

DOUGLAS UNIFIED SCHOOL DISTRICT #27
DOUGLAS, ARIZONA

Board Room
Central Administration Building

5:00 P.M.
September 2, 2025

Regular Board Meeting & Executive Session
Minutes of the Board

I. PRELIMINARY MATTERS:

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Mr. Kevin Smith, Member
Mrs. Jana Selchow, Member
Mr. Mitch Lindemann, Member
Mr. Mario Ramos, Member

Others Present: Ana C. Samaniego, Superintendent
Denise Cox, Assistant Superintendent
Cesar Soto, Chief Financial & Operations Officer
Zarib Rodriguez, Ex-Officio Student Member
Alma Valenzuela, Executive Secretary

Board Meeting Minutes not previously approved:

Mr. Lindemann motioned to approve the following minutes. Mr. Smith seconded the motion.
Motion carried 5/0. ¹

1. February 4, 2025 – Regular
2. March 4, 2025 – Regular
3. August 5, 2005 – Regular

Summary of Current Events:
Superintendent

Mrs. Samaniego addressed the Board and informed them about the following:

- The Annual Douglas vs Bisbee Pick Game is this Friday. We hope the community can attend.
- The Douglas High School (DHS) Homecoming Week is September 22nd.
- This Wednesday is not an early release day as Parent/Teacher Conferences will be held on Thursday. We strongly encourage parents to attend conferences from 1:00 p.m. to 7:00 p.m. for elementary and middle schools and 2:00 p.m. to 7:00 p.m. for high school. Early Release days will be on Thursday and Friday.
- Mrs. Selchow, Mr. Smith, and Mrs. Samaniego will be attending the ASBA Law Conference starting tomorrow through Friday.

¹A unanimous (5/0) vote will show the members voting in this manner throughout the minutes:

Name	Aye	Nay
Mr. Kevin Smith	√	
Mrs. Jana Selchow	√	
Mr. Mitch Lindemann	√	
Mr. Mario Ramos	√	
Mr. Ray Borane	√	

Superintendent's *GEM* Award

Mrs. Samaniego presented Ms. Adriana Cruz the Superintendent's *GEM* Award for August. Ms. Cruz is an ESS Instructional Aide. CONGRATULATIONS Ms. Cruz!

Governing Board Members

Mrs. Selchow commented that she recently visited the DHS parking lot and observed senior students painting their parking spots. It looked like a lot of fun as they were personalizing their parking spot. Also, attended the softball fundraiser and those ladies worked very hard. The DHS golf team helped with the Labor Day tournament and worked very hard too.

Mr. Lindemann wished the DHS football team good luck on Friday's game.

Mr. Ramos commented that he is glad school is underway and looking forward to another good year.

Reports:

Ex-Officio Student Member – Zarib Rodriguez

Mr. Rodriguez provided the DUSD Schools Activity Report for the month of September.

Year to Date Budget Balance & Travel Reports – Cesar Soto

Mr. Soto commented that the Board was provided with the August reports. The revised budget is being presented today for approval and the report reflects the new budget capacity. There are still many vacancies for frozen positions.

Human Resources & Student Enrollment Reports – Denise Cox

Mrs. Cox addressed the Board and informed them about the following:

- Total student enrollment is 3,529 including preschool and ADM is 3,346.
- In August, had 50 new registrations and 113 withdrawals. For the withdrawals, the following is a breakdown of where the students went:
 - 2 met graduation requirements
 - 7 are being homeschooled
 - 10 are for other reasons
 - 21 went to charter schools
 - 23 went online
 - 36 moved out of town
 - 14 were 10-day drops or no-shows
- Currently, there are three certified vacancies and they have posted them.

Public Comments:

Dr. Kristine L. Gomez, representing Rotary, addressed the Board regarding the Rotary Fly-In and dictionaries.

II. CONSENT AGENDA ITEMS:

Mr. Lindemann motioned to approve the consent agenda items as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

1. Payroll and Expense Vouchers/Reports:
 - a. Expense Vouchers: 2548, 2549, 2603, 2604
 - b. Student Activities & Auxiliary Reports
 - c. Payroll Vouchers: 4, 4.1, 5

III. ACTION ITEMS:**A. Discussion/action on the approval of the Revision to the District Annual Expenditure Budget for Fiscal Year 2025-2026.**

Mr. Soto advised that they got a new budget capacity. For the proposed budget, they had to use last year's per pupil allocation. The ADM didn't change much in terms of state reports, which is what they have to go by to create the budget. The District has been experiencing a decline in enrollment and he has to go with what the State has. No revision will be needed until December. This budget revision was built on the ADM of 3,380.6833, which is what the State is showing. The property tax was approved by the Cochise County Supervisors, as of August 21st, and it went down to 4.1847% (a difference of -0.2113%). The enrollment is a big issue and compared to last year, it is about the same but the year prior is when there was a big loss in enrollment. The adopted budget for 2024 was based on 3,478 and now it is 3,380.6833, a difference of almost 100 students. Hopefully, the enrollment stays the same or increases. Also, health insurance is good and the funds are healthy to be able to support the Board's contribution.

Mr. Borane asked what the current secondary tax rate is? Mr. Soto replied it is 0.7344%. Mr. Borane asked what is the bond payoff? Mr. Soto replied it is about \$500,000.

Mr. Lindemann asked what the contribution from the State is? Mr. Soto replied the per pupil allocation is \$5,113.26 and last year was \$5,013.26.

Mr. Lindemann asked if there was a travel ban? Mrs. Samaniego replied that previously discussed was the hiring freeze and trying to condense any mandatory travel, CTE funded, or only necessary travel that is beneficial to the District. Not saying that all travel is banned but reviewing each request before it is approved.

Mr. Soto commented that they are reviewing vacant positions and will likely fill some, including ESS Instructional Aides, Parent Liaisons, and other required roles. They are still looking at only filling positions that are necessary. Mr. Borane asked if there is a priority in filling security positions, as student safety is always a top priority. Mr. Soto replied yes.

Mr. Lindemann motioned to approve the Revision to the District Annual Expenditure Budget for Fiscal Year 2025-2026 as presented. Mr. Smith seconded the motion. Motion carried 5/0.

B. Discussion/action on the approval of certified hires.

Mr. Lindemann motioned to approve the certified hires as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

• Ondrea Estrada	21 st Century Site Coordinator (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Hector Moreno	21 st Century Teacher (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Henry Jones	21 st Century Teacher (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Wendy Parra	21 st Century Teacher (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Jessica Galaz	21 st Century Teacher (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Daniela Duran Arvizu	21 st Century Teacher (Joe Carlson)	\$30.00/hr.	21 st CCLC
• Melissa Sanchez	Emergency Substitute Teacher	\$105.00/day	M&O
• Sandra Castro	Emergency Substitute Teacher	\$105.00/day	M&O
• Alyssa Gonzales	Emergency Substitute Teacher	\$105.00/day	M&O
• Roxana Davalos	Emergency Substitute Teacher	\$105.00/day	M&O
• Erica Garcia	Emergency Substitute Teacher	\$105.00/day	M&O
• Laura Guerrero	Emergency Substitute Teacher	\$105.00/day	M&O
• Dulce Silveira	Emergency Substitute Teacher	\$105.00/day	M&O
• Jessica Harris	Emergency Substitute Teacher	\$105.00/day	M&O
• Andrea Madrid	Emergency Substitute Teacher	\$105.00/day	M&O
• Mayra Noriega	Emergency Substitute Teacher	\$105.00/day	M&O
• Priscila Osuna	Emergency Substitute Teacher	\$105.00/day	M&O
• Dayana Parra	Emergency Substitute Teacher	\$105.00/day	M&O
• Jasmine Resendiz	Emergency Substitute Teacher	\$105.00/day	M&O
• Gabriela Romero	Emergency Substitute Teacher	\$105.00/day	M&O
• Juan Romero	Emergency Substitute Teacher	\$105.00/day	M&O
• Kayleen Sosa	Emergency Substitute Teacher	\$105.00/day	M&O
• Maria Walle	Emergency Substitute Teacher	\$105.00/day	M&O
• Brigget Lopez	Emergency Substitute Teacher	\$105.00/day	M&O
• Carmen Pereyda	Emergency Substitute Teacher	\$105.00/day	M&O
• Manuel Dominguez	Emergency Substitute Teacher	\$105.00/day	M&O
• Lily Anderson	Substitute Teacher	\$115.00/day	M&O
• Luis Munguia	Substitute Teacher	\$125.00/day	M&O
• *Hilda Robles	ESS Teacher (Stevenson/Faras) (\$40,400.00; \$4,000.00 exp.; \$3,000.00 ESS Stipend)	\$47,400.00(MA)	M&O/ESS
• *Leticia Hernandez	Teacher (DHS)	\$35,900.00(BA)	M&O
• *Vivian Blanco	Teacher (RBMS) (\$35,900.00; \$4,000.00 exp.)	\$39,900.00(BA)	M&O

*Ratification

C. Discussion/action on the approval of classified hires.

Mr. Lindemann motioned to approve the classified hires as presented. Mr. Smith seconded the motion. Motion carried 5/0.

• Rosa Pedrego	21 st Century Data Clerk (Joe Carlson)	\$14.90/hr.	21 st CCLC
• Nazarita Brock	21 st Century Instructional Aide (Joe Carlson)	\$16.98/hr.	21 st CCLC
• Jennyfer Samaniego	21 st Century Instructional Aide (Joe Carlson)	\$16.52/hr.	21 st CCLC
• Lally Ochoa Torres	21 st Century Instructional Aide (Joe Carlson)	\$15.64/hr.	21 st CCLC
• Adalberto Figueroa	21 st Century Instructional Aide (Joe Carlson)	\$17.37/hr.	21 st CCLC
• Darian Paco	Parent Liaison (PHMS)	\$16.30	M&O/Title I
• Brian Barcelo	Substitute Campus Security Officer (District)	\$14.90	M&O

D. Discussion/information only for classified internal transfer.

Mrs. Samaniego advised that this is for information only.

- Brenda Gonzalez Custodian from DHS to Joe Carlson
- Odette Cruz ESS Instructional Aide from Stevenson to Clawson
- Erika Bells ESS Instructional Aide from Clawson to Stevenson

E. Discussion/action on the approval of certified retirement.

Mrs. Samaniego advised that Mrs. Sexton submitted her retirement. Per Policy GCQE, the notice of retirement should be submitted no later than March 1st of the preceding year and Mrs. Sexton indicated in her letter that she is aware that she submitted her letter after March 1st. The date is for budget reasons if a retirement payout is needed. In the policy, there is also a stipulation that failure to submit the retirement intent by March 1st shall result in retirement pay being processed in accordance with Policy GCCA. Per Policy GCCA, the payout of the leave will be paid out at the highest certificated substitute rate according to the years of service. There is a difference in pay if the retirement letter is submitted after March 1st.

- Maria Sexton ESS Teacher (Clawson) Retirement effective 05/21/26

Mr. Lindemann motioned to approve the certified retirement as presented. Mr. Smith seconded the motion. Motion carried 5/0.

F. Discussion/action on the approval of classified resignations & retirements.

Mr. Lindemann motioned to approve the classified resignations & retirements as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

- Antonio Moreno Instructional Aide (Sarah Marley) Resignation effective 08/08/25
- Luz Tamayo Food Service Worker Resignation effective 08/20/25
- Maria Quirrin ESS Instructional Aide (PHMS) Resignation effective 08/25/25
- Yajaira Montano Parent Liaison (Stevenson) Resignation effective 08/29/25
- Lidia Osuna ESS Instructional Aide (Clawson) Resignation effective 05/20/26
- Rosa Aydee Chavez Custodian (Joe Carlson) Retirement effective 08/27/25
- Susie Fuentes Instructional Aide (Clawson) Retirement effective 05/26/27

G. Discussion/action on the approval of increase in hours.

Mr. Lindemann motioned to approve the increase in hours as presented. Mr. Smith seconded the motion.

Mr. Borane commented that he thinks the ESS Instructional Aide positions are getting to be much more difficult and demanding. The District already has a provision for a recognized different stipend for that. Mrs. Cox commented that they are noticing that the needs of the students that are serviced are a little bit more demanding; there are things that they are asking the instructional support staff to do and handle. Sometimes, the staff will get hit or bitten, have to run after a child and it is very demanding. Have to take a serious look to see what can be done for the staff. Mr. Lindemann commented that he agrees that it is very demanding and maybe to help will need to hire more staff. Mrs. Samaniego commented that they are looking at all of the ESS caseload and the salary schedule. There is a slight difference in pay between a regular instructional aide and an ESS instructional aide. But in looking at all the demands of the ESS position, there have been discussions considering the salary, looking at the caseloads of the schools, and the number of staff that are still needed at the sites.

There being no further discussion, motion carried 5/0.

- Lucille Samaniego Instructional Aide (DHS Early Childhood) from 7 hrs. to 8 hrs. (\$16.52) CTED
- Claudia Cantu ESS Instructional Aide (Clawson) from 6 hrs. to 6.5 hrs. (\$16.27) M&O/ESS

H. Discussion/action to on the approval of a student observer.

Mr. Lindemann motioned to approve the student observer as presented. Mr. Smith seconded the motion. Motion carried 5/0.

- Flor Tapia Cochise College Student (Districtwide)

I. Discussion/action on the approval of addendums.

Mr. Lindemann motioned to approve the addendums as presented. Mrs. Selchow seconded the motion.

Mr. Lindemann asked how long has it been since this pay scale was reviewed? Mr. Soto replied about five years and it's been a while. Mr. Lindemann commented that he recognizes there are budget constraints this year, but at some point, workloads always increase and, if the District wants to do the best for the students, it may need to consider that.

There being no further discussion, motion carried 5/0.

• Violeta Lopez	Chess Club Sponsor (RBMS)	\$1,000.00	M&O
• Gemma German	Folklorico Club Sponsor (PHMS)	\$1,000.00	M&O
• Eve Brown	National Junior Honor Society Sponsor (RBMS)	\$1,000.00	M&O
• Leyla Secheslingloff	National Junior Honor Society Sponsor (PHMS)	\$1,000.00	M&O
• Maria Ruiz	Student Council Sponsor (RBMS)	\$500.00	M&O
• Marlene Preciado	Student Council Sponsor (RBMS)	\$500.00	M&O
• Angelica Enriquez	Student Council Sponsor (PHMS)	\$500.00	M&O
• Michell Gastelum	Student Council Sponsor (PHMS)	\$500.00	M&O
• Clarissa Enriquez	Yearbook Sponsor (RBMS)	\$500.00	M&O
• Jaely Arcila	Yearbook Sponsor (RBMS)	\$500.00	M&O
• Michell Gastelum	Yearbook Sponsor (PHMS)	\$500.00	M&O
• Angelica Enriquez	Yearbook Sponsor (PHMS)	\$500.00	M&O

J. Discussion/action on the approval of athletic addendums for Middle Schools.

Mr. Lindemann motioned to approve the athletic addendums for Middle Schools as presented. Mr. Smith seconded the motion.

Mr. Lindemann commented that he realizes there are limited resources but it is an important part of growing up and middle school. He is hoping that it can be expanded. Would there be enough people to cover the expansion and how hard is it to get coaches who want to do this? Mrs. Samaniego replied that the availability of coaches is limited in small towns. The District has expanded sports in the middle schools. The schools would need to present the sports they want and the administration will need to see if it can be sustained by the budget and see if there are coaches. Mr. Lindemann commented that there are community members who are always wanting to have more things to offer and are willing to volunteer. Mrs. Samaniego commented that there is a volunteer process and they can stop by.

There being no further discussion, motion carried 5/0.

• Estefan Mora	Boys' Basketball Coach (RBMS)	\$1,000.00	M&O
• Pedro Tacuba	Boys' Soccer Coach (RBMS)	\$1,000.00	M&O

• Luis Paco	Boys' Soccer Assistant Coach (RBMS)	\$750.00	M&O
• Milarose Tajo	Cross Country Coach (PHMS)	\$1,000.00	M&O
• Michelle Erives	Cross Country Coach (RBMS)	\$1,000.00	M&O
• Clarissa Enriquez	Cross Country Assistant Coach (RBMS)	\$750.00	M&O
• Nicole Baldenegro	Girls' Basketball Coach (RBMS)	\$1,000.00	M&O
• Pedro Tacuba	Girls' Soccer Coach (RBMS)	\$1,000.00	M&O
• Nicole Baldenegro	Girls' Soccer Assistant Coach (RBMS)	\$750.00	M&O
	Softball Coach (RBMS)	\$1,000.00	M&O
• Clarissa Enriquez	Track & Field Coach (RBMS)	\$1,000.00	M&O
• Michelle Erives	Track & Field Assistant Coach (RBMS)	\$750.00	M&O
• Gabriel Sanchez	Volleyball Coach (PHMS)	\$1,000.00	M&O

K. Discussion/action on the approval of athletic hire.

Mr. Lindemann motioned to approve the athletic hire as presented. Mr. Smith seconded the motion. Motion carried 5/0.

• Bailie Nelson	Volleyball Assistant Coach (PHMS)	\$750.00	M&O
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L. Discussion/action on the approval of athletic volunteers for DHS and PHMS.

At this time, Mr. Smith recused himself from this item.

Mrs. Samaniego advised that all except the last bullet are returning volunteers. Out of all the volunteers that were approved and grandfathered back in 2019, who potentially had a conflict of interest per the policy due to being supervised by a family member. There are only two (2) remaining grandfathered volunteers and they are Robert Rodriguez and Max Tapia.

Mr. Lindemann motioned to approve the athletic volunteers for DHS and PHMS as presented. Mrs. Selchow seconded the motion.

Mrs. Selchow commented that there is no background information on returning volunteers from coaches. Do the coaches make their recommendations to Mrs. Trinta? Mrs. Cox replied yes, when they do their evaluations. Mrs. Selchow asked if volunteers return even after their children and maybe grandchildren are no longer in school? Mrs. Trinta replied yes, several return just to give back to the community and have a big commitment to the schools and sports. Mrs. Selchow commented that she is grateful for all the volunteers, as they couldn't do it without them. Mrs. Trinta commented that they volunteer for many hours and put a lot of effort into getting the students where they need to be.

Mr. Lindemann asked if there have been any situations where there are "too many cooks in the kitchen"? Mrs. Trinta replied currently no, as everyone knows their roles and work as a team.

Mrs. Selchow asked if coaches have a limit of number of volunteers? Mrs. Trinta replied no, but it depends on the sport and the coach's decision.

Mr. Lindemann asked if there is formal training for volunteers? Mrs. Trinta replied yes, there is training held at the beginning of the year and at the beginning of every season, where AIA expectations and regulations are discussed. At the end of the year, evaluations are done and discussions on who will be returning.

Mr. Borane asked if the volunteers have a definitive role in the sport they are in, since there are several volunteers in each sport. Is there going to be a number limitation? He commented that Mrs. Trinta needs to meet with the administration and coaches and be a little bit more sophisticated and organized when it comes to volunteers and needs to define what those volunteers are going to do. The volunteers' duties and responsibilities need to be designated to make it a little bit more professional and organized. Mrs. Trinta commented that the volunteers' roles are determined by the head coach, as many teams are growing and the duties are divided. For example, they help with catching practices, offensive or defensive practices, etc. It also depends on what area the coach and team are working on that day. Supervision is her priority to make sure the students are safe.

Mr. Borane commented that conflict of interest is very important. If a head coach has a volunteer who is a parent to a child on the team, there is pressure on the coach. It should be looked at well if needed.

Mrs. Trinta commented that volunteers are recommended by coaches and she believes they do a great job.

There being no further discussion, motion carried 4/0.

Name	Aye	Nay
Mrs. Jana Selchow	√	
Mr. Mitch Lindemann	√	
Mr. Mario Ramos	√	
Mr. Ray Borane	√	

- Michael Quiñonez Baseball
- Fernando Rojas Baseball
- Jose Higuera Baseball
- Robert Rodriguez Baseball
- Pedro Samaniego Girls' Soccer
- Gabriel Sanchez Girls' Soccer
- Diego Guerrero Girls' Soccer
- Ivan Villaescusa Girls' Soccer
- Max Tapia Softball
- Carlos Chavez Softball
- Zuraya Lugo Softball
- Alondra Lugo Softball
- Crystal Muñoz Softball
- Mario Vasquez Wrestling
- Carlos Estrada Wrestling
- Isabella Smith Wrestling
- Juan Galindo Wrestling
- *Obed Valdivia Cross Country (PHMS) (*New)

M. Discussion/action on the approval of donations received for DUSD #27:

- *Donation of the following musical instruments and equipment from an anonymous donor to DUSD band programs (est. value \$2,175.00):*
 - *3-Electronic Keyboards*
 - *1-Electric guitar with stand & cords*
 - *1-Flute*

- 3-Recorders
- 1-Music Stand
- 1-Amplifier
- *Donation of \$6,000.00 from Edward Jones Trust (Winston Scott McCleve IRA and Anne Piedmont McCleve IRA) to FFA for Travel.*
- *Donation of notebooks & carpenter pencils from The Field Notes Brand to DHS Construction Technologies Class (est. value \$300.00)*
- *Donation of \$2,000.00 from the Cochise County Sheriff's Department to PHMS Athletics.*

Mr. Lindemann motioned to approve the donations received for DUSD #27 as presented. Mr. Smith seconded the motion.

Mr. Lindemann asked what will the donation for PHMS Athletics go to? Mrs. Samaniego replied that it can go to anything related to what the PHMS club teams are doing (equipment, etc.). Mr. Lindemann asked whether that was supposed to be a District expense? Mr. Soto replied yes, the District pays for some of that stuff but the school principal determines how it will be spent, such as paying for student meals for out-of-town trips.

There being no further discussion, motion carried 5/0.

N. Discussion/action on the approval of Fiscal Year (FY) 2026 Capital Plan submittal to the Arizona School Facilities Board.

Mr. Soto advised that this is done every year and submitted to the Arizona School Facilities Board.

Mr. Lindemann motioned to approve the Fiscal Year (FY) 2026 Capital Plan submittal to the Arizona School Facilities Board as presented. Mrs. Selchow seconded the motion.

Mr. Lindemann commented that he noticed that RBMS had received an open Purchase Order for \$800,000.00, is that real? Mr. Soto replied yes, it's been an open Purchase Order for many years, which is rolled over every year for the RBMS roof. This was approved many years ago by the Arizona School Facilities Board but it is not on their top-priority project list for funding. They have advised the District to pay for the project and when the Arizona School Facilities Board has money, it will reimburse but the District doesn't have the money. Once the Arizona School Facilities Board approves and provides the funding, then the District will continue. The problem now is that the amount is based on quotes from years ago and those numbers will need to be updated.

Mr. Borane asked if the RBMS elevator project is approved? Mr. Soto replied yes but the funds for construction have not been allocated. The design and architect phases are completed and are just waiting for the construction phase. Mrs. Samaniego commented that it is a priority project because of the ADA need. Hopefully, the process starts soon.

There being no further discussion, motion carried 5/0.

O. Discussion/action on the approval for Ms. Martha Alonso to participate in the ALAS Four Corners Latinx Leadership Academy for School Year 2025-2026.

Mrs. Samaniego advised that this academy was open to District teachers and two (2) teachers applied. The District investment is the \$750.00 registration fee and whoever got selected has to

pay their own travel, food, and lodging. Last year, one teacher was selected and this year Ms. Alonso was selected.

Mr. Lindemann motioned to approve Ms. Martha Alonso to participate in the ALAS Four Corners Latinx Leadership Academy for School Year 2025-2026 as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

P. Discussion/action on the approval of revising CTE Computer Technician Position and Job Description.

Mrs. Samaniego advised that the demands at DHS with CTE technology needs are huge. Mr. Young and Mr. Durazo have revised the existing CTE Computer Technician job description. Once this revision is approved, the position will be posted. Position is funded by CTED.

Mr. Lindemann motioned to approve revising CTE Computer Technician Position and Job Description as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

Q. Discussion/action on the approval of Student Fund-Raising Activities for Fiscal Year 2025-2026.

Mr. Soto advised that this is done yearly and are approved by Mrs. Samaniego before the activities can begin. Mrs. Samaniego commented that this is a general list of anything that may come about and the auditors did suggest the last bullet (other various student fund-raising activities) in case there is something that may come up during the year, that doesn't fall under one of those categories.

Mr. Lindemann motioned to approve revising Student Fund-Raising Activities for Fiscal Year 2025-2026 as presented. Mrs. Selchow seconded the motion.

Mrs. Selchow asked if this list would be given to all the clubs, PTSO's, and boosters? Mrs. Samaniego replied yes, it will be shared with the school administrators to share with everyone. Mrs. Samaniego commented that the list was created by the Business Office based on every fundraising request received. Food sales abide by the Nutrition policy and guidelines.

Mr. Lindemann asked how detailed do the reports need to be for auditors and administration? Mrs. Samaniego replied they are detailed. For example, the paperwork has to include the request, club minutes and specifically state the fundraising item in the minutes, the cost, and the amount deposited. The Business Office has to receive monthly bank statements from PTSO's. Mrs. Samaniego commented that boosters are a little different as they don't have to submit bank statements to the Business Office but do need to submit the fund-raising request form.

There being no further discussion, motion carried 5/0.

R. Discussion/information on revised Policy Exhibits KJA-EB, PTSO Fund-Raising Request Form and KJA-EC, Booster Fund-Raising Request Form.

Mrs. Samaniego advised that this came from the auditors. The District had one confusing exhibit form covering PTSO's and booster clubs. The auditors recommend having two separate forms, one for each to avoid any confusion.

S. Discussion/action on the approval of the Facility Use Agreement between DUSD #27 and Chiricahua Community Health Centers, Inc. for the mobile clinic to provide on-site dental services, medical services, and virtual behavioral health services for Douglas High School students.

Mrs. Samaniego advised that this is a renewal and it is a great benefit to DHS. The District Attorney reviewed and approved.

Mr. Lindemann motioned to approve the Facility Use Agreement between DUSD #27 and Chiricahua Community Health Centers, Inc. for the mobile clinic to provide on-site dental services, medical services, and virtual behavioral health services for Douglas High School students as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

T. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the following Policy Advisories immediately upon the first reading.

- Policy Advisory No. 909..... Policy EB — Environmental and Safety Program
- Policy Advisory No. 910 Policy GCQF-Discipline, Suspension and Dismissal of Professional Staff Members
- Policy Advisory No. 911..... Policy KF — Graduation Requirements
- Policy Advisory No. 912..... Policy Policy JLC — Student Health Services and Requirements
- Policy Advisory No. 913..... Policy JLCD — Medicines/Administering Medicines to Students
- Policy Advisory No. 914..... Policy JLF — Reporting Child Abuse/Child Protection
- Policy Advisory No. 915..... Policy GDFA — Support Staff Qualifications and Requirements
- Policy Advisory No. 916..... Policy IKF — Graduation Requirements
(Additional language for Accommodation Schools Only)

Mr. Lindemann motioned to approve the Policy Advisories as presented. Mr. Smith seconded the motion. Motion carried 5/0.

IV. EXECUTIVE SESSION:

The Governing Board may vote to convene into executive session, pursuant to A.R.S. § 38-431.03 (A) (1) for the following personnel matter:

- A. Consider counselor's request to be released from her fiscal year 2025-2026 contract and consideration of whether or not to waive liquidated damages.

No Board action is taken during executive session. Should the employee wish to have the executive session dealing with the matter pertaining to that employee held in open session, it shall be conducted in open session following the executive session at this point in the agenda.

Mr. Lindemann motioned to enter into executive session. Mr. Ramos seconded the motion. Motion carried 5/0.

Meeting moved into executive session at 6:10 p.m. Return to open session at 6:32 p.m.

V. OPEN SESSION:

A. Discussion/action on the request of the release of the fiscal year 2025-2026 contract submitted by Ms. Cindy Littlejohn, Counselor (Stevenson/Sarah Marley).

Mr. Smith motioned not to release Ms. Cindy Littlejohn from her Fiscal Year 2025-2026 contract, but if a replacement is found, to revisit the issue at that time, as presented. Mrs. Selchow seconded the motion. Motion carried 5/0.

VI. INFORMATION ITEMS:

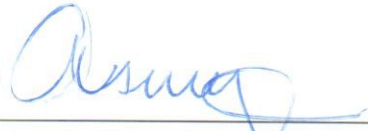
A. Announcements

- Parent/Teacher Conferences September 5th
- Early Release due to Parent/Teacher Conferences September 5th and 6th
- Next Regular Board Meeting October 7th

VII. ADJOURNMENT:

There being no further business, Mr. Lindemann motioned to adjourn the meeting. Mrs. Selchow seconded the motion. Motion carried 5/0. The meeting was adjourned at 6:34 p.m.

Minutes prepared by Alma Valenzuela, Executive Secretary. The Board at their meeting on April 7, 2026, approved these minutes.



Ana C. Samaniego, Superintendent