Student & Parent Handbook

Cell Phone & Smart Watch Policy (Junior High/High School)

Purpose of the Policy

To support a focused, safe, and engaging learning environment, cell phones and smart watches or any device that communicates with your electronic device are **not permitted for student use during the school day**. Research shows that personal electronic devices can distract from learning, affect academic performance, and impact student well-being.

Policy Overview

- Students may **not carry or use cell phones or smart watches** during the school day.
- Devices must be secured in the school's **cell phone/smart watch locker stations** upon arrival or left in the students vehicle or at home.
    - Students will enter and say IN or OUT - meaning checked in at school or OUTSIDE of the school.
- Devices may not be accessed until **school dismissal**.

Daily Check-In Procedure

- Locker stations are located near the **main entrance**.
- Each morning, students must:
    1. Report to their **locker station**.
    2. **Power off** their cell phone and/or smart watch.
    3. Place the device in their **assigned locker slot**.
- Staff supervise the process to ensure devices are **securely stored**.
- Locker stations are **locked**, accessible only by administration.

Students Without Devices

- Students without personal devices must **check in with staff** to verify compliance.

Communication During the School Day

- Students may use **school phones** with staff permission.
- Parents/guardians needing to communicate with students should **call the front office**, and the message will be delivered promptly.

Definition of Good Standing

Being in **Good Standing** means a student:

- Is following school rules and policies
- Is attending classes regularly and on time
- Has no active disciplinary restrictions
- Is eligible to participate in school activities, athletics, and other privileges

Loss of Good Standing affects eligibility for **extracurricular activities, special events, or other school privileges** until restored.

Consequences for Violations

Any violation of the Cell Phone & Smart Watch Policy will result in disciplinary action, consistent with **Kansas State Department of Education (KSDE) student discipline guidance**:

Offense	Consequence	Good Standing Impact
1st	1 day In-School Suspension (ISS)	No Good Standing impact
2nd	3 days ISS & Parent Meeting	3 school days **not** in Good Standing

3rd	1 day Out-of-School Suspension (OSS)	5 school days **not** in Good Standing
4th	3 days OSS	10 school days **not** in Good Standing
5th+	5 days OSS	30 school days **not** in Good Standing

Repeated violations may result in further administrative review and disciplinary action, in accordance with Kansas school discipline regulations.

School Responsibility

*While reasonable care will be taken, the school is **not responsible** for lost, stolen, or damaged personal electronic devices. Students bring devices at their own risk.*

Acknowledgment

By enrolling at the school, students and parents/guardians **acknowledge understanding of and agreement to comply** with this Cell Phone & Smart Watch Policy.