# MINUTES OF THE BOARD OF TRUSTEES

## CENTRAL SCHOOL DISTRICT

Regular Meeting | Central School District Office | September 10, 2020

**MEMBERS**

| PRESENT | ABSENT |
|---|---|
| Joan R. Weiss, President | |
| Kathy A. Thompson, Clerk | |
| Stacy C. Henry | |
| Hugh M. Jackson | |
| Barbara M. Rich | |
| Donna L. Libutti, Superintendent | |

**REGULAR MEETING**

**1. Call to Order**

The regular meeting of September 10, 2020 was called to order at 6:00 p.m. by Joan Weiss, Board President.

A. Roll Call

All five Board members were in attendance.

B. Pledge of Allegiance

Mrs. Weiss asked Mary Kate Perez, Director of Special Education/Pupil Personnel, to lead the Pledge of Allegiance.

C. Approval of the Agenda

Motion: Barbara Rich moved to approve the agenda. Kathy Thompson seconded the motion.
Vote: Ayes – 5, Noes – 0

**2. Public Comment**

Mrs. Weiss read aloud the Public Comment Announcement then called for Public Comment. No one wished to address the Board on an item not on the agenda. Public Comment was then closed.

**3. Action Items**

A. Approval of the Updated Management and Confidential Salary Schedule

Motion: Barbara Rich moved to approve the updated Management and Confidential Salary Schedule. Hugh Jackson seconded the motion.
Vote: Ayes – 5, Noes – 0

B. Public Hearing for Pupil Textbook and Instructional Materials Compliance for Fiscal Year 2020-2021; Adoption of Resolution #02-20-21

Public Hearing: Eileen Galarze, Assistant Superintendent of Student Achievement/Educational Services, called for a public hearing regarding pupil textbook and instructional materials compliance. No one wished to address the Board on this matter. The public hearing was then closed.
Motion: Stacy Henry moved to adopt Resolution #02-20-21 for Pupil Textbook and Instructional Materials Compliance for Fiscal Year 2020-2021. Barbara Rich seconded the motion.
Vote: Ayes – 5, Noes – 0

C. 2020-21 Learning Continuity and Attendance Plan

Motion: Kathy Thompson moved to approve the 2020-21 Learning Continuity and Attendance Plan. Hugh Jackson seconded the motion.
Vote: Ayes – 5, Noes – 0

D. 2019-20 Adjustments to Actuals, Certification of 2019-20 Unaudited Actuals Report, and Revisions to 2020-21 Adopted Budget

Motion: Barbara Rich moved to approve 2019-20 Adjustment to Actual Income, Expenditures, and Ending Balance to Actuals. Stacy Henry seconded the motion.
Vote: Ayes – 5, Noes – 0

E. Resolution #03-20-21, District Appropriations Limits for 2020-21

Motion: Barbara Rich moved to adopt Resolution #03-20-21 establishing Central School District's 2020-21 Gann Appropriations (Proposition 4) Limit. Kathy Thompson seconded the motion.
Vote: Ayes – 5, Noes – 0

F. Change Order No. 021-001 for the 2020 HVAC Upgrades Project – Group 1

Motion: Stacy Henry moved to approve Change Order No. 021-001 for the 2020 HVAC Upgrades Project – Group 1. Hugh Jackson seconded the motion.
Vote: Ayes – 5, Noes – 0

G. Resolution #04-20-21, Updating of Official County Signature List and Updating of Official County Forms

Motion: Kathy Thompson moved to adopt Resolution #04-20-21, updating the Official County Signature List, adding Diana Carrillo, Director of Child Nutrition and Purchasing, removing Jenny Huynh, Director of Child Nutrition and Purchasing and approve updating the official county forms. Barbara Rich seconded the motion.
Vote: Ayes – 5, Noes – 0

H. Resolution #05-20-21, Resolution to Reduce or Eliminate Classified Positions

Motion: Stacy Henry moved to adopt Resolution #05-20-21, Resolution to Reduce or Eliminate Classified Positions. Barbara Rich seconded the motion.
Vote: Ayes – 5, Noes – 0

I. Delete/Retitle Board Policies, Administrative Regulations, Exhibits, and Board Bylaws

Motion: Stacy Henry moved for the first reading and approval of deletion or retitling of policies, administrative regulations, exhibits, and Board bylaws as recommended by the California School Boards Association (CSBA). Kathy Thompson seconded the motion.
Vote: Ayes – 5, Noes – 0

J. Ratification of Transmittals

Motion: Barbara Rich moved to ratify transmittals #041-066 for Fiscal Year 2020-21. Stacy Henry seconded the motion.
Vote: Ayes – 5, Noes – 0

**4. Information Items**

A. Revisions in Board Policy – Business Services (First Reading)

Lori Isom, Assistant Superintendent of Business Services, addressed the Board regarding Board Policy and Administrative Regulations in her area of responsibility. These revisions of existing policy items are necessary due to changes in the law. These items were presented for a first reading. No additional changes were requested. These items will be brought back for a second reading and adoption on October 8, 2020.

B. Revisions in Board Policy – Special Education/Pupil Personnel (First Reading)

Mrs. Perez addressed the Board regarding Board Policy and Administrative Regulations in her area of responsibility. These revisions of existing policy items are necessary due to changes in the law. These items were presented for a first reading. No additional changes were requested. These items will be brought back for a second reading and adoption on October 8, 2020.

C. Communications

Items discussed were as follows:

- Mrs. Libutti reported the school year is off to a great start with positive feedback being heard about the great job teachers are doing with distance learning and the schedule is going well, with teachers and students working hard.
- Mrs. Galarze acknowledged the technology department for all their hard work distributing student devices. Initially when the parent survey went out in June, results indicated that 15% of parents responded that they did not have access to a student device or internet access. When calculated with the total responses, that equaled out to be about 600 student devices. As of today, 2,800 student devices have been handed out to parents for students to use at home during distance learning. Requests continue to

come in for student devices that are then prepared and distributed within one day of the request. In addition to distributing student devices, the technology department is busy with technology request phone calls for assistance from teachers and families.

- Mrs. Libutti announced the district had just received word that pending the validation step, Coyote Canyon Elementary School will be recognized as a 2020 National Blue Ribbon School and a California School Boards Association Golden Bell recipient. An update on both will be provided at the October Board meeting.
- Mrs. Rich: 1) expressed appreciation for all the work everyone has done during this unprecedented time and 2) reported attending the appreciation ceremony at Central Elementary School that honored eight teachers with $250 gift cards from the San Bernardino Sheriff's Employees' Benefit Association (SEBA) on September 9th.
- Mrs. Thompson reported attending the appreciation ceremony at Central Elementary School that honored eight teachers with $250 gift cards from the San Bernardino Sheriff's Employees' Benefit Association (SEBA) on September 9th.
- Mrs. Thompson asked if each school site had a technology lead. Mrs. Galarze answered that there is a technology lead at each site that serves as a liason. The district also has teachers on special assignment that assist teachers and students.
- Mrs. Weiss asked if the district anticipated the request for student devices to continue and if the district had distributed hot spot devices. Rusty Mineer, Techonology Coordinator, confirmed that he believes the requests will continue but should slowdown and that hot spots had been distributed. Mrs. Weiss then thanked the technology department for all their hard work.
- Mr. Henry asked if there was a reason for the late requests for student devices. Mrs. Galarze answered that they have found a few reasons for the late requests. The biggest reason is parents began the year with their child using their own device and they then realized that their device could not access certain programs on that device. Another reason was at the beginning parents were willing to let their child use their device and have since found out the district will provide one.

**5. Consent Agenda**

Motion: Barbara Rich moved to approve the Consent Agenda. Stacy Henry seconded the motion.
Vote: Ayes – 5, Noes – 0

Items approved on Consent were as follows:

- Minutes of the August 13, 2020 Regular Meeting of the Board of Trustees
- Personnel Order
- Resolution #06-20-21, Biennial Review of Board Bylaw and Exhibit 9270 – Conflict of Interest
- Piggyback Contract for Irvine Unified School District Bid No. 19/20-01 IT, Technology Equipment and Peripherals
- Establishment of New District Sub-Fund to Account for Modernization Building Projects at Central School District
- Revisions in Board Policy – Special Education/Pupil Personnel (Second Reading and Adoption)
- Annual Accounting and Reporting of Developer Fees for Fiscal Year Ending June 30, 2020

**6. Adjournment**

Mrs. Weiss read the Closed Session Agenda.

Motion: Stacy Henry moved to adjourn the meeting. Kathy Thompson seconded the motion.
Vote: Ayes – 5, Noes – 0

The meeting was adjourned at 7:03 p.m.

*(Signatures shown on page 4.)*