



WEST HEMPSTEAD UNION FREE SCHOOL DISTRICT
ADMINISTRATIVE OFFICES
252 Chestnut Street
West Hempstead, New York 11552-2455
Fax Number (516) 489-1776

Daniel Rehman
Superintendent
(516) 390-3107

Dina Reilly
Assistant Superintendent for Curriculum
(516) 390-3119

Brian Phillips
Assistant Superintendent for Business
(516) 390-3103

September 2026

Dear Parent(s)/Guardian(s):

At Chestnut Street School, we are proud to hire and retain highly qualified staff to work with your child every day. As a parent of a student at Chestnut Street School, you have the right to request information about the professional qualifications of your child's classroom teachers and paraprofessionals, in accordance with the Every Student Succeeds Act (ESSA). Specifically, you have the right to request the following information:

- Whether the teacher has met state certification and licensing criteria for the grade levels and subject areas in which they provide instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
- Whether the teacher is teaching in the field of discipline of their certification.
- Whether any paraprofessionals are providing services to your child and, if so, their qualifications.

If you would like to request any of this information, please contact Lisa Minicozzi, Principal at 516-390-3150 or lminicozzi@whufsd.com. You may also send a written request to 252 Chestnut Street West Hempstead, NY 11552. We remain committed to providing your child with the highest quality education and look forward to working with you throughout the school year.

Sincerely,

Lisa Minicozzi
Principal