

Douglas Unified School District No. 27

Administrative Offices

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Ana Samaniego
Superintendent

Cesar Soto
Chief Financial & Operations Officer

Denise Cox
Assistant Superintendent

Board Room
Central Administration Building

5:00 P.M.
March 3, 2026

You are respectfully requested to turn off all cell phones during this meeting. Thank you.

REGULAR BOARD MEETING **NOTICE AND AGENDA**

(Agenda is subject to change 24 hours prior to the scheduled meeting)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting open to the public on **Tuesday, March 3, 2026**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Doors open at 4:30 P.M. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

I. PRELIMINARY MATTERS:

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Board Meeting Minutes not previously approved
 - 1. July 1, 2025 – Regular
- E. Information only items *(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*
 - 1. Summary of Current Events
 - a. Superintendent
 - i. Superintendent's GEM Award
 - b. Governing Board Members
 - 2. Reports
 - a. School Activity Report – Zarib Rodriguez
 - b. Year to Date Budget Balance & Travel Reports – Cesar Soto
 - c. Human Resources Staffing Update & Student Enrollment Report – Denise Cox

F. Public Comments--(Comments shall be limited to 3 minutes)

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Secretary prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

AN EQUAL OPPORTUNITY EMPLOYER

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

II. CONSENT AGENDA ITEMS:

(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)

A. Approval of the following consent agenda items:

1. Payroll and Expense Vouchers/Reports:

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- a. Expense Vouchers: 2623, 2624, 2625, 2626
- b. Student Activities & Auxiliary Reports/Vouchers: 9011
- c. Payroll Vouchers: 17, 18

2. Gifts Received for DUSD #27

III. ACTION ITEMS:

(Items for Consideration, Discussion, Direction, and Possible Approval)

A. Discussion/action on the approval of certified hires.

- Mairim Trujillo Emergency Substitute Teacher
- Xylin Roman Emergency Substitute Teacher
- Jackelyn Cortez Substitute Teacher

B. Discussion/action on the approval of classified hires.

- Maira Trinidad Substitute Health Aide
- David Rose Transportation & Warehouse Supervisor

C. Discussion/action on the approval of certified retirement.

- Hector Cañez Teacher (DHS) Retirement effective 05/27/27

D. Discussion/action on the approval of classified resignations & retirements.

- Natalia Perez-Castillo ESS Instructional Aide (Joe Carlson) Resignation effective immediately
- Aly Fimbres ESS Instructional Aide (Joe Carlson) Resignation effective 02/17/26
- Frank Barraza ESS Instructional Aide (PHMS) Resignation effective 02/20/26
- Jonathan Ortega Maintenance Worker Resignation effective 02/28/26
- Gloria Melendez Campus Security Officer (DHS) Retirement effective 02/26/27
- Rosa Maria Beltran Food Service Worker Retirement effective 05/26/27
- Maria Figueroa Instructional Aide (DHS DECA Store) Retirement effective 06/07/27
- Nidia del Rio Benefits Specialist Retirement effective 06/30/27
- Alma Valenzuela Executive Secretary to the Superintendent and Retirement effective 07/14/27
Governing Board

E. Discussion/action on the approval of certified administrative transfer.

- *Priscilla Cordova From PHMS Assistant Principal to Clawson Principal *Ratification

F. Discussion/information only for certified internal transfers.

- *Viridiana Machuca From First Grade Teacher (Stevenson) to Kindergarten Teacher (Sarah Marley)
- *Michelle Yanez From TOSA (CFPD) to First Grade Teacher (Joe Carlson)-for the remainder of
the current school year.

**Ratification*

G. Discussion/action on the approval of addendum.

- *Gabriel Sanchez Student Council Sponsor (PHMS) *Ratification

H. Discussion/action on the approval of athletic addendums.

- *Jose Quijada Boys' Soccer Coach (PHMS)
- *Gabriel Sanchez Boys' Soccer Assistant Coach (PHMS)
- *Priscilla Polanco Girls' Basketball Coach (PHMS)
- *Milarose Tajo Girls' Basketball Assistant Coach (PHMS)
- *Mia Verdugo Track & Field Assistant Coach (DHS)
- *Litzzy Leyva Track & Field Assistant Coach (DHS)

**Ratification*

I. Discussion/action on the approval of athletic hires.

- *Mark Contreras Track & Field Assistant Coach (DHS) *Ratification
- Jenally Barco Track & Field Assistant Coach (DHS)

J. Discussion/action on the approval of athletic resignation.

- Cristin Gibney Spiritline Coach (DHS)

Resignation effective 02/20/26

K. Discussion/action on the approval of volunteers.

- *Eric Valenzuela Boys' Basketball (DHS) *Ratification

L. Discussion/action on the approval of donations received for DUSD #27:

- *Donation of \$2,500.00 from Palo Verde Fiesta Bowl Charities Wishes for Teachers to Faras (Ms. Makenzie Duarte).*

M. Discussion/action on the approval of sponsoring a certified teacher for legal permanent residency work status.**N. Discussion/action on the approval of Title IC Migrant Education Saturday School Tutoring.****O. Discussion/action on the approval of Intergovernmental Agreement (IGA) between DUSD #27 and the Arizona Board of Regents, University of Arizona for Dual Enrollment.****P. Discussion/information on Policy Exhibit CCB-E, *Line and Staff Relations, Organizational Chart.*****IV. INFORMATION ITEMS:****A. Announcements**

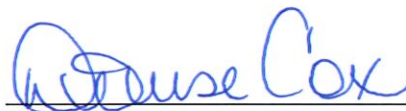
- Early Release Day March 6
- Spring Break (No School) March 9 through March 13
- Next Regular Board Meeting April 7

V. ADJOURNMENT:

(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent's Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)

Certification of posting:

I, Denise Cox, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 27th day of February 2026 at 3:30 PM.



Denise Cox, Assistant Superintendent