The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Justin Wright, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Wright announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Call was taken:

Board Members Present:	Board Members Present:	Board Members Absent:
Mrs. Suzanne Applegate	Mrs. Linda Hynes	None
Mrs. Rayna Denneler	Mrs. Melanie Logan	
Mrs. Jennifer Dinardo	Dr. Vanessa Nichols	
Mr. Gil Gehin-Scott	Mr. Justin Wright	
Mr. Christopher Hamilton		

Administrators Present:		
Dr. Anthony Petruzzelli	Mr. Matt Andris	Mrs. Jennifer Murray
Mr. Tom Fanuka	Dr. Rachel Feldman	
Ms. Tracy McGuire	Mrs. Debbie Keeney	

Mr. Wright welcomed visitors to the meeting.

5. Mr. Hamilton moved, seconded by Mrs. Logan to approve the minutes of the regular meeting of October 11, 2017. All ayes with Mrs. Applegate abstaining.

6. Presentations: None at this time.

7. At the Call of Chair Dr. Nichols moved, seconded by Mr. Hamilton to go into Executive Session at 7:55 PM for the purpose of discussing personnel, student or legal matters. All Ayes.

Mrs. Dinardo moved, seconded by Mrs. Logan seconded to return to Regular Session at 8:10 PM. All Ayes.

8. District Department Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:*	Matthew Andris, H.I.B. Coordinator
Holly Hills School Report:	Rachel Feldman, Principal
Curriculum Report:	Jennifer Murray, Supervisor of Curriculum & Instruction
Special Services Report:	Debra Keeney, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

9. Public Comment on Agenda Items Only: None at this time.

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each

speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

10. Correspondence: None at this time.

11. A. Budget/Finance /Buildings/Grounds Committee: Chairperson: Suzanne Applegate
Members: Melanie Logan, Rayna Denneler, Vanessa Nichols

11. A. 1. Mr. Wright moved, seconded by Mr. Hamilton to approve payment of the bills as presented. Roll Call Vote: All Ayes.

11. A. 2. Payment of Cafeteria Bills: None at this time.

11. B. Curriculum/Technology/Student Activities/Community Committee: Chairperson: TBD
Members: Rayna Denneler, Christopher Hamilton, Jennifer Dinardo, Melanie Logan

11. C. Legislative/Policy Committee: Chairperson: Linda Hynes
Members: Gil Gehin-Scott, Christopher Hamilton, Suzanne Applegate

11. C. 1. Dr. Nichols moved, seconded by Mrs. Applegate to approve the first reading of the following Board Bylaws/Policies/Regulations. All Ayes.

Type	Number	Heading
Policy	2700	Services to Nonpublic School Students (M)
Policy	7100	Long-Range Facilities Planning (M)
Policy	7101	Educational Adequacy of Capital Projects
Policy	7102	Site Selection and Acquisition
Policy	7130	School Closing
Policy	7300	Disposition of Property
Regulation	7100	Long-Range Facilities Planning (M)
Regulation	7102	Site Selection and Acquisition
Regulation	7300.1	Disposition of Instructional Property (ABOLISHED)
Regulation	7300.2	Disposition of Land
Regulation	7300.3	Disposition of Personal Property
Regulation	7300.4	Disposition of Federal Property

11. D. Personnel Committee: Chairperson: Gil Gehin-Scott
Members: Vanessa Nichols, Linda Hynes, Jennifer Dinardo

12. A. Information Items: None at this time.

12. B. Enrollment Report: October 2017

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Evacuation Drill	10/13/2017	92 secs.
Holly Hills Elementary	Bus Evacuation Drill Bus Students Only	10/17/2017	9:00-10:30 a.m.
Holly Hill Elementary	Bus Evacuation Drill Walkers Only	10/18/2017	9:00-10:30 a.m.
School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	10/27/2017	Zone 1/9:02 a.m.
Westampton Middle	Fire Drill	10/11/2017	Zone 11/60 secs.
Westampton Middle	Lock Down Drill	10/20/2017	2:15 p.m./9 mins.
Westampton Middle	Bus Evacuation Drill*	10/23/2017	8:20-10:00 a.m.

12. D. Suspensions: October 2017

12. E. Personnel Action Items:

At the recommendation of the Superintendent, Mrs. Hynes moved, seconded by Mrs. Applegate to approve as a Single Consent Vote items 12. E. 1 through 12. E. 9. Roll Call Vote: All Ayes.

Mrs. Dinardo moved, seconded by Mrs. Applegate to approve items 12. E. 1 through 12. E. 9. Roll Call Vote: All Ayes

12. E. 1. The Superintendent called for a motion to approve the following teachers as co-advisors for the School Newspaper:

Teacher	Activity	Stipend Group B
Doneanne Soult	School Newspaper	$1,132.50 – 50% split
Lauren Greeby	School Newspaper	$1,132.50 – 50% split

12. E. 2. The Superintendent called for a motion to approve the resignation of Jamie Ferguson, Westampton Middle School Preschool Teacher, and effective November 27, 2017.

12. E. 3. The Superintendent called for a motion to accept, with regret, the retirement request for Sue Knudsen, Holly Hills Elementary School teacher as of June 30, 2018.

12. E. 4. The Superintendent called for a motion to accept, with regret, the retirement request for Kerri Murphy, Holly Hills Elementary School teacher as of June 30, 2018.

12. E. 5. The Superintendent called for a motion to accept, with regret, the retirement request for Catherine Gilliss, Holly Hills Elementary School teacher as of June 30, 2018.

12. E. 6. The Superintendent called for a motion to approve Katherine Mancivalano as a Long Term Substitute for Jamie Ferguson, Self-Contained Preschool Teacher, at the below salary from November 14, 2017 through December 22, 2017.

Day 1-7	$90/day
Day 8-20	$125.00/day
Day 21+ (Step 1, MA)	$285.43/day

12. E. 7. The Superintendent called for a motion to approve Omayra Valle as a One-to-One Aide at a salary of $21,935. This position is for an out-of-district student. Ms. Valle will begin pending criminal history review.
12. E. 8. The Superintendent called for a motion to approve Jocelyn Small as Confidential Administrative Assistant to the Superintendent of Schools at a salary of $42,500 with single person health benefits, pending criminal history review approval.

12. E. 9. The Superintendent called for a motion to approve the dismissal for performance of Robert Chamberlain, Custodian, effective November 7, 2017.

12. F. Program Action Items: None at this time.

12. G. Student Action Items:

At the recommendation of the Superintendent, Mrs. Logan moved, seconded by Mr. Hamilton to approve as a Single Consent Vote items 12. G. 1 through 12. G. 6. Roll Call Vote: All Ayes.

Mr. Hamilton moved, seconded by Mrs. Logan to approve items 12. G. 1 through 12. G. 6.
Roll Call Vote: All Ayes

12. G. 1. The Superintendent called for a motion to approve selling "Giant Gear" to benefit 8th Grade events, (Clementon Park Trip and "Class of" t-shirts). The items available for purchase are t-shirts, sweatshirts, shorts and cinch bags.

12. G. 2. The Superintendent called for a motion to approve the following Wind Ensemble and Select Chorus field trip:

Grade	Field Trip	Date	Maximum Cost
Grade 6, 7, 8	Students to perform at Trills & Thrills Festival @ Dorney Park, PA	June 1, 2018	Max. cost per pupil, $65.00
Grade 5-8	Arm & Hammer Park: Trenton Thunder Game	May 4, 2017	Max. cost per pupil $12.00 (no transportation provided)

12. G. 3. The Superintendent called for a motion to approve the following educational trip:

Grade	Trip	Date	Cost
Grade 8	BCIT Medford For students interested in attending Fall 2018 BCIT.	February 5, 2018	No cost to students BCIT provides transportation and lunch

12. G. 4. The Superintendent called for a motion to approve the following field trip:

Grade	Field Trip	Date	Cost
K-5 Special Education Students	We Rock the Spectrum	March 15, 2018	Student Activities Fund and parental support for admission

12. G. 5. The Superintendent called for a motion to approve the WMS Student vs. WMS Staff Lip Sync Battle on Friday, December 1, 2017 at 7:00 p.m. at the Westampton Middle School. Entrance is $5.00 with snacks available for purchase. Proceeds to benefit Hurricane relief (on behalf of the WMS Student Council) and WMS Music Events (50/50 split).

12. G. 6. The Superintendent called for a motion to approve the following Westampton Middle School Student Council Fundraiser:

Event	Purpose	Date	Cost
Gingerbread House Decorating, Students vote on top gingerbread team	Fundraise for the Student Activities Account	Thursday, December 7, 2017	Cost of gingerbread kits

12. H. Reports: None at this time

12. I. Miscellaneous Action Items:

12. I. 1. Mr. Hamilton moved, seconded by Mrs. Dinardo to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively. All Ayes.

12. I. 2. Mrs. Dinardo moved, seconded by Mrs. Logan to approve the acceptance for the ESEA Grant in the amount of $148,383 for the 2017-2018 school year. The application for funds was State approved 10/13/2017. Roll Call Vote: All Ayes.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: October 2017

13. C. Cafeteria Report: September 2017

13. C. 1. Building Inspection Reports:

Building	Date	Signatures
Holly Hills Elementary School	November 7, 2017	Rachel Feldman/Jason Saltos
Westampton Middle School	November 8, 2018	Matthew Andris/Jason Saltos

13. D. Action Items:

At the recommendation of the Superintendent, Mrs. Applegate moved, seconded by Mrs. Logan to approve as a Single Consent Vote items 13. D. 1 through 13. D. 9.
Roll Call Vote: All Ayes.

Mrs. Logan moved, seconded by Mr. Hamilton to approve items 13. D. 1 through 13. D. 9.
Roll Call Vote: All Ayes.

13. D. 1. Resolution #9-17: Monthly Reports of Board Secretary and Treasurer:
Included in the packet are the Secretary's and Treasurer's Reports which are in agreement as of September 2017.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of September 2017.

13. D. 2. The School Business Administrator and Board Secretary called for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of November/December 2017.

13. D. 3. The School Business Administrator and Board Secretary called for a motion to approve Resolution #8-17, Cost Reimbursement for Food Service Management Services.

13. D. 4. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract agreement for the 2017-2018 school year for student #9278794083 with the Burlington County Alternative Middle School provided by the Burlington County Special Services School District (receiving district) with tuition of $21,500.00 commencing September 6, 2017.

13. D. 5. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract agreement for the 2017-2018 school year for displaced student #2051833867 with the Eastampton Township Board of Education (receiving district) with tuition of $13,660.00 commencing September 7, 2017.

13. D. 6. The School Business Administrator and Board Secretary called for a motion to approve a special education tuition contract agreement for the 2017-2018 school year for student #6060 with the Eastampton Township Board of Education (sending district) with tuition of $10,500.00, commencing September 11, 2017.

13. D. 7. The School Business Administrator and Board Secretary called for a motion to approve a special education tuition contract agreement for the 2017-2018 school year for student #6069 with the Eastampton Township Board of Education (sending district) with tuition of $21,000.00, commencing October 11, 2017.

13. D. 8. The School Business Administrator and Board Secretary called for a motion to approve a tuition contract agreement for the 2017-2018 school year for displaced student #5926041963 with the Edgewater Park Township Board of Education (receiving district) with tuition of $13,111.00 commencing September 11, 2017.

13. D. 9. Resolution #10-17: Comprehensive Maintenance Plan
WHEREAS, the Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Westampton Township Public School District are consistent with those requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED THAT the Westampton Township Public School District hereby authorizes the School Business Administrator/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Westampton Township Public Schools in compliance with Department of Education requirements, which plan is incorporated in to the District's QSAC – Facility Monitoring Report.

Background:
The Comprehensive Maintenance Plan provides only for required maintenance and excludes routine maintenance capital. Required maintenance includes those activities required to keep a building and its component systems fully functional throughout their design lives and prevents their premature failure. Required maintenance does not include cleaning and other routine activities that do not significantly impact a building's life expectancy, nor does required maintenance include the replacement of major building systems, which is considered capital maintenance and would/may be eligible for state aid as a school facilities project.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Mrs. Hynes moved, seconded by Mrs. Applegate to approve Substitute Teachers/Support Staff/Custodians, for the 2017-2018 School Year. Roll Call Vote: All Ayes.

16. Public Comment on Non-Agenda Items Only: None at this time.

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President's Report: Justin Wright

18. Executive Session Resolution: None at this time.

19. Open Session: None at this time.

20. There being no other business to come before the Board, Mrs. Logan moved, seconded by Mrs. Dinardo to adjourn the meeting at 8:41 PM. All Ayes.

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Tracy L. McGuire, Board Secretary

TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; a

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:
(Check applicable reason)
_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held November 13, 2017 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

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Tracy L. McGuire, Board Secretary