, unless otherwise specified by colleges, universities, or scholarship programs.

Additional quality points are awarded as follows:

A = 5 Grade Points
B = 4 Grade Points
C = 3 Grade Points

No additional quality points will be awarded for grades of D or F. Students must earn a grade of C or higher and participate in the AP examination to receive the weighted GPA benefit.

Credits

Students earn 5 credits per semester for each course successfully completed with a passing grade. Students who pass all classes each semester can earn up to 70 credits per school year. Maintaining progress toward earning 70

credits annually is essential for staying on track for graduation. Students who do not earn sufficient credits may be at risk of not graduating with their cohort.

Additional credit recovery opportunities are available through Edgenuity and eligible West Hills College courses. Students enrolled in the Edgenuity program are generally limited to earning up to 20 credits per school year. Exceptions to this limit may be granted only with administrative approval and a documented plan for completion.

To receive credit, all Edgenuity coursework must be completed and submitted no later than two weeks prior to the end of the semester.

Edgenuity Courses - Credit Recovery

Students who have failed courses and are not on track to meet graduation requirements may be eligible for credit recovery through the Edgenuity online learning program, as determined by their counselor. Students enrolled in Edgenuity are required to attend designated Academic Saturday School sessions and/or after-school tutoring on Mondays, Tuesdays, and Thursdays, where a certificated teacher will provide support. Access to Edgenuity coursework is available only during these supervised sessions and will be deactivated between attendance periods. Students may attempt a maximum of 20 credits per school year through Edgenuity unless an exception is approved by administration.

Failure of a Class

A student who fails a class will be required to retake the class during Summer School or Edgenuity (if available).

Final Exam Policy

It is the policy of Avenal High School NOT to allow early final exams. A student must have the written permission of the Principal in order to take the Final Exam early or at the teacher's discretion.

Grading System

Teachers generally follow the system listed below. If there is a difference in the grading system it will be reflected on the course syllabus of the teacher.

A = 100 – 90 .....4.0 Grade Points
B = 89 – 80.....3.0 Grade Points
C = 79 – 70.....2.0 Grade Points
D = 69 – 60 .....1.0 Grade Points
F = 59 – 0 .....0 Grade Points

An "I" (Incomplete) is given when work is not completed because of illness or other excused absences.

Within one week of failing a test, students are entitled to arrange a time with their teacher to make test corrections for partial credit not to exceed 60%, or to retake the test. It is the teacher's discretion as to which choice is offered. Final Exams are excluded.

Students are given the opportunity to turn in late work for up to 70% of the assignments worth if submitted before the end of the unit of study.

School wide grade percentages:

Assessment..... 60%
Classwork/Participation 30%
Homework..... 10%

Report Cards

Students will receive a progress/report card four (4) times during the year. The semester grade for each class will be entered on the student's transcript.

Scheduling

Student initiated schedule changes will only be allowed during the first five days after the first day of instruction of each term.

Changes will only occur for Scheduling Conflicts, Enrollment Averages, Required vs. Elective Class Conflicts.

Graduation/Promotion

Eligibility to Participate in the Graduation Ceremony

Senior students who have conducted themselves in a manner consistent with the rules and regulations of Avenal High School and who meet the following requirements may participate in the graduation ceremony:

1. Satisfactorily complete all unit and course requirements, including 50 hours of community/school service.

2. Student debts to the district must be cleared two (2) weeks prior to graduation. Students with an outstanding balance after this deadline will not be eligible to participate in the ceremony.

3. Maintain a minimum non-weighted cumulative GPA of 2.0 during both the Fall and Spring semesters of the senior year.

4. Be enrolled in and pass at least one term of Senior English, Economics, and American Government at Avenal High School.

5. Maintain a minimum of 90% attendance during the senior year.

   Tardy/Truancy Recovery Calculation
   Excessive Counts Begin After 12 Tardies/Truancies

   3 Tardies/Truancies.....1 Hour Recovery Time
   6 Tardies/Truancies .....2 Hours Recovery Time
   9 Tardies/Truancies .....3 Hours Recovery Time
   12 Tardies/Truancies .....4 Hours Recovery Time

6. Have no more than one (1) five-day out-of-school suspension (Level 3 or Level 4 offense) during the senior year.

7. Not spend any time on expulsion or suspended expulsion during the senior year.

8. Not transfer to or from any alternative program (Adult Education, Continuation School, or Community Day School) during the second semester of the senior year. Students must be enrolled at Avenal High School on the first day of the Spring semester.

9. Students who earn two (2) or more F grades in either the Fall or Spring semester of their senior year will not be eligible to participate in the graduation ceremony.

10. Not be on any restriction from school activities at the time of the ceremony. Any student who does not attend graduation practice or is removed from graduation practice will not be allowed to participate in the graduation ceremony.

11. Sign and return the required form indicating they have read and understand the graduation and ceremony participation requirements.

12. Complete all attendance recovery hours and community service hours by Wednesday, May 22, 2026.

    - Students who do not complete the required community service hours will not receive a high school diploma until the hours are completed.

    - Students will have until the end of the summer following graduation to submit remaining hours and obtain their diploma.

    - Students who have not completed the required hours will not be permitted to participate in the graduation ceremony.

13. Student speakers for the graduation ceremony will be selected based on their total weighted cumulative GPA:

    - Valedictorian: Highest total weighted GPA

    - Salutatorian: Second highest total weighted GPA

    - Honorarian: Third highest total weighted GPA

14. Participate in and attend both Senior Ethics and Senior Recognition events.

15. Have no outstanding Saturday School Attendance or Lunch Thinkery obligations during the senior year. Students must be in good standing regarding all disciplinary assignments. Failure to fulfill assigned disciplinary consequences may result in exclusion from the graduation ceremony.

16. Have no outstanding financial obligations to Avenal High School in order to participate in the graduation ceremony and receive a diploma.

Unit Requirement	
English	40
Mathematics	30
Science	20
Ethnic Studies	5
World History	10
US History	10
American Government	5
Economics	5
Fine Arts	10
Language other than English	20
Physical Education	20
Electives	50
Financial Literacy	5
TOTAL	230

Community Service Hours

As a graduation requirement, students at Avenal High School will need to complete a minimum of 50 hours of Community Service during their four years of high school. All Community Service activities must be pre-approved by a school Administrator. Service forms are available in the SCOR office or Main Office. It is also recommended that students keep a copy of their completed service hour form.

Suggested Timeline:

9th Grade 10
10th Grade 10
11th Grade 15
12th Grade 15

TOTAL HOURS.....50

Students may accumulate their total hours in any combination of their choosing.
Community Service hours MUST be for a non-profit organization (No exceptions). Some suggested activities for service are listed below:

Examples of Non-Profit Organizations: Little League, Pop Warner Football, RSUSD schools, churches, fraternal groups, civic groups, the City of Avenal, the Avenal Police Department, the Kings County Fire Department, and the Recreation Commission. Other eligible activities may include after-school tutoring, City of Avenal holiday celebrations, banquet serving, and serving as a guide or host at school functions, including Open House, Back-to-School Night, and the Milton O. Wilen Awards.

ALL HOURS MUST BE PRE-APPROVED PRIOR TO COMPLETING THE HOURS TO AVOID NOT GETTING CREDIT FOR THE HOURS. HOURS MUST BE COMPLETED BY THE PREDETERMINED DEADLINE. TIMECARDS ARE ISSUED FOR TRACKING SERVICE DAYS AND HOURS. HOURS MUST BE TURNED IN DURING THE YEAR THEY WERE COMPLETED.

A-G College Entrance Requirements

Students planning to attend a University of California (UC) or California State University (CSU) campus must complete a series of college preparatory courses known as the A-G Requirements. These courses are designed to ensure students are academically prepared for university-level study. While meeting the A-G requirements does not guarantee admission, completion of these courses with the required grades is a minimum eligibility requirement for admission consideration to UC and CSU campuses.

Students are encouraged to work closely with their counselor to develop a four-year plan that satisfies A-G requirements and aligns with their college and career goals.

A-G Subject Requirements

A. History/Social Science – 2 years required

- World History
- U.S. History/Government

B. English – 4 years required

- College-preparatory English courses emphasizing composition and literature

C. Mathematics – 3 years required, 4 years recommended

- Algebra I
- Geometry
- Algebra II
- Advanced mathematics courses are strongly recommended

D. Laboratory Science – 2 years required, 3 years recommended

- Laboratory sciences such as:
    - Biology
    - Chemistry
    - Physics

E. Language Other Than English (LOTE) – 2 years required, 3 years recommended

- Two years of the same language other than English

F. Visual and Performing Arts – 1 year required

- Dance
- Music
- Theater
- Visual Arts

G. College-Preparatory Elective – 1 year required

- Additional approved coursework in any of the A-F subject areas or other UC/CSU-approved college preparatory courses

Students should strive to exceed the minimum requirements whenever possible, as many UC and CSU campuses consider the rigor of a student's coursework during the admissions process.

Physical Education Exemption

Based on Interscholastic Athletic Program Participation

In accordance with Education Code 51242, the Governing Board may exempt any four-year or senior high school student from attending courses of physical education if the student is engaged in a regular school-sponsored interscholastic athletic program, such as a California Interscholastic Federation (CIF) athletic program, that is carried on wholly or partially after regular school hours.

The following guidelines shall apply in order for a student to be considered for this exemption:

1. Students must meet all applicable graduation requirements.

2. A student-athlete who participates in one sport during one school year may be exempt from physical education for one semester.

3. A student-athlete who participates in two or more sports during one school year may be exempt from physical education for two semesters.

4. A student may not apply this exemption while simultaneously enrolled in a physical education course that is needed to meet graduation requirements. For example, a student-athlete enrolled in a regular physical

education course while also participating in a CIF-approved basketball program may not "save" the exemption for future use.

5. Student transcripts shall reflect the physical education exemption as applicable, with no credit and no grade issued for the exemption.

In accordance with Education Code 60800, the Governing Board of each school district maintaining any of grades 5, 7, and 9 shall administer to each student in those grades the physical performance test designated by the State Board of Education.

Attendance Policy

Verified and excused absences will NOT count against a student's total attendance. *(Limit 8 excused absences per school year.)* In-house suspension days WILL count against a student's attendance record. Each teacher has the right to add a participation element to their grading policy. If a student misses more than the allowed absences, as stipulated by the teachers, this may affect their grade.

Attendance/Absence Policy

In keeping with the established district policies, the following procedures were developed to handle various absences.

Any time a student is absent, communication MUST be received from the parent to explain the absence. There will be no exceptions to this procedure which classifies all uncleared absences as unexcused. A student who fails to bring a note from home or have a parent call within 72 hours will be unable to change the unexcused absence.

When a student returns to school after an absence they MUST submit a note to the Attendance Clerk. Students are advised to arrive at school early to drop off their note to avoid being late to class.

Excused Absences

All students are allowed eight (8) excused illness without a medical verification per school year.

Illness, doctor appointments, and attendance at funerals (immediate family members only) by board policy - requires only a statement from the parent (note or phone call within 3 days).

"Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household. (Education Code 45194, 46010)

Verified Absences

Same as above - requires letter/excuse card from doctor or written excuse from administrator. In special circumstances, the Reef-Sunset Unified School District nurse may verify an absence. The parent or guardian must call the attendance office on the day of the absence and request this service.

Justifiable Absences

Valid reasons approved by administrator - must be requested in writing and approved by administrator prior to the absence.

Unexcused Absences

Unexcused absences are any absences that ARE NOT cleared with a parent/guardian's note or phone call. ("Out of town" or "appointments for someone other than the student" is NOT a valid excuse).

Excessive Excused Absences

The following procedures apply to students who accumulate excessive excused absences:

When a student has already had eight (8) absences in the school year for illness, any new absences for illness must be verified by a physician or it will become an unexcused absence that can lead to the SARB process. (See the Excused Absences for limits of absences without a medical verification)

Step 1: Eight (8) days of excused absences will result in an Attendance Awareness Letter mailed home notifying parents.

Step 2: Ten (10) days of excused absences will result in a 2nd Attendance Awareness Letter mailed home notifying parents. A parent conference with the Assistant Principal will be scheduled and an Attendance Plan will be required.

Step 3: Twelve (12) days of excused absences will result in a parent/student meeting with the Assistant Principal, and an Attendance Contract may be required through the local SARB hearing process.

Unexcused Absences

The following procedures apply to students who accumulate unexcused absences:

Step 1: Three (3) days of unexcused absences will result in a 1st SARB notice mailed home. A doctor's note will be requested (if the absence was a medical issue.)

Step 2: Five (5) days of unexcused absences will result in a 2nd SARB notice mailed home notifying parents that a doctor's note will be required for each additional absence (if the absence was a medical issue.) A conference with the Administrator will be scheduled (SART Meeting).

Step 3: Eight (8) unexcused class period absences will result in a 3rd SARB notice mailed home and students will be referred to SARB.

Class Cuts

Any time a student misses 15 minutes or more of a class it is a class cut and the student may be assigned disciplinary consequences including Saturday School.

The first class cut in a day..... 1 hour detention.
2 class cuts in a day.....1 hour detention for each class cut.
3 or more period cuts in a day..... Saturday School.
1 school day cut .....In School Suspension and Saturday School.

Continued class cuts will result in a meeting between the Assistant Principal, the student, and the parent/guardian. The Assistant Principal may require the student to be placed on an attendance plan. Failure to comply with the attendance plan could result in further disciplinary action and/or placement in an alternative education school.

Saturday School

Saturday school attendance is mandatory if assigned for disciplinary reasons. Students failing to attend an assigned Saturday School will not be permitted to participate in extracurricular activities (sports/clubs) until Saturday School attendance is fulfilled. In addition, students who are not participating in extracurricular activities,

and do not attend Saturday School will not be permitted to attend any extracurricular activity on campus (games/activities).

Tardy Policy

A tardy is defined as not being in the classroom and seated after the tardy bell rings. After 15 minutes the tardy becomes a class cut. Each student has the responsibility of getting to class on time. Each parent has the responsibility of making sure their student arrives at school on time.

A tardy can only be excused due to illness, doctor's appointment, family funeral, or school activity. Any other reason is considered an unexcused tardy.

If a student is more than 15 minutes late for school they MUST report directly to the Attendance Clerk in the SCOR Office. Tardiness to school or to class will result in detention and/or other appropriate consequences.

Teachers will document each tardy a student accumulates and assign appropriate consequences if the student does not arrive by 8:00 a.m. If the student arrives after 8:00 a.m., they will appear on the Tardy Report generated by the Attendance Clerk and tracked for possible Informal SARB. Once the student reaches 6 tardies, the student will be referred to the Assistant Principal to be counseled and assigned appropriate consequences. The student's file will be updated, and the student will be returned to class.

The student will receive an "unexcused" mark on their attendance record. To be excused, the Attendance Clerk must receive a note or a phone call from a parent/guardian that excuses the absence due to illness WITHIN 3 DAYS IN ORDER TO CLEAR IT.

Should the tardiness continue the student will be considered to be out of compliance with AHS School Policies and Procedures and could face the following: parent conference, referral to the Informal SARB process, Attendance Contract, Behavior Contract, restriction of privileges, suspension, or referred to an alternative educational environment.

Excessive Unexcused Tardies

Excessive unexcused tardies will be dealt with in the following manner:

> 1st Step Discipline Referral: When a student accumulates three (3) unexcused tardies in the school year they will be issued Detention.
>
> 2nd Step Referral to Assistant Principal/Parent Notice: When a student has accumulated six (6) unexcused tardies in the school year the 1st warning notice will be mailed and student will be issued a Saturday School.
>
> 3rd Step Parent Meeting: When a student has accumulated nine (9) unexcused tardies in the school year the 2nd warning notice will be mailed and the student will be issued a 2nd Saturday School.
>
> 4th Step Referred to Informal SARB: When a student reaches twelve (12) unexcused tardies in the school year the 3rd notice will be mailed, and student may face further disciplinary action including eligibility restrictions for all extra- and co-curricular activities until positive attendance is achieved for given period of time (typically 10 school days).

S.A.R.B. "Truancy" Policy (School Attendance Review Board)

Any student who is tardy to school 30 or more minutes OR absent without a valid excuse for three (3) full days in one school year, shall be classified as "truant". A student found to be truant will be given a referral to the Assistant Principal's office. Students who are habitually truant are in violation of Education Code and are subject

to referral to the court justice system through the School Attendance Review Board ("SARB") (Ed Code 48264.5) Students are referred to SARB through the Administrator's office for parent contact and to initiate the official SARB process.

Leaving School During the Day

Avenal High School is a "CLOSED school campus" (unless a student has acquired an off-campus lunch pass). All students must check out through the Attendance Office if it is necessary to leave campus during the school day. If they return during the same day, they must check in through the Attendance Office and receive a time stamped pass to take to class. Failure to check in and out through the Attendance Office will result in further discipline. Off campus lunch passes are only for juniors and seniors and are acquired by meeting certain criteria including academic, behavior, attendance and having no bills to school or district. Students are not allowed to leave campus during brunch.

Transferring or Withdrawing from School

Parents must accompany students withdrawing from school for any reason. The student must check out at the end of the school day.

1. Get withdrawal slip from attendance office.
2. Check with the Administration on any fees or bills that need to be paid. (Administration and Athletic Director signatures)
3. Have all teachers sign a withdrawal slip.
4. Return all library books, computer, charger, hot spot, and textbooks to the library. (Librarian's signature)
5. The attendance clerk will check the slip to see if it is completed and forward the completed slip to the office.

Attendance for 18-Year-Old and Older Students

Education is a right guaranteed and protected to all persons under the age of 18. However, after that age, an education is a privilege. It is the responsibility of the district to provide educational services to these young adults, but it does not have to be at the high school. Therefore, if students who are 18 or older choose to not follow the rules and regulations as expected, they will be withdrawn from enrollment and allowed to transfer to the continuation school or the adult school. Before such action is taken, a letter will be sent informing the student that such action is being considered.

Activities

ASB Activity Cards

Students may purchase an "ASB Activity Card" for $50 ($40 during summer registration)

Students will receive physical and digital picture IDs for the 2026- 2027 school year.

ASB Activity Card Holder Benefits

Entrance to all regular season HOME games including football, volleyball, basketball, soccer. *(Not valid for CIF playoff games).*

When qualified, students receive prestigious Academic "A" and Athletic "A" letters and/or team patches.

Discount to all dances and school related events (15% when appropriate)

After School Program

The After School Program provides students with a safe, supportive, and engaging environment before and after the regular school day. Students have access to homework assistance, academic intervention, enrichment activities, sports, arts and crafts, cooking, educational field trips, and other recreational opportunities. Trained staff members work with students daily to promote academic success, personal growth, and positive social interactions. In addition, students may receive targeted support in Mathematics, English Language Arts, and other subject areas to help them master grade-level standards. Participation in the program is free of charge.

Athletics

AHS provides competitive opportunities for students to participate in C.I.F. sanctioned sports.

Women's Sports Include: Volleyball, Cross Country, Tennis, Basketball, Wrestling, Soccer, Softball, and Track.

Men's Sports Include: Football, Cross Country, Basketball, Wrestling, Soccer, Baseball, Tennis, and Track.

Please watch daily bulletins and/or contact the Athletic Director or the coach for each sport in regard to season information and try-out dates/times. All student athletes MUST be cleared through Athletic Physicals in order to practice/play. AHS provides physicals free of cost prior to school starting. Those who choose not to use the school provided physicals shall attain clearance at their own expense prior to participating in any athletic practices and/or contests. All students are required to create a Home Campus account.

Expectations for Student Athletes (ACADEMICS)

All AHS student-athletes are required to maintain a minimum 2.0 GPA Un-weighted in order to play C.I.F. sanctioned sports. Eligibility will be determined based on quarter grade reports. Student -Athletes just maintain a 2.0 during grade checks in order to be eligible to participate. Students will be able to petition for ONE probationary status; it must be submitted in writing and will need to be approved by the athletic director and the principal.

Expectations for Student Athletes (BEHAVIOR / ATTENDANCE)

Every student-athlete is held to the AHS and C.I.F. "Code of Conduct" which requires them to be held to the highest standards on and off the field. AHS Student-Athletes must maintain appropriate behavior (No ODR or multiple discipline) and attendance (No more than 15 Tardies and 90% attendance) guidelines at all times or face eligibility restrictions including team suspension and/or removal. Students who are currently on SARB will be subject to suspension or removal from an athletic team.

Student Insurance

ALL students participating in athletic activities must have insurance coverage through either family or student policy. The state school code requires $1,500.00 accident and $1,500.00 life insurance at minimum for all students taking part in C.I.F. sponsored activities.

If you want to supplement your family insurance or purchase supplemental student policies, the school has accident plans available with various price options. Please be sure to understand these policies if you purchase them.

Suspension from Participation in Athletics or Clubs

Situations that involve administrative intervention in compliance with the AHS Discipline Guidelines will result in suspension from participation in extracurricular activities. The student's coach and/or counselor will be consulted in all incidents by the administrator directly involved. The coach will then notify the student and the parent of the suspension from participation.

Situations in violation of the law that have occurred at times other than school related activities, (e.g. weekends, off campus) may result in suspension from participation in extracurricular activities. The suspension time will show the same relationship as a violation during school. Any athlete who is involved in destroying other people's personal property will face disciplinary action from administration, which could result in up to one year suspension from participating in sports. All other CIF guidelines apply.

Attendance at Sporting Events

All AHS Dress Code rules apply. Admission will be denied to any students not adhering to the AHS dress code guidelines. This also applies to any adult displaying gang related clothing or symbols. Once the student has left the event they may not re-enter, there are NO in and out privileges. The exception to the rule is for events in the West Gym. Attendees to events in the West Gym may have in and out privileges to use the snack bar ONLY. Students under behavior restrictions, and/or suspension or expulsion orders may not attend events while under these restrictions.

Assemblies

During all assemblies, students are expected to be respectful and courteous. If they are not displaying the proper behavior, they can be removed from the assembly at any time. Students are seated according to class level.

Student body assemblies are held whenever the business at hand warrants a meeting. Several times a year, students are given an opportunity to enjoy outstanding, talented individuals (or groups) in special assemblies. One of the purposes of an assembly is to allow students to appreciate an educational experience and to learn to behave in a rather formal setting. At all of these assemblies, one's conduct should be exemplary.

The following apply to all auditorium assemblies:

1. Each class has assigned seating in a specific area.

2. Students are not to be excused to enter or leave the auditorium while the program is in progress except in case of extreme emergency.

3. Students are expected to give their full attention and show their respect to the program on the stage. Disruptive students may be excluded from assemblies.

4. Food, drinks, seeds, gum, and backpacks are not allowed in the auditorium, gym, or stadium at any time.

Posters and Flyers:

Posters or other types of announcements are to be approved by Site Administration before being distributed.

Flyers MUST be approved and initialed before being copied. Do not use any materials to hang posters or flyers that would damage school property. It shall be the responsibility of the person or group posting materials to remove them and dispose of them properly soon after they have served their purpose.

Dance Regulations

School dances are intended for Avenal High School students and their approved guests.

Guest Approval Procedures

1. Guest approval forms are available in the Attendance Office beginning two weeks prior to each dance.
2. All guest requests must be submitted and approved by administration before a guest pass will be issued.
3. The guest approval list will close two school days before the dance. No exceptions will be made after this deadline.
4. Guests must be of high school age and under 20 years of age.
5. Middle school students are not permitted to attend high school dances.
6. The Avenal High School student sponsoring the guest is responsible for the guest's conduct and must accompany the guest throughout the event.

Exception: Alumni of Avenal High School may attend the Homecoming Dance, subject to guest approval procedures.

Dance Admission and Attendance

- Students and guests must arrive within one hour of the scheduled start time. No one will be admitted after the first hour of the dance.
- Once a student or guest leaves the dance, re-entry will not be permitted.
- All school rules and expectations remain in effect during school-sponsored dances. Failure to comply may result in removal from the event and/or disciplinary consequences.

Dance Eligibility Requirements

A student will not be admitted to a school dance under the following circumstances:

- The student is absent from school on the day of the dance.
- The student is serving a suspension or remains assigned to Saturday School, unless prior approval is granted by a site administrator.
- The student is absent for any portion of the school day immediately preceding a holiday. In such cases, the student is not eligible to attend a dance held on that holiday or the following Saturday.
- Only students enrolled during the current school year may attend school dances unless prior authorization has been granted by the administration.
- The student's name must appear on the approved eligibility list, or the student must present a valid school identification card for admission.

Event Safety and Security

To ensure a safe and positive environment for all attendees:

- All students and guests are subject to school rules, district policies, and administrative directives while attending school-sponsored dances.

- All students and guests are subject to a breathalyzer test prior to admission and at any time during the dance.

- Any student or guest found to be under the influence of alcohol, drugs, or other controlled substances, or who refuses to comply with safety procedures, will be denied entry or removed from the event and may be subject to disciplinary action in accordance with school and district policies.

School Dress Code

All pupils who arrive at school without proper attention given to personal cleanliness or neatness of dress shall be required to remedy that before entering the classroom. Dress must not detract from or interfere with the educational environment, instructional program, general morale, or image of the school. (reg. 77 No. 39) (C.A.C. Title 5, Section 302)

The purpose of dress regulations is to help each student set a standard for his/her personal appearance that is appropriate within the accepted standards of Reef-Sunset Unified School District. All Avenal High School students are expected to demonstrate pride in their personal appearance because it reflects individually on them and collectively on our school. Daily attire need not be expensive to be attractive and entirely acceptable. All apparel must comply with the AHS Dress Code. The dress code shall be in effect at all school-related activities both on and off campus, including, but not limited to, activities such as dances, award ceremonies, field trips, summer school, and athletic events.

The administration at Avenal High School recognizes that students' mode of dress and grooming is a manifestation of their personal style and individual preference. The administration will not interfere with the right of students and their parents to make decisions regarding appearance except when choices affect the educational program of the schools. It is recognized that any apparel that draws undue attention to the wearer, creates a safety concern, or detracts from the education process, is not acceptable. Good taste and good grooming are a part of learning for both young men and young women. It is a mark of maturity when students can freely choose apparel that demonstrates individuality without deviating from the standard of appropriateness.

The Avenal High School administration authorizes school regulations that prohibit student dress or grooming practices which:

1. Present a hazard to the health or safety of the student.

2. Cause excessive wear or damage to school property.

3. Prevent the student from achieving his/her own educational objectives because of blocked vision or restricted movement (caused by apparel or eye wear).

4. Clothing styles used by some students to identify groups or gangs whose purpose is to intimidate or harass.

5. Distract from or otherwise impede the learning process because of their extreme style (i.e. piercing, unnatural hair color) or attire that is too revealing.

Student Appearance

- Clothing making reference to illegal/sexual acts, including, but not limited to, illegal substances, alcohol, cigarettes, immoral items, etc., cannot be worn at school or any school function.

- Clothing which is distracting because it is too tight or too revealing cannot be worn to school.

- Clothing must be neat and clean.

- Any clothing, jewelry, accessory, notebook or manner of grooming which by its nature, color, arrangement, trademark, or any other attribute, denotes membership in a group or gang other than authorized clubs, is prohibited on school grounds.

- Gang related clothing or insignias are unacceptable at school or any school function. If a student is wearing gang related clothing including, but not limited to the following: letters, words, or numbers which show affiliation and/or membership in gangs, colored rags, hairnets, hats, or any articles of clothing which display gang symbols that are commonly shared with gang members, the student will be issued a verbal warning, and documented in their discipline file. Students will be asked to change clothing and or sent home to change into appropriate clothing. Additional violations will be referred to the school's resource officer.

- P.E. uniforms are NOT to be worn outside of P.E. classes

- Visible tattoos depicting gang affiliation (numbers, words, letters), nudity, and promoting drugs are NOT allowed and must be covered while at school and/or during any school related activities.

Students are asked to maintain quality standards of dress and grooming. It is expected that students will be neat, clean, and dressed in good taste. Any manner of dress or grooming which is extreme and to the point of disruption in a classroom setting will be referred to the Administrator who will contact the parent or guardian to bring appropriate clothing.

**In an effort to keep our school site safe and neutral, identified numbers and terms are restricted: "13", "X3", "14", "X4", 8 Ball, North, South, Playboy Bunny, "CALI", and other "inappropriate symbols" as determined by local law enforcement are also not acceptable.*

The administration reserves the right to determine which clothing or appearance is inappropriate or disruptive to the educational process.

Dress Code Chart

Garment	Requirements	Prohibited
TOPS & JACKETS	Must fit properly Must conceal undergarments Shirts, tops must cover the midriff or midsection of the body.	All straps must be more than 1½ inches wide. No tube tops, halter-tops, bare midriff tops, off-the-shoulder tops. Tops must not reveal any skin more than one inch above or below the belly button. No see-through or fish net material. No cleavage can be shown. No visible undergarment straps. No solid (or majority) Red or derivative of red or solid Blue or derivative of blue clothing (unless associated with AHS spirit wear t-shirts). No undershirts of any kind worn by itself. (i.e.. - "A" shirt tanks) No muscle shirts No clothing with suggestive expressions or pictures, profanity, obscenity, drugs, alcohol, or weapons, gangs, or anything which can degrade another human being No professional/college sports team logos can be worn on any item of clothing, jacket, or hat. No shirts/jackets in reference to any state, i.e., California, etc. (No clothing with Nor-Cal, So-Cal, South Pole, CALI, any 5-point star, Cookies, or any references to gang affiliation or drug use)

BOTTOMS Pants Shorts Skirts Skorts	Pants must fit (without a belt) and be worn fitted at the waist and covering undergarments. Must be no more than one size too large or small. Shorts, dresses, and skirts must reach beyond extended middle fingertip length. They must be hemmed and NOT be form fitting.	Pants may not touch the floor. No SAGGING No pajama bottoms No bike shorts (spandex), no TIGHTS worn as pants. They must be worn with shorts over them. No un-hemmed shorts, frayed shorts or pants. No pants/shorts with torn or revealing holes above mid-thigh. No undergarments should be showing. No torn or radically altered bottoms. No tight, form fitting bottoms. Bottoms with suggestive expressions or pictures, profanity, obscenity, drugs, alcohol, or weapons, gangs, or anything that degrades another human being.
SHOES	All students MUST wear shoes at all times. Sandals MUST have a back strap. Athletic shoes MUST be worn for P.E.	No house slippers, clogs, flip flops, slides, or beachwear shoes. Crocs must be worn with the back strap on. No steel toed boots No slippers (boys or girls) No shoes with wheel in the heel No solid Red or Blue shoelaces No solid Red or Blue shoes

HEAD WEAR	BASEBALL CAPS may only be worn outside campus. NO RED Caps are allowed. Caps cannot be worn inside buildings. Head wear identified by law enforcement as being gang related shall be banned at all times on campus during the school year.	No banned baseball-style caps, hair nets, or bandannas.
ACCESSORIES	Earrings are allowed. All other body, face, ears, or other extreme piercing which creates or has the potential to create disruption or danger is not allowed and must be covered at all times.	Sunglasses MAY NOT be worn inside a building or hallway. No chains, spikes, or studs. No key straps. No wallet chains. No straps on overalls hanging off shoulders. No suspenders. Tattoos, temporary or permanent cannot depict drugs/gang affiliation or nudity or others deemed inappropriate by admin. No bandanas No Hair Nets
BACKPACKS & BINDERS	Must be clean and well kept.	No writings, symbols, pictures, or insignias that: display gang-related symbols; use profanity; display products or slogans which promote tobacco, alcohol, drugs, or sex; obscene, libelous, or slanderous language; violate state hate crime laws.

BELTS	Must be the appropriate size. May NOT hang down.	No belt buckles that show insignias which may be considered gang related or promoting illegal substance related. No solid Red or Blue belts. No inappropriate slogans on belts. No web belts.

The dress code shall be in effect at all school-related activities both on and off campus, including activities such as dances, award ceremonies, athletic events, field trips, and summer school. Exceptions to the dress code may be made for special days or special events as approved by the administration.

Exception to Policy

Religious beliefs, when verified, may be grounds for an exemption to a specific portion of the Dress Code Policy. A petition for an exemption from enforcement of a specified portion of the Dress Code Policy may be submitted to the Principal or designee for review.

Dress Code Violation Consequences

If a student violates the dress code, he/she will be sent to the office to call home for more appropriate apparel or be issued "loaner" apparel and will receive the following disciplinary action:

Dress Code Discipline Policy

Students who are considered out of the minimum dress code guidelines will be referred to the Main Office. An Administrator will make the determination whether or not the student is out of dress code. If it is determined at that time that the student DOES NOT meet dress code regulations, the student may be temporarily removed from classes until dress code regulations are met. Repeat offenders will face disciplinary action which could include a disciplinary referral, parent contact, detention, Saturday school, suspension, placement on a behavior contract, or transfer.

Dress Code Violations

1st offense – verbal warning and documented in student discipline file, student required to change before returning to class. If available, the office may also provide a loaner to the student if clothing is found to be in violation of dress code. In that case, the item will be held in the main office and returned upon the return of the loaner item.

2nd offense – Same as above and a Detention referral or Saturday School will be assigned and a parent/student meeting with an administrator.

3rd offense – Same as above and a Saturday School will be assigned. A parent/student conference will be scheduled with administration.

If the defiance continues, further disciplinary action will occur. (Possible suspension, etc.)

The administration reserves the right to determine which clothing or appearance is inappropriate or disruptive to the educational process.

Discipline

AHS utilizes Restorative Justice disciplinary practices and procedures under the Reef-Sunset Unified School District guidelines. Progressive disciplinary procedures help provide the best and safest learning environment for all students and staff. Parents' help, understanding, and cooperation are necessary to make these procedures and policies work in our school.

The laws of the State of California, the policy of Reef-Sunset Unified School District, and the rules and regulations of the school site are the framework for the "Code of Conduct" at AHS. The Board of Trustees and school administration have adopted policy dealing with discipline procedures and protocol. This serves to inform you of these procedures so we may work together to maintain a pleasant school experience.

Students are under the jurisdiction of the school for disciplinary purposes (1) while on the school grounds and parking lot; (2) while going directly to school or going directly home from school; (3) during the brunch/lunch period, whether on or off campus; and (4) during, or while going to or coming from, a school-sponsored activity. Students who violate district discipline policy at these times are subject to the stated disciplinary alternative including but not limited to suspension and expulsion (Ed Code 48900). Such jurisdiction does not make the district board, certificated personnel, or classified personnel liable for student's actions.

Positive Behavior Intervention & Support (PBIS)

The district has adopted the "P.B.I.S." approach to discipline. It is a systematic approach to establish the social culture and behavioral supports needed for a school to be an effective learning environment for ALL students. The program involves effective planning on how to deal with positive and negative behavior. The PBIS team includes representatives from each area of our school: a teacher from each grade level, instructional aides, special education representative, counseling, an administrator, and student representatives. We encourage parent participation and community members to join us in our efforts. If you are interested, please contact the office at 386-5253.

PBIS Behavior Matrix: The Buc C.O.D.E.

	Classroom	Cafeteria	Office	Restroom/ Locker Room	Hallways	Activities	Assemblies	School-Wide (Parking Lot, Quad Area)	Library
Considerate	-Listen when others speak -Use polite language -Respect others ideas and/or opinions	-Use good table manners -Be considerate of others already in line	-Be respectful to office staff -Wait your turn patiently	-Respect privacy -Dispose of waste properly	-Walk quietly -Respect other people's space	-Show good sportsmanship -Encourage your peers	-Show respect for speakers and performers -Listen attentively	-Be courteous to others -Use respectful language -Respect others' differences	-Speak quietly -Respect others' space and focus -Be respectful of school property
Ownership	-Come prepared and on time -Complete assignments	-Clean your area before leaving -Follow the lunch line procedures	-Use office services for appropriate reasons -Be prepared with the necessary paperwork	-Keep the restroom clean -Use facilities appropriately	-Keep hallways clear of obstacles -Do not block hallways	-Participate actively -Follow event rules	-Stay seated until instructed otherwise -Follow the event's rules	-Keep areas clean -Follow parking and area rules	-Follow library rules -Return books on time
Determined	-Stay focused and persistent	-Wait your turn patiently in line -Be mindful of others' time	-Communicate your needs clearly -Follow up if needed	-Take responsibility for your actions -Help maintain cleanliness	-Walk with purpose -Be punctual for your next class	-Stay focused and motivated -Strive to improve your skills	-Participate respectfully -Be present and engaged	-Follow rules for safe movement around campus -Take initiative in maintaining a safe space	-Stay focused and engaged -Seek resources and growth
Excellence	-Give your best effort -Strive for quality work	-Respect the space and others in the cafeteria -Keep the area clean	-Follow office protocols -Be courteous and professional	-Keep locker rooms neat -Use space responsibly	-Respect others' time and space -Maintain an orderly flow	-Perform to the best of your ability -Show commitment to the activity	-Contribute positively to the atmosphere -Set a good example for others	-Set the standard for respect and responsibility -Show pride in your school environment	-Maintain a quiet, productive space -Contribute to a positive learning environment

B-Behavior | **U**-Unity | **C**-Caring | **S**-Success

Avenal High School

Behavior Intervention Flow Chart

OBSERVE PROBLEM BEHAVIOR

Is the behavior a **Teacher/Staff Managed** or **Office Managed**?

MINOR

Teacher Managed Problem Behaviors

POSITIVE PREVENTION:
Always acknowledge students who are following rules within the matrix consistently and reward through PBIS Rewards.

STEP #1: Verbal Warning/Redirect Behavior
- Redirect to appropriate behavior

STEP #2: Behavior Continues/Refocus in Classroom
- Teacher assigns Refocus Form
- Student completes form in the classroom and turns in to the teacher
- If student refuses to fill out the Refocus form, teacher will call office for student support

STEP #3: START DISCIPLINARY FORM DOC
- Teacher contacts Parent/Guardian
- Teacher assigns Detention
- Teacher submits Disciplinary Form for Detention
- Student receives Minor Referral

STEP #4: Behavior Continues
- Teacher submit Disciplinary Form for Saturday School
- Teacher assigns Saturday School
- 2nd Contact with Parent/Guardian

STEP #5: MINOR TO MAJOR
If minor behaviors are still occurring despite the above interventions, please move to the "major" referral column for next steps.

MAJOR

Office Managed Problem Behaviors

POSITIVE PREVENTION:
Always acknowledge students who are following rules within the matrix consistently and reward through PBIS Rewards.

#1: CLASS SUSPENSION
- Turn repeated minor referrals into a major referral submission
- Designate that it is a class suspension in the write up
- Teacher parent contact within 24 hours
- Class suspensions can be repeated

#2: REFERRAL TO ADMIN
- Submit for a major behavior and/or repeated minor behaviors with class suspensions
- Designate that it is a referral in the write up
- Admin progressive discipline and/or discretion for discipline

#3: Parent Teacher Conf + CICO
- Determined by administration for repeat offenders
- Behavior PTC with administrator and teachers
- Implementation of a Check-In / Check-Out system or other Tier II/ Tier III behavior intervention

MINOR Teacher Managed Problem Behaviors	MAJOR Office Managed Problem Behaviors
DEFIANCE - Saying "No" repeatedly - Not doing any work - Not listening **Blue 1**	**DEFIANCE** - Sustained defiance of 15 minutes or more - Leaving campus or classroom without permission **Green 1**
DISRESPECT - Talking back - Making faces - Body gestures **Blue 2**	**DISRESPECT** - Verbal threats of aggression against a teacher or student - Harassment of any kind **Green 2**
DISRUPTION - Talking/Screaming - Throwing an object - Pounding their fist **Blue 3**	**DISRUPTION** - Sustained interruption of 15 minutes or more **Green 3**
BULLYING - Teasing - Messing around **Blue 4**	**BULLYING** - Seeking to harm or intimidate - Repeated bullying towards student **Green 4**
INAPPROPRIATE LANGUAGE - Cussing to self - Name calling - Using unkind words **Blue 5**	**ABUSIVE LANGUAGE** - Hateful/racist comments - Sexual harassment - Profanity (including gestures) directed towards a person **Green 5**
MINOR PHYSICAL CONTACT - Purpose: Playing Around / Reaction - Hitting/Pushing - Pinching - Tripping/Kicking **Blue 6**	**MAJOR PHYSICAL CONTACT** - Purpose: Intent to Harm - Hitting, Pushing, or Punching - Tripping or Kicking - Sexual Harassment **Green 6**
PROPERTY MISUSE - Throwing an object - Dropping an object - Breaking an object **Blue 7**	**VANDALISM** - Of personal or school property of a high value **Green 7**
POSSESSION OF INAPPROPRIATE ITEM - Non-school appropriate items **Blue 8**	**POSSESSION OF ILLEGAL ITEMS** - Drugs/Alcohol - Vape/Lighter - Weapons **Green 8**
TECHNOLOGY VIOLATION - Use of cell phone, headphones, or other technology without permission **Blue 9**	**TECHNOLOGY VIOLATION** - Cyber-bullying - Inappropriate image/sites **Green 9**
STEALING (PETTY) - Petty theft with little or no value - Item returned to individual **Blue 10**	**STEALING (MAJOR)** - Major theft with high value - Minor theft without item returned **Green 10**

B-Behavior | **U**-Unity | **C**-Caring | **S**-Success

Discipline Level Chart

NOTE:

Level 1 can be assigned by the classroom teacher, aide, or any staff member

Level 2 – Level 4 can be RECOMMENDED, but can only be GRANTED by an Administrator

A 2-day CLASSROOM SUSPENSION can be assigned by a classroom teacher.

The requesting teacher *MUST* make parent contact if class suspension is requested.

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Detention	Saturday School	Suspension	Suspension/Expulsion
Cell phone or Other Electronic Devices Classroom Disruption (minor) Defiance (not following directions) Dress Code Food/Drink/Gum Leaving Class/Cafe w/o Permission No Hall Pass Not Prepared Profanity (conversational) Public Affection Rough Play (minor) Tardy Policy Vandalism (minor)	(Continued Level 1) Cheating/plagiarism* Classroom Disruption (major) Cutting Class (15 min. or more) Disrespect (non-hostile) Gang Affiliation (minor, i.e., tagging) Gambling Forgery Leaving Campus w/out Permission Obscene/Vulgar (possession of materials) Rough Play (excessive) Suggestive/Obscene/ or Vulgar language or gestures	(Continued Level 2) Disrespect (hostile toward staff) False Fire Alarm/Extinguisher Use Fighting (except in "clear" self-defense) Fireworks (possession/use) Gang Affiliation*** (major) Harassment – Bullying (incl. racial/ethnic slurs) *** Insubordination Pornography (via computer or other) Theft*** Vandalism ($500.00 or less) ***	(Continued Level 3) Assault/Battery*** Extortion*** Drugs, Tobacco Alcohol (possession/use) *** Hostile Profanity/ Gestures Bomb Threat/ Possession of Explosive Device*** Setting Fire/Burning Materials** Sexual Harassment*** Vandalism - Excessive ($500.00 or more) *** Violent Threats (attempt &/or caused injury) *** Weapons (possession/use)

*Students will also receive a zero (%) for the assignment.

**Students will be assessed for damages done to school or personal property.

***Students may be cited by the authorities (police) for this act.

Cell Phone and Personal Device Policy

As we continue to strive for an optimal learning environment at Avenal High School, we will implement a new cell phone policy beginning August 12, 2026, in accordance with California Assembly Bill 3216, known as the Phone-Free Schools Act. Our priority is to create a safe, focused, and engaging learning environment for every student.

Purpose of the Policy

Research and school experience show that limiting personal device use during instructional time helps improve student focus, reduces distractions, supports positive social interaction, and promotes student mental wellness. This policy is designed to maximize learning opportunities while minimizing classroom disruptions and social media-related issues during the school day.

Cell Phone and Electronic Device Expectations

Devices Covered Under This Policy

This policy applies to:

- Cell phones and smartphones
- Smartwatches
- Earbuds/headphones
- Tablets and similar electronic communication devices

During Instructional Time

Students are not permitted to use personal electronic devices during instructional time, including:

- Classroom instruction
- Tutorials and intervention periods
- Assemblies and school-sponsored instructional activities

Storage of Devices

Beginning August 12, 2026, all students will be required to secure their cell phones in designated Cellphone Locker Boxes at the beginning of every class period.

Devices must:

- Be turned off
- Be placed in the assigned Cellphone Locker Box at the start of class
- Remain locked and inaccessible for the entire class period

At the conclusion of the class period, the classroom teacher will release and return devices to students.

Permitted Use

Students may use personal devices:

- Before school
- During passing periods
- During lunch
- After school

Medical Exceptions

Students may be permitted to access or use a personal electronic device during the school day when specifically required by an approved educational or medical plan, including:

- An Individualized Education Program (IEP)
- A Section 504 Plan
- A documented medical accommodation from a licensed physician, to for example, monitor glucose levels

Any approved accommodations or modifications regarding device use will be implemented in accordance with the student's educational plan and applicable laws and regulations.

Communication with Parents/Guardians

Students who need to contact a parent/guardian during the school day may use a school phone located in the office.

Parents/guardians needing to contact their child during school hours should call the AHS Main Office at (559) 386-5253.

Why This Policy Matters

Focus on Learning

Limiting device use during instructional time helps students remain engaged, participate actively, and concentrate on academic tasks.

Reduced Distractions and Disruptions

Cell phones and similar devices can interrupt instruction and reduce student engagement and academic performance.

Improved Social Interaction

A phone-free learning environment encourages students to communicate face-to-face and build stronger peer relationships.

Student Safety and Well-Being

Excessive phone and social media use may negatively affect student mental health and wellness. This policy supports healthier school-day habits as well as increased meaningful instructional time.

Liability

Avenal High School and Reef-Sunset Unified School District are not responsible for lost, stolen, or damaged personal electronic devices brought to campus. Bringing personal electronic devices to school is a privilege and personal choice, not a right.

Parent/Guardian Partnership

Your support is essential in successfully implementing this policy. We encourage families to discuss these expectations with their students and reinforce the importance of following school rules regarding electronic device use.

Our shared goal is to create a positive, safe, and productive learning environment where all students can thrive.

Disciplinary Process for Violations of the Cell Phone Locker Policy

Violations of the Cell Phone Locker Policy will be addressed using progressive discipline. Teachers are expected to follow the protocol below so that administration can appropriately document repeated offenses and provide consistent consequences.

Administration reserves the right to determine consequences based on the severity or repeated nature of violations.

Step	Details
1. Warning (Teacher)	• Student is given a warning and must put the device in the cellphone locker in the classroom. • Parent Notification from the teacher • Reminder of the school policy • AERIES Documentation by the teacher
2. Minor	• Device is confiscated & sent to the Main Office • Written referral is given from the teacher to administrator • Parent is notified by phone by the administrator • Student meets with the Intervention Counselor • Reminder of the school policy

	• Student is allowed to pick up device at the end of the day and electron device policy contract is signed. • AERIES Documentation
3. Major #1	• Device is confiscated & sent to the Main Office • Written referral is given from the teacher to administrator • Parent/Admin Meeting • Parent picks up device at meeting and signs form acknowledging the cell phone contract and where their child is in the discipline process • Student is assigned a detention as a violation of the behavior contract (a restorative practice project may be completed in lieu of detention but must meet Administrative requirements) • Student meets with the Intervention Counselor • AERIES Documentation
4. Major #2 Inactivity List (Admin)	• Device is confiscated & sent to the Main Office • Written referral is given from the teacher to administrator • Parent/Admin Meeting • Parent picks up device at meeting and signs form acknowledging the policy and where their child is in the discipline process • Loss of privileges, which could include restricted access to devices, extracurricular events, sport participation the day of confiscation, and off-campus privileges for the rest of the grading period. • Student is assigned a Saturday School (a restorative practice project may be completed in lieu of Saturday School but must meet the Administrative requirements) • Student meets with the Intervention Counselor • AERIES Documentation
5. Confiscation	• Device is confiscated & sent to the Main Office • Parent is notified that the device will need to be turned into the office at the beginning of the day and picked up at the end of the school day

	• Consequences may include suspension for defiance, extracurricular events, sport participation the day of confiscation, and off-campus privileges for the rest of the school year • Intervention Counselor is available on request. • AERIES Documentation

Overview of Assembly Bill (AB) 3216

Assembly Bill 3216, known as the Phone-Free Schools Act, is a California state law designed to curb digital distractions and support student mental health by restricting smartphone use on school campuses.

- Requirement: School districts, county offices of education, and charter schools must adopt a policy to limit or prohibit student smartphone use.
- Implementation Deadline: July 1, 2026.
- Objective: To reduce instances of cyberbullying, anxiety, and depression while increasing academic engagement.

Mandatory Exceptions

By law, schools must allow students to use their smartphones under the following circumstances:

- Emergencies: During a threat to school safety or a personal life-threatening emergency.
- Medical Necessity: When a licensed physician determines use is necessary for health monitoring (e.g., glucose levels).
- Special Education: If stipulated in a student's Individualized Education Program (IEP).

Instructional Use: When a teacher authorizes use for a specific educational purpose.

AHS PARENT CONTACT LETTER / *CARTA DE CONTACTO PARA PADRES DE AHS*

Student / *Estudiante*: _____ Date / *Fecha*: _____

Dear Parent or Guardian / *Estimado Padre o Guardian*,

I am writing to inform you that _____ is currently having some behavioral and/or academic concerns in class. Your support and cooperation are greatly appreciated as we work together to help resolve these concerns.

Le escribo para informarle que _____ actualmente está teniendo algunas dificultades de comportamiento y/o académicas en clase. Agradecemos mucho su apoyo y cooperación mientras trabajamos juntos para resolver estas situaciones.

In order to maintain a productive, respectful, and calm classroom environment, students are expected to follow classroom expectations. The areas marked below are concerns that need improvement.

Para mantener un ambiente de clase productivo, respetuoso y tranquilo, se espera que los estudiantes sigan las expectativas del salón. Las áreas marcadas abajo son preocupaciones que necesitan mejorar.

Areas of Concern / *Áreas de Preocupación*

☐ Excessive Talking / *Platica Demasiado*

☐ Lack Of Effort / *Falta De Esfuerzo*

☐ Lack Of Attention / *Falta De Atención*

☐ Disrespect Toward Others / *Falta De Respeto Hacia Los Demás*

☐ Incomplete Or Late Assignments / *Trabajos Incompletos O Entregados Tarde*

☐ Missing Assignments / *Trabajos No Entregados*

☐ Poor Test Scores / *Bajos Resultados En Exámenes*

☐ Excessive Detentions / *Detenciones Excesivas*

☐ Parent Conference Requested / *Se Solicita Conferencia Con Padre/Tutor*

☐ Other / Otro: _____

I would appreciate your help in addressing these concerns so that we can support_____ in being successful at school. Please contact me at (559) 386-5253 if you have any questions or would like to discuss this matter further.

Agradecería su ayuda para resolver estas preocupaciones para poder apoyar a _____ y ayudarle a tener éxito en la escuela. Por favor comuníquese conmigo al (559) 386-5253 si tiene alguna pregunta o si desea hablar más sobre este asunto.

Sincerely / *Sinceramente*,

Teacher's Name / *Nombre del maestro(a)*:_____

Comments / *Comentarios:* _____

_____

Office Discipline Referral (O.D.R.) Form
Note: All sections of this form must be completed before submission.
PBIS Office Referral Form

Student Name:_____ Time of Incident: _____
Grade: _____ Referring Staff Member: _____
Date of Incident: _____ Homeroom Teacher _____

Location of Incident (check only one) ----------

☐ Auditorium
☐ Cafeteria
☐ Classroom
☐ Library
☐ Gym/Pool
☐ Quad Area
☐ Restroom
☐ Office/Admin
☐ SCOR
☐ Parking Lot
☐ Front of School
☐ Back of School
☐ Basketball/Tennis Court
☐ Bus/Loading Zone
☐ Special Event: Assembly, Field Trip, etc.
☐ Other: _____

Problem Behavior (check all that apply) ----------

☐ Abusive Or Inappropriate Language
☐ Alcohol
☐ Arson
☐ Bomb Threat
☐ Cheating or Plagiarism
☐ Class Cut/Truancy
☐ Combustibles
☐ Defiance, Disrespect, or Insubordination
☐ Disruption — Major
☐ Dress Code Violation
☐ Drugs
☐ Fighting or Physical Aggression
☐ Forgery pr Theft
☐ Harassment Or Bullying
☐ Inappropriate Computer or Technology Use
☐ Property Damage
☐ Tobacco
☐ Vandalism
☐ Weapons
☐ Other: _____

Possible Motivation (check the most likely reason for the behavior)----------

☐ To obtain peer attention
☐ To obtain adult attention
☐ To obtain items or activities
☐ To avoid tasks or activities
☐ To avoid peers
☐ To avoid adults
☐ Unknown
☐ Other: _____

Others Involved (check all that apply) ----------

☐ None
☐ Peers
☐ Staff
☐ Teacher
☐ Substitute
☐ Unknown
☐ Other: _____

Incident Details ----------

What happened before the incident?_____

Describe the specific behavior observed. _____

Recommended Consequences or Interventions: _____

Administrative Decision (check all that apply) ----------

☐ Time in Office
☐ Detention/Time Out of Class
☐ Individual Instruction
☐ Loss of Privilege
☐ Restitution
☐ Bus Suspension
☐ Conference With Student
☐ Community Service
☐ Saturday School
☐ In-School Suspension
☐ Referral to Counseling
☐ At-Home Suspension
☐ Period Suspension for Period(s): _____
☐ Other: _____

Administrator Signature: _____ Date: _____

Detention Policy

Administration, teachers or any staff member has the ability to refer a student to serve detention either for disciplinary reasons or to help them with their academic work. If students fail to respond to an assigned detention by the administration or a teacher, then further disciplinary action will be taken.

1. The student will report directly to the staff member or administrator assigning the detention immediately after school.

2. Any student who refuses to cooperate during a detention will be subject to further disciplinary action including assigned Saturday School or In School Suspension.

Lunch Thinkery

1. Students will be picked up by staff members to be walked to the cafeteria to get their food. Students will then be escorted to the Thinkery Room.

   In order for students to get credit for the Thinkery, they must sit quietly and be respectful of school personnel. They must also sign in and out prior to leaving to receive credit for the day. They may also be assigned an "Exit Assignment" to help encourage better choices.

2. Failure to comply with the rules of Thinkery may mean further disciplinary action.

Saturday School

Students that fail to attend their assigned detention, either assigned by their classroom teacher or the office will be assigned to attend Saturday School. A school administrator can also assign a Saturday School for other discipline reasons. Academic Saturday School will also be in place for students needing to recover credits through Edgenuity. Students will need administrative approval to attend Academic Saturday School.

Saturday School Rules

- Students are responsible for arranging their own transportation.
- Students are required to bring work with them.
- Hours are 9:00 am to 1:00 pm.
- Doors will be locked at precisely 9:10 am. No one will be admitted after that time.
- No food, drinks or gum or any electronic devices will be allowed.
- If a student misses their assigned Saturday School, they will be assigned an additional Saturday School. If a student fails to attend their assigned Saturday School, further disciplinary action, restrictions, etc. will take place including In School Suspension and a parent/student conference. If students fail to attend they will not be allowed to participate in any extracurricular activity or sport until the Saturday School is made up.

Failure to comply with assigned Saturday School policies may result in a suspension.

Campus Conduct

Law Enforcement Support

Avenal High School utilizes local law enforcement personnel for various programs. Do not be alarmed when you see them on campus, they are here to ensure student and staff safety.

The following general school rules and regulations apply at all times:

Active Shooter

An Active Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

BEST PRACTICES FOR COPING WITH AN ACTIVE SHOOTER SITUATION

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in a hallway, classroom or faculty office, escape the building if possible
- As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.

CALL 911 WHEN IT IS SAFE TO DO SO!

HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

Quickly determine the most reasonable way to protect your own life. Remember that your students will follow your lead during an active shooter situation.

1. Evacuate - If there is an accessible escape path, attempt to evacuate the premises.

   Be sure to:

   - Have an escape route and plan in mind
   - Evacuate regardless of whether others agree to follow
   - Leave your belongings behind
   - Help others escape, if possible
   - Prevent individuals from entering an area where the active shooter may be
   - Keep your hands visible
   - Follow the instructions of any police officers
   - Do not attempt to move wounded people

- Call 911 when you are safe

2. Hide out - If evacuation is not possible, find a place to hide where the active shooter is less likely to find you. Your hiding place should:

   - Be out of the active shooter's view
   - Do not trap yourself or restrict your options for movement
   - Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)

   To prevent an active shooter from entering your hiding place:

   - Lock the door
   - Blockade the door with heavy furniture

   If the active shooter is nearby:

   - Lock the door
   - Silence your cell phone and/or pager
   - Turn off any source of noise (i.e., radios, televisions)
   - Hide behind large items (i.e., cabinets, desks)
   - Remain quiet

3. Taking action against the active shooter - As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

   - Acting as aggressively as possible against him/her
   - Throwing items and improvising weapons
   - Yelling
   - Committing to your actions

HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVES

Law enforcement's purpose is to stop the active shooter as soon as possible. Officers will proceed directly to the area in which the last shots were heard.

1. Officers usually arrive in teams of four (4)
2. Officers may wear regular patrol uniforms or external bulletproof vests, Kevlar helmets, and other tactical equipment
3. Officers may be armed with rifles, shotguns, handguns
4. Officers may use pepper spray or tear gas to control the situation

5. Officers may shout commands, and may push individuals to the ground for their safety

HOW TO REACT WHEN LAW ENFORCEMENT ARRIVES

1. Remain calm, and follow officers' instructions
2. Put down any items in your hands (i.e., bags, jackets)
3. Immediately raise hands and spread fingers
4. Keep hands visible at all times
5. Avoid making quick movements toward officers such as holding on to them for safety
6. Avoid pointing, screaming and/or yelling
7. Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises

INFORMATION TO PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR

1. Location of the active shooter
2. Number of shooters, if more than one
3. Physical description of shooter/s
4. Number and type of weapons held by the shooter/s
5. Number of potential victims at the location

The first officers to arrive at the scene will not stop to help injured persons. Expect rescue teams composed of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so.

Address Change

If at any time during the school year, it becomes necessary for a parent/guardian to change his/her home/mailing address or phone number, please report the change to the Attendance Clerk in the SCOR Office immediately.

Alternative Placement Committee

The District's Admission and Discharge (A&D) Committee will meet monthly. Placement at an alternative program will be determined by this committee. Parents and students will have a conference with school Administration prior to referral to the A&D Committee. Students who wish to return to AHS from an alternative education program must petition this committee (i.e., county school, juvenile hall, continuation school, etc.).

Beverages/Drinks on Campus

Students are NOT allowed to bring any type of beverages on campus EXCEPT WATER without the permission from administration. This includes coffee, tea, energy drinks, sodas, flavored water, Gatorade, Powerade, etc. Beverages are NOT allowed in the classrooms. Vending machines are off limits during instructional hours.

Bullying, (Harassment, Threats, Intimidation)

Students must show respect for other persons and property. Violations of this requirement include, but are not limited to: behaviors that endanger staff or students, shoving, fighting, threatening, insubordination, profanity, hazing or any other initiation activity, gambling, vandalism, damage to or theft of property belonging to the District, staff or students, throwing food, littering, throwing water or ice, harassment, bullying, intimidation, gang signs or calls, or any other verbal, written or physical conduct that causes or threatens to cause bodily harm or emotional suffering. Students that intentionally engage in harassment, threats, or intimidation, directed against a pupil or staff member, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating a substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment will be subject to suspension and/or recommended for expulsion. Threats that are verbal, written, or transmitted by E-mail may be reported to law enforcement. (Reference Ed Code 48900.4)

Cyberbullying

The National Crime Prevention Council's definition of cyber-bullying is "when the Internet, cell phones or other devices are used to send or post text or images intended to hurt or embarrass another person". StopCyberbullying.org, an expert organization dedicated to Internet safety, security and privacy, defines cyberbullying as: "a situation when a child, tween, or teen is repeatedly tormented, threatened, harassed, humiliated, embarrassed, or otherwise targeted by another child or teenager using text messaging, email, instant messaging, or any other type of digital technology." If a student participates in any form of bullying, they are subject to suspension and in violation of California Ed Code 49800 (r) which states: "Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivision (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel."

Earthquake Drill/Fire Drill/Lock-Down Drill

Earthquake drills, fire drills, and lock-down safety drills are conducted periodically to ensure the safety of students and staff in case of disaster or intruders. Students are expected to follow the direction of any staff member without question or delay.

Sexual Harassment

Any form of verbal, written, or physical sexual harassment toward school personnel or between students may result in disciplinary action, including suspension, recommendation for expulsion, and/or referral to law enforcement, in accordance with Board Policy 5145.7 (Sexual Harassment) and applicable district disciplinary procedures.

According to Education Code 212.5, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature constitute sexual harassment. Other types of conducts which are prohibited include, but are not limited to:

1. Unwelcome sexual flirtations or propositions.

2. Verbal abuse of a sexual nature (sexual slurs, leering, epithets, threats, verbal abuse, derogatory comments or sexual degrading descriptions).

3. Graphic verbal comments about an individual's body, or overly personal conversation.

4. Sexually degrading words used to describe an individual (sexual jokes, stories, gestures).

5. Display of sexually suggestive objects or pictures.

6. Jokes of a sexual nature.

7. Spreading sexual rumors.

8. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.

9. Touching an individual's body or clothing in a sexual way.

10. Purposefully cornering or blocking normal movements.

11. Any comment that is said to a person of the opposite sex tends to make them feel uncomfortable or are offended.

Terroristic Threat

A "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family (Ed Code 48900.7). Parent contact and law enforcement shall be notified. The student will serve 5 days suspension/possible expulsion.

Cheating and Plagiarism

Cheating is, quite simply, not doing your own work, but using a means to procure a grade anyway. Cheating can occur at any time or place and is limited to any item receiving points, credit, or grade in a class. This includes the copying or sharing of test materials through digital form. (BP 5131).

- First offense: The teacher and parent must conference either on the phone or in person. The grade of "F" must be assigned for that work and a Saturday School assigned.

- Second offense: The student will be placed on academic probation or a Behavior Contract, receive possible suspension, and become ineligible from all student activities - (co- and extra-curricular) for 25 school days. If probation is violated, ineligibility shall be for one year. The parent must conference with the Assistant Principal and the appropriate teacher.

- Third offense: The student will be suspended from school for up to five (5) days and placed on a Behavior Contract. If the offense has occurred three (3) times in the same course, the same semester, the student shall receive the semester grade of "F".

- If the behavior persists, the student will face more severe consequences as set forth by administration. Subsequent offenses within an academic year shall be grounds for suspension, possible referral to alternative education environment, and/or possible expulsion.

Classroom Conduct

Classroom conduct is the responsibility of the individual teachers under the supervision of the administration. However, the following conditions are required at all levels and at all times:

- A student is to be in class, on time, and shall remain in the classroom during the class period in which they are enrolled. Students must remain under the supervision of the instructor until released.
- Students are not to eat or drink in the classroom during the regular class period. Exceptions to this rule are made with prior approval of the administration and when the class curriculum warrants it.
- The rights of the individual student(s) and teacher(s) are to be respected at all times.

Classroom rules not specifically contained in this handbook are to be considered fully in effect when the following conditions are met:

- The rules have been posted in the classroom and discussed with the class.
- Each student in the class has been given a copy of the classroom rules to take home to his/her parent/guardian.
- The classroom rules have been filed with the Principal and Assistant Principals.

The recommendation is that teachers implement but not limit themselves to the following: Respect Agreements, teacher/student conference, teacher/student/parent conference, detention, behavior contract, or class suspension of students. (§48900/BP 5131).

Class Suspensions

Teachers have the authority to suspend a student from their class for the day of the suspension and the following class meeting day when the student commits an act listed in Education Code 48900 or otherwise engages in willful defiance or disruption.

Documentation of infractions and interventions attempted shall be provided upon request.

Note: The teacher shall notify parents/guardians of the suspension and report the suspension to a site administrator. A parent conference involving the teacher, student, and administrator may be scheduled in accordance with Education Code 48910 and district procedures.

Computers

All AHS students are issued Google Chromebook laptops and chargers to use as part of the everyday instructional program. If needed, a student may also petition for a RSUSD issued wi-fi hotspot for access to the internet from home. These computers continue to be the property of RSUSD while they are checked out to each student. It is the responsibility of the student to assure the Chromebook remains secure and without damage. If a Chromebook is damaged or equipment is missing, the student assigned to that computer will be billed for its repair. If a student is found to have used the computer inappropriately or visited restricted sites, the student may lose computer

privileges and be subject to discipline. Students should be aware that since our computer internet and e-mail service goes through the Kings County Office of Education server, all activity is monitored. Illegal use on a government server can be considered a criminal offense that is defined in the Penal Code.

Contracts (Academic and Behavior)

A Student Behavior Contract is an agreement in writing to show details mutually understood about expected behavior. Each student will be held accountable for a behavior contract. Parent(s)/guardian(s) shall be informed as to both contents and consequences within the contract. Teachers may issue behavior or performance agreements within their respective classes as part of the normal instructional process with notification to the administration. Contracts may be issued by the administration for academic, behavior, or attendance purposes.

Daily Flag Salute

Avenal High School does participate in the morning Pledge of Allegiance.

Display of Affection (Student to Student)

Students are expected to maintain appropriate and respectful behavior at all times while on campus and at school activities. Public displays of affection, including kissing, prolonged hugging, or other romantic physical contact, are not permitted. Students engaging in inappropriate PDA may be subject to administrative intervention and/or disciplinary action in accordance with Board Policy 5131 (Student Conduct) and Education Code Section 48900.

Disruptive / Dangerous Items

Possession of anything that is disruptive to the educational environment of the school is banned. Disruptive items include, but are NOT limited to: matches, lighters, permanent markers, laser pointers (unless used for a valid instructional or other school related purpose with prior authorization), firecrackers, knives, spiked rings, other weapons or dangerous objects, smoke or stink bombs, tobacco, alcohol, vapor smoking devices, drugs, or any other kind of substance designed to look like a banned substance, drug paraphernalia, water balloons, squirt guns, water guns, paintball guns, or any other replica of a gun.

Students found in violation of this rule may be subject to administrative intervention and/or disciplinary action in accordance with Board Policy 5131 (Student Conduct) and applicable provisions of Education Code Section 48900, including grounds related to disruption, possession of dangerous objects, and controlled substances.

Electronic Devices

(See page 35-39 under Cell Phone and Personal Device Policy)

False Information

Students who give false identification or false information are subject to documentation to their discipline file, parent conference, and possible disciplinary actions.

Fees

Fee waivers: If a student is enrolled in a course with a fee requirement, but cannot afford to pay it, parents may request the school to waive the fee. This request should be made in writing to the Principal. If a fee is waived for a student project, then the project becomes the property of Avenal High School.

Food Services

Brunch

Counting the passing period, there is a fifteen (15) minute break early in the morning. The school provides a nutritional breakfast. Students qualifying for free lunches have the same opportunity with brunch.

Students are not permitted to leave campus during this break.

Lunch Time Regulations

1. Avenal High School is a CLOSED campus.

2. Seniors and Juniors meeting all specified grade/discipline/attendance requirements will be allowed lunch passes (with written parental approval which must be completed in the presence of a school official). Eligibility is based on the previous grading period. Students will receive a laminated off-campus lunch pass and must carry it with them and be ready to show at all times.

Not having their off-campus lunch pass in their possession means they MAY NOT LEAVE.

Lunch is 40 minutes in length with a 5-minute passing time to the next class. Students may eat in the cafeteria or bring their lunch from home. School lunches are free and students must have the required lunch form on file. Food may not be taken into the halls or classrooms. Take pride in our campus, dispose of litter appropriately.

Forgery

Forging notes, signatures, excuses, or other school documents subjects the student to disciplinary documentation in their student file, required parent conference, Behavior Contract, and possible restriction of privilege, suspension, transfer, or expulsion.

Fraud

A student using another person's ID card, lunch pass, or restroom pass is considered Fraud and is subject to documentation in their discipline file, parent conference, contract, and possible restriction of privileges, suspension, transfer, or expulsion, etc.

Gang Activity

Gang-related behavior, including the display of gang symbols, signs, attire, or participation in gang-related activity, is PROHIBITED on campus, at school activities, and during any school-related function. Students engaging in such behavior may be subject to disciplinary action, including suspension or recommendation for expulsion, in accordance with Education Code Sections 48900(k) and 48900(t) and Board Policies 5131 (Student Conduct) and 5136 (Gangs and Gang Activity). School administration may also implement appropriate safety measures to maintain a safe and orderly school environment.

Gambling

Gambling on school campus is PROHIBITED and will result in all incidents to be documented in the student's discipline file, including a required parent conference, Behavior Contract, possible restriction of privileges, suspension, transfer, or expulsion.

Hall Passes

Students are expected to remain in class and actively engaged in instruction throughout the school day. Scheduled breaks are provided to allow students to use the restroom and attend to personal needs.

Avenal High School uses the Minga application for all hall passes. Minga serves as both your digital student ID and the platform for requesting and tracking hall passes when you need to leave class. This system allows staff to monitor student movement in real time, helping to maintain campus safety, accountability, and an orderly learning environment.

Students are responsible for ensuring that their device is charged and that they can access Minga while on campus.

Any student who leaves the classroom without teacher approval and a valid hall pass, either digital through Minga or a teacher-issued pass when appropriate and may be subject to disciplinary action. Students should be prepared to present their hall pass upon request by any school staff member.

Leaving Campus

LEAVING CAMPUS DURING THE DAY REQUIRES OFFICE CLEARANCE. Failure to properly check out with the front office will result in a disciplinary action for an improper check out/check in.

Hazing

Hazing is strictly prohibited. Hazing includes any act, whether intentional or unintentional, that is part of an initiation, affiliation, or membership process and involves harassment, abuse, humiliation, or the assignment of meaningless, demeaning, or unsafe tasks.

Any form of hazing is not permitted on campus or in connection with any school-related activity, club, or organization.

Violations of this policy may result in disciplinary and/or legal consequences, including but not limited to: referral, parent conference, loss of privileges, suspension, transfer, expulsion, and/or arrest, in accordance with Education Code Sections 32051–32053.

Home/Hospital – Homework Request

Parents may request homework for students that will be absent for more than one day not to exceed 3 days. In fairness to our teachers, we would ask for two working days to fulfill homework requests. Please contact the office to request homework.

If a student will be absent for more than 3 days for medical reasons, please contact the Administrator to request Home/Hospital Services. A doctor's note will be required for a student to be placed in Home/Hospital.

Homework

Homework is an integral part of the learning process and teachers have the right to assign and hold students accountable for it. Homework provides an opportunity for students to practice academic skills, read class materials, and improve retention of information. This maintains a continuity of instruction by requiring the student to focus on material after the school day. It should also encourage beneficial, out of school, leisure hours and allow the home and school to work together toward student success. It should further nurture a student's love of learning.

How to Be a Homework Helper

Children who do homework regularly are more likely to succeed in school. The following describes ways for you to support and encourage your child to accept homework as a fact of life and get it done!

1. Communicate your belief that homework is an important part of learning. When you show that you're serious about homework, your child will take it more seriously.
    - Guidelines for homework: Knowing student responsibilities.
    - Primary grades (1-3): average of 15-30 minutes;
    - Upper elementary grades (4-5): average of 45 minutes;
    - Middle-school students: average of 60-90 minutes;
    - High-school students: 1-2 hours per night. Approximately 20 minutes of homework per class.
2. Work with your child to establish a homework schedule and do your part to honor it. For Example: If your child is supposed to do homework from 5:00 to 6:00 each night, don't serve dinner at 5:45.
3. Provide a place where your child can work. It should be comfortable, adequately lit, and free from distractions.
4. Monitor incoming phone calls, and don't allow visitors.
5. If your child forgets their homework, or if a teacher doesn't give any homework, use their regularly scheduled homework time to work on other types of learning active such as: vocabulary/ grammar, reading a book or a magazine, or simply reviewing previous lessons.

Remember that your child's homework is their responsibility, not yours! You are only responsible for providing a place where they can work and for making sure that they are not interrupted. Together we can guide our children toward a successful future.

Health Services and Medication

If a student becomes ill or injured during the school day, they should obtain permission from their teacher before reporting to the office or health services area. In the event of a serious illness or emergency injury, students should notify a staff member immediately.

School personnel are not authorized to provide medical services that are typically performed by a physician or healthcare facility. However, medications may be administered at school in accordance with California law and district regulations.

Medication Guidelines

1. No prescription or over-the-counter medication may be administered by school personnel without written authorization from both the student's parent/guardian and licensed healthcare provider.
2. The healthcare provider's written authorization must include the name of the medication, dosage, method of administration, and schedule for administration.
3. All medications must be delivered to the main office by a parent/guardian and approved by school administration before they may be administered at school.

4. With limited exceptions permitted by law, such as authorized inhalers or other physician-approved emergency medications, students are not permitted to carry medication on campus.

5. All medications must be provided in their original prescription or manufacturer-labeled container. Prescription medications must include the pharmacy label with the student's name, prescribing physician, dosage instructions, and prescription information.

6. Medication authorization forms must be renewed annually and whenever there is a change in medication, dosage, or administration instructions.

7. Required medication forms are available in the main office.

Failure to follow these procedures may result in the school being unable to administer medication during school hours.

Jurisdiction of School

Students are under the jurisdiction of the school for disciplinary purposes: (1) while on school grounds; (2) while going to or coming from school; (3) during the lunch period, whether on or off campus; (4) during, or while going to or coming from a school-sponsored activity. Students who violate district discipline policy at these times are subject to the stated disciplinary alternatives including but not limited to suspension and expulsion (Ed Code 48900). Such jurisdiction does not make the district board, certificated personnel, or classified personnel liable for student actions.

Keys (Illegal Use or Duplication)

Illegal possession of keys to school buildings or premises, unauthorized use of keys to school buildings or premises, or knowingly duplicating keys to school buildings or premises, subjects students (or adults) to disciplinary action which shall include counseling, police involvement, and/or a parent/student conference. The incident may result in suspension, possible transfer, possible expulsion, and/or arrest.

Library and Media Center

The Library and Media Center provide students with access to books, technology, and other educational resources to support learning and academic success.

Students may check out up to three library books at a time for a two-week loan period. Students with overdue materials will not be permitted to check out additional items until all overdue materials have been returned or their accounts have been cleared. Classroom materials may be checked out as needed to complete class assignments.

In addition to books, the Library and Media Center provide access to:

- Copying and printing services
- Internet and school network resources
- Chromebooks and other instructional technology

Students are expected to use all library resources responsibly and return borrowed materials in good condition. Any library fees or fines must be resolved prior to graduation.

Loitering

In accordance with California state law, no person shall be on school premises or adjacent areas, except as a properly enrolled student, nor conduct any lawful business, unless he/she has first presented himself/herself to the Main Office. "Lawful business" does not include being on school property for any of the following purposes except under specific approval of the school administration: Conversation, contact, solicitation, or any other association by a non-student with students, faculty, or administrators during regular school hours or at school-sponsored events not open to the general public. "Non-student" shall mean any person, minor or adult, not regularly enrolled in day classes on the school property upon which he/she is present. A person who fails to leave on request of school personnel is subject to arrest (Penal Code 653 sec. g).

Messages

Messages and deliveries, i.e., gifts, balloon bouquets, etc., for students will not be accepted during instructional minutes, unless the Principal/designee deems it an emergency. Any delivered items will be kept in the SCOR office until the end of the school day.

Overnight and Field Trips

Students must follow the guidelines of the Parent/Student Handbook while on a school sponsored trip. On overnight field trips, students may not be in the rooms of students of the opposite sex. The only exception will be when there is an advisor, chaperone, or administrator in the room, and regarding transgender or gender non-conforming students will be considered on a case-by-case basis. Violation of this rule will result in a referral being written by the advisor. Consequences may be an assigned behavior contract, loss of privileges for the remainder of the school year, and possible suspension. Any violation of Ed Code 48900 may result in a parent being required to pick up a student.

Parents/Visitors on Campus

Parents and all non-student visitors must obtain a visitors pass in the Main Office before entering the campus. All visitor passes must be approved by administration. All visitors should be dressed appropriately for the school environment.

P.E. Lockers

The P.E. lockers are the property of the Reef-Sunset Unified School District, and they are provided for the students' use. We ask that the students do not share their locker combination with others to avoid theft and/or vandalism. The students are responsible for the contents of their locker, either personal property or school property. The school is not responsible for lost or stolen items.

Respect for Staff

Students must RESPECT ALL ADMINISTRATORS, TEACHERS, and STAFF AT ALL TIMES. If students feel they have been treated unfairly, they should first obey the school employee, then request to discuss the incident with the site Administrator.

Records and Discipline File

Proper written records, protected in accordance with the Family Educational and Privacy Acts of 1974, will be maintained on all students involved in disciplinary actions and procedures. These notes and summaries that

complete the documentation shall be finished, using appropriate district forms, immediately after an incident has occurred and placed in the student's confidential file.

Restrooms

Restrooms are provided for student use and must remain safe, clean, and accessible at all times. Students are not permitted to gather in or around restroom entrances, block access to restroom facilities, or interfere with the ability of others to use them. Restrooms are not to be used as meeting places or loitering areas during brunch, lunch, passing periods, or any other time during the school day. Food and beverages are not permitted inside restrooms.

To maximize instructional time, Avenal High School follows the Twenty-Ten Rule. Students may not leave class for restroom or water breaks during the first twenty minutes or the last ten minutes of a class period. Students are expected to use passing periods, brunch, lunch, or other scheduled breaks to attend to personal needs whenever possible.

In the event of a legitimate emergency, the teacher will contact the office, and appropriate staff will assist the student as needed.

Students who violate restroom expectations or misuse restroom privileges may be subject to disciplinary action, including but not limited to a referral, parent conference, loss of privileges, suspension, and/or other appropriate consequences.

Searches

School administrators or their designees may conduct searches of students when there is reasonable suspicion that a student has violated school rules or the law. Searches may include a student's person as well as any areas or items under the student's control, including but not limited to personal belongings, backpacks, lockers, desks, electronic devices, and any school-assigned spaces. Law enforcement may be contacted to assist with a search when appropriate.

Skateboards/Bicycles/Other

Avenal High School does not allow any skateboarding, bike riding, roller skating, roller blades, scooters, razors, or other such activity on any school grounds at any time (this includes after school, nights, and weekends).

Stealing and Theft

Students stealing school or personal property while under the jurisdiction of the school shall be subject to disciplinary action including parent conference, Behavior Contract, possible suspension, expulsion, and/or arrest. The parent/guardian and student will be responsible for restitution of item(s) stolen and for any reward payment offered.

Scholarships

There are many scholarships available to students. Some scholarships are general in nature; others have special requirements. Most of the schools are looking for students who are well-rounded, students who have (1) maintained an average of "B" or better in the subjects required for entrance to their institutions; (2) have participated in extracurricular activities; (3) have shown leadership ability. Your counselor will be glad to talk over the possibilities with you. It is best to plan towards a scholarship early and to let your counselor know you are interested.

Student Expression

Student expression that materially disrupts class work, causes disorder, or invades the rights of others is prohibited. The use of slanderous and obscene language, buttons, badges, or insignias shall result in counseling and may result in a parent conference, ODR form, behavior contract, suspension, expulsion, and/or arrest.

Textbooks

Textbooks and instructional materials are issued through the library on a course-by-course basis. Students are responsible for the care, protection, and timely return of all assigned materials. Students are encouraged to use appropriate book covers and take reasonable precautions to prevent loss or damage.

The school is not responsible for textbooks or instructional materials that are lost, stolen, or damaged. Students may be charged for the repair or replacement of any assigned materials that are not returned or are returned in unacceptable condition.

All textbook-related fees and fines must be cleared before students may participate in promotion, graduation, or other end-of-year activities.

Trespassing or Forced Entry

Trespassing or forced entry with respect to school buildings or school events is prohibited. Any violation by a student shall result in a suspension pending further action including but not limited to expulsion and criminal prosecution. (Reference Penal Code 626.8 and Penal Code 459).

Transportation to School Activities

Avenal High School provides transportation for students participating in school-sponsored athletic events, competitions, and field trips that require travel outside the local area.

Students are required to travel to and from the event using school-provided transportation unless prior approval has been granted by a site administrator. Parents/guardians who wish to transport their own child must complete an Alternative Transportation Request Form and submit it for administrative approval at least one school day before the event.

Once approved, a copy of the form will be provided to the coach, advisor, or staff member supervising the trip. Students may only be released to their parent or legal guardian as indicated on the approved form.

For the safety and liability protection of all students, students are not permitted to transport other students to or from school-sponsored events under any circumstances.

Tutorial Services

After school tutoring is available for all AHS students on Monday – Thursday from 3:30-4:30 p.m. Both certificated teachers and student tutors will be available for students needing additional help with their academics. Please contact AHS for more information about enrolling your student and about any transportation issues associated with the after-school tutoring program.

Vandalism/Graffiti

Acts of vandalism and/or graffiti (defacing or damaging school or private property, of oneself, or any other person) may result in immediate suspension pending an investigation. The case may then be referred to the District administration for expulsion proceedings before the Board of Trustees.

Vandalism (Computer/Online Access)

Students are expected to use all school technology and computer systems responsibly. Any act that results in damage to computer equipment or systems, whether intentional or due to negligence, is strictly prohibited.If a student's actions result in damage to school computer equipment or systems, the student and/or parent/guardian may be held financially responsible for the cost of repair or replacement, including any associated service call fees, in accordance with California Education Code Section 48904. If a student accesses files, accounts, or software systems to which they are not authorized, disciplinary consequences may apply. These consequences may include, but are not limited to referral, loss of computer or network privileges, parent conference, transfer from class, suspension, or expulsion, in accordance with California Education Code Sections 48900–48915. Violation of the Acceptable Use Agreement may result in the immediate suspension or revocation of computer and/or network access privileges for a period of time determined by site administration. All incidents will be reviewed by administration prior to final determination of consequences.

Vehicles/Parking Lots

Students are not allowed to congregate in or around vehicles, or any parking lots during school hours.

Work Permits

California law requires you to obtain a work permit if you plan to work and are under eighteen years of age. Schools are authorized to issue these permits which verify age in accordance with school records. Permits to work are issued upon approval of an application signed by the parent, student and employer. Work permits may be obtained from the SCOR office. The following criteria must be met before receiving a work permit:

Freshman

No work permits will be issued except for Winter, Spring, Summer Breaks.

Sophomore

Must have 3.0 GPA

95% Attendance

10 hours community service completed

Juniors & Seniors

Must have 2.0 GPA

95% Attendance,

20 hours of community service completed

PLEASE NOTE – If any of these conditions change, the work permit will be revoked.

Education Code 48900–48915

Suspensions and Expulsions

Education Code Section 48900

A student may be suspended from school or recommended for expulsion if it is determined that the student has committed any of the acts listed in Education Code Section 48900, including but not limited to physical injury or threats of injury, possession of dangerous objects or controlled substances, theft or property damage, disruption of school activities, harassment, bullying, hazing, sexual assault, and other conduct described in subsections (a) through (r).

Additional grounds for disciplinary action are outlined in Education Code Sections 48900.2, 48900.3, and 48900.4:

- Education Code 48900.2: Sexual Harassment
- Education Code 48900.3: Hate Violence
- Education Code 48900.4: Harassment, Threats, or Intimidation Against a Pupil

A pupil shall not be suspended from school or recommended for expulsion unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has:

Grounds for Suspension or Expulsion

(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.

(a)(2) Willfully used force or violence upon the person of another, except in self-defense.

(b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2, commencing with Section 11053, of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2, commencing with Section 11053, of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stolen or attempted to steal school property or private property.

(h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, unless prescribed.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. An imitation firearm is "a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm."

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code, or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.

(r) Engaged in the act of bullying.

Additional Education Code Sections

Education Code 48900.2 — Sexual Harassment

Education Code 48900.3 — Hate Violence

Education Code 48900.4 — Harassment, Threats, or Intimidation Against a Pupil

Expulsion Recommendations

Mandatory Recommendation for Expulsion

A principal or superintendent shall recommend expulsion for certain serious offenses unless it is determined that expulsion is inappropriate due to specific circumstances. These include, but are not limited to:

1. Causing serious physical injury, except in self-defense
2. Possession of a knife, firearm, explosive, or dangerous object with no reasonable use at school
3. Selling or furnishing a firearm
4. Unlawful sale of controlled substances
5. Robbery or extortion

Mandatory Suspension and Mandatory Recommendation for Expulsion

A principal or superintendent shall immediately suspend the student and recommend expulsion for the following offenses when committed at school or a school activity:

1. Possession, sale, or furnishing of a firearm
2. Brandishing a knife at another person
3. Unlawful sale of controlled substances
4. Sexual assault or sexual battery
5. Possession of an explosive

Suspended students and/or students with pending expulsion may not be on campus or attend any school activities unless prior arrangements have been made with the Principal or Assistant Principal.

Suspensions and Extracurricular Activities and Sports

Any student who commits an expellable offense is immediately removed from their sports team and may be ineligible to participate in any extracurricular events for one calendar year from the date of suspension pending expulsion.

The following consequences occur when a student is suspended for:

Tobacco (using or possessing in any form)

First Offense: Other Means of Correction as determined by administration; referral to intervention resource.

Second Offense: Three (3) day school suspension; referral to intervention resource.

Third Offense: Five (5) day school suspension.

Alcohol (using, possessing, or being under the influence in any form)

First Offense: Five (5) day school suspension, Behavior Contract, and referral to intervention resource. Referred to SRD.

Second Offense: Five (5) day school suspension and recommendation for expulsion.

Illegal Drugs (using, possessing, or being under the influence in any form)

First Offense: Five (5) day school suspension, Behavior Contract, and referral to intervention resource. Referred to SRD.

Second Offense: Five (5) day school suspension and recommendation for expulsion.

Major Vandalism/Theft (public/private property, including cell phones, computers, etc.)

First Offense: Five (5) day school suspension and placed on a behavior contract.

Second Offense: Five (5) day school suspension and recommendation for expulsion.

Other Suspension

For any other "suspendable" offense not listed in the preceding paragraphs, the consequences may include, but are not limited to, In School Suspension, 1–5 days out-of-school suspension, possible expulsion, and shall be determined by the school site administration.

Expulsion Process

A student may be referred for expulsion for violation of Education Code 48900.

When recommended for expulsion:

1. The student will serve their suspension first. At the end of the suspension, they will attend Community Day School until the time of their Expulsion Hearing.
2. A notice of the date of the Expulsion Hearing will be sent home to the student's parents/guardians.
3. At the hearing, the School Board of Trustees will be present.
4. The school administration will present the evidence of the case to the Board.
5. The student will be given an opportunity to present information on his/her behalf.
6. The Board will ask questions of both the administration and the student.
7. The Board will deliberate and decide the case in closed session.
8. The Board will invite the student and the administration back into their chambers to hear the decision of the case.

9. If the expulsion is upheld, then the student will be fully enrolled in RSUSD Community Day School.

10. If the expulsion is denied, then the student will report back to the school of origin for the next attendance day. The Board will announce the length of the expulsion.

District Policies

This notice is a reminder of current Reef-Sunset Unified School District policy regarding drug/prohibited substances.

In an effort to keep RSUSD schools free of drugs, the district may use specially trained, non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or district policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff the person. Items shall not be sniffed if a person is close by.

The above inspections shall be unannounced and may be made at the discretion of the Superintendent or designee. Students and parents/guardians shall be informed of this policy.

Highly Qualified Teachers

Parents/guardians may request, and the District will provide, information regarding the professional qualifications of the student's classroom teacher, as well as the qualifications of any paraprofessionals in the classroom.

Parents will be notified when their child has been assigned to a teacher who does not meet the qualifications of a highly qualified teacher or when the child has been taught for four (4) or more consecutive weeks by a teacher who does not meet the highly qualified requirements.

School Accountability Report Card

SARC

The District will provide a SARC annually. The purpose of the report card is to provide parents and the community with important information about each public school.

In addition, NCLB requires that SARC's contain reports concerning the "adequate yearly progress" of students in achieving state academic achievement standards; Title I Program Improvement; graduation rates at the secondary level; the extent to which "highly qualified" teachers are teaching core academic subjects; and other information relating to the State's settlement of the Williams Case, including:

1. Any needed maintenance to ensure "good repair" of school facilities;

2. The number of teachers "misassignments" and "vacant teacher positions"; and

3. The availability of "sufficient textbooks and other instructional materials."

Parents may obtain a copy of the District's SARC by logging on to the district website at www.rsusd.net or by contacting the school site secretary.

Uniform Complaint Procedures

Annual Notification

The Reef-Sunset Unified School District has the primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs implemented by the district and civil rights protections regarding sex, sexual orientation, gender, age, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability.

Any complaints alleging unlawful discrimination or failure to comply with state or federal laws in adult education, consolidated categorical aid programs, vocational education, and special education programs will be reviewed and mediated or investigated by the district. The complainant will have the opportunity to provide relevant information during the investigation.

Within sixty (60) days of receipt of the complaint, the district will provide a written report to the complainant. Complaints alleging discrimination must be filed within six (6) months from the alleged occurrence or when knowledge was first obtained.

Complainants may also pursue civil law remedies through mediation centers, the county office of education, and public/private interest attorneys.

The district follows Uniform Complaint Procedures established in Board Policy 1312.3. Complaints should be directed to the Assistant Superintendent, (559) 386-9083.

If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal to the California Department of Education within fifteen (15) days after the district's report is issued.

In a discrimination complaint, the complainant has the right to seek legal remedies, such as court action, when at least sixty (60) days has passed after filing an appeal with the California Department of Education.

Williams Uniform Complaint Procedures

Notice to Parents/Guardians, Pupils, and Teachers

Community Relations

Complaint Rights

Parents/Guardians, Pupils, and Teachers:

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both, to use in class and to take home.

2. School facilities must be clean, safe, and maintained in good repair.

3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

   Teacher Vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

   Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. Pupils, including English learners, who have not passed one or both parts of the high school exit examination by the end of grade 12 are to be provided the opportunity to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.

5. A complaint form can be obtained at the school office or district office or downloaded from the school or district website. You may also download a copy of the California Department of Education complaint form from the following website: http://www.cde.ca.gov/re/cp/uc.

McKinney-Vento, Educating Children and Youth

Mission - To improve educational outcomes for McKinney-Vento youth through innovative educational support.

Vision - Our vision is that every McKinney-Vento youth in Kings County receives the support and services for educational success.

Goal - To improve academic achievement, help improve school attendance, and remove obstacles preventing timely and appropriate educational placement due to residential placement changes.

Homeless Legislation

Provides information and resources for homeless children and youths and their right to enroll, attend, participate fully, and succeed in school.

The McKinney-Vento Homeless Assistance Act, also known as the McKinney-Vento Act, 42 U.S.C. §11431–11435, is federal legislation that ensures the educational rights and protections of children and youths experiencing homelessness.

It requires all local educational agencies, LEAs, to ensure that homeless students have access to the same free, appropriate public education, including public preschools, as provided to other children and youths.

The McKinney-Vento Act defines LEAs as public school districts, direct-funded and locally funded charter schools, and county offices of education. The McKinney-Vento Act also authorizes the funding for the federal Education for Homeless Children and Youths Program.

Definition of Homeless

The McKinney-Vento Act defines homeless children and youth as individuals who lack a fixed, regular, and adequate nighttime residence.

This definition also includes:

- Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason;
- Children and youth who may be living in motels, hotels, trailer parks, or shelters;
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; or
- Migratory children who qualify as homeless because they are children who are living in similar circumstances listed above.

Resources for Homeless Children and Youth

Lisa Rodriguez - KCOE
Director of Student Services
559-589-7038

Lavena Najera - KCOE
Youth Services Liaison
559-589-2667

Policy 6020: Parent Involvement **Status:** ADOPTED

Original Adopted Date: 12/14/2017 | **Last Revised Date:** 01/15/2026 | **Last Reviewed Date:** 01/15/2026

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment.

The Superintendent or designee shall work with parents/guardians and family members to jointly develop and implement this policy, and the programs established by this policy, and to propose revisions to this policy, as needed. Additionally, the Superintendent or designee shall meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home. (Education Code 11500-11504, 51101; 20 USC 6318)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available for them to do so, in accordance with Board Policy/Administrative Regulation 5020 - Parents Rights and Responsibilities.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Board shall establish and convene a parent advisory committee (PAC), and, as applicable, an English learner parent advisory committee (ELPAC) to review and comment on the LCAP, in accordance Board Policy 0460 - Local Control and Accountability Plan, including the use of federal funds and how funds will be allocated for parent/guardian involvement activities as well as activities related to increasing student achievement.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of parent/guardian involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding; developing strategies that describe how the district will carry out each activity listed in 20 USC 6318; and implementing and evaluating such programs, activities, and procedures. The Superintendent or designee shall implement these obligations in accordance with the accompanying administrative regulation. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this Board policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school

3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members

4. Collaboration, or the provision of subgrants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent/guardian and family engagement

5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

To coordinate and enhance family engagement programs, the Superintendent or designee shall inform parents/guardians and organizations of the existence of Title IV. (20 USC 6318)

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

As required by law, the Superintendent or designee shall annually attend a regular meeting of the PAC or ELPAC, if applicable, to receive input and feedback on topics that support student achievement and programs that reach parents/guardians and family members at home, in the community, and at school. (20 USC 6318)

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 18275	Child care and development programs; parent involvement and education
Ed. Code 11500-11505	Programs to encourage parent/guardian involvement
Ed. Code 48985	Notices to parents/guardians in language other than English
Ed. Code 51101	Parents Rights Act of 2002
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 54444.1-54444.2	Parent advisory councils; services to migrant children
Ed. Code 56190-56194	Community advisory committee; special education
Ed. Code 64001	School plan for student achievement; consolidated application programs
Lab. Code 230.8	Time off to visit child's school

Federal	Description
20 USC 6311	State plan
20 USC 6312	Local educational agency plan
20 USC 6314	Schoolwide programs

Federal	Description
20 USC 6318	Parent/guardian and family engagement
20 USC 6631	Teacher and school leader incentive program; purposes and definitions
28 CFR 35.104	Definitions, auxiliary aids and services
28 CFR 35.160	Effective communications for individuals with disabilities

Management Resources	Description
California Department of Education Publication	Family Engagement Framework: A Tool for California School Districts, 2014
California Department of Education Publication	Title I School-Level Parental Involvement Policy
U.S. Department of Education Publication	Dear Colleague Letter: School Choice Guidance to States, June 26, 2025
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Family, School, Community Partnerships
Website	California Parent Center
Website	California State Parent Teacher Association
Website	CSBA
Website	National PTA
Website	Parent Information and Resource Centers
Website	Parents as Teachers National Center
Website	U.S. Department of Education

Cross References	Description
0000	Vision
0100	Philosophy
0400	Comprehensive Plans
0410	Nondiscrimination In District Programs And Activities
0420	School Plans/Site Councils
0420	School Plans/Site Councils
0430	Comprehensive Local Plan For Special Education
0430	Comprehensive Local Plan For Special Education
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
1000	Concepts And Roles
1100	Communication With The Public
1113-E(1)	District And School Websites
1113-E(3)	District And School Websites
1113-E(4)	District And School Websites
1113-E(5)	District And School Websites
1113	District And School Websites

Cross References	Description
1113	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1230	School-Connected Organizations
1230	School-Connected Organizations
1240	Volunteer Assistance
1240	Volunteer Assistance
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1260	Educational Foundation
1400	Relations Between Other Governmental Agencies And The Schools
1700	Relations Between Private Industry And The Schools
2230	Representative And Deliberative Groups
3100	Budget
3100	Budget
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4131	Staff Development
4215	Evaluation/Supervision
4231	Staff Development
4315	Evaluation/Supervision
4331	Staff Development
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5030	Student Wellness
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
5141.22	Infectious Diseases
5141.22	Infectious Diseases

Cross References	Description
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5145.6-E(1)	Parent/Guardian Notifications
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5145.6-E PDF(2)	Parent/Guardian Notifications
5145.6-E PDF(3)	Parent/Guardian Notifications
5145.6-E PDF(4)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6120	Response To Instruction And Intervention
6142.6	Visual And Performing Arts Education
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6154	Homework/Makeup Work
6154	Homework/Makeup Work
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E PDF(1)	Selection And Evaluation Of Instructional Materials
6162.5	Student Assessment
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.5	Student Success Teams
6164.5	Student Success Teams
6170.1	Transitional Kindergarten
6171	Title I Programs
6171	Title I Programs
6172	Gifted And Talented Student Program

Cross References	Description
6172	Gifted And Talented Student Program
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6173.4	Education For American Indian Students
6174	Education For English Learners
6174	Education For English Learners
6175	Migrant Education Program
6175	Migrant Education Program
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6178.1	Work-Based Learning
6184	Continuation Education
6184	Continuation Education
9200	Limits Of Board Member Authority
9310	Board Policies

Transportation

Bus Regulations

Although state law does not mandate transportation, school buses are provided by the district to insure the safest possible means to and from school for students or any other place authorized by school authorities. This being the case, students are to do their part to maintain a safe driving condition for the bus driver.

1. Students are to get on and off the busses only at a scheduled place for loading/unloading and only on their scheduled bus.
2. Students must be ready to board the bus when it reaches their pickup location, as it needs to leave on time.
3. Classroom conduct is to be observed.
4. Standing, changing seats, sitting backwards or crosswise in seats is prohibited.
5. Arms are to be kept inside the bus - feet on the floor.
6. Throwing things out of the bus is strictly in violation of the law.
7. Yelling at people along the streets is prohibited.
8. Buses shall be kept clean. Eating food, candy, seeds, etc. while riding on buses is prohibited.
9. Students shall not deface any part of the bus. Any damage done to a bus shall be paid for by those found responsible for such damage. Parents shall be held liable for repairs.
10. Field trips and sporting events: Students are to follow all rules, the same as daily bus students.
11. When a rider is found responsible for misconduct, the rider will be reported to an administrator with a bus referral.
    - The school will make every effort to notify the rider and their parent/guardian of the student's removal from the bus for one school day.
    - Upon a second offense of misconduct, the rider will be denied transportation services for a period of ten school days.
    - Upon a third offense of misconduct, the rider will be denied transportation services for 30 school days.
    - Upon determination of continual misconduct, a student may lose transportation for the remainder of the school year.
    - Students will be picked up and dropped off at prearranged stops unless parents notify the school beforehand.

Regulation 3260: Fees And Charges

Status: ADOPTED

Original Adopted Date: 02/16/2023 | **Last Reviewed Date:** 02/16/2023

When approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5 CCR 350)

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code 32221)

2. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)

3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)

4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program (Education Code 32390)

5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee (Education Code 35335)

6. Reimbursement to the district for the direct cost of materials used by students to fabricate property they will take home for their own possession and use, such as wood shop, art, or sewing projects kept by students (Education Code 17551)

7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student, and an exemption is made for any student with a disability, or any student who is eligible for free or reduced-price meals, any student who is an English learner, or any student who is a foster youth. (Education Code 39807.5)

8. Transportation for students to and from their places of employment in connection with any summer employment program for youth (Education Code 39837)

9. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries (Education Code 38120)

10. An adult education or secondary school community service class in civic, vocational, literacy, health, family and consumer sciences, technical, and general education, not to exceed the cost of maintaining the class (Education Code 51810-51815)

11. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code 32033)

12. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies (Education Code 49065, 56504)

13. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)

14. Food sold at school, subject to the California Universal Meals Program, free and reduced-price meal program eligibility, and other restrictions specified in law (Education Code 38084, 49501.5)

15. In accordance with law, replacement cost or reimbursement for lost or willfully damaged district books,

supplies, or property, or for district property loaned to a student that the student fails to return (Education Code 19910-19911, 48904)

16. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)

17. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)

18. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is exempted from fees by law (Education Code 8211, 8213, 8252-8254)

19. Participation in a before-school, after-school, or intersession program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program, or Expanded Learning Opportunity (ELO) program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6, 46120)

20. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

Collection of Debt

Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian. (Education Code 49014)

The Superintendent or designee shall not sell debt owed by a parent/guardian of a student or former student. (Education Code 49014)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
3 CCR 6724	Training of employees handling pesticides
5 CCR 4600-4687	Uniform complaint procedures and Williams complaints
CA Constitution Article 9, Section 5	Common school system
Ed. Code 17453.1	District sale or lease of Internet appliances or personal computers to parents of students
Ed. Code 17551	Property fabricated by students
Ed. Code 19910-19911	Offenses against libraries
Ed. Code 32033	Eye protective devices
Ed. Code 32221	Insurance for athletic team member
Ed. Code 32390	Voluntary program for fingerprinting students
Ed. Code 35330-35332	Field trips
Ed. Code 35335	School camp programs
Ed. Code 38080-38086.1	Cafeteria establishment and use
Ed. Code 38120	Use of school band equipment on excursions to foreign countries

State	Description
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39837	Transportation to summer employment program
Ed. Code 42238.02	Local Control Funding Formula
Ed. Code 46120	Expanded learning opportunities
Ed. Code 48050	Residents of adjoining states
Ed. Code 48052	Tuition for foreign residents
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49010-49013	Student fees
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49065	Reasonable charge for transcripts
Ed. Code 49066	Grades; effect of physical education class apparel
Ed. Code 49091.14	Parent/guardian review of curriculum
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49557.5	Child Hunger Prevention and Fair Treatment Act of 2017
Ed. Code 51810-51815	Community service classes
Ed. Code 52612	Tuition for adult classes
Ed. Code 52613	Nonimmigrant foreign nationals
Ed. Code 56504	School records; students with disabilities
Ed. Code 60410	Books for adult classes
Ed. Code 8211	Priority for full-day programs
Ed. Code 8213	Income eligible; definition
Ed. Code 8252-8254	Early childhood education family fees
Ed. Code 8263	Eligibility and priorities for subsidized child development services
Ed. Code 8420-8428	21st Century High School After School Safety and Enrichment Program for Teens
Ed. Code 8760-8774	Outdoor science, conservation, and forestry programs
Gov. Code 7922.530	Request for a Public Record

Federal	Description
8 USC 1184	Foreign students

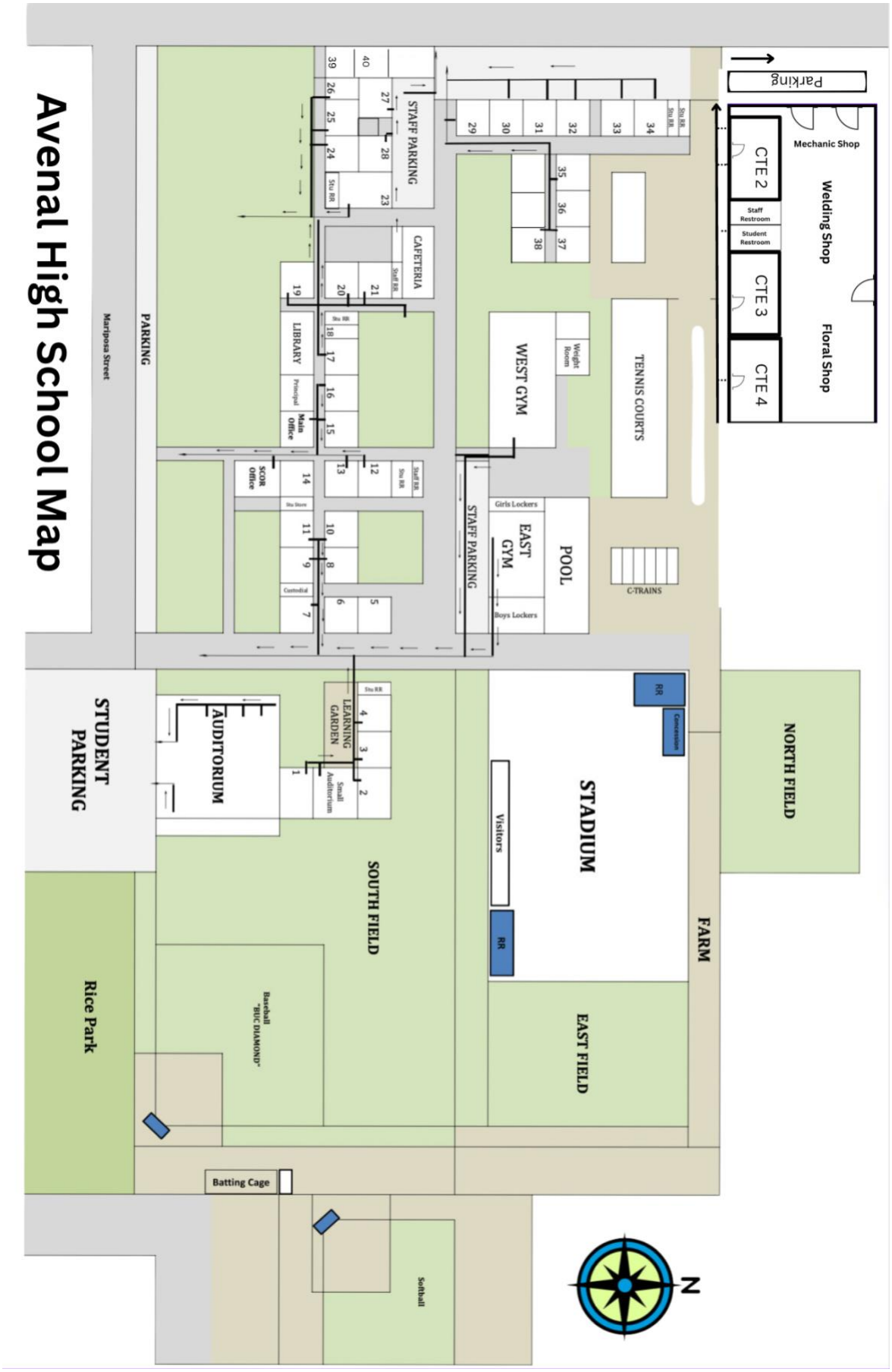
Management Resources	Description
California Department of Education Publication	Summer School, Third Parties, and Tuition Fees, Fiscal Management Advisory 22-01, September 1, 2022
California Department of Education Publication	Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020
Court Decision	CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738
Court Decision	Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513
Court Decision	Hartzell v. Connell (1984) 35 Cal. 3d 899

Management Resources	Description
Court Decision	Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Court Decision	Arcadia Unified School District v. California Department of Education (1992) 2 Cal. 4th 251
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education
Website	CSBA

Cross References	Description
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0440	District Technology Plan
0440	District Technology Plan
0441	Artificial Intelligence
1230	School-Connected Organizations
1230	School-Connected Organizations
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1321	Solicitation Of Funds From And By Students
1321	Solicitation Of Funds From And By Students
3100	Budget
3100	Budget
3250	Transportation Fees
3250	Transportation Fees
3290	Gifts, Grants And Bequests
3452	Student Activity Funds
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3552	Summer Meal Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales

Cross References	Description
3554	Other Food Sales
4112.9-E(1)	Employee Notifications
4112.9-E(3)	Employee Notifications
4112.9	Employee Notifications
4112.9-E PDF(1)	Employee Notifications
4112.9-E PDF(3)	Employee Notifications
4131	Staff Development
4212.9-E(1)	Employee Notifications
4212.9	Employee Notifications
4212.9-E PDF(1)	Employee Notifications
4212.9-E PDF(2)	Employee Notifications
4212.9-E PDF(3)	Employee Notifications
4231	Staff Development
4312.9-E(1)	Employee Notifications
4312.9-E(2)	Employee Notifications
4312.9	Employee Notifications
4312.9-E PDF(1)	Employee Notifications
4312.9-E PDF(2)	Employee Notifications
4331	Staff Development
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5111.1	District Residency
5111.1	District Residency
5111.2	Nonresident Foreign Students
5125	Student Records
5125	Student Records
5142	Safety
5142	Safety
5142.1	Identification And Reporting Of Missing Children
5143	Insurance
5143	Insurance
5145.6-E(1)	Parent/Guardian Notifications
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5145.6-E PDF(2)	Parent/Guardian Notifications
5145.6-E PDF(3)	Parent/Guardian Notifications
5145.6-E PDF(4)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development

Cross References	Description
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6142.4	Service Learning/Community Service Classes
6142.5	Environmental Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6158	Independent Study
6158	Independent Study
6161.2	Damaged Or Lost Instructional Materials
6163.1	Library Media Centers
6163.4-E(1)	Student Use Of Technology
6163.4	Student Use Of Technology
6163.4-E PDF(1)	Student Use Of Technology
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6177	Summer Learning Programs
6178.2	Regional Occupational Center/Program
6200	Adult Education
6200	Adult Education
9323.2-E(1)	Actions By The Board
9323.2-E PDF(1)	Actions By The Board
9323.2	Actions By The Board



School Map 2026-2027

Student Handbook Certificate of Understanding

STUDENT'S NAME:_____ GRADE: _____

I have read and discussed the AHS Student Handbook with my child, and I am aware of and understand the rules and regulations of Avenal High School. In addition, I read and understand the K-9 use and RSUSD Williams Uniform Complaint policies.

_____ _____

Student Signature Date

_____ _____

Parent / Guardian Signature Date

This page should be returned to the Administrator's office during the first week of school or one week after a new student is enrolled.

Academic School Year: _____

Avenal High School

Physical Education Waiver II Verification Form

Athlete:

_____ Date: _____

Printed Name

The sport I participated: _____

Grade Level: _____ The level of sport I played: *please circle* Junior Varsity (JV) Varsity (V)

I played the entire season which may have included tryouts, practices, conditioning, training, preseason games/scrimmages, tournaments/meets and post season competition.

_____

Signature of Athlete

Coach:

Upon completion of the sport, please verify that the above information is correct with your signature. Please understand this is the necessary documentation for this student/athlete to waive Physical Education II at Avenal High School.

_____ _____ _____

Printed Name Coach Coach Signature Date

Parent:

Upon completion of the sport, please verify that the above information is correct with your signature. Please understand this is the necessary documentation for this student/athlete to waive Physical Education II at Avenal High School. **With this waiver, actual credits are <u>not</u> awarded.** The waiver simply relieves the student of his/her obligation to a second year of physical education. The student is still responsible for 220 credits to graduate. Completion of one sport equals one semester of PE.

_____ _____ _____

Printed Name Parent Parent Signature Date

Athletic Director: _____ _____

Date

Administrator: _____ _____

Date

CAL GRANT OPT-OUT FORM

Cal Grant gives funds to every eligible senior student who meets the requirement. A Cal Grant pays for tuition, room and board, or books and other supplies for California colleges. Cal Grant applicants must also file the FAFSA or the California Dream Act application between December, 2023 and March 2, 2024.

AHS will electronically submit information for every senior to the California Student Aid Commission so they may be considered for a Cal Grant award.

If you DO NOT wish to have your student's information submitted electronically, please complete the opt-out information below and return the completed form to:

After that date, the information for all twelfth-grade students, excluding those who opt-out, will be submitted electronically to the California Student Aid Commission for Cal Grant consideration.

The Cal Grant link for further information: http:www.calgrants.org

As a parent/guardian, I am exercising the right to "opt-out" and request that you do not electronically submit my student's information to the California Student Aid Commission for Cal Grant consideration. I realize that by opting out, my student will not be considered for a Cal Grant award.

School Name: Avenal High School

Student Name:_____ Student Permanent ID Number: _____

_____ _____

Parent / Guardian Signature Date

Reef-Sunset Unified School District

AB 2022 Pupil Mental Health Services: School Notification

Counseling/Prevention-Intervention Services

Reef-Sunset Unified School District currently employees three (3) full-time School Counselors and one (1) Prevention-Intervention Specialist. School Counselors/Prevention-Intervention Specialists are trained to help students succeed academically, socially, behaviorally and emotionally. They work directly with students to address academic and social-emotional needs, as addressed by parents, school personnel and other key stakeholders. They also collaborate with educators, parents, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community for all students.

Within Reef-Sunset Unified School District, School Counselors/Prevention-Intervention Specialists work with students to:

- Develop academic plans for students to make academic progress
- Conduct academic and career planning with students
- Provide behavioral support to students through such services as:
    - Direct behavioral support
    - Consultation services to student or to in-line staff
    - Collaborate with school psychologists with BIP development
- Provide direct instruction on appropriate:
    - Social Skills
    - Friendship Skills
    - Anger Management
    - Coping Skills
    - Self-Regulation
    - Problem Solving

- Provide individual services to students, as identified by key stakeholders
- Make referrals to in-district specialists and/or outside agencies for mental health care
- Suicide risk/threat assessment, suicide intervention and postvention
- Participation on a crisis response team to provide mental health prevention, intervention, and postvention services.

Students who may be in need of mental health services can be provided these services through the School Counselor/Prevention-Intervention Specialist and these services are generated by any stakeholder through the district referral process, a Student Study Team Referral, Section 504 and/or IEP. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

Within Reef-Sunset Unified School District, School Counselors/Prevention-Intervention Specialist work with students and their families to:

- Evaluate eligibility for Section 504 services (within a multidisciplinary team)
- Provide behavioral techniques and interventions to staff
- Create plans to support general education students who are experiencing behavioral issues within the school setting
- Provide parents with information to enhance parenting skills
- Make referrals to outside agencies for mental health care
- Make referrals and help coordinate community support services

Parents/Guardians who feel their student may be in need of mental health services can seek out these services by contacting the School Counselor/Prevention-Intervention Specialist directly. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

Psychological Services

Reef-Sunset Unified School District currently employees two (2) full-time School Psychologists.

School Psychologists are credentialed professionals whose primary objective is the application of scientific principles of learning and behavior to reduce school-related problems and to facilitate the learning and development of children within the school district. They are trained to help identify specific learning and behavioral barriers and develop a plan to support the student and staff to assist the student in making progress toward their academic, social-emotional and behavioral goals. In addition to working directly with students, the School Psychologists also collaborate with educators, parents, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community for all students.

Within Reef-Sunset Unified School District, School Psychologists work with students to:

- Increase achievement by assessing barriers to learning and determining the best instructional strategies to improve learning

- Consult with staff and teachers to promote infusion of social-emotional learning with the classroom/curriculum
- Help access universal mental and behavioral screening tools and provide early intervention for identified at-risk students
- Develop and help implement school wide positive behavior interventions within a multi-tiered systems of support to address the social—emotional, behavioral and mental health needs of all students. Behavioral support for identified students through services such as:
- Evidence-based mental and behavioral health programs (i.e. Check-In-Check-Out, Structured-Day)
- Skills group counseling (i.e. Social skills training, anger management, coping skills, etc.)
- Targeted, direct-therapeutic individual counseling to help promote student access within their educational environment
- Assessment and interpretation of behavioral data to monitor response to multi-tiered interventions
- Behavior Intervention Plan (B.I.P.) development, and monitoring
- Mentoring of identified, at-risk students
- Suicide risk/threat assessment, suicide intervention and postvention
- Participation on a crisis response team to provide mental health prevention, intervention, and postvention services.
- Support and improve behavioral functioning of identified students on the school campus
- Build protective factors that help establish students' long-term capacity for positive behavior, social competency, academic achievement, and emotional well-being.
- Promote wellness and resiliency in students by:
- Reinforcing appropriate communication and social skills
- Developing sound, problem solving skills
- Finding optimism
- Developing conflict resolution and anger management skills
- Understanding and monitoring of self-regulation skills
- Developing a sense of positive coping skills and self-determination
- Promoting positive peer relationships
- Creating a positive and safe school climate

Students who may be in need of mental health services can be referred to School Psychologists by any key stakeholder by making direct contact with the school. In many cases, these services are generated through a

stakeholder through the district referral process, a Student Study Team, Section 504 and/or Individualized Education Plan. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

Within Reef-Sunset Unified School District, School Psychologists work with students and their families to:

- Identify and address learning and behavior barriers that interfere with the student's academic, social-emotional, and behavioral progress and successes within the school setting
- Complete a multi-disciplinary psycho-educational evaluation of academic, social, emotional, and behavioral problems relative to student eligibility for special education services (within a multidisciplinary team)
- Support students' social, emotional, and behavioral health across both the school and home environments
- Link parents with pertinent information to enhance parenting skills
- Increase positive behavior interactions with peers and staff
    - Guide the implementation of a Behavior Intervention Plan or Functional Behavior Assessment
    - Identify applicable community resources (food and clothing, support groups, mental health, substance use, etc.), and link families with necessary resources to promote wellness and resiliency
    - Make appropriate mental health related referrals to community agencies for the student and their family
    - Effectively collaborate with outside mental health providers for the educational planning and implementation of a consistent treatment plan for the student and their family
    - Develop a cooperative relationship with relevant mental health community professionals
    - Encourage parent involvement and family collaboration to address mental and behavioral health problems for students
    - Empower families and students to manage the myriads of county resources they may need in order to meet their child's mental health needs

Parents/Guardians who feel their student may be in need of mental health services can seek out these services by contacting the school site directly. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

District Mental Health Counselor

Reef Sunset Unified School District currently employees one (1) full-time District Mental Health Counselor.

The District Mental Health Counselor is licensed to diagnose and treat mental and emotional disorders and provides behavioral health services to students and supportive services to their families with the goal of facilitating and promoting the behavioral, emotional and social development of students.

The District Mental Health Counselor identifies the needs of students and their families including behavioral health needs and develops individual and/or family goals and objectives for implementation through a Treatment Plan. The District Mental Health Counselor provides direction to and oversight of a variety of social work, social/emotional, and mental health related services that promote academic, career, personal, and social development. The District Mental Health Counselor serves as an advocate for high academic achievement and social development for all students through the provision of individual and school wide intervention strategies, social work, social/emotional, and mental health related services.

Within Reef-Sunset Unified School District, The District Mental Health Counselor works with students to:

- Provide individual and/or group counseling to students
- Develop and maintain behavioral health programs that meet students' needs
- Consultation services for staff, teachers, and all stakeholders to reduce barriers to learning and increase social-emotional learning.
- Help accessing universal mental and behavioral screening tools and provide early intervention for identified at-risk students.
- Assist students in the transition process between elementary, middle and high school and those returning from an alternative placement.
- Identify problems, develops interventions, organizes and implements programs in order to address truancy, poor school performance, suspension/expulsion, transiency and retention, assist students to demonstrate the character and competencies for workplace success and to stay in school on target to graduate
- District wide Suicide Prevention, Intervention, and Postvention support and training.
- Crisis intervention for student in regard to suicide and homicide ideation and/or threats, drug abuse, pregnancy, truancy, medical issues, community violence, child abuse, bullying and other issues.
- Provides follow up case management services, referrals, and supports as needed.
- Link parents with pertinent information to enhance parenting skills
- Increase positive behavior interactions with peers and staff
- Guide the implementation of a Behavior Intervention Plan or Functional Behavior Assessment
- Identify applicable community resources (food and clothing, support groups, mental health, substance use, etc.), and link families with necessary resources to promote wellness and resiliency
- Make appropriate mental health related referrals to community agencies for the student and their family

- Effectively collaborate with outside mental health providers for the educational planning and implementation of a consistent treatment plan for the student and their family
- Develop a cooperative relationship with relevant mental health community professionals
- Conduct Psychosocial Mental Health Multidimensional Assessments and recommendations for students with IEP's and 504's.
- Collaborate with a multidisciplinary team to evaluate eligibility for Section 504 Services.
- Provides referral services to families who need to be connected to services outside of the District; provides follow up case management services to students and families by maintain regular contact with families
- Provides in-service training to parents, community agencies, students, district personnel and others
- Encourage parent involvement and family collaboration to address mental and behavioral health problems for students
- Empower families and students to manage the myriad of county resources they may need in order to meet their child's mental health needs
- Develop and help implement school wide positive behavior interventions within a multi-tiered systems of support to address the social—emotional, behavioral and mental health needs of all students. Behavioral support for identified students through services such as:
- Evidence-based mental and behavioral health programs (i.e. Check-In Check-Out, Structured-Day, Psychotherapy, Cognitive Behavioral Therapy, Trauma Focused Cognitive Behavioral Therapy, Alternatives for Families CBT, Child-Parent Psychotherapy, Play Therapy, Strategic, Solution Focused, etc.)
- Skills group counseling (i.e. social skills training, anger management, coping skills, etc.)
- Targeted, direct-therapeutic individual counseling to help promote student access within their educational environment
- Assessment and interpretation of behavioral data to monitor response to multi-tiered interventions
- Behavior Intervention Plan (B.I.P.) development, and monitoring
- Mentoring of identified, at-risk students
- Participation on crisis response team to provide mental health prevention, intervention, and postvention services.

Students who may be in need of mental health services can be referred to the District Mental Health Counselor by any key stakeholder by making direct contact with the school. In many cases, these services are generated through the stakeholder through a Student Study Team, Section 504 and/or Individualized Education Plan. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

Within Reef-Sunset Unified School District, the District Mental Health Counselor works with students and their families to:

- Provide individual, group, and family services
- Conduct multi-dimensional assessments, develop service plans, provide counseling services to students and families
- Provide intervention and postvention support
- Provides referral services to families who need to be connected to services outside of the District; provides follow up case management services to students and families by maintain regular contact with families
- Provides in-service training to parents, community agencies, students, District personnel and others
- Support students' social, emotional, and behavioral health
- Consults with outside agencies to provide services for students
- Make referrals and help coordinate community support services

Parents/Guardians who feel their student may be in need of mental health services can seek out these services by contacting the school site directly. The referral will go through an evaluation process to ensure appropriate supportive services are offered. If said services are not available on the school site, a referral to a partnering agency will be made on behalf of the family and child.

The Reef-Sunset Unified School District partners with Kings Behavioral Health. Kings Behavioral Health provides a wide variety of services to support students and families in need of mental health support. Their expertise runs that gamut. To contact Kings Behavioral Health, call 852-2444 or visit their website at www.kcbh.org.

The Reef-Sunset Unified School District also partners with Kings View Counseling Services. Kings View Counseling Services for Kings County promote the prevention of and recovery from mental illness and substance abuse for the individual, family and community by offering accessible, caring and culturally competent services. Kings View offers a wide variety of services and programs to children and adults. To contact Kings View Counseling Services, call 582-4481 or visit their website at www.kingsview.org.

Avenal High School is committed to cultivating a school environment where every individual, regardless of body size, shape, or appearance, feels valued, accepted, and safe. Body shaming in any form is strictly prohibited. This includes, but is not limited to, unsolicited comments, gestures, or digital communication that mock, stigmatize, or draw attention to an individual's physical appearance.