WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING **February 12, 2018**
7:00 P.M.

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Tracy McGuire, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes:* Reorganization Meeting: January 3, 2018
Retreat: February 3, 2018

6. Presentations: None at this time.

7. Executive Session:
RESOLUTION:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:
It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
Holly Hills School Report:	Rachel Feldman, Principal
Curriculum Report:	Jennifer Murray, Supervisor of Curriculum & Instruction
Special Services Report:	Debra Keeney, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

10. Correspondence:*

10. A. 1. Superintendent of Lumberton Township School District**,** Joseph Langowski thanked the Board of Education for copy paper after water damage at the Ashbrook Elementary School.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:
Members: Justin Wright, Gil Gehin-Scott, and Jennifer Dinardo

11. A. 1. Payment of Bills:*
MOTION:
The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills:*
MOTION:
The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. Approval of WMS Art Club Advisory and S.T.E.M. Club Advisor:
MOTION:
The Superintendent calls for a motion to approve the following teachers as club advisors at Westampton Middle School. Stipends will be paid via a grant through curriculum office. The grant in question also allows for materials/supplies.

Teacher	Activity	Stipend Group C
Lauren Greeby	Art Club	$1,130
Crisentia Finn	S.T.E.M. Club	$1,130

11. A. 4. Approval of ESL Long Term Leave Position:
MOTION:
The Superintendent calls for a motion to approve Katie Mancivalano as the 0.5 ESL long term substitute at Holly Hills School. She is presently working in the preschool as a long term substitute at the substitute rate of $285.43 (+21 day sub rate). When she starts as the ESL long term substitute she will continue at 0.5 of the per diem rate through the end of the school year.

11. A. 5. Approval of Student Teacher Placement at Holly Hills Elementary School:
MOTION:
The Superintendent calls for a motion to approve Katrina Salmons as a student teacher from Fairleigh Dickinson University at Holly Hills Elementary School until May 31, 2018.

Student Teacher	Cooperating Teacher
Katrina Salmons	Donna Yoerke, Grade K

11. A. 6. Approval to Rescind 2018 Baseball Coach:*

MOTION:

The Superintendent calls for a motion to rescind 2018 baseball coach offer to Scott Hellmann as of January 23, 2018.

11. A. 7. Approval of WMS Spring Baseball Coach:

MOTION:

The Superintendent calls for a motion to approve Joseph Hummel as the WMS Spring Baseball coach pending substitute teaching certificate.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Chris Hamilton, and Vanessa Nichols

11. B. 1. Approval of 3rd Grade Trip to Franklin Institute:

MOTION:

The Superintendent calls for a motion to approve the following field trip:

Trip	Grade	Date	Cost
Franklin Institute Philadelphia PA	3rd Grade	April 27, 2018	Maximum of $20.00/student to be paid by parent/guardian

11. B. 2. Approval of NJHS After School Movie Day at WMS:

MOTION:

The Superintendent calls for a motion to approve NJHS After School Movie Day (Wonder).

Date	Admission	Benefits
April 19, 2018	$5.00/ticket Movie, snack and drink	WMS NJHS induction ceremony in May

11. B. 3. Approval of Events for Drama Production in March:

MOTION:

The Superintendent calls for a motion to approve the Drama Club production of High School Musical, Jr. Tickets are $5.00, under age 5 free.

Production	Dates	Cost
High School Musical Jr.	March 15, 16, 17 (Saturday Matinee)	$5.00/ticket Under age 5 free

11. B. 4. Approval Shout Out Ads for Drama Club:

MOTION:

The Superintendent calls for a motion to approve the following prices for Playbill shout outs:

Full Page	$25.00
Half Page	$15.00
Quarter Page	$5.00

11. B. 5. Approval of Band and Chorus Fundraiser:
MOTION:
The Superintendent calls for a motion to approve the following WMS fundraiser:

Fundraiser	Dates	Benefits
Claire's Gourmet Fundraiser	Sale: Feb. 9, 2018 - March 6, 2018 Delivery: March 27, 2018	Chorus and Band Trills & Thrills trip

11. C. Legislative/Policy Committee:
Members: Ryan Fagan, Suzanne Applegate, and Malcolm Whitley

11. C. 1. Adoption of Bylaws, Policy and Regulations:
MOTION:
The Superintendent calls for a motion to approve the following Board of Education Policies and Regulations:

Type	Number	Heading
Policy	0169.02	Board Member Use of Social Networks
Policy	3437	Military Leave
Policy	4437	Military Leave
Policy	5516.01	Student Tracking Devices
Regulation	7101	Educational Adequacy of Capital Projects
Policy	7425	Lead Testing of Water in Schools
Policy & Regulation	7440	School District Security
Policy & Regulation	7441	Electronic Surveillance in School Buildings and on School Grounds
Policy	8507	Breakfast Offer Versus Serve
Policy	8630	Bus Driver/ Bus Aide Responsibility
Regulation	8630	Emergency School Bus Procedures
Policy	9242	Use of Electronic Signatures

12. A. Information Items: None at this time.

12. B. Enrollment Report:* January 2018

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Shelter in Place	1/17/2018	41 secs.
Holly Hills Elementary	Fire Drill	1/23/2018	Zone 7/84 secs.
Westampton Middle	Fire Drill	1/26/2018	Zone 9/8 mins
Westampton Middle	Lockdown	1/30/2018	10 mins.

12. D. Suspensions:* January 2018

12. G. Student Action Items: None at this time.

12. H. Reports: None at this time.

12. I. Miscellaneous Action Items:

12. I. 1. Approval of Facilities Use Calendar WMS and HHS:*
MOTION:
The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report:* January 2018

13. C. Cafeteria Report:* December 2017

13. C. 1. Building Inspection Reports:* February 2018

13. D. Action Items:

13. D. 1. Resolution #17-17: Monthly Reports of Board Secretary and Treasurer:*
Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of December 2017.

RESOLUTION #17-17: Accepting Reports of Secretary/Treasurer:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it

appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of December 2017.

13. D. 2. Mileage Reimbursement:*
MOTION:
The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of February/March 2018.

13. D. 3. Approval of Virtua at Work Occupational & Employee Health Services:*
MOTION:
The School Business Administrator and Board Secretary call for a motion to approve a renewal, on an as needed basis, with Virtua at Work Occupational & Employee Health Services commencing January 1, 2018, terminating December 31, 2018. Rates for this service as listed on Attachment A.

13. D. 4. Approval of Special Education Tuition Contract:*
MOTION:
The School Business Administrator and Board Secretary called for a motion to approve a Special Education Tuition Contract Agreement with the Eastampton Township Board of Education (Sending District) for the 2017-2018 school year, commencing January 18, 2018 and terminating June 30, 2018, with a tuition of $21,000.00, $116.67 per diem, relating to student #6088.

13. D. 5. Approval of Tuition Contract for Out of District Student Placement:*
MOTION:
The School Business Administrator and Board Secretary call for a motion to approve a tuition contract with the Burlington County Special Services School District, Burlington County Alternative Middle School, for the 2017-2018 school year commencing December 11, 2017, terminating June 19, 2018 for student #6682461305. The total tentative tuition cost is $21,500.00.

13. D. 6. Approval of Special Education Tuition Contract for Out of District Student Placement:*
MOTION:
The School Business Administrator and Board Secretary call for a motion to approve a special education tuition contract with the Mount Holly Township Board of Education for the 2017-2018 school year commencing October 30, 2017, terminating June 30, 2018 for student #3875862910. The prorated tuition charge based upon the estimated cost per pupil is $28,000.00.

13. D. 7. Approval of Special Education Tuition Contract for Out of District Student Placement:*
MOTION:
The School Business Administrator and Board Secretary call for a motion to approve a special education tuition contract with the Burlington County Special Services School District for the 2017-2018 school year commencing January 16, 2018, terminating June 21, 2018 for student # 7891675754. The prorated tuition charge based upon the estimated cost per pupil is $38,474.00.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians:*
MOTION:
The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2017-2018 School Year.

16. Public Comment on Non-Agenda Items Only:
It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President's Report: Board President

18. Executive Session Resolution:
RESOLUTION:
THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Adjournment:
MOTION:
There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:
(Check applicable reason)
_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the

litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on February 12, 2018 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary