

# Townsend K12 School District #1



School Board Meeting

April 14, 2026

6:00 pm

Library Community Room

Together We Inspire, We Lead, We Excel!

2025-2026

**Board Chairman — Jason Noyes**

**Board Vice-Chairman — Chase Ragen**

## **Student Services Committee**

Activities, Attendance and Discipline, Wellness, Technology and Transportation

**Jason Kool, Chase Ragen (Alternate — Vanessa Flynn)**

## **Curriculum Committee**

K-12 Curriculum, Vocational Education, Community Education and Staff Development

**Jason Noyes, Jason Kool (Alternate — Vanessa Flynn)**

## **Operations Committee**

Insurance and Facilities

**Jason Noyes, Adam Brakefield (Alternate — Jason Kool)**

## **Community Involvement Committee**

**Vanessa Flynn, Adam Brakefield (Alternate — Jason Noyes)**

## **Negotiations**

**Jason Noyes, Jason Kool (Alternate — Chase Ragen)**

## **Library Board**

**Vanessa Flynn, Adam Brakefield**

# ***Townsend K-12 School District #1***

***Townsend Board of Trustees***

**Board Meeting Agenda**

**Tuesday, April 14, 2026**

**6:00 PM –Community Room**

**201 North Spruce Street, Townsend, MT 59644**

## **Call to order and roll call.**

**Public Participation on Non-Agenda Items:** *Members of the community are given an opportunity to make brief comments to the Board on matters not included on the agenda. Comments should be on issues not on the agenda, the comments should not infringe on an individual's constitutional right of privacy and should stay within a three to five minute timeframe. Public comments on non-agenda items will not be voted on by the board during this meeting. Please state your name and issue you wish to address.*

## **Recognition of Individuals, Delegations, and Correspondence**

### **1. Items of Discussion and Information**

- 1.1 Student Representatives Reports
- 1.2 PTA Report
- 1.3 Transportation and Bus Maintenance Reports
- 1.4 FFA State Report
- 1.5 Sound System Update in 1963 Gym
- 1.6 Principals & Superintendent Report
- 1.7 Committee Meetings - County/School Transportation, Safety Committee
- 1.8 Notification to renters of school housing
- 1.9 Strategic planning update

### **2. Consent Action Items**

- 2.1 Approval of Minutes
- 2.2 Approval of Warrants
- 2.3 Resignations
  - Darlene Beck (Dual Credit English, effective end of school year)
  - Ruby Eirich (21st Century Coordinator, effective May 15)
  - Katie Robertson (Certified Teacher, effective end of school year)

### **3. Action Items**

- 3.1 Consideration of Certified Collective Bargaining Agreement
- 3.2 Consideration of Summer Food Program
- 3.3 Consideration of Bus Route Contract with Bulldog Bus Lines
- 3.4 Consideration of HS Choir Out-of-State Travel Request to Mammoth Hot Springs (YNP)
- 3.5 Consideration of Out-of-State Travel Request to FCCLA National Leadership Conference in Washington, D.C.
- 3.6 Out of District Attendance Agreement
- 3.7 Consideration of Superintendent Contract
- 3.8 Personnel
  - Employment 2025-2026
    - Substitutes -
    - Volunteers -

- Coaching - Brooke Dolan (.5 HS Track), Wyatt Frank (.5 HS Track)  
Jessica Graveley (Head Girls Basketball)  
Holden Sampson (Head Football)

- 21st Century Program

Employment 2026-2027 (Possible Closed Sessions)

- Contract Renewal Certified Non-tenured
- Contract Non-Renewal Certified Non-tenured
- Contract Renewal Certified Tenured
- Contract Non-Renewal Certified Tenured
- Contract Renewal Classified
- Contract Renewal Activities: Fall and Winter Sports/Activities
- Other Contract: Summer Counselor, Head Librarian, Extended Ag

#### **4. Adjourn**

# Townsend K-12 School District #1

Townsend Board of Trustees

Board Meeting Agenda

Tuesday, April 14, 2026

6:00 PM –Community Room

201 North Spruce Street, Townsend, MT 59644

## **INFORMATIONAL**

**Call to order and roll call.**

**Public Participation on Non-Agenda Items:** *Members of the community are given an opportunity to make brief comments to the Board on matters not included on the agenda. Comments should be on issues not on the agenda, the comments should not infringe on an individual's constitutional right of privacy and should stay within a three to five minute timeframe. Public comments on non-agenda items will not be voted on by the board during this meeting. Please state your name and issue you wish to address.*

## **Recognition of Individuals, Delegations, and Correspondence**

### **1. Items of Discussion and Information**

- 1.1 Student Representatives Reports
- 1.2 PTA Report
- 1.3 Transportation and Bus Maintenance Reports
- 1.4 FFA State Report
- 1.5 Sound System Update in 1963 Gym
- 1.6 Principals & Superintendent Report
- 1.7 Committee Meetings - County/School Transportation, Safety Committee
- 1.8 Notification to renters of school housing
- 1.9 Strategic planning update

### **2. Consent Action Items**

- 2.1 Approval of Minutes  
*Recommended motion:* Move to approve the minutes from the regular Board meeting on March 10, 2026 and the Broadwater County/Townsend Schools Transportation Committee meeting April 7, 2026.
- 2.2 Approval of Warrants  
*Recommended motion:* Move to approve the warrants and claims as presented.
- 2.3 Resignations
  - Darlene Beck (Dual Credit English, effective end of school year)
  - Ruby Eirich (21st Century Coordinator, effective May 15)
  - Katie Robertson (Certified Teacher, effective end of school year)*Recommended motion:* Move to approve the resignations of Darlene Beck, Ruby Eirich, and Katie Robertson.

### **3. Action Items**

- 3.1 Consideration of Certified Collective Bargaining Agreement - Certified staff negotiations are complete and the certified union has ratified the CBA.  
*Recommended motion:* Move to approve the Certified Collective Bargaining Agreement as presented.
- 3.2 Consideration of Summer Food Program - Townsend Schools has participated in the Summer Food Program for several years. It provides a needed service to the youth in our community. The school is applying for participation again this year.  
*Recommended motion:* Move to approve application for and participation in the Summer Food program.

*Board packet information regarding agenda items may be viewed at the district office prior to the school board meeting (8-3:30 Thursday, Friday, Monday or Tuesday.)  
Information may also be obtained on-line on the district website.*

3.3 Consideration of Bus Route Contract with Bulldog Bus Lines - Jeramy Rice of Bulldog Bus Lines has submitted his proposal for route service for 2026-2027 school year. His proposal includes the same number of routes as this year, but with a reconfiguration amounting to a daily reduction of almost 40 miles per day while still serving the needed stops. Broadwater County/Townsend Schools Transportation Committee has approved the proposed routes.

*Recommended motion:* Move to approve the proposed contract for route services with Bulldog Bus Lines.

3.4 Consideration of HS Choir Out-of-State Travel Request to Mammoth Hot Springs (YNP) - Mrs. Walton will provide information about an opportunity for the HS Choir to visit Mammoth Hot Springs in Yellowstone for a vocal performance. This fits the criteria of an out of state trip.

*Recommended motion:* Move to approve the request for the HS Choir to visit Mammoth Hot Springs.

3.5 Consideration of Out-of-State Travel Request to FCCLA National Leadership Conference in Washington, D.C. - One of our students has earned the opportunity to attend this conference. Mrs. Bruursema will present information regarding this out of state trip.

*Recommended motion:* Move to approve the request to attend the FCCLA National Leadership Conference in Washington D.C. pending successful fundraising.

3.6 Out of District Attendance Agreement

*Recommended motion:* Move to approve the Out of District Attendance Agreement as presented.

3.7 Consideration of Superintendent Contract - In January, the Board approved a three year contract for the Brad Racht. Negotiations between the superintendent and negotiations committee have been completed.

*Recommended motion:* Move to approve the Superintendent contract as presented.

3.8 Personnel

Employment 2025-2026

- Substitutes -
- Volunteers -
- Coaching - Brooke Dolan (.5 HS Track), Wyatt Frank (.5 HS Track)

*Recommended motion:* Move to approve Brook Dolan as .5 Assistant Track Coach and Wyatt Frank as .5 Assistant Track Coach.

Jessica Graveley (Head Girls Basketball)

*Recommended motion:* Move to approve Jessica Graveley as Head Girls Basketball Coach

Holden Sampson (Head Football)

*Recommended motion:* Move to approve Holden Sampson as Head Football Coach

- 21st Century Program - Lucas Davies

*Recommended motion:* Move to approve Lucas Davies for the 21st Century Program.

Employment 2026-2027 (Possible Closed Sessions)

- Contract Renewal Certified Non-tenured

*Recommended motion:* Move to approve the contract renewal for the Certified Non-tenured staff as presented

- Contract Non-Renewal Certified Non-tenured

*Recommended motion:* Move to approve the contract non-renewal for the Certified Non-tenured staff as presented.

- Contract Renewal Certified Tenured

*Recommended motion:* Move to approve contract renewal for the Certified Tenured Staff as presented.

- Contract Non-Renewal Certified Tenured - there is no recommendation for contract non-renewal for certified tenured staff.

- Contract Renewal Classified

*Recommended motion:* Move to approve contract renewal for the classified staff as presented.

- Contract Renewal Activities: Fall and Winter Sports/Activities  
*Recommended motion:* Move to approve the Fall and Winter Sports/Activities Coaches and sponsors as presented.
- Other Contract: Summer Counselor, Head Librarian, Extended Ag  
*Recommended motion:* Move to approve the Summer Counselor, Head Librarian, and Extended Ag contracts as presented.

#### 4. Adjourn

Townsend K-12 School District #1  
Principal's Report

Date: April 14, 2026

To: Townsend School District Board of Trustees

From: Steven Cook, Townsend Elementary Principal

Information Items:

Enrollment:

|                 |    |
|-----------------|----|
| PreK            | 24 |
| Kg              | 66 |
| 1 <sup>st</sup> | 64 |
| 2 <sup>nd</sup> | 70 |
| 3 <sup>rd</sup> | 63 |
| 4 <sup>th</sup> | 49 |
| 5 <sup>th</sup> | 45 |

Attendance:

|                 |        |
|-----------------|--------|
| PreK            | 90.69% |
| Kg              | 89.89% |
| 1 <sup>st</sup> | 91.35% |
| 2 <sup>nd</sup> | 93.28% |
| 3 <sup>rd</sup> | 91.73% |
| 4 <sup>th</sup> | 89.70% |
| 5 <sup>th</sup> | 90.68% |

Total Enrollment PreK-5 as of this report is 381.

We just finished with our Quarter 3 student awards ceremony. The students were very excited. The Top Dawg and Star Student awards were given out. The Top Dawg award students had pizza with the principal.

The elementary staff received CPR and First Aid training during the PIR day on March 27.

Kindergarten registration for the 26-27 school year started February 1. The Elementary School has given out 67 Kg enrollment packets and 14 preschool enrollment packets. Kindergarten Roundup is April 9 and 10. There are currently 57 appointments for these two days. The purpose of Kindergarten Roundup is to screen incoming Preschool and Kg students. Incoming students will be screened for academic abilities and vision and hearing. This is also the time when the School District will do the Special Education "Child Find" required under the IDEA law. I want to thank the Lion's Club, Kami Simmons the school nurse and the PTA for their support during these days. There will be another Kindergarten Roundup in the Fall.

Educational field trips are occurring during the Spring months. Here are some examples. The 5<sup>th</sup> grade was able to attend the symphony in Great Falls last week and the 1<sup>st</sup> grade is planning on going to the Museum of the Rockies. These are all real-world experiences that supplement the educational growth of the students.

The Title One teaching job has been posted. There have been several applicants. There are some excellent candidates and interviews are planned for April 16. The idea is to fill the position as soon as possible with a quality candidate.

The school is getting ready to complete the final sessions of the MAST testing.

Teacher orders for next school are being compiled and will be submitted soon.

# **Townsend Middle School**

## **March – School Board Report – 4.14.26**



### **3 Big Commitments – Incorporated into the Strategic Plan & Vision**

1. MTSS: (Multi-tiered Systems of Support)
  - MAST testing window 3 for Math, LA and the pilot for Science.
  - MAST results after 2<sup>nd</sup> window of testing
2. Engagement (IPI):
  - Radersburg History trip coming up.
  - Careers class walking field trips.
  - Human chess match.
3. School Safety/Climate:
  - Positive calls home – building communication.
  - Safety Committee actions.

#### **- Enrollment Update & Attendance:**

- 6th – 58 95%
- 7th – 50 92%
- 8th – 52 90%
- 160 total students

**- Middle School Track and Golf is in full swing.**

**- Science Fair was on March 11<sup>th</sup> in Missoula – Several awards and recognitions**

**- Academic Olympics a success is March 17<sup>th</sup> in Bozeman. Three teams competed with a 2nd place and 5th place finish.**

#### **Upcoming Middle School Events:**

- |                                     |                                                |
|-------------------------------------|------------------------------------------------|
| • Apr. 11 – MSTR Home Meet          | • Apr. 30 – Midterm of 4 <sup>th</sup> Quarter |
| • Apr. 13 – MSGO @ Three Forks      | • Apr. 30 – MSTR @ Helena                      |
| • Apr. 14 – School Board Meeting    | • May 1 – Teacher PLC Day                      |
| • Apr. 14 – MSTR @ Boulder          | • May 2 – MSTR @ Big Sky                       |
| • Apr. 14 – Student Council Meeting | • May 4 – Teacher Appreciation Week            |
| • Apr. 18 – MSTR @ Big Sky          | • May 4 – MS/HS Spring Concerts                |
| • Apr. 20 – MSGO @ Livingston       | • May 5 – MSGO @ Bozeman                       |
| • Apr. 22 – Grade Checks            | • May 6 – Grade Checks                         |
| • Apr. 23 – MSTR @ Man. Christian   | • May 6 – MSTR @ Butte East                    |
| • Apr. 28 – Student Council Meeting | • May 12 – School Board Meeting                |
| • Apr. 29 – Radersburg History Trip | • May 19 – Student Council Meeting             |
| • Apr. 29 – MSGO Home Meet          |                                                |



# Townsend K-12 School District #1

## Principal's Report

**DATE:** April 14, 2026

**TO:** Townsend School District Board of Trustees

**FROM:** Sheri Heavrin

### Information Items

- Congratulations to our FFA, FCCLA, & Skills USA Programs!
- Spring Sports off to a strong start- excellent participation numbers!
- Q3 Performance Summary
- Job Shadow Program- Juniors
- Supreme Court Oral Arguments- Senior Gov. Class
- Upcoming Activities: March 20 & 21 Spring Musical, March 22 ACT, April 27 FFA Banquet, April 29 StuCo Blood Drive, April 30 Q4 Midterm, May 1-2 State Music Festival, May 4 MS/HS Spring Concert, May 5 Elem. Spring Concert, May 11-12 HS Divisional Golf

**Enrollment: 195**

### Attendance

| High School Absences/# of Days |     |       |      |       |      |       |       |      |     |     |
|--------------------------------|-----|-------|------|-------|------|-------|-------|------|-----|-----|
| # of Days/Grd                  | Aug | Sept  | Oct  | Nov   | Dec  | Jan   | Feb   | Mar  | Apr | May |
| 9 <sup>th</sup>                | 6.5 | 33.5  | 43.5 | 46.5  | 64   | 63    | 70.5  | 88.5 |     |     |
| 10 <sup>th</sup>               | 9   | 32    | 28   | 39    | 35.5 | 41    | 44    | 44.5 |     |     |
| 11 <sup>th</sup>               | 6.5 | 42    | 29   | 59.5  | 24.5 | 51.5  | 37    | 58   |     |     |
| 12 <sup>th</sup>               | 4   | 18    | 39.5 | 76.5  | 29   | 53    | 28    | 66   |     |     |
| Total                          | 26  | 125.5 | 140  | 221.5 | 153  | 208.5 | 179.5 | 257  |     |     |

| # of Students | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
|---------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
| 5-Tardies     | 0   | 6    | 4   | 14  | 10  | 5   | 2   | 13  |     |     |
| 10-Tardies    | 0   | 0    | 2   | 2   | 2   | 0   | 0   | 2   |     |     |
| 15-Tardies    | 0   | 1    | 0   | 4   | 4   | 0   | 0   | 1   |     |     |
| 20-Tardies    | 0   | 0    | 0   | 1   | 1   | 0   | 0   | 0   |     |     |
| Total         | 0   | 7    | 6   | 21  | 17  | 5   | 2   | 16  |     |     |

### Discipline

| High School Discipline Referrals |     |      |     |     |     |     |     |     |     |     |
|----------------------------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
| # of Referrals                   | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| LI                               | 0   | 0    | 1   | 2   | 0   | 0   | 1   | 0   |     |     |
| LII                              | 0   | 2    | 1   | 0   | 1   | 3   | 0   | 4   |     |     |
| LIII                             | 0   | 5    | 1   | 0   | 0   | 0   | 0   | 0   |     |     |
| LIV                              | 0   | 0    | 0   | 0   | 1   | 0   | 0   | 0   |     |     |
| LV                               | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   |     |     |
| Total                            | 0   | 7    | 3   | 2   | 2   | 3   | 1   | 4   |     |     |

Superintendent's Report  
April 2026

Vacancies

Summer projects and needs

Projected enrollment numbers/projected impact on teaching needs and space

Maintenance issues/alarm panel and power system

Damage to roof (see accompanying letter)

Visit from Senator Sheehy

Potential pre-service teacher placement

Requisitions

Budget information and recent impacts



April 08, 2026

ATTN: TOWNSEND SCHOOL DISTRICT  
201 N. SPRUCE STREET  
TOWNSEND, MT 59644

Via Email: bracht@townsend.k12.mt.us

RE: TOWNSEND HIGH SCHOOL RE-ROOF  
201 N. SPRUCE STREET  
TOWNSEND, MT 59644

Dear Brad Racht,

Carlisle has been notified of uplift damage to the above warranted roofing system. Review of the provided photos and supporting documentation of the damage revealed that the non-Carlisle metal edge failed which allowed the Carlisle roofing system to detach from the substrate. As this failure attributed to exterior building components that were not manufactured by Carlisle and not included in the coverage of the Golden Seal Total Roofing System Warranty, repairs of this condition would be the building owner's responsibility to address. Although damage caused by this event is outside the terms of the warranty, Carlisle is here to assist you in restoring the system to a warrantable condition.

First, Carlisle recommends taking steps to immediately secure the system. This will help prevent additional damage. Please note that temporary repairs are not covered under the Carlisle warranty and that Carlisle is not responsible for the cost of temporary securement.

In addition, contact your Carlisle Authorized Applicator to repair the system. If requested, a Field Service Representative (FSR) can provide assistance in outlining the scope or options for repair. This will help ensure repairs are completed in the most economical fashion while bringing the system into warrantable condition. After repairs are completed an FSR will perform an inspection to reinstate warranty coverage. Please note there is a \$750 fee to cover the cost of each FSR site visit.

Finally, if you plan to make an insurance claim, Carlisle recommends you notify your carrier immediately. If you have any further questions, please feel free to contact me at [jamie.gibboney@carlisleccm.com](mailto:jamie.gibboney@carlisleccm.com)

Sincerely,

Jamie Gibboney

[jamie.gibboney@carlisleccm.com](mailto:jamie.gibboney@carlisleccm.com)

1.6

1 of 1

# Townsend K-12 School District #1



201 N. Spruce • Townsend, MT 59644

**Superintendent's Office**

Phone (406) 441-3454

Fax (406) 441-3457

April 8, 2026

**High School Office**

Phone (406) 441-3430

Fax (406) 441-3466

Dear Eli Hohn :

**Elementary Office**

Phone (406) 441-3431

Fax (406) 441-3475

This letter is notification that your rental agreement with Townsend Public Schools pertaining to the property at 119 N. Cedar, Townsend, MT, expires on August 1, 2026. This property is intended for new employees to Townsend Public Schools and may be offered to newly hired staff. You may be required to vacate the premises on August 1, 2026. Should you be required to vacate this property, you will be notified at least 30 days in advance.

In the event that no new staff is interested in the property, you may have the option to extend the lease on a month to month basis. Townsend Schools values you as a renter and employee, and we hope the opportunity to rent from the district has been helpful in your transition to Townsend.

If you have any questions, please contact me at 406-441-3454.

Sincerely,

Brad Racht  
Superintendent  
Townsend Public Schools

Received by E. H on 4/9/26

# **Townsend K-12 School District #1**



201 N. Spruce • Townsend, MT 59644

## **Superintendent's Office**

Phone (406) 441-3454

Fax (406) 441-3457

April 8, 2026

## **High School Office**

Phone (406) 441-3430

Fax (406) 441-3466

Dear Katie Erb :

## **Elementary Office**

Phone (406) 441-3431

Fax (406) 441-3475

This letter is notification that your rental agreement with Townsend Public Schools, pertaining to the property at 114 N. Pine, Townsend, MT, expires on August 1, 2026. This property is intended for new employees to Townsend Public Schools and may be offered to newly hired staff. You may be required to vacate the premises on August 1, 2026. Should you be required to vacate this property, you will be notified at least 30 days in advance.

In the event that no new staff are interested in the property, you may have the option to extend the lease on a month to month basis. Townsend Schools values you as a renter and employee, and we hope the opportunity to rent from the district has been helpful in your transition to Townsend.

If you have any questions, please contact me at 406-441-3454.

Sincerely,

Brad Racht

Superintendent

Townsend Public Schools

Received by Katie Erb on 4/9/26

1.8

**REGULAR BOARD MEETING  
BOARD OF TRUSTEES  
TOWNSEND SCHOOLS K-12 DISTRICT #1  
LIBRARY COMMUNITY ROOM  
TUESDAY, MARCH 10, 2026**

**Complete audio and visual recording available:**

The Regular Board meeting of the trustees of Townsend Schools was held on this date with the following board members present: Vanessa Flynn, Chase Ragen, Jason Noyes, Adam Brakefield, and Jason Kool.

Additional participants included: Brad Racht, Sheri Heavrin, Mark Irvin, Steven Cook, Molly Watne, Lisa Larson, Jami Lawson, Stephanie Pryor, Megalie Belanger.

Chairman, Jason Noyes called the meeting to order at 6:00 and allowed for public comment.

**Public Comment:**

N/A

**Recognition of Individuals, Delegations, and Correspondence**

N/A

**1. Items of Discussion and Information**

**1.1: Student Representative reports:**

N/A

**1.2: PTA Report**

**00:01:08**

Molly Watne reported on what the PTA has been up to in the last month. They have been working on some resources for the parents for the drop off lanes, these should be coming out soon. They hosted a Family Connection night and had a lot of food that they also took over to the Middle School Dance after. It was a great success and they are hoping to do it twice a year. Coin wars wrapped up and they raise over \$800 with the 2<sup>nd</sup> and 7<sup>th</sup> grade winning. The PTA supplied food for the parent teachers' conferences again.

**1.3: Transportation & Bus Maintenance Reports**

**00:02:09**

Activity buses have not had any problems. There have been a few issues with our route buses but they are getting those straightened out.

#### **1.4: Principals & Superintendent Reports**

**00:03:59**

##### **Principal Reports:**

##### Elementary Principal Steven Cook reported on the following:

Total enrollment is 372 but we just enrolled 10 new students on Monday. The teachers did student-led conferences. Ag Day is scheduled for May 29th and is in the planning stages. Orders are being compiled and are due to the principals on April 1<sup>st</sup>. Mr. Cook is working on monitoring the supplementary programs to make there is no overlap. He also explained the SIT (Student Intervention Team) and what they have been working on recently.

##### Middle School Principal Mark Irvin reported on the following:

The Middle School completed window 2 of the MAST testing to look at results and identify areas we need to be addressed. The 8<sup>th</sup> grade completed the NAEP test, and we won't see the report for that, it goes into a national pool for the government. Science fair is tomorrow (3/11/26) and you are all invited to stop by and check those boards out. We have put up the School Safety posters and there will be a conversation with the students on Thursday about these and also the Montana Cares App and what that looks like and what the posters mean. Middle school has been hovering around the 160-161 range with student enrollment.

##### High School Principal Sheri Heavrin reported on the following:

Mrs. Heavrin started off with congratulating our basketball and wrestling programs on their seasons. Also, she gave a general shout out to all of the support for the home events that have happened and everybody that has helped with them. February PLC day, they met in content areas such as ELA, Math, Science, Social Studies, CTE/Fine Arts. They focused on curriculum and gathering where there are gaps and areas of improvement. High School enrollment is at 197 with the 2 new students starting on Monday.

##### Superintendent Brad Racht reported on the following:

School Safety Committee has met and will meet again next week. They have been working on our emergency operations manual and working with the county. They are working on thinking outside the box with the SRO. Transportation will be meeting to negotiate the contract, this will be done before next board meeting. We have some needs for custodians and paraprofessionals. Requisitions and orders are being planned for the next year. Accreditation has been submitted, this comes in a 3-year cycle now. Mr. Racht attended a meeting discussing the multi-district agreements and he has been in conversations with other districts about this. The City has issued a warning that there will be an increase in the water pressure, so we are trying to be proactive with this. Bridged Health has gotten the legislative endorsement and with that Must will be sunseting. We opted to go with Bridged Health.

#### **1.5 Committee Meetings- Curriculum Meeting**

**00:29:49**

Curriculum meeting was very helpful and they concluded there is a lot of assessment. With that they have identified some areas that need improvement that they will work on in the future.

## **1.6 Mail Ballot Written Plan and Timetable with Accompanying Verification and Information**

**00:30:39**

Angie Paulsen, our elections coordinator, provided all of the information that she has met all of the legal requirements with the elections. We are set for the mail-in ballots for the elections.

## **1.7 Montana Cares Information**

**00:32:07**

This is the information that we have sent out for the Montana Cares app. It provides resources for the students and families that may be struggling. They can provide information anonymously or not. We still want to focus on the student/parent relationship with the staff, this provides another outlet.

## **1.8 Ongoing Strategic Plan Comment**

**00:35:30**

Mr. Racht stated that when we did the Strategic Plan, that it was going to be a living document, and he suggested that we schedule a meeting within the school that we revisit the plan and see if there are any changes needed.

## **2. Consent Action Items**

**00:37:40**

### **2.1 and 2.2 Approval of Minutes and Warrants**

### **2.3 Resignations**

**Jaycee Evinger- Paraprofessional**

**David Wheeler- Head Girls' Basketball**

**Mike Schnittgen- Assistant High School Wrestling**

**Stephanie Pryor- K-5 Title I Teacher (effective end of school year)**

### **Additions not included in the agenda:**

**Andrea Tullos- MS Student Council**

**Joe Horne- Head HS Football Coach**

**Allie Lampman- HS Student Council**

Chase Ragen: I'll move to approve the minutes, warrants and resignations as presented.

Jason Kool: Second

All in favor. Motion passed.

## **3. Action Items**

### **3.1 Consideration of Resolution of Intent to Increase Non-Voted Levies**

**00:41:52**

The numbers used for the Non-Voted Levies are projections for 26-27. The one that is a little different for this year is the Building Reserve Permissive Levy. This is used to help with repairs with the buildings

2.1

and maintenance. Mr. Racht expressed that we are very consciences of the tax payer's money and we are trying to offset that where we are able to.

Chase Ragen: I'll move to approve the resolution of intent to increase non-voted levies as presented.

Vanessa Flynn: I'll second.

By law we are required to run these for two weeks, so we will get these to the local paper as soon as possible.

All in favor. Motion passed.

### **3.2 Consideration of 2026-2027 Calendar**

**00:47:20**

This calendar is a result of the committee meeting. They looked at a lot of different options and what is the best opportunity to provide the education we need to. This allows us to not start quite as early as we did last year.

Jason Kool: I'll move to approve the calendar as presented.

Chase Ragen: Second

All in favor. Motion passed.

### **3.3 Personnel**

**00:50:21**

#### **Employment**

##### **Coaching/Extra Duty:**

Courtney Bancroft- MS Track

Jessica Graveley- Interim Head Girls' Basketball

Addition: Kara Bryant- Assistant HS Track

Chase Ragen: I'll move to approve Courtney and Jessica as the MS Track and also the interim head girl's basketball coach.

Adam Brakefield: Second.

Jason Noyes: To include Kara Bryant as Assistant HS Track Coach.

All in favor. Motion passed.

##### **Substitutes:**

Rose Tomlinson-

Jill Flynn-

Joy Baum-

Adam Brakefield: I'll move to approve Rose Tomlinson, Jill Flynn and Joy Baum to the additional substitute list.

Chase Ragen: Second

All in favor. Motion passed.

21<sup>st</sup> Century Summer Programs:

Paraprofessional:

Custodian:

Volunteers:

Addition: Austin Zeadow- HS Baseball Volunteer Coach

Chase Ragen: I'll move to approve Austin Zeadow pending successful background check as Asst volunteer baseball coach

Vanessa Flynn: I'll second

All in favor. Motion passed.

### **3.4 Policy- First Reading**

N/A

### **3.5 Policy- Second Reading**

00:55:25

#### **Policy 3665: Student Safety-**

#### **Policy 2600: Work Based Learning-**

The need for employers to have background checks for working with our students. MTSBA sent Mr. Racht to the document where fingerprint and background checks were necessary. It outlines the different scenarios with the employers. They recommended to do our best on the front end of setting these work-based learning with the possibility of 1on1 with the students, to have the background checks complete and to also educate the employers on the process for this.

#### **Policy 5112: Fingerprints and Criminal Background Investigation-**

Jason Kool: I'll move to approve the policies on second reading.

Adam Brakefield: I'll second.

All in favor. Motion passed.

Meeting Adjourned: 7:02 p.m.

---

Jason Noyes- Chairman

---

Courtney Bancroft- District Clerk

Broadwater County/Townsend Schools Transportation Meeting  
Minutes  
April 7, 2026  
2:30 p.m. - Community Room

Attendees: Jason Noyes, Brad Racht, TJ Graveley, Jesse Swenson, Jeramy Rice, Chase Ragen, Melissa Franks

Meeting called to order at 2:33 p.m.

Jeramy from Bulldog Bus Lines provided a copy of proposed bus routes for 26-27 school year. It would have the same number of routes as this year, but the mileage from re-configuration would decrease from 449 to 411. This is a significant savings. All of the routes would be on roads that are currently on the route, so there should be no maintenance issues for the county. These proposed routes would go into effect at the start of the 26-27 school year.

TJ Graveley said the proposed routes would work well for the county and would be good for the maintenance crew.

Jeramy Rice discussed arrival times how these routes could possibly accommodate additional riders and/or stops.

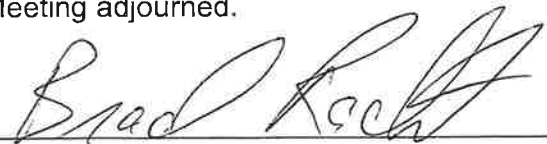
Jeramy answered questions about bus loads on various routes. He has approximately 350 riders per day.

Jason Noyes asked about notification when transportation problems arise. Brad Racht and Jeramy discussed the use of Infinite Campus and how they have worked on that system and are getting it more efficient. There was discussion of some other systems that could possibly be used.

Jeramy Rice talked about looking toward future years and possible needs toward the south part of the county. TJ Graveley discussed said there could be some possibilities for turnarounds and stops. Both agreed this was not an issue for the upcoming year.

There were no other questions from the school or the county personnel.

Meeting adjourned.

  
Recorder

\_\_\_\_\_  
Board chair

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval List  
For the Accounting Period: 4/26

Page: 1 of 7  
Report ID: AP100

\* ... Over spent expenditure

| Claim  | Warrant | Vendor #/Name                                  | Amount      |      |          |           | Acct/Source/ |      |  |
|--------|---------|------------------------------------------------|-------------|------|----------|-----------|--------------|------|--|
| Line # |         | Invoice #/Inv Date/Description                 | Line Amount | PO # | Fund Org | Prog-Func | Obj          | Proj |  |
| 32144  | C       | 3858 BULLDOG BUS LINES, LLC                    | 35,129.38   |      |          |           |              |      |  |
|        |         | 5th Day services-315.00                        |             |      |          |           |              |      |  |
|        |         | Regular Bus Services- 34814.38                 |             |      |          |           |              |      |  |
| 1      |         | Reg Routes 04/01/26 Regular Routes             | 34,814.38   |      | 210      | 100-2700  | 513          |      |  |
| 2      |         | 150 03/24/26 5th Day services                  | 315.00      |      | 215      | 434-2700  | 519          | 277  |  |
| 32145  | C       | 3052 INFINITE CAMPUS                           | 679.25      |      |          |           |              |      |  |
| 1      |         | CI-0000630 03/24/26 OLR Standard- prorated     | 179.25      | 7704 | 228      | 100-1000  | 682          |      |  |
|        |         | GILL                                           |             |      |          |           |              |      |  |
| 2      |         | CI-0000630 03/24/26 Data Validation Services   | 500.00      | 7704 | 228      | 100-1000  | 682          |      |  |
|        |         | GILL                                           |             |      |          |           |              |      |  |
| 32146  |         | 846 OFFICE OF PUBLIC INSTRUCTION               | 645.51      |      |          |           |              |      |  |
|        |         | ESA Payment March- F. Merkel                   |             |      |          |           |              |      |  |
| 1      |         | ESA_March2 04/01/26 ESA payment- F. Merkel     | 645.51      |      | 201      | 999-6200  | 950          |      |  |
| 32147  |         | 4073 EVERYWAY LLC                              | 1,545.28    |      |          |           |              |      |  |
| 1      |         | 00272904N 11/24/25 READ & WRITE                | 1,545.28    | 7690 | 201      | 100-1000  | 681          |      |  |
| 32148  | C       | 3854 FISCHER'S TECHNOLOGY                      | 1,532.98    |      |          |           |              |      |  |
| 1      |         | 1648283 03/24/26 Contract machines             | 1,532.98    |      | 201      | 100-1000  | 320          |      |  |
| 32149  | C       | 3574 MONTANA INTERNET CORPORATION              | 960.00      |      |          |           |              |      |  |
| 1      |         | N11433-194 03/28/26 Internet Fiber package     | 960.00      |      | 201      | 100-2580  | 535          |      |  |
| 32150  | C       | 3926 BROADVOICE                                | 1,914.84    |      |          |           |              |      |  |
| 1      |         | 1267099 03/20/26 Contract services             | 1,914.84    |      | 201      | 100-2300  | 531          |      |  |
| 32151  |         | 921 PRICKLY PEAR ED COOPERATIVE                | 13,586.15   |      |          |           |              |      |  |
|        |         | District Match Block Grant                     |             |      |          |           |              |      |  |
| 1      |         | Dist. Matc 03/16/26 Block Grant District Match | 13,586.15*  |      | 201      | 280-6200  | 920          |      |  |
| 32152  |         | 3778 MONTANA DIGITAL ACADEMY                   | 64.00       |      |          |           |              |      |  |
| 1      |         | 3.13.26-01 03/13/26 Flex Cap                   | 64.00       |      | 229      | 377-1000  | 320          |      |  |
| 32153  | C       | 3861 MT 43 NEWS                                | 92.90       |      |          |           |              |      |  |
| 1      |         | 1645 03/19/26 Non voted Levy notice 2 weeks    | 92.90       |      | 201      | 100-2300  | 540          |      |  |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval List  
For the Accounting Period: 4/26

Page: 2 of 7  
Report ID: AP100

\* Over spent expenditure

| Claim              | Warrant | Vendor #/Name                                 | Amount      |      |          | Acct/Source/ |     |      |
|--------------------|---------|-----------------------------------------------|-------------|------|----------|--------------|-----|------|
| Line #             |         | Invoice #/Inv Date/Description                | Line Amount | PO # | Fund Org | Prog-Func    | Obj | Proj |
| 32154              |         | 3872 CANON FINANCIAL SERVICES, INC.           | 2,414.80    |      |          |              |     |      |
| 1                  |         | 42828558 03/12/26 Contract                    | 2,133.48    |      | 201      | 100-5200     | 840 |      |
| 2                  |         | 42828557 03/12/26 contract                    | 281.32      |      | 201      | 100-5200     | 840 |      |
| 32155              |         | 2825 A DA Z CONCRETE                          | 475.00      |      |          |              |     |      |
| 1                  |         | 036150 04/01/26 Snow removal-4x               | 475.00      |      | 201      | 100-2600     | 340 |      |
| 32156              |         | 3992 CAPITAL CLEANERS                         | 52.00       |      |          |              |     |      |
| 1                  |         | CA34078 03/27/26 Floor Mat Rentals            | 52.00       |      | 201      | 100-2600     | 610 |      |
| 32157              |         | 4002 KJS CARE, LLC. - KAMI SIMMONS            | 2,892.18    |      |          |              |     |      |
| 1                  |         | 053130 03/02/26 March Contract Hours          | 2,892.18    |      | 215      | 438-1000     | 320 | 307  |
| 32158              | C       | 2674 HARRINGTON BOTTLING                      | 803.50      |      |          |              |     |      |
| 1                  |         | March 03/27/26 March HL Bottle water          | 803.50*     |      | 212      | 910-3100     | 630 |      |
| 32159              |         | 225 CITY OF TOWNSEND                          | 2,054.70    |      |          |              |     |      |
| 1                  |         | 101420-00 03/31/26 EL Utilities               | 1,027.35    |      | 201      | 100-2600     | 421 |      |
| 2                  |         | 101410-00 03/31/26 HS Utilities               | 1,027.35    |      | 201      | 100-2600     | 421 |      |
| 32160              |         | 4040 SCHOOL SERVICES OF MONTANA               | 750.00      |      |          |              |     |      |
| 1                  |         | 9058 03/01/26 OLR Standard Implementati       | 750.00      | 7705 | 228      | 100-1000     | 682 |      |
| GILL               |         |                                               |             |      |          |              |     |      |
| 32162              |         | 3825 PITNEY BOWES GLOBAL FINANCIAL            | 132.79      |      |          |              |     |      |
| 1                  |         | 1029104613 03/11/26 Red Ink Cartridge         | 132.79      | 7706 | 201      | 100-2300     | 532 |      |
| 32163              | C       | 2424 MONTANA CRIMINAL RECORDS                 | 55.00       |      |          |              |     |      |
| Background checks: |         |                                               |             |      |          |              |     |      |
| Austin Zeadow      |         |                                               |             |      |          |              |     |      |
| Kara Ann Bryant    |         |                                               |             |      |          |              |     |      |
| 1                  |         | 01693 03/17/26 Zeadow Background check        | 25.00       |      | 201      | 100-2300     | 340 |      |
| 2                  |         | 02009 03/24/26 Bryant Background check        | 30.00       |      | 201      | 100-2300     | 340 |      |
| 32165              |         | 3409 SW MT ACADEMIC OLYMPICS, INC.            | 75.00       |      |          |              |     |      |
| MS Teams- 3 teams  |         |                                               |             |      |          |              |     |      |
| 1                  |         | Middle sch 03/03/26 MS Academic Olympics 2026 | 75.00       |      | 201      | 710-3400     | 582 |      |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval List  
For the Accounting Period: 4/26

Page: 3 of 7  
Report ID: AP100

\* ... Over spent expenditure

| Claim           | Warrant | Vendor #/Name                                  | Amount      |      |          | Acct/Source/ |     |      |
|-----------------|---------|------------------------------------------------|-------------|------|----------|--------------|-----|------|
| Line #          |         | Invoice #/Inv Date/Description                 | Line Amount | PO # | Fund Org | Prog-Func    | Obj | Proj |
| 32166           |         | 761 NORTHWESTERN ENERGY                        | 26,213.69   |      |          |              |     |      |
| 1               |         | 0692977-2 03/10/26 313 n cedar st              | 8.02        |      | 201      | 100-2600     | 412 |      |
| 2               |         | 0710189-2 03/06/26 201 N Spruce st schl        | 14,438.23   |      | 201      | 100-2600     | 412 |      |
| 3               |         | 0720338-3 03/06/26 201 n spruce st schl librar | 1,182.49    |      | 201      | 100-2600     | 412 |      |
| 4               |         | 0999884-0 03/09/26 2nd st parking lot lights   | 51.15       |      | 201      | 100-2600     | 412 |      |
| 5               |         | 3368118-0 03/06/26 119 1/2 cedar st grg        | 48.65       |      | 201      | 100-2600     | 412 |      |
| 6               |         | 3949437-2 03/06/26 201 n spruce st             | 10,485.15   |      | 201      | 100-2600     | 412 |      |
| 32167           |         | 4074 Jeri Zorn                                 | 2,160.00    |      |          |              |     |      |
| EL CPR training |         |                                                |             |      |          |              |     |      |
| 36 people       |         |                                                |             |      |          |              |     |      |
| 1               |         | CPR EL. 03/27/26 First aid, cpr class 36       | 2,160.00    |      | 201      | 100-2300     | 330 |      |
| 32168           |         | 2019 J.W. PEPPER & SON, INC.                   | 23.99       |      |          |              |     |      |
| 1               |         | 367465920 03/20/26 Acct 534066 statement       | 23.99*      |      | 201      | 100-1000     | 610 |      |
| 32169           |         | 2550 VERIZON WIRELESS                          | 253.10      |      |          |              |     |      |
| 1               |         | 6139509687 03/25/26 Router Data Plan           | 50.02       |      | 201      | 100-2300     | 531 |      |
| 2               |         | 6139509686 03/25/26 Cell Phones-Maint. Nurse   | 154.06      |      | 201      | 100-2300     | 531 |      |
| 3               |         | 6139509686 03/25/26 After School Cell Phone    | 49.02*      |      | 215      | 434-1000     | 531 | 277  |
| 32170           |         | 4047 Soliant                                   | 11,200.00   |      |          |              |     |      |
| 1               |         | 21421201 03/29/26 A Seals Reg Rate             | 11,200.00   |      | 213      | 280-1000     | 320 | 116  |
| 32171           |         | 1308 RIDDELL ALL AMERICAN SPORTS CORP          | 1,370.99    |      |          |              |     |      |
| 1               |         | 952477078 01/28/26 Reconditioning              | 1,370.99*   |      | 201      | 720-3500     | 610 |      |
| 32172           | C       | 3294 WEX BANK                                  | 1,254.91    |      |          |              |     |      |
| 1               |         | 111604831 03/31/26 Acct. 0496-00-179506-1      | 1,054.00    |      | 201      | 710-2700     | 624 |      |
| 2               |         | 111604831 03/31/26 Acct. 0496-00-179506-1      | 200.91      |      | 201      | 720-2700     | 624 |      |
| 32173           |         | 4033 Staples                                   | 5,414.86    |      |          |              |     |      |
| 1               |         | Statement 04/01/26 ATL 1881740 statment        | 4,080.20*   |      | 215      | 100-1000     | 610 | 499  |
| 2               |         | Statement 04/01/26 ATL 1881740 statment        | 7.08        |      | 201      | 100-2300     | 610 |      |
| 3               |         | Statement 04/01/26 ATL 1881740 statment        | -72.99*     |      | 212      | 910-3100     | 610 |      |
| 4               |         | Statement 04/01/26 ATL 1881740 statment        | 1,400.57    |      | 201      | 100-2600     | 610 |      |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval List  
For the Accounting Period: 4/26

Page: 4 of 7  
Report ID: AP100

\* ... Over spent expenditure

| Claim         | Warrant | Vendor #/Name                                  | Amount      |      |          | Acct/Source/ |     |      |
|---------------|---------|------------------------------------------------|-------------|------|----------|--------------|-----|------|
| Line #        |         | Invoice #/Inv Date/Description                 | Line Amount | PO # | Fund Org | Prog-Func    | Obj | Proj |
| 32174         | C       | 1088 SYSCO MONTANA INC.                        | 8,423.81    |      |          |              |     |      |
| 1             |         | STATEMENT 04/01/26 Hot Lunch Purchases         | 6,810.68*   |      | 212      | 910-3100     | 630 |      |
| 2             |         | STATEMENT 04/01/26 Hot Lunch Supplies          | 783.48*     |      | 201      | 910-3100     | 610 |      |
| 3             |         | STATEMENT 04/01/26 FFVP Food                   | 829.65*     |      | 212      | 910-3100     | 610 | 308  |
| 32175         |         | 394 USF - BILLINGS                             | 13,004.01   |      |          |              |     |      |
| 1             |         | STATEMENT 03/28/26 Cust. #14195671 A.S. Food   | 538.13*     |      | 215      | 800-3300     | 610 | 898  |
| 2             |         | STATEMENT 03/28/26 Cust. #14195671 FFVP Food   | 327.62      |      | 212      | 910-3100     | 630 | 308  |
| 3             |         | STATEMENT 03/28/26 Cust. #14195671 Hot Lunch F | 11,190.81*  |      | 212      | 910-3100     | 630 |      |
| 4             |         | 3092316 03/30/26 Cust. #14195671 Hot Lunch Foo | 947.45*     |      | 212      | 910-3100     | 630 |      |
| 32176         |         | 119 BOB'S THRIFTWAY                            | 404.40      |      |          |              |     |      |
| 1             |         | Statement 04/03/26 Acct 2663455 HL             | 12.53*      |      | 212      | 910-3100     | 630 |      |
| 2             |         | Statement 04/03/26 Acct 2663455 Ag Ed          | 36.71       |      | 201      | 391-1000     | 610 |      |
| 3             |         | Statement 04/03/26 Acct 2663455 FCS Food       | 355.16      |      | 201      | 394-1000     | 610 |      |
| 32177         | C       | 3661 TOWNSEND HARDWARE                         | 134.79      |      |          |              |     |      |
| 1             |         | 252779 03/05/26 Maint. basketball hoop repair  | 5.36*       |      | 201      | 100-2600     | 660 |      |
| 2             |         | 253005 03/09/26 Maint. basketball hoop repair  | 9.64*       |      | 201      | 100-2600     | 660 |      |
| 3             |         | 253179 03/11/26 Maint.                         | 4.99*       |      | 201      | 100-2600     | 660 |      |
| 4             |         | 253963 03/24/26 District Staples               | 99.90*      |      | 201      | 395-1000     | 610 |      |
| 5             |         | 254335 03/30/26 District Sanding               | 14.90*      |      | 201      | 395-1000     | 610 |      |
| 32178         |         | 3418 TOWN & RANCH TRUE VALUE                   | 471.18      |      |          |              |     |      |
| 1             |         | 21112 03/03/26 Maintenance                     | 122.27*     |      | 201      | 100-2600     | 660 |      |
| 2             |         | 18832 02/10/26 Ag Ed Supplies                  | 348.91      |      | 201      | 391-1000     | 610 |      |
| 32179         |         | 3997 KATIE ERB                                 | 453.77      |      |          |              |     |      |
| 1             |         | Claims 03/14/26 NAA26 Convention Meals/Mileage | 285.47      |      | 215      | 434-1000     | 582 | 277  |
| 2             |         | Claims 03/30/26 21st CCLC Spring Training      | 168.30      |      | 215      | 434-1000     | 582 | 277  |
| 32180         |         | 3954 RUBY EIRICH                               | 331.03      |      |          |              |     |      |
| 1             |         | Claim 03/14/26 NAA Convention                  | 153.53      |      | 215      | 434-1000     | 582 | 277  |
| 2             |         | Claim 03/30/26 21st CCLC Spring Training       | 177.50      |      | 215      | 434-1000     | 582 | 277  |
| 32181         |         | 2976 DANIEL HAZLETT                            | 321.90      |      |          |              |     |      |
| Radio Mileage |         |                                                |             |      |          |              |     |      |
| 1             |         | CLAIM 04/01/26 Radio Mileage 25-26             | 321.90*     |      | 215      | 800-3300     | 582 | 299  |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval List  
For the Accounting Period: 4/26

Page: 5 of 7  
Report ID: AP100

\* ... Over spent expenditure

| Claim Warrant                                    | Vendor #/Name                               | Amount      | Acct/Source/ |          |           |     |      |
|--------------------------------------------------|---------------------------------------------|-------------|--------------|----------|-----------|-----|------|
| Line #                                           | Invoice #/Inv Date/Description              | Line Amount | PO #         | Fund Org | Prog-Func | Obj | Proj |
| 32182                                            | 1303 GARY BAUMAN                            | 816.35      |              |          |           |     |      |
| Radio Mileage                                    |                                             |             |              |          |           |     |      |
| 1                                                | CLAIM 04/01/26 Radio Mileage                | 816.35*     |              | 215      | 800-3300  | 582 | 299  |
| 32183                                            | 3925 JOHN BLEILE                            | 150.00      |              |          |           |     |      |
| 1                                                | CLAIM 02/26/26 MEC Physical                 | 150.00      |              | 201      | 720-2700  | 582 |      |
| 32184                                            | 4072 KAREN WALTON                           | 75.87       |              |          |           |     |      |
| 1                                                | CLAIM 03/30/26 Band and music supplies      | 75.87*      |              | 201      | 100-1000  | 610 |      |
| 32185                                            | 1915 BIG SKY PLUMBING & HEATING             | 410.00      |              |          |           |     |      |
| 1                                                | 41560 03/31/26 Kitchen drain unclogging     | 410.00      |              | 201      | 100-2600  | 340 |      |
| 32186                                            | 4039 ELECTRO CONTROLS                       | 790.68      |              |          |           |     |      |
| 1                                                | 36922 04/03/26 VAV box work                 | 790.68      |              | 201      | 100-2600  | 340 |      |
| 32187                                            | 4081 S. CONLEY SALES LLC                    | 1,572.47    |              |          |           |     |      |
| 1                                                | 2885 03/09/26 Boiler ignition and O2 errors | 1,572.47    |              | 260      | 100-2600  | 440 |      |
| 32188                                            | 798 TREASURE STATE SOLUTIONS, INC.          | 560.97      |              |          |           |     |      |
| Bus #1 Batteries                                 |                                             |             |              |          |           |     |      |
| 1                                                | 708380 03/13/26 Battaries                   | 560.97*     |              | 201      | 710-2700  | 440 |      |
| 32189                                            | C 3794 TOWNSEND AUTO PARTS LLC              | 25.79       |              |          |           |     |      |
| 1                                                | Statement 03/11/26 ID-104498 and ID-104851  | 25.79       |              | 201      | 100-2600  | 610 |      |
| # of Claims 44 Total: 141,693.82 # of Vendors 32 |                                             |             |              |          |           |     |      |
| Total Electronic Claims 51,007.15                |                                             |             |              |          |           |     |      |
| Total Non-Electronic Claims 90,686.67            |                                             |             |              |          |           |     |      |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 4/26

Page: 6 of 7  
Report ID: AP110

| Fund/Account        | Amount     |
|---------------------|------------|
| 201 GENERAL FUND    |            |
| 101                 | 61,966.89  |
| 210 TRANSPORTATION  |            |
| 101                 | 34,814.38  |
| 212 HOT LUNCH       |            |
| 101                 | 20,849.25  |
| 213 TUITION         |            |
| 101                 | 11,200.00  |
| 215 MISC FED FUNDS  |            |
| 101                 | 9,797.58   |
| 228 TECHNOLOGY FUND |            |
| 101                 | 1,429.25   |
| 229 FLEX FUND       |            |
| 101                 | 64.00      |
| 260 BUILDING FUND   |            |
| 101                 | 1,572.47   |
| Total:              | 141,693.82 |

2.2

04/09/26  
08:20:58

TOWNSEND SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 4 / 26

Page: 7 of 7  
Report ID: AP100A

---

JASON NOYES

---

VANESSA FLYNN

---

CHASE RAGEN

---

JASON KOOL

---

ADAM BRAKEFIELD

2.2

MONTH March

STATEMENT OF JR. HIGH EXTRACURRICULAR FUNDS

REPORTED TO SCHOOL BOARD MEETING

TOTAL CASH ON HAND 41,810.91

STATEMENT OF INDIVIDUAL FUNDS

(105) CANDY SALES \$ 17,376.90

\$ 17,376.90

(106) BAND-CHORUS \$ 1,293.96

\$ 1,293.96

(107) STUDENT COUNCIL 6-7-8 \$ 4,223.53

+ 6.00

\$ 4,229.53

Volunteers  
pay

(108) K-5 STUDENT COUNCIL \$ 17,860.02

- 59.95 - 132.00 - 196.80 + 65.00

\$ 17,536.27

Kinder Mothers Day P 229 No 1 Day  
P 229 P 229 P 229

(119) PENCIL MONEY \$ 969.29

- 277.44 + 87.25

\$ 779.10

Pencils Order Pencil

(120) GENERAL FUND \$ 87.21

\$ 87.21

TOTAL \$ 41,302.97

FUND CUSTODIAN [Signature] DATE 04-02-2026

MONTH March

INDIVIDUAL ACCELERATED READER BALANCES BY GRADE

AR PK- \$ 665.10 \$ 665.10

AR K- \$ 3,232.78 - 59.95 \$ 3,172.83

AR 1- \$ 2,429.94 \$ 2,429.94

AR 2- \$ 3,243.64 \$ 3,243.64

AR 3- \$ 190.01 - 132.00 \$ 658.01

AR 4- \$ 681.10 \$ 681.10

AR 5- \$ 1,229.72 \$ 1,229.72

AR MUSIC- \$ 219.05 \$ 219.05

AR P.E.- \$ 31.29 \$ 31.29

AR TITLE- \$ 757.98 \$ 757.98

TOWNSEND JR HIGH ACTIVITY ACCT  
 ALISON L FERREIRA  
 201 N SPRUCE ST  
 TOWNSEND MT 59644-2215

**Managing Your Accounts**

|                                                                                   |                 |                         |
|-----------------------------------------------------------------------------------|-----------------|-------------------------|
|  | Branch Name     | Townsend                |
|  | Branch Location | 400 Broadway            |
|  | Branch Number   | (406) 266-3176          |
|  | Online banking  | www.opportunitybank.com |

**Summary of Accounts**

| Account Type          | Account Number | Ending Balance |
|-----------------------|----------------|----------------|
| OPP BUSINESS CHECKING | XXXXXX7587     | \$42,395.33    |

**OPP BUSINESS CHECKING - XXXXXX7587**
**Account Summary**

| Date       | Description             | Amount      |
|------------|-------------------------|-------------|
| 02/28/2026 | Beginning Balance       | \$42,711.97 |
|            | 3 Credit(s) This Period | \$158.25    |
|            | 3 Debit(s) This Period  | \$474.89    |
| 03/31/2026 | Ending Balance          | \$42,395.33 |

**Account Activity**

| Post Date  | Description       | Debits   | Credits | Balance     |
|------------|-------------------|----------|---------|-------------|
| 02/28/2026 | Beginning Balance |          |         | \$42,711.97 |
| 03/02/2026 | CHECK # 3509      | \$390.07 |         | \$42,321.90 |
| 03/10/2026 | DEPOSIT           |          | \$6.00  | \$42,327.90 |
| 03/10/2026 | CHECK # 3511      | \$24.87  |         | \$42,303.03 |
| 03/18/2026 | DEPOSIT           |          | \$87.25 | \$42,390.28 |
| 03/27/2026 | CHECK # 3513      | \$59.95  |         | \$42,330.33 |
| 03/30/2026 | DEPOSIT           |          | \$65.00 | \$42,395.33 |
| 03/31/2026 | Ending Balance    |          |         | \$42,395.33 |

**Checks Cleared**

| Check Nbr | Date       | Amount   | Check Nbr | Date       | Amount  | Check Nbr | Date       | Amount  |
|-----------|------------|----------|-----------|------------|---------|-----------|------------|---------|
| 3509      | 03/02/2026 | \$390.07 | 3511*     | 03/10/2026 | \$24.87 | 3513*     | 03/27/2026 | \$59.95 |

\* Indicates skipped check number

**Daily Balances**

| Date       | Amount      | Date       | Amount      | Date       | Amount      |
|------------|-------------|------------|-------------|------------|-------------|
| 03/02/2026 | \$42,321.90 | 03/18/2026 | \$42,390.28 | 03/30/2026 | \$42,395.33 |
| 03/10/2026 | \$42,303.03 | 03/27/2026 | \$42,330.33 |            |             |

[illegible]

2.2

**OPP BUSINESS CHECKING - XXXXXX7587** (continued)

**Overdraft and Returned Item Fees**

|                          | Total for this period | Total year-to-date |
|--------------------------|-----------------------|--------------------|
| Total Overdraft Fees     | \$0.00                | \$0.00             |
| Total Returned Item Fees | \$0.00                | \$0.00             |

2.2

3-10-26

DEPOSIT TICKET

OPPORTUNITY BANK

TOWNSEND JR HIGH ACTIVITY ACCT

292 758 71

009

#0000 03/10/2026 \$6.00

3-18-2026

DEPOSIT TICKET

OPPORTUNITY BANK

TOWNSEND JR HIGH ACTIVITY ACCT

292 758 71

009

#0000 03/18/2026 \$87.25

3-30-26

DEPOSIT TICKET

OPPORTUNITY BANK

TOWNSEND JR HIGH ACTIVITY ACCT

292 758 71

009

#0000 03/30/2026 \$65.00

The Image for this Item could not be located

#3509 03/02/2026 \$390.07

TOWNSEND JR HIGH SCHOOL ACTIVITIES ACCOUNT

301 NORTH SPRUCE STREET

TONYSPRING, MT 59644

003511

DATE 03/25/2026

PAY TWENTY-FOUR AND 07/100

WILL PAY TO

Today to the Order of

Diana K. Patrick

3747 Adler St

East Helena, MT 59610

#003511 03/10/2026 \$24.87

TOWNSEND JR HIGH SCHOOL ACTIVITIES ACCOUNT

301 NORTH SPRUCE STREET

TONYSPRING, MT 59644

003513

DATE 03/18/2026

PAY WILL FIFTY-NINE AND 95/100

WILL PAY TO

Today to the Order of

Janae Perre

PO Box 111

East Helena, MT 59610

#003513 03/27/2026 \$59.95

## TOWNSEND SCHOOLS K-8

## General Ledger Report

## Financial Report

March 2026

## Activity Accounts

From Date: 3/1/2026  
To Date: 03/31/2026

From Acct: 1  
To Acct: 999999

| Acct                                 | Account Name          | Beg. Bal.          | Recpt / JV      | Disb / JV         | Transfers     | End. Bal.          | YTD Payables  | Work Bal           |
|--------------------------------------|-----------------------|--------------------|-----------------|-------------------|---------------|--------------------|---------------|--------------------|
| 101                                  | Candy Sales           | \$17,376.90        | \$0.00          | \$0.00            | \$0.00        | \$17,376.90        | \$0.00        | \$17,376.90        |
| 102                                  | BAND & CHOIR          | \$1,293.96         | \$0.00          | \$0.00            | \$0.00        | \$1,293.96         | \$0.00        | \$1,293.96         |
| 103                                  | STUDENT COUNCIL 6-7-8 | \$4,223.53         | \$6.00          | \$0.00            | \$0.00        | \$4,229.53         | \$0.00        | \$4,229.53         |
| 104                                  | K-5 STUDENT COUNCIL   | \$17,860.02        | \$65.00         | \$(388.75)        | \$0.00        | \$17,536.27        | \$0.00        | \$17,536.27        |
| 105                                  | PENCIL MONEY          | \$969.29           | \$87.25         | \$(277.44)        | \$0.00        | \$779.10           | \$0.00        | \$779.10           |
| 106                                  | GENERAL FUND          | \$87.21            | \$0.00          | \$0.00            | \$0.00        | \$87.21            | \$0.00        | \$87.21            |
| <b>Activity Accounts Grand Total</b> |                       | <b>\$41,810.91</b> | <b>\$158.25</b> | <b>\$(666.19)</b> | <b>\$0.00</b> | <b>\$41,302.97</b> | <b>\$0.00</b> | <b>\$41,302.97</b> |

## GL Accounts

| GL Acct                           | Begin Bal    | Recpt / JV         | Disb / JV       | Transfers         | End Bal       | YTD Payables       | Work Bal      |
|-----------------------------------|--------------|--------------------|-----------------|-------------------|---------------|--------------------|---------------|
| 990                               | Petty Cash   | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             | \$0.00        |
| 991                               | Cash on Hand | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             | \$0.00        |
| 992                               | Checking     | \$41,810.91        | \$158.25        | \$(666.19)        | \$0.00        | \$41,302.97        | \$41,302.97   |
| 993                               | Savings      | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             | \$0.00        |
| 994                               | Investments  | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             | \$0.00        |
| <b>General Ledger Grand Total</b> |              | <b>\$41,810.91</b> | <b>\$158.25</b> | <b>\$(666.19)</b> | <b>\$0.00</b> | <b>\$41,302.97</b> | <b>\$0.00</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Alicia Fernandez Date: 04 / 02 / 2026  
Principal: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

2.2

## TOWNSEND SCHOOLS K-8

## List of Outstanding Checks

Thru - 03/31/2026

March 2026

| Check                    | Check Date | Amount     | Payee                      | GL Acct. | GL Acct. Name |
|--------------------------|------------|------------|----------------------------|----------|---------------|
| 3491                     | 12/15/2025 | \$36.12    | ANDREA TULLOS              | 992      | Checking      |
| 3510                     | 02/23/2026 | \$450.00   | DEEP CREEK PIZZA CO        | 992      | Checking      |
| 3512                     | 03/16/2026 | \$277.44   | BMO HARRIS COMMERCIAL CARD | 992      | Checking      |
| 3514                     | 03/25/2026 | \$132.00   | BROADWATER FFA             | 992      | Checking      |
| 3515                     | 03/30/2026 | \$196.80   | BMO HARRIS COMMERCIAL CARD | 992      | Checking      |
| Total Outstanding Checks |            | \$1,092.36 |                            |          |               |

**TOWNSEND SCHOOLS K-8**  
**Reconciliation Activity Account Report**  
**March 2026**

From Date: 3/1/2026  
 To Date: 03/31/2026

From Acct: 1  
 To Acct: 999999

| Date                                       | Payee Source<br>Note                             | Invoice | PO | Doc Ref | Recp/JV | Disb/JV  | Transfer                       | Balance     | Offset Acct |
|--------------------------------------------|--------------------------------------------------|---------|----|---------|---------|----------|--------------------------------|-------------|-------------|
| Activity Acct: 101 - Candy Sales           |                                                  |         |    |         |         |          | Beginning Balance: \$17,376.90 |             |             |
| <u>Advisor:</u>                            |                                                  |         |    |         |         |          |                                |             |             |
|                                            |                                                  |         |    |         | Totals  | \$0.00   | \$0.00                         | \$0.00      | \$17,376.90 |
|                                            |                                                  |         |    |         |         |          | Accounts Payable               | \$0.00      |             |
|                                            |                                                  |         |    |         |         |          | Working Balance                | \$17,376.90 |             |
|                                            |                                                  |         |    |         |         |          | Currently Encumbered (PO)      | \$0.00      |             |
| Activity Acct: 102 - BAND & CHOIR          |                                                  |         |    |         |         |          | Beginning Balance: \$1,293.96  |             |             |
| <u>Advisor:</u>                            |                                                  |         |    |         |         |          |                                |             |             |
|                                            |                                                  |         |    |         | Totals  | \$0.00   | \$0.00                         | \$0.00      | \$1,293.96  |
|                                            |                                                  |         |    |         |         |          | Accounts Payable               | \$0.00      |             |
|                                            |                                                  |         |    |         |         |          | Working Balance                | \$1,293.96  |             |
|                                            |                                                  |         |    |         |         |          | Currently Encumbered (PO)      | \$0.00      |             |
| Activity Acct: 103 - STUDENT COUNCIL 6-7-8 |                                                  |         |    |         |         |          | Beginning Balance: \$4,223.53  |             |             |
| <u>Advisor:</u>                            |                                                  |         |    |         |         |          |                                |             |             |
| 3/10/26                                    | ANDREA TULLOS<br>Valentine's Grams               |         |    | 752     | \$6.00  | \$0.00   | \$0.00                         | \$4,229.53  | 992         |
|                                            |                                                  |         |    |         | Totals  | \$6.00   | \$0.00                         | \$0.00      | \$4,229.53  |
|                                            |                                                  |         |    |         |         |          | Accounts Payable               | \$0.00      |             |
|                                            |                                                  |         |    |         |         |          | Working Balance                | \$4,229.53  |             |
|                                            |                                                  |         |    |         |         |          | Currently Encumbered (PO)      | \$0.00      |             |
| Activity Acct: 104 - K-5 STUDENT COUNCIL   |                                                  |         |    |         |         |          | Beginning Balance: \$17,860.02 |             |             |
| <u>Advisor:</u>                            |                                                  |         |    |         |         |          |                                |             |             |
| 3/18/26                                    | JENNIFER HOPPE<br>Easter & St. Patrick's Day     |         |    | 3513    | \$0.00  | \$59.95  | \$0.00                         | \$17,800.07 | 992         |
| 3/25/26                                    | BROADWATER FFA<br>3rd Grade Mother's Day Flowers |         |    | 3514    | \$0.00  | \$132.00 | \$0.00                         | \$17,668.07 | 992         |
| 3/30/26                                    | STEVE COOK<br>March Hat Day Money                |         |    | 754     | \$65.00 | \$0.00   | \$0.00                         | \$17,733.07 | 992         |
| 3/30/26                                    | BMO HARRIS COMMERCIAL<br>Pizza with Principal    |         |    | 3515    | \$0.00  | \$196.80 | \$0.00                         | \$17,536.27 | 992         |
|                                            |                                                  |         |    |         | Totals  | \$65.00  | \$388.75                       | \$0.00      | \$17,536.27 |
|                                            |                                                  |         |    |         |         |          | Accounts Payable               | \$0.00      |             |
|                                            |                                                  |         |    |         |         |          | Working Balance                | \$17,536.27 |             |
|                                            |                                                  |         |    |         |         |          | Currently Encumbered (PO)      | \$0.00      |             |
| Activity Acct: 105 - PENCIL MONEY          |                                                  |         |    |         |         |          | Beginning Balance: \$969.29    |             |             |
| <u>Advisor:</u>                            |                                                  |         |    |         |         |          |                                |             |             |
| 3/16/26                                    | BMO HARRIS COMMERCIAL<br>Refill pencil machine   |         |    | 3512    | \$0.00  | \$277.44 | \$0.00                         | \$691.85    | 992         |
| 3/18/26                                    | STEVE COOK<br>Pencil Machine \$                  |         |    | 753     | \$87.25 | \$0.00   | \$0.00                         | \$779.10    | 992         |
|                                            |                                                  |         |    |         | Totals  | \$87.25  | \$277.44                       | \$0.00      | \$779.10    |
|                                            |                                                  |         |    |         |         |          | Accounts Payable               | \$0.00      |             |
|                                            |                                                  |         |    |         |         |          | Working Balance                | \$779.10    |             |
|                                            |                                                  |         |    |         |         |          | Currently Encumbered (PO)      | \$0.00      |             |

2.2

## TOWNSEND SCHOOLS K-8

## Reconciliation Activity Account Report

March 2026

From Date: 3/1/2026

To Date: 03/31/2026

From Acct: 1

To Acct: 999999

| Date | Payee Source<br>Note | Invoice | PO | Doc Ref | Recp/JV | Disb/JV | Transfer | Balance | Offset Acct |
|------|----------------------|---------|----|---------|---------|---------|----------|---------|-------------|
|------|----------------------|---------|----|---------|---------|---------|----------|---------|-------------|

Activity Acct: 106 - GENERAL FUND

Beginning Balance: \$87.21

Advisor:

|                           |        |        |        |         |
|---------------------------|--------|--------|--------|---------|
| Totals                    | \$0.00 | \$0.00 | \$0.00 | \$87.21 |
| Accounts Payable          |        |        |        | \$0.00  |
| Working Balance           |        |        |        | \$87.21 |
| Currently Encumbered (PO) |        |        |        | \$0.00  |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature] Date: 04/02/2026  
Principal: [Signature] Date: 04/02/2026

2.2

# TOWNSEND SCHOOLS K-8

## Reconciliation General Ledger Report

From Date: 3/1/2026  
To Date: 03/31/2026

March 2026

From Acct: 1  
To Acct: 999999

| Date                               | Payee Source                                           | Invoice | PO | Doc Ref | Recp/JV         | Disb/JV         | Transfer      | Balance                               | Act Acct |
|------------------------------------|--------------------------------------------------------|---------|----|---------|-----------------|-----------------|---------------|---------------------------------------|----------|
| <b>GL Acct: 990 - Petty Cash</b>   |                                                        |         |    |         |                 |                 |               | <b>Beginning Balance: \$0.00</b>      |          |
| <b>Totals</b>                      |                                                        |         |    |         | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b> | <b>\$0.00</b>                         |          |
| <b>GL Acct: 991 - Cash on Hand</b> |                                                        |         |    |         |                 |                 |               | <b>Beginning Balance: \$0.00</b>      |          |
| <b>Totals</b>                      |                                                        |         |    |         | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b> | <b>\$0.00</b>                         |          |
| <b>GL Acct: 992 - Checking</b>     |                                                        |         |    |         |                 |                 |               | <b>Beginning Balance: \$41,810.91</b> |          |
| 3/10/26                            | ANDREA TULLOS<br>Valentine's Grams                     |         |    | 752     | \$6.00          | \$0.00          | \$0.00        | \$41,816.91                           | 103      |
| 3/16/26                            | BMO HARRIS<br>COMMERCIAL CARD<br>Refill pencil machine |         |    | 3512    | \$0.00          | \$277.44        | \$0.00        | \$41,539.47                           | 105      |
| 3/18/26                            | STEVE COOK<br>Pencil Machine \$                        |         |    | 753     | \$87.25         | \$0.00          | \$0.00        | \$41,626.72                           | 105      |
| 3/18/26                            | JENNIFER HOPPE<br>Easter & St. Patrick's Day           |         |    | 3513    | \$0.00          | \$59.95         | \$0.00        | \$41,566.77                           | 104      |
| 3/25/26                            | BROADWATER FFA<br>3rd Grade Mother's Day Flowers       |         |    | 3514    | \$0.00          | \$132.00        | \$0.00        | \$41,434.77                           | 104      |
| 3/30/26                            | STEVE COOK<br>March Hat Day Money                      |         |    | 754     | \$65.00         | \$0.00          | \$0.00        | \$41,499.77                           | 104      |
| 3/30/26                            | BMO HARRIS<br>COMMERCIAL CARD<br>Pizza with Principal  |         |    | 3515    | \$0.00          | \$196.80        | \$0.00        | \$41,302.97                           | 104      |
| <b>Totals</b>                      |                                                        |         |    |         | <b>\$158.25</b> | <b>\$666.19</b> | <b>\$0.00</b> | <b>\$41,302.97</b>                    |          |
| <b>GL Acct: 993 - Savings</b>      |                                                        |         |    |         |                 |                 |               | <b>Beginning Balance: \$0.00</b>      |          |
| <b>Totals</b>                      |                                                        |         |    |         | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b> | <b>\$0.00</b>                         |          |
| <b>GL Acct: 994 - Investments</b>  |                                                        |         |    |         |                 |                 |               | <b>Beginning Balance: \$0.00</b>      |          |
| <b>Totals</b>                      |                                                        |         |    |         | <b>\$0.00</b>   | <b>\$0.00</b>   | <b>\$0.00</b> | <b>\$0.00</b>                         |          |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *[Signature]* Date: 04/02/2026  
Principal: *[Signature]* Date: 04/02/2026

2.2

## Bank Reconciliation Report

## Checking Account

992

Date From 3/1/2026

Date to 03/31/2026

|                                                |                 |
|------------------------------------------------|-----------------|
| Ending Balance on Statement Dated : 03/31/2026 | \$42,395.33     |
| Outstanding Deposits (Bank Deposits) -> +      | \$0.00          |
| Less Outstanding Checks:                       | \$1,092.36      |
| Cash Balance as of : 03/31/2026                | \$41,302.97 *** |

|                                          |                 |
|------------------------------------------|-----------------|
| Cash Balance for Checking as of 3/1/2026 | \$41,810.91     |
| Add: Total Deposits (Bank Deposits):     | \$158.25        |
| Less: Total Checks and Withdrawals:      | (\$666.19)      |
| Computer Cash Balance as of : 03/31/2026 | \$41,302.97 *** |

## Summary of Asset Accounts

| Gl Acct            | Account Name | Begin Bal          | Recpt/JV        | Disb/JV           | Transfer      | End Bal.           |
|--------------------|--------------|--------------------|-----------------|-------------------|---------------|--------------------|
| 990                | Petty Cash   | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             |
| 991                | Cash on Hand | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             |
| 992                | Checking     | \$41,810.91        | \$158.25        | (\$666.19)        | \$0.00        | \$41,302.97 ***    |
| 993                | Savings      | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             |
| 994                | Investments  | \$0.00             | \$0.00          | \$0.00            | \$0.00        | \$0.00             |
| <b>Grand Total</b> |              | <b>\$41,810.91</b> | <b>\$158.25</b> | <b>(\$666.19)</b> | <b>\$0.00</b> | <b>\$41,302.97</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Alisa Haveler Date: 04/02/2026  
Principal: Henry Smith Date: 04/02/2026

\*\*\* Entries Must Match

2.2

>003892 5863560 0001 92453 10Z

BROADWATER HIGH SCHOOL  
STUDENT ACTIVITY ACCOUNT  
201 N SPRUCE ST  
TOWNSEND MT 59644-2215



### Managing Your Accounts

|                                                                                    |                 |                                                                      |
|------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------|
|  | Branch Name     | Townsend                                                             |
|  | Branch Location | 400 Broadway                                                         |
|  | Branch Number   | (406) 266-3176                                                       |
|  | Online banking  | <a href="http://www.opportunitybank.com">www.opportunitybank.com</a> |

### Summary of Accounts

| Account Type          | Account Number | Ending Balance |
|-----------------------|----------------|----------------|
| OPP BUSINESS CHECKING | XXXXXX1708     | \$89,004.20    |

### OPP BUSINESS CHECKING - XXXXXX1708

#### Account Summary

| Date       | Description              | Amount      |
|------------|--------------------------|-------------|
| 02/28/2026 | Beginning Balance        | \$94,172.48 |
|            | 10 Credit(s) This Period | \$14,790.11 |
|            | 30 Debit(s) This Period  | \$19,958.39 |
| 03/31/2026 | Ending Balance           | \$89,004.20 |

#### Account Activity

| Post Date  | Description       | Debits   | Credits    | Balance     |
|------------|-------------------|----------|------------|-------------|
| 02/28/2026 | Beginning Balance |          |            | \$94,172.48 |
| 03/02/2026 | CHECK # 17065     | \$171.20 |            | \$94,001.28 |
| 03/02/2026 | CHECK # 17120     | \$96.00  |            | \$93,905.28 |
| 03/02/2026 | CHECK # 17121     | \$60.00  |            | \$93,845.28 |
| 03/02/2026 | CHECK # 17138     | \$523.93 |            | \$93,321.35 |
| 03/03/2026 | CHECK # 17119     | \$128.00 |            | \$93,193.35 |
| 03/03/2026 | CHECK # 17125     | \$70.00  |            | \$93,123.35 |
| 03/04/2026 | CHECK # 17137     | \$497.69 |            | \$92,625.66 |
| 03/05/2026 | DEPOSIT           |          | \$159.00   | \$92,784.66 |
| 03/05/2026 | DEPOSIT           |          | \$160.00   | \$92,944.66 |
| 03/05/2026 | DEPOSIT           |          | \$243.50   | \$93,188.16 |
| 03/05/2026 | DEPOSIT           |          | \$339.54   | \$93,527.70 |
| 03/05/2026 | DEPOSIT           |          | \$2,365.00 | \$95,892.70 |
| 03/05/2026 | DEPOSIT           |          | \$2,617.00 | \$98,509.70 |
| 03/05/2026 | CHECK # 17136     | \$72.28  |            | \$98,437.42 |
| 03/05/2026 | CHECK # 17142     | \$268.01 |            | \$98,169.41 |
| 03/06/2026 | CHECK # 17081     | \$760.40 |            | \$97,409.01 |
| 03/06/2026 | CHECK # 17123     | \$60.00  |            | \$97,349.01 |
| 03/09/2026 | CHECK # 17103     | \$200.00 |            | \$97,149.01 |
| 03/09/2026 | CHECK # 17124     | \$88.00  |            | \$97,061.01 |

2.2

**Account Activity (continued)**

## Checks Cleared

\* Indicates skipped check number

## Daily Balances

| Date       | Amount      | Date       | Amount      | Date       | Amount      |
|------------|-------------|------------|-------------|------------|-------------|
| 03/02/2026 | \$93,321.35 | 03/11/2026 | \$96,515.02 | 03/23/2026 | \$93,499.83 |
| 03/03/2026 | \$93,123.35 | 03/12/2026 | \$96,360.78 | 03/25/2026 | \$92,439.22 |
| 03/04/2026 | \$92,625.66 | 03/16/2026 | \$96,171.78 | 03/26/2026 | \$92,356.90 |
| 03/05/2026 | \$98,169.41 | 03/18/2026 | \$95,809.38 | 03/30/2026 | \$83,891.35 |
| 03/06/2026 | \$97,349.01 | 03/19/2026 | \$96,529.70 | 03/31/2026 | \$89,004.20 |
| 03/09/2026 | \$96,999.79 | 03/20/2026 | \$92,555.13 |            |             |

המחלקה הכלכלית, תשס"ב/תשס"ג

2.2

**OPP BUSINESS CHECKING - XXXXXX1708 (continued)****Overdraft and Returned Item Fees**

|                                 | <b>Total for this period</b> | <b>Total year-to-date</b> |
|---------------------------------|------------------------------|---------------------------|
| <b>Total Overdraft Fees</b>     | \$0.00                       | \$0.00                    |
| <b>Total Returned Item Fees</b> | \$0.00                       | \$0.00                    |

2.2

3-5-26

MAIL

| CURRENCY | CONTS | TOTAL CASH | CHECKS | TOTAL |
|----------|-------|------------|--------|-------|
| 1        |       |            |        |       |
| 2        |       |            |        |       |
| 3        |       |            |        |       |
| 4        |       |            |        |       |
| 5        |       |            |        |       |
| 6        |       |            |        |       |
| 7        |       |            |        |       |
| 8        |       |            |        |       |
| 9        |       |            |        |       |
| 10       |       |            |        |       |
| 11       |       |            |        |       |
| 12       |       |            |        |       |
| 13       |       |            |        |       |
| 14       |       |            |        |       |
| 15       |       |            |        |       |
| 16       |       |            |        |       |
| 17       |       |            |        |       |
| 18       |       |            |        |       |
| 19       |       |            |        |       |
| 20       |       |            |        |       |
| 21       |       |            |        |       |
| 22       |       |            |        |       |
| 23       |       |            |        |       |
| 24       |       |            |        |       |
| 25       |       |            |        |       |
| 26       |       |            |        |       |
| 27       |       |            |        |       |
| 28       |       |            |        |       |
| 29       |       |            |        |       |
| 30       |       |            |        |       |
| 31       |       |            |        |       |
| 32       |       |            |        |       |
| 33       |       |            |        |       |
| 34       |       |            |        |       |
| 35       |       |            |        |       |
| 36       |       |            |        |       |
| 37       |       |            |        |       |
| 38       |       |            |        |       |
| 39       |       |            |        |       |
| 40       |       |            |        |       |
| 41       |       |            |        |       |
| 42       |       |            |        |       |
| 43       |       |            |        |       |
| 44       |       |            |        |       |
| 45       |       |            |        |       |
| 46       |       |            |        |       |
| 47       |       |            |        |       |
| 48       |       |            |        |       |
| 49       |       |            |        |       |
| 50       |       |            |        |       |
| 51       |       |            |        |       |
| 52       |       |            |        |       |
| 53       |       |            |        |       |
| 54       |       |            |        |       |
| 55       |       |            |        |       |
| 56       |       |            |        |       |
| 57       |       |            |        |       |
| 58       |       |            |        |       |
| 59       |       |            |        |       |
| 60       |       |            |        |       |
| 61       |       |            |        |       |
| 62       |       |            |        |       |
| 63       |       |            |        |       |
| 64       |       |            |        |       |
| 65       |       |            |        |       |
| 66       |       |            |        |       |
| 67       |       |            |        |       |
| 68       |       |            |        |       |
| 69       |       |            |        |       |
| 70       |       |            |        |       |
| 71       |       |            |        |       |
| 72       |       |            |        |       |
| 73       |       |            |        |       |
| 74       |       |            |        |       |
| 75       |       |            |        |       |
| 76       |       |            |        |       |
| 77       |       |            |        |       |
| 78       |       |            |        |       |
| 79       |       |            |        |       |
| 80       |       |            |        |       |
| 81       |       |            |        |       |
| 82       |       |            |        |       |
| 83       |       |            |        |       |
| 84       |       |            |        |       |
| 85       |       |            |        |       |
| 86       |       |            |        |       |
| 87       |       |            |        |       |
| 88       |       |            |        |       |
| 89       |       |            |        |       |
| 90       |       |            |        |       |
| 91       |       |            |        |       |
| 92       |       |            |        |       |
| 93       |       |            |        |       |
| 94       |       |            |        |       |
| 95       |       |            |        |       |
| 96       |       |            |        |       |
| 97       |       |            |        |       |
| 98       |       |            |        |       |
| 99       |       |            |        |       |
| 100      |       |            |        |       |

DEPOSIT SLIP  
TOTAL \$2365.00

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

83-3080910 21

AT-OUTER GRAND TOTAL  
IN SCRIBED DOLLARS

2365.00

122920706060 106 170 800 009

US MONEY ORDER (FORM 1010-101) IS NOT VALID FOR THE PURPOSES OF THE FEDERAL RESERVE. IT IS NOT VALID FOR THE PURPOSES OF THE FEDERAL RESERVE. IT IS NOT VALID FOR THE PURPOSES OF THE FEDERAL RESERVE.

#0000 03/05/2026 \$2,365.00

[illegible][illegible]

| DATE    |  | TIME  |  | CURRENCY |  | COINS |  | TOTAL CASH |  | CHECKS |  | TOTAL   |  | DATE OF PAYMENT |  | TIME OF PAYMENT |  | RECEIVED BY |  | RECEIVED FOR |  | RECEIVED AT |  |
|---------|--|-------|--|----------|--|-------|--|------------|--|--------|--|---------|--|-----------------|--|-----------------|--|-------------|--|--------------|--|-------------|--|
| 3-31-24 |  | 12:00 |  | USD      |  | 0.00  |  | 7241.25    |  | 0.00   |  | 7241.25 |  | 3-31-24         |  | 12:00           |  | J. J. J.    |  | J. J. J.     |  | J. J. J.    |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |
|         |  |       |  |          |  |       |  |            |  |        |  |         |  |                 |  |                 |  |             |  |              |  |             |  |

|                                                                                                                                                                                         |  |                                                                                       |                            |                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------|----------------------------|---------------------|
|  <b>Broadwater High School</b><br>Student Activity Account<br>201 North Spruce<br>Townsend, MT 59044 |  | <b>585</b>                                                                            | Olympia Bank<br>Of Montana | 99-7080 / 282       |
| ONE HUNDRED SEVENTY-ONE AND 20/100 *****                                                                                                                                                |  | NO. 017065                                                                            |                            | 1/8/2026            |
| Pay to the<br>Order Of: MATTESON, BRAD                                                                                                                                                  |  |  |                            | \$171.20<br>DOLLARS |
| @ 17065 @ 2920708065                                                                                                                                                                    |  | 1017085                                                                               |                            |                     |

2.2

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017081

1/22/2026

SEVEN HUNDRED SIXTY AND 40/100 \$780.40  
DOLLARS

Pay to the Order Of: SHELDS, JEREMY  
2091 ORD FING GULCH  
HELENA, MT, 59601-0000

#17081 03/06/2026 \$760.40

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017088

2/2/2026

ONE HUNDRED EIGHTY-ONE AND 20/100 \$181.20  
DOLLARS

Pay to the Order Of: SCHOENFELD, MARK  
3827 GRACE STAGE  
EAST HELENA, MT, 59635-0000

#17088 03/18/2026 \$181.20

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017103

2/12/2026

TWO HUNDRED AND NO/100 \$200.00  
DOLLARS

Pay to the Order Of: ARLEE SCHOOLS  
72223 PLYANT ST  
ARLEE, MT, 58821

#17103 03/09/2026 \$200.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017115

2/12/2026

ONE HUNDRED FIFTY-FOUR AND 24/100 \$154.24  
DOLLARS

Pay to the Order Of: SEWELL, TOREY

#17115 03/12/2026 \$154.24

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017119

2/16/2026

ONE HUNDRED TWENTY-EIGHT AND NO/100 \$128.00  
DOLLARS

Pay to the Order Of: JEFFERSON HIGH SCHOOL  
BOX 838  
BOULDER, MT, 59822

#17119 03/03/2026 \$128.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017120

2/16/2026

NINETY-SIX AND NO/100 \$96.00  
DOLLARS

Pay to the Order Of: THREE FORKS HIGH SCHOOL  
212 EAST NEAL  
THREE FORKS, MT, 59752

#17120 03/02/2026 \$96.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017121

2/16/2026

SIXTY AND NO/100 \$60.00  
DOLLARS

Pay to the Order Of: SHELBY HIGH SCHOOL  
1001 VALLEY ST  
SHELBY, MT, 59474-0000

#17121 03/02/2026 \$60.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017123

2/16/2026

SIXTY AND NO/100 \$60.00  
DOLLARS

Pay to the Order Of: EAST HELENA HIGH SCHOOL  
PO BOX 1230  
EAST HELENA, MT, 59636-0000

#17123 03/06/2026 \$60.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017124

2/16/2026

EIGHTY-EIGHT AND NO/100 \$88.00  
DOLLARS

Pay to the Order Of: RED LODGE HIGH SCHOOL  
PO BOX 1090  
413 S OAKS  
RED LODGE, MT, 59068

#17124 03/09/2026 \$88.00

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017125

2/16/2026

SEVENTY AND NO/100 \$70.00  
DOLLARS

Pay to the Order Of: CONRAD HIGH SCHOOL  
216 S. MARYLAND  
CONRAD, MT, 59425

#17125 03/03/2026 \$70.00

2.2

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017129

2/18/2026

ONE HUNDRED EIGHTY-ONE AND 20/100 \*\*\*\*\* \$181.20

Pay to the Order Of: SACKMAN, ADAM  
1823 HONEY RD  
HELENA, MT, 59602-0000

#17129 03/11/2026 \$181.20

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017132

2/18/2026

ONE HUNDRED THIRTY-ONE AND 20/100 \*\*\*\*\* \$131.20

Pay to the Order Of: HANAU, DARY  
3 ROCKING WOOD ROAD  
EAST HELENA, MT, 59635-0000

#17132 03/11/2026 \$131.20

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017136

2/24/2026

SEVENTY-TWO AND 28/100 \*\*\*\*\* \$72.28

Pay to the Order Of: ROCKY MOUNTAIN SUPPLY  
802921  
7547 US HWY 287  
TOWNSEND, MT, 59644-0000

#17136 03/05/2026 \$72.28

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017137

2/24/2026

FOUR HUNDRED NINETY-SEVEN AND 89/100 \*\*\*\*\* \$497.59

Pay to the Order Of: US FOODS  
84291747  
PO BOX 1078  
DENVER, CO, 80238-0000

#17137 03/04/2026 \$497.69

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017138

2/24/2026

FIVE HUNDRED TWENTY-THREE AND 93/100 \*\*\*\*\* \$523.93

Pay to the Order Of: SANKUM, DENISE  
110 US HWY 12 E  
TOWNSEND, MT, 59644-0000

#17138 03/02/2026 \$523.93

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017141

3/3/2026

ONE HUNDRED EIGHTY-NINE AND NO/100 \*\*\*\*\* \$189.00

Pay to the Order Of: BROADWATER BLOOMS  
415 BROADWAY  
TOWNSEND, MT, 59644

#17141 03/16/2026 \$189.00

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017142

3/3/2026

TWO HUNDRED SIXTY-EIGHT AND 1/100 \*\*\*\*\* \$268.01

Pay to the Order Of: LOUGHERY, JEMMA  
3 ALASKA TRL  
TOWNSEND, MT, 59644-0000

#17142 03/05/2026 \$268.01

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017143

3/3/2026

ONE THOUSAND NINE HUNDRED TWENTY-SEVEN AND NO/100 \*\*\*\*\* \$1,927.00

Pay to the Order Of: MONTANA IFA ASSOCIATION  
119 LINFIELD HALL  
BOZEMAN, MT, 59711-0000

#17143 03/31/2026 \$1,927.00

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017144

3/3/2026

SEVENTY AND NO/100 \*\*\*\*\* \$70.00

Pay to the Order Of: FERGIS HIGH SCHOOL  
1001 CASINO CREEK DR  
LEWISTOWN, MT, 56457

#17144 03/25/2026 \$70.00

Broadwater High School  
Student Activity Account  
201 North Spruce  
Townsand, MT 59644

Opportunity Bank  
Of Montana

NO. 017145

3/3/2026

THREE THOUSAND NINE HUNDRED SEVENTY-FOUR AND 57/100 \*\*\*\*\* \$3,974.57

Pay to the Order Of: EF EDUCATIONAL TOURS  
2 EDUCATION CIRCLE  
CAMBRIDGE, MA, 02241

#17145 03/20/2026 \$3,974.57

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017146

3/3/2026

ONE HUNDRED SEVENTY-TWO AND 37/100 \*\*\*\*\* \$172.37

Pay to the Order Of: PACIFIC STEEL & RECYCLING  
PO BOX 4225  
HELENA, MT, 59601

10117081\*

#17146 03/11/2026 \$172.37

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017147

3/3/2026

SIXTY-ONE AND 22/100 \*\*\*\*\* \$81.22

Pay to the Order Of: BOBB SUPERMARKET  
310 S PINE  
TOWNSEND, MT, 59644

10117081\*

#17147 03/09/2026 \$81.22

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017150

3/16/2026

TWO THOUSAND TWO HUNDRED FIFTY-TWO AND 18/100 \*\*\*\*\* \$2,252.16

Pay to the Order Of: LA QUINTA INN & SUITES BUTTE

10117081\*

#17150 03/30/2026 \$2,252.16

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017152

3/18/2026

EIGHT HUNDRED SEVENTY-EIGHT AND 73/100 \*\*\*\*\* \$878.75

Pay to the Order Of: HIGH COUNTRY GROWERS  
434 HWY 12 WEST  
HELENA, MT, 59601-0000

10117081\*

#17152 03/25/2026 \$878.75

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017153

3/18/2026

ONE HUNDRED ELEVEN AND 86/100 \*\*\*\*\* \$111.86

Pay to the Order Of: TOWN & RANCH TRUE VALUE  
7521 HWY 287  
TOWNSEND, MT, 59644-0000

10117081\*

#17153 03/25/2026 \$111.86

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017154

3/19/2026

SIX THOUSAND TWO HUNDRED THIRTEEN AND 39/100 \*\*\*\*\* \$6,213.39

Pay to the Order Of: BMO HARRIS COMMERCIAL CD  
56252700000038533  
PO BOX 5732  
CAROL STREAM, IL, 60187-5732

10117081\*

#17154 03/30/2026 \$6,213.39

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017157

3/19/2026

EIGHTY-TWO AND 32/100 \*\*\*\*\* \$82.32

Pay to the Order Of: TOWNSEND HARDWARE  
204 BROADWAY  
TOWNSEND, MT, 59644

10117081\*

#17157 03/26/2026 \$82.32

**Broadwater High School**  
Student Activity Account  
201 North Spruce  
Townsend, MT 59644

Opportunity Bank  
Of Montana

NO. 017161

3/28/2026

TWO HUNDRED ONE AND 20/100 \*\*\*\*\* \$201.20

Pay to the Order Of: AWBERRY, TRACY  
10 ELKHORN RD  
TOWNSEND, MT, 59644-0000

10117081\*

#17161 03/31/2026 \$201.20

2.2

## Bank Reconciliation Report

## Checking Account

992

Date From 3/1/2026

Date to 03/31/2026

|                                                |                 |
|------------------------------------------------|-----------------|
| Ending Balance on Statement Dated : 03/31/2026 | \$89,004.20     |
| Outstanding Deposits (Bank Deposits) -> +      | \$0.00          |
| Less Outstanding Checks:                       | \$2,929.86      |
| Cash Balance as of : 03/31/2026                | \$86,074.34 *** |

|                                          |                 |
|------------------------------------------|-----------------|
| Cash Balance for Checking as of 3/1/2026 | \$89,231.54     |
| Add: Total Deposits (Bank Deposits):     | \$14,790.11     |
| Less: Total Checks and Withdrawals:      | (\$17,947.31)   |
| Computer Cash Balance as of : 03/31/2026 | \$86,074.34 *** |

## Summary of Asset Accounts

| Gl Acct            | Account Name    | Begin Bal          | Recpt/JV           | Disb/JV              | Transfer      | End Bal.           |
|--------------------|-----------------|--------------------|--------------------|----------------------|---------------|--------------------|
| 990                | PETTY CASH      | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             |
| 991                | CASH ON HAND    | \$0.00             | \$13,845.41        | \$0.00               | (\$13,845.41) | \$0.00             |
| 992                | CHECK ACCOUNT   | \$89,231.54        | \$944.70           | (\$17,947.31)        | \$13,845.41   | \$86,074.34 ***    |
| 993                | SAVINGS ACCOUNT | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             |
| 994                | INVESTMENTS     | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             |
| <b>Grand Total</b> |                 | <b>\$89,231.54</b> | <b>\$14,790.11</b> | <b>(\$17,947.31)</b> | <b>\$0.00</b> | <b>\$86,074.34</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Danna M. Cutler Date: 4/9/26

Principal: [Signature] Date: 4/9/26

\*\*\* Entries Must Match

## BROADWATER HIGH

## General Ledger Report

From Date: 3/1/2026  
To Date: 03/31/2026

## Financial Report

From Acct: 1  
To Acct: 999999

## Activity Accounts

| Acct                                 | Account Name             | Beg. Bal.          | Recpt / JV         | Disb / JV            | Transfers     | End. Bal.          | YTD Payables  | Work Bal           |
|--------------------------------------|--------------------------|--------------------|--------------------|----------------------|---------------|--------------------|---------------|--------------------|
| 100                                  | General                  | (\$513.14)         | \$100.00           | \$(100.00)           | \$0.00        | (\$513.14)         | \$0.00        | \$(513.14)         |
| 110                                  | Concessions              | \$18,117.01        | \$944.70           | \$(1,607.09)         | \$0.00        | \$17,454.62        | \$0.00        | \$17,454.62        |
| 200                                  | Athletics                | \$14,566.30        | \$3,427.06         | \$(6,756.75)         | \$0.00        | \$11,236.61        | \$0.00        | \$11,236.61        |
| 310                                  | Class of 2025            | \$0.88             | \$0.00             | \$0.00               | \$0.00        | \$0.88             | \$0.00        | \$0.88             |
| 320                                  | Class of 2026            | \$1,069.06         | \$0.00             | \$0.00               | \$0.00        | \$1,069.06         | \$0.00        | \$1,069.06         |
| 330                                  | Class of 2027            | \$634.74           | \$1,399.21         | \$(93.85)            | \$0.00        | \$1,940.10         | \$0.00        | \$1,940.10         |
| 360                                  | Class of 2028            | \$2,399.68         | \$0.00             | \$0.00               | \$0.00        | \$2,399.68         | \$0.00        | \$2,399.68         |
| 405                                  | National Honor Society   | \$413.17           | \$0.00             | \$0.00               | \$0.00        | \$413.17           | \$0.00        | \$413.17           |
| 410                                  | FCCLA                    | \$2,296.09         | \$159.00           | \$(792.00)           | \$0.00        | \$1,663.09         | \$0.00        | \$1,663.09         |
| 415                                  | BPA                      | \$490.78           | \$0.00             | \$0.00               | \$0.00        | \$490.78           | \$0.00        | \$490.78           |
| 420                                  | Student Council          | \$4,170.47         | \$0.00             | \$(20.00)            | \$0.00        | \$4,150.47         | \$0.00        | \$4,150.47         |
| 425                                  | Skills USA               | \$7,284.71         | \$225.00           | \$(330.00)           | \$0.00        | \$7,179.71         | \$0.00        | \$7,179.71         |
| 430                                  | FFA                      | \$3,057.27         | \$5,084.77         | \$(4,273.05)         | \$0.00        | \$3,868.99         | \$0.00        | \$3,868.99         |
| 505                                  | Yearbook/Publications    | \$9,497.56         | \$2,425.00         | \$0.00               | \$0.00        | \$11,922.56        | \$0.00        | \$11,922.56        |
| 510                                  | Drama                    | \$1,786.28         | \$0.00             | \$0.00               | \$0.00        | \$1,786.28         | \$0.00        | \$1,786.28         |
| 515                                  | Close Up                 | \$9,226.01         | \$25.37            | \$0.00               | \$0.00        | \$9,251.38         | \$0.00        | \$9,251.38         |
| 525                                  | Art/Wd/Lth Student Proj. | \$1,263.40         | \$1,000.00         | \$0.00               | \$0.00        | \$2,263.40         | \$0.00        | \$2,263.40         |
| 530                                  | Tech Ed Student Projects | \$6,821.33         | \$0.00             | \$0.00               | \$0.00        | \$6,821.33         | \$0.00        | \$6,821.33         |
| 540                                  | Bulldogs Beyond          | \$3,975.60         | \$0.00             | \$(3,974.57)         | \$0.00        | \$1.03             | \$0.00        | \$1.03             |
| 560                                  | Cheerleaders             | \$2,930.14         | \$0.00             | \$0.00               | \$0.00        | \$2,930.14         | \$0.00        | \$2,930.14         |
| 570                                  | Music/Band               | \$144.20           | \$0.00             | \$0.00               | \$0.00        | \$144.20           | \$0.00        | \$144.20           |
| 800                                  | Change Fund              | (\$400.00)         | \$0.00             | \$0.00               | \$0.00        | (\$400.00)         | \$0.00        | (\$400.00)         |
| <b>Activity Accounts Grand Total</b> |                          | <b>\$89,231.54</b> | <b>\$14,790.11</b> | <b>\$(17,947.31)</b> | <b>\$0.00</b> | <b>\$86,074.34</b> | <b>\$0.00</b> | <b>\$86,074.34</b> |

## GL Accounts

| GL Acct                           | Begin Bal       | Recpt / JV         | Disb / JV          | Transfers            | End Bal       | YTD Payables       | Work Bal      |
|-----------------------------------|-----------------|--------------------|--------------------|----------------------|---------------|--------------------|---------------|
| 990                               | PETTY CASH      | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        |
| 991                               | CASH ON HAND    | \$0.00             | \$13,845.41        | \$0.00               | \$(13,845.41) | \$0.00             | \$0.00        |
| 992                               | CHECK ACCOUNT   | \$89,231.54        | \$944.70           | \$(17,947.31)        | \$13,845.41   | \$86,074.34        | \$0.00        |
| 993                               | SAVINGS ACCOUNT | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        |
| 994                               | INVESTMENTS     | \$0.00             | \$0.00             | \$0.00               | \$0.00        | \$0.00             | \$0.00        |
| <b>General Ledger Grand Total</b> |                 | <b>\$89,231.54</b> | <b>\$14,790.11</b> | <b>\$(17,947.31)</b> | <b>\$0.00</b> | <b>\$86,074.34</b> | <b>\$0.00</b> |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: [Signature] Date: 4/9/26  
Principal: [Signature] Date: 4/9/26

2.2

# BROADWATER HIGH

## Reconciliation Activity Account Report

From Date: 3/1/2026  
To Date: 03/31/2026

From Acct: 1  
To Acct: 999999

| Date                                    | Payee Source<br>Note                                          | Invoice | PO | Doc Ref | Recp/JV  | Dish/JV    | Transfer                       | Balance     | Offset Acct |
|-----------------------------------------|---------------------------------------------------------------|---------|----|---------|----------|------------|--------------------------------|-------------|-------------|
| Activity Acct: 100 - General            |                                                               |         |    |         |          |            | Beginning Balance: (\$513.14)  |             |             |
| <u>Advisor:</u>                         |                                                               |         |    |         |          |            |                                |             |             |
| 3/16/26                                 | TOWNSEND SCHOOL DIST.<br>Radio Ad- C Hangin'C Merch           |         |    | 17151   | \$0.00   | \$100.00   | \$0.00                         | (\$613.14)  | 992         |
| 3/16/26                                 | C hangin' C merchantile<br>Radio Ad - Deposit-write check Dis |         |    | 47352   | \$100.00 | \$0.00     | \$0.00                         | (\$513.14)  | 991         |
| Totals                                  |                                                               |         |    |         | \$100.00 | \$100.00   | \$0.00                         | (\$513.14)  |             |
|                                         |                                                               |         |    |         |          |            | Accounts Payable               | \$0.00      |             |
|                                         |                                                               |         |    |         |          |            | Working Balance                | (\$513.14)  |             |
|                                         |                                                               |         |    |         |          |            | Currently Encumbered (PO)      | \$0.00      |             |
| Activity Acct: 110 - Concessions        |                                                               |         |    |         |          |            | Beginning Balance: \$18,117.01 |             |             |
| <u>Advisor:</u> <u>Britney Bancroft</u> |                                                               |         |    |         |          |            |                                |             |             |
| 3/3/26                                  | BOBS SUPERMARKET<br>hotdog buns                               |         |    | 17147   | \$0.00   | \$10.43    | \$0.00                         | \$18,106.58 | 992         |
| 3/19/26                                 | BMO HARRIS COMMERCIAL<br>pizza & Chefstore                    |         |    | 17154   | \$0.00   | \$1,493.90 | \$0.00                         | \$16,612.68 | 992         |
| 3/26/26                                 | BANCROFT, BRITNEY<br>club VB supplies                         |         |    | 17159   | \$0.00   | \$102.76   | \$0.00                         | \$16,509.92 | 992         |
| 3/31/26                                 | Journal Adjustment<br>Club Volleyball                         |         |    | 146     | \$360.62 | \$0.00     | \$0.00                         | \$16,870.54 | 992         |
| 3/31/26                                 | Journal Adjustment<br>Club Volleyball                         |         |    | 147     | \$584.08 | \$0.00     | \$0.00                         | \$17,454.62 | 992         |
| Totals                                  |                                                               |         |    |         | \$944.70 | \$1,607.09 | \$0.00                         | \$17,454.62 |             |
|                                         |                                                               |         |    |         |          |            | Accounts Payable               | \$0.00      |             |
|                                         |                                                               |         |    |         |          |            | Working Balance                | \$17,454.62 |             |
|                                         |                                                               |         |    |         |          |            | Currently Encumbered (PO)      | \$0.00      |             |

2.2

**BROADWATER HIGH**  
**Reconciliation Activity Account Report**

From Date: 3/1/2026  
 To Date: 03/31/2026

From Acct: 1  
 To Acct: 999999

| Date                                 | Payee Source<br>Note                                | Invoice | PO | Doc Ref | Recp/JV    | Disb/JV    | Transfer                       | Balance                   | Offset Acct |
|--------------------------------------|-----------------------------------------------------|---------|----|---------|------------|------------|--------------------------------|---------------------------|-------------|
| Activity Acct: 200 - Athletics       |                                                     |         |    |         |            |            | Beginning Balance: \$14,566.30 |                           |             |
| <u>Advisor:</u> <u>Sheri Heavrin</u> |                                                     |         |    |         |            |            |                                |                           |             |
| 3/3/26                               | BROADWATER BLOOMS<br>Senior Night                   |         |    | 17141   | \$0.00     | \$189.00   | \$0.00                         | \$14,377.30               | 992         |
| 3/3/26                               | BOBS SUPERMARKET<br>batteries                       |         |    | 17147   | \$0.00     | \$37.05    | \$0.00                         | \$14,340.25               | 992         |
| 3/10/26                              | EAST MIDDLE SCHOOL<br>JH entry fee                  |         |    | 17148   | \$0.00     | \$40.00    | \$0.00                         | \$14,300.25               | 992         |
| 3/16/26                              | MLCC<br>MLCC Clinic/match day                       |         |    | 17149   | \$0.00     | \$150.00   | \$0.00                         | \$14,150.25               | 992         |
| 3/16/26                              | LA QUINTA INN & SUITES<br>Lodging for Wrestling     |         |    | 17150   | \$0.00     | \$2,252.16 | \$0.00                         | \$11,898.09               | 992         |
| 3/16/26                              | Play On Sports<br>Athletics Q1 Subscription Revenue |         |    | 47349   | \$314.17   | \$0.00     | \$0.00                         | \$12,212.26               | 991         |
| 3/19/26                              | BMO HARRIS COMMERCIAL<br>lodging/meals              |         |    | 17154   | \$0.00     | \$3,017.64 | \$0.00                         | \$9,194.62                | 992         |
| 3/19/26                              | BMO HARRIS COMMERCIAL<br>see attached               |         |    | 17154   | \$0.00     | \$268.50   | \$0.00                         | \$8,926.12                | 992         |
| 3/19/26                              | COLUMBUS HIGH SCHOOL<br>Team Entry Fee              |         |    | 17155   | \$0.00     | \$150.00   | \$0.00                         | \$8,776.12                | 992         |
| 3/26/26                              | FLORENCE-CARLTON SCHOOL<br>golf entry fee           |         |    | 17160   | \$0.00     | \$150.00   | \$0.00                         | \$8,626.12                | 992         |
| 3/26/26                              | AWBERY, TRACY<br>Baseball Official                  |         |    | 17161   | \$0.00     | \$201.20   | \$0.00                         | \$8,424.92                | 992         |
| 3/26/26                              | OSGOOD, IAN<br>Official                             |         |    | 17162   | \$0.00     | \$151.20   | \$0.00                         | \$8,273.72                | 992         |
| 3/30/26                              | JEFFERSON HIGH SCHOOL<br>entry fee                  |         |    | 17163   | \$0.00     | \$150.00   | \$0.00                         | \$8,123.72                | 992         |
| 3/31/26                              | TOURNAMENT RECEIPTS<br>Divisional BB tourney profit |         |    | 47359   | \$2,312.89 | \$0.00     | \$0.00                         | \$10,436.61               | 991         |
| 3/31/26                              | ACTIVITY CARD SALES<br>Activity Cards               |         |    | 47362   | \$800.00   | \$0.00     | \$0.00                         | \$11,236.61               | 991         |
| Totals                               |                                                     |         |    |         | \$3,427.06 | \$6,756.75 | \$0.00                         | \$11,236.61               |             |
|                                      |                                                     |         |    |         |            |            |                                | Accounts Payable          | \$0.00      |
|                                      |                                                     |         |    |         |            |            |                                | Working Balance           | \$11,236.61 |
|                                      |                                                     |         |    |         |            |            |                                | Currently Encumbered (PO) | \$0.00      |
| Activity Acct: 310 - Class of 2025   |                                                     |         |    |         |            |            | Beginning Balance: \$0.88      |                           |             |
| <u>Advisor:</u>                      |                                                     |         |    |         |            |            |                                |                           |             |
| Totals                               |                                                     |         |    |         | \$0.00     | \$0.00     | \$0.00                         | \$0.88                    |             |
|                                      |                                                     |         |    |         |            |            |                                | Accounts Payable          | \$0.00      |
|                                      |                                                     |         |    |         |            |            |                                | Working Balance           | \$0.88      |
|                                      |                                                     |         |    |         |            |            |                                | Currently Encumbered (PO) | \$0.00      |
| Activity Acct: 320 - Class of 2026   |                                                     |         |    |         |            |            | Beginning Balance: \$1,069.06  |                           |             |
| <u>Advisor:</u>                      |                                                     |         |    |         |            |            |                                |                           |             |
| Totals                               |                                                     |         |    |         | \$0.00     | \$0.00     | \$0.00                         | \$1,069.06                |             |
|                                      |                                                     |         |    |         |            |            |                                | Accounts Payable          | \$0.00      |
|                                      |                                                     |         |    |         |            |            |                                | Working Balance           | \$1,069.06  |
|                                      |                                                     |         |    |         |            |            |                                | Currently Encumbered (PO) | \$0.00      |

2.2

**BROADWATER HIGH**  
**Reconciliation Activity Account Report**

From Date: 3/1/2026  
 To Date: 03/31/2026

From Acct: 1  
 To Acct: 999999

| Date                                        | Payee Source<br>Note                                 | Invoice | PO | Doc Ref | Recp/JV    | Disb/JV  | Transfer | Balance                       | Offset Acct |
|---------------------------------------------|------------------------------------------------------|---------|----|---------|------------|----------|----------|-------------------------------|-------------|
| Activity Acct: 330 - Class of 2027          |                                                      |         |    |         |            |          |          | Beginning Balance: \$634.74   |             |
| <u>Advisor:</u>                             |                                                      |         |    |         |            |          |          |                               |             |
| 3/19/26                                     | BMO HARRIS COMMERCIAL<br>Decorations                 |         |    | 17154   | \$0.00     | \$93.85  | \$0.00   | \$540.89                      | 992         |
| 3/31/26                                     | JUNIOR CLASS<br>prom ticket sales                    |         |    | 47364   | \$1,399.21 | \$0.00   | \$0.00   | \$1,940.10                    | 991         |
| Totals                                      |                                                      |         |    |         | \$1,399.21 | \$93.85  | \$0.00   | \$1,940.10                    |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$1,940.10  |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 360 - Class of 2028          |                                                      |         |    |         |            |          |          | Beginning Balance: \$2,399.68 |             |
| <u>Advisor:</u>                             |                                                      |         |    |         |            |          |          |                               |             |
| Totals                                      |                                                      |         |    |         | \$0.00     | \$0.00   | \$0.00   | \$2,399.68                    |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$2,399.68  |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 405 - National Honor Society |                                                      |         |    |         |            |          |          | Beginning Balance: \$413.17   |             |
| <u>Advisor:</u> Laura Ascherman             |                                                      |         |    |         |            |          |          |                               |             |
| Totals                                      |                                                      |         |    |         | \$0.00     | \$0.00   | \$0.00   | \$413.17                      |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$413.17    |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 410 - FCCLA                  |                                                      |         |    |         |            |          |          | Beginning Balance: \$2,296.09 |             |
| <u>Advisor:</u> Shae Bruursema              |                                                      |         |    |         |            |          |          |                               |             |
| 3/5/26                                      | FCCLA FUNDRAISERS<br>Sweet Treats                    |         |    | 47346   | \$159.00   | \$0.00   | \$0.00   | \$2,455.09                    | 991         |
| 3/19/26                                     | BMO HARRIS COMMERCIAL<br>State Leadership Conference |         |    | 17154   | \$0.00     | \$792.00 | \$0.00   | \$1,663.09                    | 992         |
| Totals                                      |                                                      |         |    |         | \$159.00   | \$792.00 | \$0.00   | \$1,663.09                    |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$1,663.09  |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 415 - BPA                    |                                                      |         |    |         |            |          |          | Beginning Balance: \$490.78   |             |
| <u>Advisor:</u> Joe Horne                   |                                                      |         |    |         |            |          |          |                               |             |
| Totals                                      |                                                      |         |    |         | \$0.00     | \$0.00   | \$0.00   | \$490.78                      |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$490.78    |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 420 - Student Council        |                                                      |         |    |         |            |          |          | Beginning Balance: \$4,170.47 |             |
| <u>Advisor:</u> Allie Lampman               |                                                      |         |    |         |            |          |          |                               |             |
| 3/19/26                                     | BMO HARRIS COMMERCIAL<br>C Hangin C                  |         |    | 17154   | \$0.00     | \$20.00  | \$0.00   | \$4,150.47                    | 992         |
| Totals                                      |                                                      |         |    |         | \$0.00     | \$20.00  | \$0.00   | \$4,150.47                    |             |
|                                             |                                                      |         |    |         |            |          |          | Accounts Payable              | \$0.00      |
|                                             |                                                      |         |    |         |            |          |          | Working Balance               | \$4,150.47  |
|                                             |                                                      |         |    |         |            |          |          | Currently Encumbered (PO)     | \$0.00      |

2.2

**BROADWATER HIGH**  
**Reconciliation Activity Account Report**

From Date: 3/1/2026  
 To Date: 03/31/2026

From Acct: 1  
 To Acct: 999999

| Date                            | Payee Source<br>Note                | Invoice | PO | Doc Ref | Recp/JV    | Disb/JV    | Transfer | Balance                       | Offset Acct |
|---------------------------------|-------------------------------------|---------|----|---------|------------|------------|----------|-------------------------------|-------------|
| Activity Acct: 425 - Skills USA |                                     |         |    |         |            |            |          | Beginning Balance: \$7,284.71 |             |
| Advisor:                        | Clint Watson                        |         |    |         |            |            |          |                               |             |
| 3/19/26                         | BMO HARRIS COMMERCIAL               |         |    | 17154   | \$0.00     | \$330.00   | \$0.00   | \$6,954.71                    | 992         |
|                                 | see attached                        |         |    |         |            |            |          |                               |             |
| 3/19/26                         | C hangin' C merchantile             |         |    | 47358   | \$25.00    | \$0.00     | \$0.00   | \$6,979.71                    | 991         |
|                                 | sign                                |         |    |         |            |            |          |                               |             |
| 3/31/26                         | SKILLS USA FUNDRAISER               |         |    | 47361   | \$200.00   | \$0.00     | \$0.00   | \$7,179.71                    | 991         |
|                                 | donation                            |         |    |         |            |            |          |                               |             |
| Totals                          |                                     |         |    |         | \$225.00   | \$330.00   | \$0.00   | \$7,179.71                    |             |
| Accounts Payable                |                                     |         |    |         |            |            |          | \$0.00                        |             |
| Working Balance                 |                                     |         |    |         |            |            |          | \$7,179.71                    |             |
| Currently Encumbered (PO)       |                                     |         |    |         |            |            |          | \$0.00                        |             |
| Activity Acct: 430 - FFA        |                                     |         |    |         |            |            |          | Beginning Balance: \$3,057.27 |             |
| Advisor:                        | Jemma Loughery                      |         |    |         |            |            |          |                               |             |
| 3/3/26                          | LOUGHERY, JEMMA                     |         |    | 17142   | \$0.00     | \$268.01   | \$0.00   | \$2,789.26                    | 992         |
|                                 | Alumni Breakfast/Harvest of mo      |         |    |         |            |            |          |                               |             |
| 3/3/26                          | MONTANA FFA ASSOCIATION             |         |    | 17143   | \$0.00     | \$1,927.00 | \$0.00   | \$862.26                      | 992         |
|                                 | State Convention                    |         |    |         |            |            |          |                               |             |
| 3/3/26                          | FERGUS HIGH SCHOOL                  |         |    | 17144   | \$0.00     | \$70.00    | \$0.00   | \$792.26                      | 992         |
|                                 | Fergus LDE Contest                  |         |    |         |            |            |          |                               |             |
| 3/3/26                          | PACIFIC STEEL & RECYCLING           | 9243825 |    | 17146   | \$0.00     | \$172.37   | \$0.00   | \$619.89                      | 992         |
|                                 | see attached                        |         |    |         |            |            |          |                               |             |
| 3/3/26                          | BOBS SUPERMARKET                    |         |    | 17147   | \$0.00     | \$13.74    | \$0.00   | \$606.15                      | 992         |
|                                 | candy                               |         |    |         |            |            |          |                               |             |
| 3/5/26                          | Refund Payment                      |         |    | 47347   | \$612.00   | \$0.00     | \$0.00   | \$1,218.15                    | 991         |
|                                 | National FFA Organization pd X2     |         |    |         |            |            |          |                               |             |
| 3/16/26                         | HIGH COUNTRY GROWER                 |         |    | 17152   | \$0.00     | \$878.75   | \$0.00   | \$339.40                      | 992         |
|                                 | Seeds                               |         |    |         |            |            |          |                               |             |
| 3/16/26                         | TOWN & RANCH TRUE VALUE             |         |    | 17153   | \$0.00     | \$111.86   | \$0.00   | \$227.54                      | 992         |
|                                 | Building materials                  |         |    |         |            |            |          |                               |             |
| 3/16/26                         | FFA FUNDRAISERS                     |         |    | 47348   | \$2,005.00 | \$0.00     | \$0.00   | \$2,232.54                    | 991         |
|                                 | AG Dinner Silent Auction            |         |    |         |            |            |          |                               |             |
| 3/16/26                         | sheridan hs, colby flynn,ava bc     |         |    | 47355   | \$243.50   | \$0.00     | \$0.00   | \$2,476.04                    | 991         |
|                                 | Ruby Valley Dist,Colby Flynn,Ava    |         |    |         |            |            |          |                               |             |
| 3/19/26                         | BMO HARRIS COMMERCIAL               |         |    | 17154   | \$0.00     | \$197.50   | \$0.00   | \$2,278.54                    | 992         |
|                                 | Ski Day                             |         |    |         |            |            |          |                               |             |
| 3/19/26                         | HOMESPUN GODDESS. LLC               |         |    | 17156   | \$0.00     | \$500.00   | \$0.00   | \$1,778.54                    | 992         |
|                                 | District FFA Lunch                  |         |    |         |            |            |          |                               |             |
| 3/19/26                         | TOWNSEND HARDWARE                   |         |    | 17157   | \$0.00     | \$82.32    | \$0.00   | \$1,696.22                    | 992         |
|                                 | Supplies                            |         |    |         |            |            |          |                               |             |
| 3/19/26                         | Broadwater conserv. dist./repayment |         |    | 47357   | \$695.32   | \$0.00     | \$0.00   | \$2,391.54                    | 991         |
|                                 | Broadwater Conserv Dist/repayment   |         |    |         |            |            |          |                               |             |
| 3/26/26                         | LOUGHERY, JEMMA                     |         |    | 17158   | \$0.00     | \$51.50    | \$0.00   | \$2,340.04                    | 992         |
|                                 | supplies                            |         |    |         |            |            |          |                               |             |
| 3/31/26                         | FFA FUNDRAISERS                     |         |    | 47360   | \$1,528.95 | \$0.00     | \$0.00   | \$3,868.99                    | 991         |
|                                 | plaques/silent auction/engraving    |         |    |         |            |            |          |                               |             |
| Totals                          |                                     |         |    |         | \$5,084.77 | \$4,273.05 | \$0.00   | \$3,868.99                    |             |
| Accounts Payable                |                                     |         |    |         |            |            |          | \$0.00                        |             |
| Working Balance                 |                                     |         |    |         |            |            |          | \$3,868.99                    |             |
| Currently Encumbered (PO)       |                                     |         |    |         |            |            |          | \$0.00                        |             |

2.2

# BROADWATER HIGH

## Reconciliation Activity Account Report

From Date: 3/1/2026  
To Date: 03/31/2026

From Acct: 1  
To Acct: 999999

| Date                                          | Payee Source<br>Note                         | Invoice | PO | Doc Ref | Recp/JV    | Disb/JV | Transfer | Balance                       | Offset Acct |
|-----------------------------------------------|----------------------------------------------|---------|----|---------|------------|---------|----------|-------------------------------|-------------|
| Activity Acct: 505 - Yearbook/Publications    |                                              |         |    |         |            |         |          | Beginning Balance: \$9,497.56 |             |
| Advisor:                                      | Joe Horne                                    |         |    |         |            |         |          |                               |             |
| 3/16/26                                       | C hangin' C merchantile<br>Yearbook Ad       |         |    | 47351   | \$60.00    | \$0.00  | \$0.00   | \$9,557.56                    | 991         |
| 3/16/26                                       | Students<br>Yearbook Sales                   |         |    | 47353   | \$165.00   | \$0.00  | \$0.00   | \$9,722.56                    | 991         |
| 3/16/26                                       | Business Ads<br>Business Ads                 |         |    | 47354   | \$2,200.00 | \$0.00  | \$0.00   | \$11,922.56                   | 991         |
| Totals                                        |                                              |         |    |         | \$2,425.00 | \$0.00  | \$0.00   | \$11,922.56                   |             |
|                                               |                                              |         |    |         |            |         |          | Accounts Payable              | \$0.00      |
|                                               |                                              |         |    |         |            |         |          | Working Balance               | \$11,922.56 |
|                                               |                                              |         |    |         |            |         |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 510 - Drama                    |                                              |         |    |         |            |         |          | Beginning Balance: \$1,786.28 |             |
| Advisor:                                      | Denise Bakkum                                |         |    |         |            |         |          |                               |             |
| Totals                                        |                                              |         |    |         | \$0.00     | \$0.00  | \$0.00   | \$1,786.28                    |             |
|                                               |                                              |         |    |         |            |         |          | Accounts Payable              | \$0.00      |
|                                               |                                              |         |    |         |            |         |          | Working Balance               | \$1,786.28  |
|                                               |                                              |         |    |         |            |         |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 515 - Close Up                 |                                              |         |    |         |            |         |          | Beginning Balance: \$9,226.01 |             |
| Advisor:                                      | Britney Bancroft                             |         |    |         |            |         |          |                               |             |
| 3/16/26                                       | Lynch ceek farm llc<br>invoice#LCF-2025-8586 |         |    | 47350   | \$25.37    | \$0.00  | \$0.00   | \$9,251.38                    | 991         |
| Totals                                        |                                              |         |    |         | \$25.37    | \$0.00  | \$0.00   | \$9,251.38                    |             |
|                                               |                                              |         |    |         |            |         |          | Accounts Payable              | \$0.00      |
|                                               |                                              |         |    |         |            |         |          | Working Balance               | \$9,251.38  |
|                                               |                                              |         |    |         |            |         |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 525 - Art/Wd/Lth Student Proj. |                                              |         |    |         |            |         |          | Beginning Balance: \$1,263.40 |             |
| Advisor:                                      | Bartlett                                     |         |    |         |            |         |          |                               |             |
| 3/31/26                                       | ART-WOOD-LEATHER<br>donation                 |         |    | 47363   | \$1,000.00 | \$0.00  | \$0.00   | \$2,263.40                    | 991         |
| Totals                                        |                                              |         |    |         | \$1,000.00 | \$0.00  | \$0.00   | \$2,263.40                    |             |
|                                               |                                              |         |    |         |            |         |          | Accounts Payable              | \$0.00      |
|                                               |                                              |         |    |         |            |         |          | Working Balance               | \$2,263.40  |
|                                               |                                              |         |    |         |            |         |          | Currently Encumbered (PO)     | \$0.00      |
| Activity Acct: 530 - Tech Ed Student Projects |                                              |         |    |         |            |         |          | Beginning Balance: \$6,821.33 |             |
| Advisor:                                      | Watson                                       |         |    |         |            |         |          |                               |             |
| Totals                                        |                                              |         |    |         | \$0.00     | \$0.00  | \$0.00   | \$6,821.33                    |             |
|                                               |                                              |         |    |         |            |         |          | Accounts Payable              | \$0.00      |
|                                               |                                              |         |    |         |            |         |          | Working Balance               | \$6,821.33  |
|                                               |                                              |         |    |         |            |         |          | Currently Encumbered (PO)     | \$0.00      |

2.2

## BROADWATER HIGH

## Reconciliation Activity Account Report

From Date: 3/1/2026  
To Date: 03/31/2026

From Acct: 1  
To Acct: 999999

| Date                                 | Payee Source<br>Note                                | Invoice | PO | Doc Ref | Recp/JV | Disb/JV                   | Transfer | Balance                       | Offset Acct |
|--------------------------------------|-----------------------------------------------------|---------|----|---------|---------|---------------------------|----------|-------------------------------|-------------|
| Activity Acct: 540 - Bulldogs Beyond |                                                     |         |    |         |         |                           |          | Beginning Balance: \$3,975.60 |             |
| 3/3/26                               | EF EDUCATIONAL TOURS<br>funds for traveler accounts |         |    | 17145   | \$0.00  | \$3,974.57                | \$0.00   | \$1.03                        | 992         |
| Totals                               |                                                     |         |    |         | \$0.00  | \$3,974.57                | \$0.00   | \$1.03                        |             |
|                                      |                                                     |         |    |         |         | Accounts Payable          |          | \$0.00                        |             |
|                                      |                                                     |         |    |         |         | Working Balance           |          | \$1.03                        |             |
|                                      |                                                     |         |    |         |         | Currently Encumbered (PO) |          | \$0.00                        |             |
| Activity Acct: 560 - Cheerleaders    |                                                     |         |    |         |         |                           |          | Beginning Balance: \$2,930.14 |             |
| Advisor: Allie Lampman               |                                                     |         |    |         |         |                           |          |                               |             |
| Totals                               |                                                     |         |    |         | \$0.00  | \$0.00                    | \$0.00   | \$2,930.14                    |             |
|                                      |                                                     |         |    |         |         | Accounts Payable          |          | \$0.00                        |             |
|                                      |                                                     |         |    |         |         | Working Balance           |          | \$2,930.14                    |             |
|                                      |                                                     |         |    |         |         | Currently Encumbered (PO) |          | \$0.00                        |             |
| Activity Acct: 570 - Music/Band      |                                                     |         |    |         |         |                           |          | Beginning Balance: \$144.20   |             |
| Advisor: Karen Walton                |                                                     |         |    |         |         |                           |          |                               |             |
| Totals                               |                                                     |         |    |         | \$0.00  | \$0.00                    | \$0.00   | \$144.20                      |             |
|                                      |                                                     |         |    |         |         | Accounts Payable          |          | \$0.00                        |             |
|                                      |                                                     |         |    |         |         | Working Balance           |          | \$144.20                      |             |
|                                      |                                                     |         |    |         |         | Currently Encumbered (PO) |          | \$0.00                        |             |
| Activity Acct: 800 - Change Fund     |                                                     |         |    |         |         |                           |          | Beginning Balance: (\$400.00) |             |
| Advisor: Heavrin/Cutshaw             |                                                     |         |    |         |         |                           |          |                               |             |
| Totals                               |                                                     |         |    |         | \$0.00  | \$0.00                    | \$0.00   | (\$400.00)                    |             |
|                                      |                                                     |         |    |         |         | Accounts Payable          |          | \$0.00                        |             |
|                                      |                                                     |         |    |         |         | Working Balance           |          | (\$400.00)                    |             |
|                                      |                                                     |         |    |         |         | Currently Encumbered (PO) |          | \$0.00                        |             |

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Principal: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

2.2

## BROADWATER HIGH

## Reconciliation General Ledger Report

From Date: 3/1/2026  
To Date: 03/31/2026

From Acct: 1  
To Acct: 999999

| Date                                | Payee Source                                               | Invoice | PO | Doc Ref | Recp/JV | Disb/JV    | Transfer                              | Balance     | Act Acct |
|-------------------------------------|------------------------------------------------------------|---------|----|---------|---------|------------|---------------------------------------|-------------|----------|
| <b>GL Acct: 992 - CHECK ACCOUNT</b> |                                                            |         |    |         |         |            | <b>Beginning Balance: \$89,231.54</b> |             |          |
| 3/3/26                              | BROADWATER<br>BLOOMS<br>Senior Night                       |         |    | 17141   | \$0.00  | \$189.00   | \$0.00                                | \$89,042.54 | 200      |
| 3/3/26                              | LOUGHERY, JEMMA<br>Alumni Breakfast/Harvest of mo          |         |    | 17142   | \$0.00  | \$268.01   | \$0.00                                | \$88,774.53 | 430      |
| 3/3/26                              | MONTANA FFA<br>ASSOCIATION<br>State Convention             |         |    | 17143   | \$0.00  | \$1,927.00 | \$0.00                                | \$86,847.53 | 430      |
| 3/3/26                              | FERGUS HIGH<br>SCHOOL<br>Fergus LDE Contest                |         |    | 17144   | \$0.00  | \$70.00    | \$0.00                                | \$86,777.53 | 430      |
| 3/3/26                              | EF EDUCATIONAL<br>TOURS<br>funds for traveler accounts     |         |    | 17145   | \$0.00  | \$3,974.57 | \$0.00                                | \$82,802.96 | 540      |
| 3/3/26                              | PACIFIC STEEL &<br>RECYCLING<br>see attached               | 9243825 |    | 17146   | \$0.00  | \$172.37   | \$0.00                                | \$82,630.59 | 430      |
| 3/3/26                              | BOBS SUPERMARKET<br>candy                                  |         |    | 17147   | \$0.00  | \$13.74    | \$0.00                                | \$82,616.85 | 430      |
| 3/3/26                              | BOBS SUPERMARKET<br>hotdog buns                            |         |    | 17147   | \$0.00  | \$10.43    | \$0.00                                | \$82,606.42 | 110      |
| 3/3/26                              | BOBS SUPERMARKET<br>batteries                              |         |    | 17147   | \$0.00  | \$37.05    | \$0.00                                | \$82,569.37 | 200      |
| 3/10/26                             | EAST MIDDLE<br>SCHOOL<br>JH entry fee                      |         |    | 17148   | \$0.00  | \$40.00    | \$0.00                                | \$82,529.37 | 200      |
| 3/16/26                             | MLCC<br>MLCC Clinic/match day                              |         |    | 17149   | \$0.00  | \$150.00   | \$0.00                                | \$82,379.37 | 200      |
| 3/16/26                             | LA QUINTA INN &<br>SUITES BUTTE<br>Lodging for Wrestling   |         |    | 17150   | \$0.00  | \$2,252.16 | \$0.00                                | \$80,127.21 | 200      |
| 3/16/26                             | TOWNSEND SCHOOL<br>DISTRICT<br>Radio Ad- C Hangin'C Merch  |         |    | 17151   | \$0.00  | \$100.00   | \$0.00                                | \$80,027.21 | 100      |
| 3/16/26                             | HIGH COUNTRY<br>GROWERS<br>Seeds                           |         |    | 17152   | \$0.00  | \$878.75   | \$0.00                                | \$79,148.46 | 430      |
| 3/16/26                             | TOWN & RANCH<br>TRUE VALUE<br>Building materials           |         |    | 17153   | \$0.00  | \$111.86   | \$0.00                                | \$79,036.60 | 430      |
| 3/16/26                             | Transfer in<br># 47347 - #47355                            |         |    | Deposit | \$0.00  | \$0.00     | \$5,884.04                            | \$84,920.64 | 991      |
| 3/19/26                             | BMO HARRIS<br>COMMERCIAL CD<br>State Leadership Conference |         |    | 17154   | \$0.00  | \$792.00   | \$0.00                                | \$84,128.64 | 410      |
| 3/19/26                             | BMO HARRIS<br>COMMERCIAL CD<br>pizza & Chefstore           |         |    | 17154   | \$0.00  | \$1,493.90 | \$0.00                                | \$82,634.74 | 110      |
| 3/19/26                             | BMO HARRIS<br>COMMERCIAL CD<br>Decorations                 |         |    | 17154   | \$0.00  | \$93.85    | \$0.00                                | \$82,540.89 | 330      |

2.2

| Date          | Payee Source                                   | Invoice | PO | Doc Ref | Recp/JV         | Disb/JV            | Transfer           | Balance            | Act Acct |
|---------------|------------------------------------------------|---------|----|---------|-----------------|--------------------|--------------------|--------------------|----------|
| 3/19/26       | BMO HARRIS<br>COMMERCIAL CD<br>lodging/meals   |         |    | 17154   | \$0.00          | \$3,017.64         | \$0.00             | \$79,523.25        | 200      |
| 3/19/26       | BMO HARRIS<br>COMMERCIAL CD<br>see attached    |         |    | 17154   | \$0.00          | \$268.50           | \$0.00             | \$79,254.75        | 200      |
| 3/19/26       | BMO HARRIS<br>COMMERCIAL CD<br>see attached    |         |    | 17154   | \$0.00          | \$330.00           | \$0.00             | \$78,924.75        | 425      |
| 3/19/26       | BMO HARRIS<br>COMMERCIAL CD<br>C Hangin C      |         |    | 17154   | \$0.00          | \$20.00            | \$0.00             | \$78,904.75        | 420      |
| 3/19/26       | BMO HARRIS<br>COMMERCIAL CD<br>Ski Day         |         |    | 17154   | \$0.00          | \$197.50           | \$0.00             | \$78,707.25        | 430      |
| 3/19/26       | COLUMBUS HIGH<br>SCHOOL<br>Team Entry Fee      |         |    | 17155   | \$0.00          | \$150.00           | \$0.00             | \$78,557.25        | 200      |
| 3/19/26       | HOMESPUN<br>GODDESS. LLC<br>District FFA Lunch |         |    | 17156   | \$0.00          | \$500.00           | \$0.00             | \$78,057.25        | 430      |
| 3/19/26       | TOWNSEND<br>HARDWARE<br>Supplies               |         |    | 17157   | \$0.00          | \$82.32            | \$0.00             | \$77,974.93        | 430      |
| 3/19/26       | Transfer in<br>#47357 - #47358                 |         |    | Deposit | \$0.00          | \$0.00             | \$720.32           | \$78,695.25        | 991      |
| 3/26/26       | LOUGHERY, JEMMA<br>supplies                    |         |    | 17158   | \$0.00          | \$51.50            | \$0.00             | \$78,643.75        | 430      |
| 3/26/26       | BANCROFT, BRITNEY<br>club VB supplies          |         |    | 17159   | \$0.00          | \$102.76           | \$0.00             | \$78,540.99        | 110      |
| 3/26/26       | FLORENCE-CARLTON<br>SCHOOL<br>golf entry fee   |         |    | 17160   | \$0.00          | \$150.00           | \$0.00             | \$78,390.99        | 200      |
| 3/26/26       | AWBERY, TRACY<br>Baseball Official             |         |    | 17161   | \$0.00          | \$201.20           | \$0.00             | \$78,189.79        | 200      |
| 3/26/26       | OSGOOD, IAN<br>Official                        |         |    | 17162   | \$0.00          | \$151.20           | \$0.00             | \$78,038.59        | 200      |
| 3/30/26       | JEFFERSON HIGH<br>SCHOOL<br>entry fee          |         |    | 17163   | \$0.00          | \$150.00           | \$0.00             | \$77,888.59        | 200      |
| 3/31/26       | Journal Adjustment<br>Club Volleyball          |         |    | 146     | \$360.62        | \$0.00             | \$0.00             | \$78,249.21        | 110      |
| 3/31/26       | Journal Adjustment<br>Club Volleyball          |         |    | 147     | \$584.08        | \$0.00             | \$0.00             | \$78,833.29        | 110      |
| 3/31/26       | Transfer in<br>#47359 - #47364                 |         |    | Deposit | \$0.00          | \$0.00             | \$7,241.05         | \$86,074.34        | 991      |
| <b>Totals</b> |                                                |         |    |         | <b>\$944.70</b> | <b>\$17,947.31</b> | <b>\$13,845.41</b> | <b>\$86,074.34</b> |          |

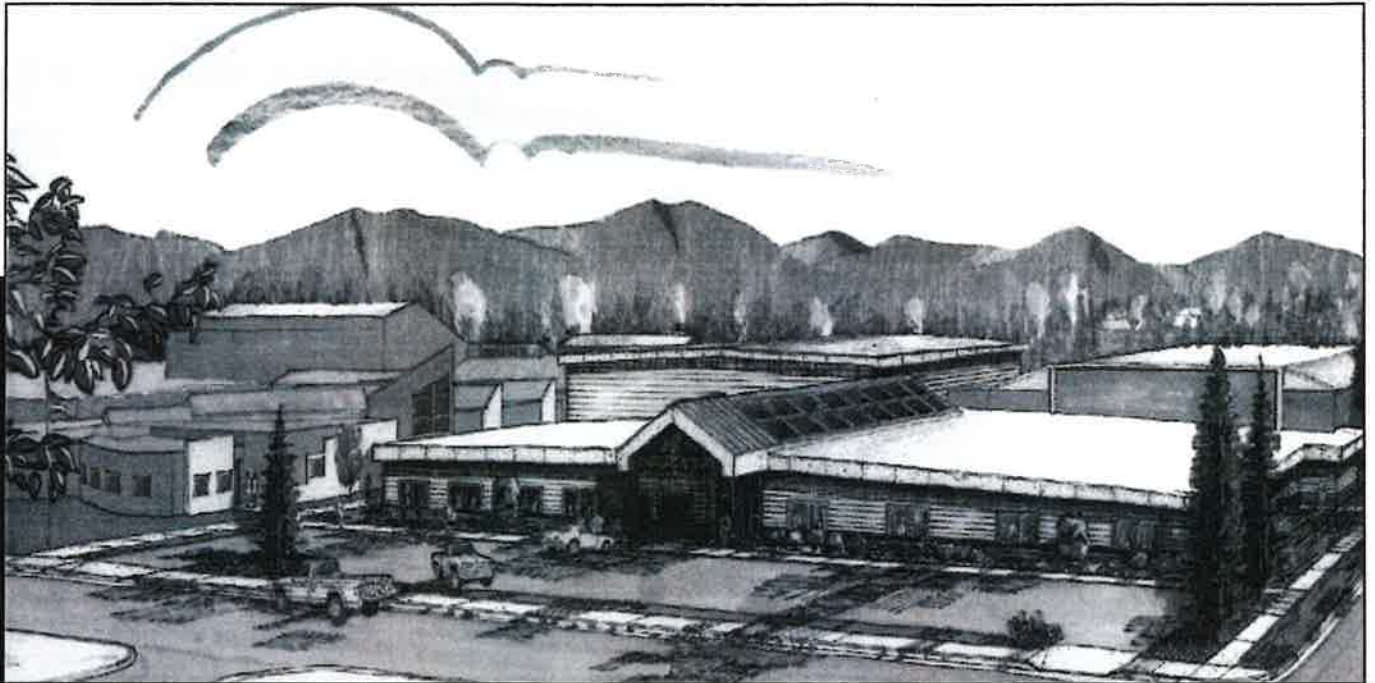
I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *Camille M. Cuthbert* Date: 4/9/26  
Principal: *[Signature]* Date: 4/9/26

2.2

# MASTER CONTRACT

**TOWNSEND K-12 SCHOOL DISTRICT #1**



**2026-2027 SCHOOL YEAR**

***TOWNSEND, MONTANA***

## **TABLE OF CONTENTS**

**ARTICLE ONE**  
**ARTICLE TWO**

**Recognition**  
**Association Rights**

**Page 2**  
**Page 2**

3.1

|                         |                                                         |                |
|-------------------------|---------------------------------------------------------|----------------|
| <b>ARTICLE THREE</b>    | <b>Professional Dues &amp; Fees: Payroll Deductions</b> | <b>Page 3</b>  |
| <b>ARTICLE FOUR</b>     | <b>Teachers' Rights</b>                                 | <b>Page 3</b>  |
| <b>ARTICLE FIVE</b>     | <b>Board Rights</b>                                     | <b>Page 3</b>  |
| <b>ARTICLE SIX</b>      | <b>Grievance Procedure</b>                              | <b>Page 4</b>  |
| <b>ARTICLE SEVEN</b>    | <b>Duty Year</b>                                        | <b>Page 6</b>  |
| <b>ARTICLE EIGHT</b>    | <b>Teacher Evaluation</b>                               | <b>Page 6</b>  |
| <b>ARTICLE NINE</b>     | <b>Leaves</b>                                           | <b>Page 6</b>  |
| <b>ARTICLE TEN</b>      | <b>Group Insurance</b>                                  | <b>Page 9</b>  |
| <b>ARTICLE ELEVEN</b>   | <b>Salary Schedule</b>                                  | <b>Page 9</b>  |
| <b>ARTICLE TWELVE</b>   | <b>Extra-Curricular Compensation</b>                    | <b>Page 10</b> |
| <b>ARTICLE THIRTEEN</b> | <b>Miscellaneous</b>                                    | <b>Page 10</b> |
| <b>ARTICLE FOURTEEN</b> | <b>Effect of Agreement</b>                              | <b>Page 11</b> |
| <b>ARTICLE FIFTEEN</b>  | <b>Reduction in Force</b>                               | <b>Page 11</b> |
| <b>ARTICLE SIXTEEN</b>  | <b>Duration of Agreement</b>                            | <b>Page 14</b> |
| <b>APPENDIX A</b>       | <b>Salary Schedules</b>                                 | <b>Page 17</b> |
| <b>APPENDIX B</b>       | <b>Extra Duty Salary Schedule</b>                       | <b>Page 19</b> |
| <b>APPENDIX C</b>       | <b>Insurance Information</b>                            | <b>Page 21</b> |
| <b>APPENDIX D</b>       | <b>Step Assignment – New Matrix</b>                     | <b>Page 23</b> |

# **Agreement**

The agreement entered into this **14th day of April, 2026** by and between the Board of Trustees of Townsend Schools, K-12 District #1, hereinafter called the "Board," and the Townsend Education Association affiliate of the MFPE, NEA, AFT, AFL-CIO hereinafter called the "Association." It is hereby agreed as follows:

## **INTRODUCTION AND PURPOSE**

This Agreement, between the Board of Trustees of Townsend School District #1 and the Townsend Education Association, has as its purpose the establishment of an equitable and peaceful procedure for the resolution of differences, and the establishment of rates of pay, hours of work, fringe benefits, and other conditions of employment.

## **ARTICLE ONE—RECOGNITION**

### **1.1 Association Recognition**

The Board recognizes the Association as the exclusive representative for collective bargaining with respect to wages, hours, fringe benefits, and other conditions of employment for all employees in the appropriate unit.

### **1.2 Appropriate Unit**

The exclusive representative shall represent contracted members of the appropriate unit which shall consist of all teachers of the school district who are certified in Class 1, 2, 4, or 5 as provided in Section 20-4-106 MCA, and whose position calls for or requires such certification, and all teachers employed by the District in a teaching position and for whom an emergency authorization of employment has been issued by the Montana Superintendent of Public Instruction, but shall exclude the following: certified individuals who are not currently under contract to perform classroom teaching, the superintendent, the principal, substitute teachers, any teacher whose employment is of temporary, casual, or seasonal nature and such employees shall not be considered members of the appropriate unit.

## **ARTICLE TWO—ASSOCIATION RIGHTS**

### **2.1 Meetings**

The exclusive representative shall have the right to use available school buildings and equipment at reasonable hours for meetings. Scheduling shall be subject to approval of the office of the superintendent or office of the appropriate building administrator in advance of the time and place of such meetings.

### **2.2 Association Business**

Upon prior notification of the Superintendent Representatives of the Townsend Education Association will be permitted to transact official Association business on school property, if this shall not disrupt normal school operations.

### **2.3 Association Use of School Equipment**

The Association shall have the right to use with prior permission from the office, the copy machines, calculating machines, and all types of audiovisual equipment when such equipment is not otherwise in use. The Association shall pay for all materials and supplies pertaining to such use in accordance with current Library fee rates for copies.

## 2.4 Distribution of Association Materials

The Association and its representatives shall have the right to post notices of activities and matters of Association concern on teacher bulletin boards, at least one of which shall be provided in each school building. The Association may use district mail service and teacher mailboxes for communication to teachers. No material shall be placed in the teachers' mailboxes that can be construed to deal with participation in, or information about any strike, work stoppage, or work slowdown. The association may use the district's electronic communication system to communicate with teachers, with the understanding that the District retains the right to review all electronic communications sent and received using its system. Distribution of materials must not violate school policy or Sec. 2-2-121, MCA, prohibiting use of school facilities, time, equipment, etc. in support of or in opposition to political candidates or ballot measures.

# **ARTICLE THREE**

## **PROFESSIONAL DUES AND FEES: PAYROLL DEDUCTIONS**

### 3.1 Dues Deduction Authorized

- A: The school district shall deduct from the salaries of teachers such monies for the exclusive representatives as said teachers individually authorize the school district to so deduct. Commencing September and each month thereafter, the school district shall deduct in equal installments the monies that the teacher has agreed to pay the exclusive representative during the period provided in the individual's authorization. New authorizations, when received by the school district during the school year will be deducted in equal installments over the remaining monthly payments of the teacher's current contracted salary.
- B: The secretary of the exclusive representative will certify to the school district the current rate of membership dues and the names of the individuals who have joined the exclusive representatives.
- C: The school district shall transmit all deducted monies along with a list of names for whom deductions are made, to the secretary-treasurer of the exclusive representative monthly.

### 3.2 Other Payroll Deductions

Upon appropriate written authorization from the teacher, the Board shall deduct from the salary of any teacher and make appropriate remittance for annuities (as per board policy), credit unions, bonds, insurance, or any other investment plans or programs.

## **ARTICLE FOUR—TEACHERS' RIGHTS**

- 4.1 Nothing contained herein shall be construed to deny or restrict to any teacher such rights as he or she may have under Montana School Laws or other state laws and regulations. However, this does not incorporate these laws and regulations into this contract.
- 4.2 No tenured teachers shall be disciplined without just cause and due process. Nothing in this provision shall limit the board's ability to non-renew a non-tenured teacher without cause.

## **ARTICLE FIVE—BOARD RIGHTS**

- 5.1 The Association recognizes that the Board has final responsibility and authority to manage and direct on behalf of the public all the operations and activities of the school district to the full extent authorized by law.

## **ARTICLE SIX—GRIEVANCE PROCEDURE**

## 6.1 Definitions

- A: A grievance is defined as a claim by an employee, or the association based upon the interpretation, application, or violation of this agreement.
- B: A grievant is a teacher or group of teachers filing a grievance.
- C: A party in interest is the person, or group of persons, making the claim and any person who might be required to take action or against whom action might be taken in order to resolve the claim.

## 6.2 Purpose

- A: The purpose of this procedure is to resolve the differences concerning the rights of the parties regarding the conditions of employment of the employees covered by this agreement. Both parties agree that these proceedings will be as informal and confidential as may be appropriate at any level of procedure.
- B: Nothing herein contained shall be construed as limiting the rights of any teacher having a grievance to discuss the matter informally with any appropriate member of the administration, and having the grievance adjusted without the intervention of the Association, provided the adjustment is not inconsistent with the terms of the adopted policies of this district and that the Association has been given the opportunity to be present at such adjustment and to state its views.

## 6.3 Right to Representation

Any party in interest may be represented at all stages of the grievance procedure by himself/herself, or at his/her option, by a representative selected or approved by the Association. When a teacher is not represented by Association, the Association shall have the right to be present and to state its views at all stages of the grievance procedure.

## 6.4 Procedure

- A: Since it is important that grievances be processed as rapidly as possible, the number of days indicated at each level should be considered as a maximum, and every effort should be made to expedite the process. The time limits specified may, however, be extended by mutual agreement. Grievances will begin at the appropriate level based on which level of management discipline originated from.
- B: Level One. A teacher with a grievance shall first discuss it either directly or through the Association's designated representative, with the objective of resolving the matter informally. This shall be done within ten (10) workdays following the knowledge of the act or condition which is the basis of the complaint.
- C: Level Two. If the grievant is not satisfied with the disposition of his/her grievance at Level One, or if no decision has been rendered within ten (10) workdays after presentation of the grievance, then the grievance may be referred to the office of the superintendent. The office of the superintendent shall arrange for a hearing with the grievant and/or the Association to take place within the (10) workdays of his/her receipt of the appeal. The parties in interest shall have the right to include representation such witnesses and counselors as they deem necessary to develop facts pertinent to the grievance. Upon conclusion of the hearings, the office of the superintendent will have ten (10) workdays to provide his/her written decision, together with the reasons for the decision, to the Association.
- D: Level Three. If the grievance has not been satisfactorily resolved at the second level, the aggrieved teacher may file within ten (10) workdays of the Superintendent's written decision, a copy of the grievance with the School Board. Within ten (10) workdays after such grievance is filed, the grievant, representative of the grievant as desired, the Superintendent, or his designee, and the Board or its designated committee, shall meet to resolve the grievance.
- E: Level Four. If the grievance involves a disputed interpretation of this agreement and if the grievant or the Association is not satisfied with the disposition of the grievance at Level 3, or if no disposition has been made within the time period provided, the Association may request that the dispute be resolved by binding arbitration.

In such case, the Association shall provide the superintendent with written notice of its intention to submit the grievance to arbitration and file the same with the Montana Board of Personnel Appeals within twenty (20) days of receipt of the board's decision at Level 3 or expiration of the timelines specified in Level 3, whichever is later.

The Association shall request a list of seven (7) arbitrators from the Montana Board of Personnel Appeals. The parties may mutually agree on the selection of an arbitrator from the list. If the parties cannot agree, then the parties shall flip a coin to determine who will strike a name first and then alternate striking names until only one name is left. That person shall serve as arbitrator for the parties.

The arbitrator shall consider the grievance, conduct a hearing and/or receive the parties' briefs and have all necessary authority to render a full and effective award and issue a decision which shall be final and binding upon the parties.

Each party shall bear its own costs of arbitration except that the fees and charges of the arbitrator shall be shared equally by the parties. If any party desires a transcript of the arbitration proceedings, the party requesting the transcript shall pay the costs of the transcript. If both parties request transcripts, they shall share equally in the cost.

Should either party fail to implement an arbitrator's decision, the decision may be entered as a final judgment in any court of competent jurisdiction.

#### 6.5 Exceptions to Time Limits

- A. The time limits provided in this Article shall be strictly observed unless extended by written agreement of the parties. Similarly, steps of the grievance process may be waived only by written mutual agreement of the parties and so indicated by written instrument.
- B. Notwithstanding the expiration of this Agreement, any claim or grievance may be processed through this grievance procedure until resolution.

#### 6.6 Cooperation of Board, Administration, and Association

The Board, Administration, and the Association will cooperate in the investigation of any grievance and will furnish such information as is required through mutual agreement for the processing of any grievance.

#### 6.7 No Reprisals

No reprisals of any kind will be taken by the Board, Administration, or Association because of participation in the grievance procedure.

#### 6.8 Personnel Files

All documents, communication, and records dealing with the processing of the grievance shall be filed separate from the evaluation files of the participants.

#### 6.9 Forms

Grievance Report Forms are attached as Appendix D and will also be available at the office of the appropriate building administrator, the office of the Superintendent, and in the faculty handbook.

## **ARTICLE SEVEN—DUTY YEAR**

## 7.1 Duty Year

Sec. 20-1-302, MCA, authorizes the Board of Trustees to "set the number of days in a school term, the length of the school day, and the number of school days in a school week," provided that the minimum aggregate hour requirements of Sec. 20-1-301, MCA, are satisfied, and also provided that any changes to a previously adopted school term, school week, or school day are negotiated with affected unions. A full-time teacher's daily rate of pay shall be calculated at a rate of 1/168 of their gross salary. (Gross salary divided by 168). This number should match the current number of contract days as calculated by 157 student days + 4 PLC days + 7 PIR days = 168 days total.

## 7.2 Calendar

The scheduling of duty days shall be established each year as the school calendar. The school calendar shall be established by the Board after reviewing prospective calendars submitted to the Board by a joint committee made up of representatives of the staff, administration, and the Association.

## 7.3 Additional Responsibilities

As professionals, teachers shall be required to perform additional duties beyond the basic duty day. Those duties shall include the traditional school activities such as (1) open house, (2) concerts or dances, (1) STEAM Night, child study teams, IEP meetings, and consultations with parents and/or legal guardians. Supervision and/or attendance may be required at these activities. The time spent on such activities shall not exceed (10) ten hours per year, if held outside of the normal workday hours.

Activities beyond those listed above will be on a volunteer basis. The administration and the Association will jointly solicit volunteers for participation in these student activities.

Teachers are expected to attend the regularly scheduled staff meetings. The basic workday, on staff meeting days, will be 7:30 AM until 4:00 PM.

## 7.4 Rescheduling

In the event that an employee duty day is lost due to school closing, the teacher shall perform duties on such other day in lieu thereof as the school district determines, if any.

7.5 On all days preceding holidays or recesses the teachers' workday shall end fifteen minutes from the end of the student school day.

7.6 Agendas and training activities designed for the Certified Staff PLC Days (non-student days and non-PIR days) will be set by joint committees consisting of equal representatives of the administration and the Association for each school: elementary, middle school, & high school. (One Association member for each administrator). The same committee members will remain in place for the entirety of each school year. If an agreement cannot be reached on the agendas among the committee members the Superintendent will be consulted to help determine the final agenda and or training activities.

# **ARTICLE EIGHT—TEACHER EVALUATION**

## 8.1 Monitoring and Observation of Teacher

Formal evaluations of the work performance of the teacher shall be conducted openly by the representative of the office of superintendent or the appropriate building administrator and with full knowledge of the teacher.

## 8.2 Process

Evaluation and the method of evaluation is a continual process. Both parties agree to continued mutual study and revision to best meet the expectations of the instructional program. At a minimum, one (1) class observation and written evaluation is to be conducted for each tenured teacher and two (2) for each non-tenured teacher at a time to be determined by the representative of the office of superintendent or the appropriate building administrator. A non-tenured teachers first formal evaluation shall take place prior to October 31<sup>st</sup>, with follow-up meeting taking place within one week. The 2<sup>nd</sup> formal evaluation shall take place no later than the end of the 3<sup>rd</sup> quarter.

## **ARTICLE NINE—LEAVES**

### **9.1 Sick Leave**

- A: Twelve (12) days annually at full salary will be provided each teacher for personal illness or disability, quarantine, communicable disease, maternity, adoption, and personal medical appointments for the individual teacher, immediate family, or household members.
- B: Upon termination, the district will pay out accumulated days up to 120 days @ 25%. Any leave accumulated over the above 120 days shall be forfeited.
- C: The full amount of leave will be available for use from the starting date of the contract.
- D: All provisions of the Family Medical Leave Act will be followed.
- E: The superintendent or the appropriate building administrator will decide what constitutes sick leave if there is a question. There will be records kept and these will be always open to teachers and employees.

By March 1 of each year, each teacher may elect to contribute up to three (3) sick leave days per year to a common bank to be administered by a committee of association and board members (two each). Teachers who have exhausted their accumulated sick leave allowance may make reasonable withdrawals, as determined by the committee, from the common bank, provided there are sufficient days available in the bank. The maximum accumulation of days in the sick leave bank shall be 120.

- G. The sick leave bank will run concurrently with the Family Medical Leave Act. The sick leave bank is meant to provide temporary assistance during an extended illness. Applicants must use all their available sick leave and personal leave prior to requesting leave from the sick leave bank. All requests and accompanying documentation must be made no later than 30 days after the incident. An immediate family member (spouse, siblings, children, parents, grandparents, aunts, uncles, cousins, spouse's family in like degree, or a member of the household) member can submit the request letter and licensed medical doctor's statement if the applicant is incapacitated. Leave from the sick leave bank isn't available for elective surgeries or surgeries that can be postponed. Leave for the applicant may be granted when the applicant or the applicant's immediate family member suffers from an emergency or serious health condition defined as 1) conditions requiring an overnight stay in a hospital or other medical care facility; 2) conditions that incapacitate the applicant or the applicant's immediate family (for example, unable to work or attend school) for more than three consecutive days and require ongoing medical treatment (either multiple appointments with a health care provider, or a single appointment and follow-up care such as prescription medication); 3) chronic conditions that cause occasional periods when the applicant or the applicant's immediate family member are incapacitated and require treatment by a health care provider at least twice a year. Such situations will be reviewed on a case-by-case basis by the Sick Leave Bank Committee. The sick leave bank cannot be used to extend maternity leave past the initial six weeks of leave unless complications arise from pregnancy or delivery.
- H: Teachers with medical appointments may be released at 3:50 p.m. with no sick leave deduction if they are not

responsible for supervising students and have the approval from their building principal.

9.2 Emergency Leave – Bereavement

- A: Up to five (5) days at full salary will be allowed each employee for each death or illness of an immediate family member (spouse, siblings, children, parents, grandparents, aunts, uncles, cousins, spouses family in like degree, or a member of the household) considering the needs of the employee. Additional time, if requested by the employee, shall be deducted from accumulated sick leave.
- B: Emergency leave may be granted at the discretion of the Superintendent or appropriate building supervisor for certain situations that arise outside the control of the employee. Examples for such leave would be cancelled flights, road closures, or dangerous traveling conditions that prevent the employee from returning to duty.

9.3 Leave for Civic Duties

Temporary leave at full salary will be provided each teacher for jury duty, court appearances as a witness, reserve duty, and worthy community service, pursuant to the School Laws of Montana.

9.4 Military Leave

Military leave shall be granted pursuant to applicable law.

9.5 Professional Leave

Professional leave involving school business shall be granted at the discretion of the superintendent or the appropriate building administrator.

9.6 Personal Leave

- A. Four (4) days annually will be allowed for personal leave. Use of days in May must be requested prior to May 1. In case of emergency, personal days may be utilized in May. Notification of intent to take personal leave will be given at least five (5) days prior to such leave except in the case of emergency. At the end of the school year, unused leave days will be treated as follows: a maximum of two (2) days will be carried over to the following year, (if an individual has only one (1) unused day then only one (1) will be carried over to the following year) with the maximum number of Personal Leave days to be accumulated to six (6), the remaining number of personal leave days not used will be redeemed for \$125.00/day at the conclusion of the contract period.
- B. Floating Days- If all personal leave has been utilized, a certified employee can move up to one (1) day per school year from their available sick leave days to their personal days. The request must be scheduled and approved in advance by the employee's immediate supervisor. They must be used during that current school year, they may not be carried over to the next school year, nor may they be cashed out if not used or paid out upon termination of employment. All previous criteria specific to personal days also applies to the floating days.

9.7 Sabbatical Leave

Sabbatical leave without pay will be granted upon application approval by a joint review panel representing both the association and the school system to engage in full-time study, travel, research, work experience, or the professionally advantageous activity. Final approval or disapproval will rest with the Board.

9.8 Extended Leave

Requests for extension of leave other than sabbatical leave will be brought to the board by the superintendent, the building administrator, the party involved, or his/her personal representative.

9.9 Maternity Leave & Adoption

All provisions of the Family Medical Leave Act will be followed.

9.10 Leave for School Activities

A. If a teacher has no supervisory duties after the end of the academic school day 3:50 p.m. upon approval of a building administrator, a teacher may leave to attend out of town school activities.

9.11 Leave Time Request

The explanation for leave time increments will be outlined on the Leave Request Form which is located on the district web page and Faculty Handbook— Appendix I.

9.12 Leave Review Committee

A committee comprising of two (2) school board members and two (2) members of the bargaining unit -will review questions for types of leave used on a case-by-case basis.

## **ARTICLE TEN—GROUP INSURANCE**

10.1 Selection

The district and the association shall jointly participate in the selection of an insurance carrier and options. In the event of a disagreement, the district school board will make the final decision. The selection of the insurance carrier and policy shall be made by the school district. The policy selected must provide coverage, which is substantially equivalent to, or better than, the current policy. The Association shall be consulted if a change in carrier is proposed.

10.2 Health and Hospitalization Insurance

For the contract year 2026-2027, the school district shall pay the same percentage as the previous year with any increase or decrease in premium to be split on a 60%/40% basis with the district paying 60%. The categories of coverage include single, two-party, parent/child, and family.

The amount paid by the school district will be determined by the premium of the revised Major Medical Plan. This amount can then be used by the employee toward other plans offered by the insurance company. The employee will be responsible for the remainder of the premium.

Teachers may continue to move from one category to another with a qualifying event (birth, adoption, marriage, etc.) or during open enrollment. A schedule for insurance rates is included in Appendix C.

10.3 Claims Against the School District

It is understood that the school district's only obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim shall be made against the school district because of a denial of insurance benefits by an insurance carrier.

10.4 Duration of Insurance Contribution

The school district's contribution toward participation in the group health insurance plan will continue for as long as the

employee is employed by the school district. Contributions will continue through June 30 for those employees who resign or are terminated at the end of the school year. For those employees who resign or are terminated during the school year, contributions will cease at the end of the month in which the resignation or termination is effective.

## **ARTICLE ELEVEN—SALARY SCHEDULE**

### **11.1 Contingency**

The parties recognize that salaries are contingent on the passage of the mill levy, if required, each year. If the mill levy fails, salary and fringe benefits provisions may be renegotiated at the Board's sole discretion.

### **11.2 Salary Schedule**

The base salaries of teachers covered by this agreement are set forth in Appendix A, which is attached to and incorporated into this agreement. The base salary for the 2026-2027 school year will be \$42,863.

### **11.3 Placement on the Salary Schedule**

The following rules shall be applicable in determining placement of a teacher on the appropriate salary schedule:

- A: Graduate credits earned after the degree may be used for educational lane advancement.
- B: Undergraduate (upper level) credits may be used for lane advancement if approved in advance by the superintendent or the appropriate building administrator and the Board.
- C: New Employees: All teachers will be allowed ten (10) years on the salary schedule set forth for full years of outside teaching experience in any school district in the State of Montana or other teaching experience in a school district accredited by a recognized accrediting agency. A new teacher's years of experience will determine placement on steps 0 to 5 on the salary schedule.
- D: A teacher new to the school district will not be placed at a step higher than a current teacher with equal or greater qualifications/experience. If it's determined a new teacher will be placed at a step higher, the current teacher's pay will be raised to the equal step. If there is a question regarding experience/qualifications, an ad hoc committee comprised of the superintendent, the TEA president or designee, and a trustee shall be convened for review and final decision.
- E: Documentation of additional professional preparation, if sufficient to advance the teacher's preparation status, shall be submitted to the office of the superintendent or appropriate building administrator not later than the first day of September. This documentation may be in the form of an official transcript, course grade slip, or an advisor's letter.  
\*\*For the 2025-2026 agreement a failure to provide documentation for a lane change by September 1" will require revision to the teacher's step placement on the new salary matrix. Step placement will be discussed and agreed upon by the TEA president and a trustee.
- F: The board shall reimburse the full cost of tuition or fees incurred by a teacher in connection with any course, workshop, seminar, conference, and in-service training session which a teacher takes at the request of the Board or Administration. Application for reimbursement, with proof of credits earned for session attendance, will be made within the next billing period. Payment will follow as soon as possible.

- G. Any teacher who intends to make a lane change must respond to the superintendent's survey on or before January 31<sup>st</sup>. Movement on the salary schedule shall be limited to only two (2) columns of lateral movement on the salary schedule per year. Written notification must specify if the teacher is moving the maximum of two (2) columns.
- H. Any teacher who passes the National Board Certification will be receive a one-time payment to cover the cost of the tests. Verification of Certification must be presented to the Superintendent for payment to occur. An additional stipend of 5% of the base will be added to their salary if they remain Nationally Certified.

11.4 Pay Deduction

Whenever a pay deduction is made for a teacher's absence, the annual salary divided by the number of teacher duty days shall be deducted for each day's absence. (168 days as defined in section 7.1 Duty Year)

## **ARTICLE TWELVE—EXTRA-CURRICULAR COMPENSATION**

12.1 Salary Schedule

The wages and salaries reflected in Appendix B, attached hereto, shall be in effect during the designated periods.

12.2 Assignment of Extra-Curricular Duties

The Superintendent will first seek volunteers from the current staff, then the community. Should no volunteers exist, the superintendent or the appropriate building administrator or his/her designee may assign the teacher to extra-curricular assignments, subject to established compensation for such services, which exceed the teaching or non-teaching services prescribed in this document. Separate contracts will be issued for extra-curricular duties.

12.3 Extra-Curricular Tenure

Extra-Curricular assignments associated with additional compensation shall not be construed to be a tenure assignment unless expressly so provided in the individual contract.

## **ARTICLE THIRTEEN—MISCELLANEOUS**

13.1 Meet and Confer

A Labor-Management committee will be established to discuss items of interest or concern not addressed through negotiations. The committee will consist of the District Superintendent, 2 (two) board members, and 3 (three) teachers. The committee will meet once every three months during the school year. Either party may request a meeting if there are items that need immediate attention outside of the regularly scheduled meeting. Meetings by request will be scheduled within 10 (ten) working days.

13.2 Participation in Handbook Revisions

The Association would be present at the table when discussing updates and revisions to the district handbooks. With this presence they would have voice in the discussion portion of any proposed changes, be able to ask questions, and voice preferences.

13.3 Early Termination of Contract

The parties agree that an essential component of this contract is the employee's agreement to perform his or her duties throughout the term of the contract. The parties agree that should the employee decide to leave the employ of the district before the expiration of this contract, that, from the nature of the case, it would be impracticable or extremely difficult to fix the actual amount of damage sustained by the district. Considering such difficulty, the parties agree that a payment of five hundred dollars (\$500) prior to July 1, one thousand dollars (\$1,000) prior to August 1, or the lesser of 1/12 of the employee's salary or two thousand five hundred dollars (\$2,500) on August 1 or later, shall be presumed to be the amount of damage sustained for the type of breach of this contract described in this paragraph.

## **ARTICLE FOURTEEN—EFFECT OF AGREEMENT**

### **14.1 Effect**

This agreement constitutes the full and complete agreement between the School Board and the Association. The provisions Herein relating to salary, hours, fringe benefits, and other terms and conditions of employment supersede all prior agreements, resolutions, practices, rules, or regulations concerning salary, hours, fringe benefits, and other terms on conditions of employment inconsistent with these provisions.

### **14.2 Changes of Agreement**

During its term, this agreement may be altered, changed, added to, deleted from, or modified only through the voluntary, mutual consent of the parties in written and signed amendment to this agreement.

### **14.3 Severability**

If any provision of this agreement or any application thereof to any teacher is finally held to be contrary to law, then such provision or application shall be deemed invalid, to the extent required by such decision, and the remaining provisions shall continue in full force and effect. If such provisions exist which are so held, at the request of either party, negotiations shall immediately commence in order to alter said section(s) providing the benefit(s) according to the intent of the parties.

### **14.4 Duplication and Distribution**

Employees can access the electronic version of the CBA on the Townsend School District website. The district shall post the updated CBA within 30 days of it being signed by both the Association and the Board.

## **ARTICLE FIFTEEN—REDUCTION IN FORCE**

### **15.1 Procedure**

In the event the School District determines to reduce staff the provisions of this Article shall apply.

### **15.2 Definition**

- A. Teacher: The term teacher used herein shall refer only to tenured teachers.
- B. Qualified: Qualified means a tenured teacher who is certified by the State Department of Public Instruction for a position established by the School District, (and who has taught in such subject matter category for at least one semester within the last 5 years while a member of the Townsend K-12 School District.)
- C. Subject Matter: Subject matter shall mean such categories as are determined by the State Department of Public Instruction for certification purposes.
- D. Days: Means teacher duty days, unless otherwise stated.

### 15.3 Seniority

- A. Seniority shall mean the number of days of continuous service of the regular school year (excluding summer session and extended employment), commencing with the first day of actual service with the School District including authorized leave of absences allowed by the School District pursuant to this Agreement.
- B. Probationary teachers shall not acquire seniority until such teacher acquires tenure and upon acquisition of tenure, the seniority date shall relate back to his/her first day of continuous service. (Long term substitute service under contract, immediately prior to regular contract service shall be counted toward a teacher's seniority.
- C. In determining the list of seniority, an employee whose employment has been legally terminated by resignation, or terminated but whose employment was subsequently reinstated without interruption, shall be deemed to be continuous service.
- D. Certified teachers employed by the School District in professional positions outside the teachers' unit, i.e., administrators, shall maintain seniority in the teacher's unit consistent with total teaching service in the School District provided the administrative employee is qualified and certified as described herein.
- E. If seniority is equal for purposes of layoff, the second order will be determined by the educational placement on the salary schedule. The final order, if needed, shall be determined by lot.

### 15.4 Seniority List

- A. On or about December 1 of each school year, the School District shall cause a seniority list, (by name, date of employment, qualification, and certification), to be prepared from its records. It shall thereupon post such list in an official place in each school building.
- B. Any person whose name appears on such list, and who may disagree with the findings of the School District, and the order of seniority on said list, shall have fourteen (14) days from the date of posting, to supply written documentation, proof, and request for seniority change, to the School District's Superintendent's Office.
- C. Within fourteen (14) days thereafter, the School District shall evaluate all such written communications regarding the order of seniority contained in said list and make such changes as the School District deems warranted. The final seniority list shall thereupon be prepared by the School District and shall be posted in each school building. Such list shall be binding on the district and all teachers shown thereon. Each year, thereafter, the School District shall cause such seniority list to be updated. Such list shall govern the application of Reduction in Staff, Article XIV, until thereafter revised.
- D. Any person disagreeing with the final seniority list, prepared pursuant to sub. C. above may pursue the matter through the Grievance Procedure provided by Article XI.

### 15.5 Voluntary Layoff

Senior teachers may accept voluntary lay-off during a period when the School District is placing tenured teachers on layoff. Teachers accepting voluntary layoff will, as do all teachers on layoff, continue to accrue seniority. Voluntary layoff shall be for a period of the succeeding school year unless altered by mutual agreement. Teachers wishing to be recalled from voluntary layoff for the next school year shall give the Superintendent's office written notice of this intention by the preceding February.

### 15.6 Order of Layoff

Qualified teachers shall be placed on layoff in inverse order of seniority. (The School District retains, consistent with the provisions of this Agreement, the right to assign teachers to positions for which they are certified. The School District shall not be required to transfer a more senior teacher to an assignment requiring different certification to accommodate the

seniority claim of a teacher proposed for layoff.)

1. In the event of a staff reduction, tenured teachers shall not be placed on lay-off if there is a probationary teacher employed in a position requiring the same certification.
2. If the determined reduction is not accomplished by sub. 1. hereof, then the School District may place on layoff tenured teachers in order of inverse seniority within certification and qualification as defined in this Article.
3. The district shall not transfer a teacher to an assignment for the sole purpose of placing that teacher in a position which the district intends or expects to eliminate.

#### 15.7 Recall

- A. No new teacher shall be employed by the School District in a position for which a tenured teacher is licensed. Tenured teachers shall first be recalled to vacant positions in inverse order from that in which said teacher was placed in layoff, providing that such teacher possesses necessary certification for the position.
- B. When placed on layoff, a teacher shall maintain a current address with the School District and if a position becomes available for the teacher on layoff, the School District shall provide written notice by Registered Mail, Return Receipt Requested. The teacher shall have fourteen (14) calendar days from the date of receipt of such notice to accept re-employment within thirty (30) days of receipt of recall notice to accept re-employment. Failure on the part of the teacher to accept re-employment within fourteen (14) calendar days of receipt of recall notice, or failure of the teacher to report for duty within thirty (30) days of the receipt of recall notice, shall constitute forfeiture on the part of the teacher to any further rights of re-employment or reinstatement.

If the School District is unable to effect delivery of a Registered letter, Return Receipt Requested at the last address left with the School District by the teacher, the district after five (5) days shall send a notice by Certified Mail, and the fourteen-day period provided herein, shall commence running at the time the notice by Certified Mail is sent.

- C. Re-employment rights shall automatically cease 24 months from the last day of work in the bargaining unit for the School District and no further rights to reinstatement shall exist.

#### 15.8 In District Transfers

In the event of an opening or a teaching position which occurs prior to the last calendar school day, any certified staff member with tenure may request a transfer to such position if it is not a temporary one-year position. Any request shall be made in writing and filed with the superintendent. The application shall set forth the reasons for the request, grade or position sought, and the applicant's academic, certification and endorsement qualifications. The staff member must be certified for the open position or be approved for an Office of Public Instruction internship program in that specific area at the time the application is submitted. All available positions shall be posted internally for a period of three working days in each teacher work area. If no transfer requests are received by 8:00 a.m. on the fourth working day, the position will be advertised outside the district.

After the last calendar day of the school year, job openings will be posted for seven (7) calendar days on the school website. The current staff will be notified on the day of the job posting. It is also the teacher's responsibility to check for available openings. After seven (7) days, the position will be advertised outside the district.

The superintendent shall complete a survey of the staff (in conjunction with the salary advancement survey) to garner from the staff their interest in transferring to any other certified teaching position in the district. If there are no qualified staff members who indicate an interest in a particular position or it is a position in which there are no staff members who have obtained certification then the superintendent may advertise the position immediately upon its opening or list it as a tentative opening. Qualified staff members will have the opportunity to apply for an open position during the three-day time period referenced above if they meet the qualifications established above.

Requests for transfer shall be considered on the basis of the applicant experience, qualifications, certification, training/workshops, and any other criteria indicated on the listing in determining the applicant's qualifications including an interview and the availability of a qualified replacement for the position which the applicant would vacate. Seniority will be

considered in the event of equal qualifications. The board reserves the right to change job descriptions as needs of the district change. In the event that a request for transfer is denied, the district will provide the applicant with a written statement explaining the reasons for the denial if requested from the teacher. This written request must be made within ten days from the announcement of the decision. If the district rejects the transfer application then it may advertise the position outside the district. Criteria set forth in paragraph two allows for the district to advertise a position prior to the rejection of a transfer application. As long as the procedures identified in 15.8 are followed, the denial of transfer request shall not be subject to the grievance procedure described in Article 6.

15.9 Openings Created During the School Year

In case of a teaching position that becomes vacant during the current contract year the following steps will be taken: 1.) The position will be posted internally for a period of three (3) working days in each teacher work area. The In District Transfer procedure found in 15.8 will be used for permanent replacement at the time of contract offerings for the next school year; and 2.) the position will be filled for the remainder of the school year through established hiring and staffing procedures.

## **ARTICLE SIXTEEN—DURATION OF AGREEMENT**

16.1 Effective Periods

This agreement shall be effective July 1, 2026, through June 30, 2027.

16.2 Renewal and Re-opening of Agreement

This agreement will automatically be renewed and continued in force and effect for additional periods of one year unless the Association gives notice to the Board and the Board gives notice to the Association not later than March 1st prior to the aforesaid expiration date anniversary thereof, of its desire to reopen certain provisions of the agreement and/or additions to this Agreement, and to negotiate over the terms of these provisions. The notice to reopen shall name these provisions.

16.3 Date and Signatures

For the Townsend Education Association:

Date \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

For the Board of Trustees of the Townsend Schools, K-12 District #1:

Date \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk

## APPENDIX A

# SALARY SCHEDULES

Lane change requirements are defined by 10 semester credits or 15 quarter credits. (Appendix A)

For the 2025-2026 Master Contract the board and the association agreed to adopt a new matrix for the Townsend K-12 School District #1 Salary Schedule. The adoption of the new salary matrix includes new salary step assignments for each teacher detailed in Appendix D of this Master Contract. Step assignments do not coincide with years of teaching experience. Years of experience and seniority will continue to be recorded in the Townsend K-12 School District #1 Seniority list and updated annually.

1. Any cell in the salary matrix that is below either: a. Eleven (11) times the Quality Educator Payment (QEP), or b. for fiscal year 2027 Sixty Four percent (64%) of the "teacher average pay," as defined in 20-9-324, MCA, shall be automatically adjusted upward to the higher of the two amounts.
2. Additionally, the district is authorized to and shall ensure that "base teacher pay," as defined in 20-9-324, MCA, is at least the amount necessary to meet the legislative goals for teacher base pay, in accordance with the provisions of 20-9-324.

**Townsend K-12 School District #1 2026-2027 Salary****Schedule**

10 Graduate Credits required for one lane  
change

STARS Act

Year 2

\$42,863

Per CBA

**Base Salary****\$42,863**

| <b>Step</b> | <b>BA</b> | <b>BA+1</b> | <b>BA+2</b> | <b>BA+3</b> | <b>MA</b> | <b>MA+1</b> |
|-------------|-----------|-------------|-------------|-------------|-----------|-------------|
| <b>0</b>    | \$42,863  | \$44,149    | \$45,435    | \$46,721    | \$48,007  | \$49,292    |
| <b>1</b>    | \$44,149  | \$45,220    | \$46,506    | \$47,792    | \$49,185  | \$50,578    |
| <b>2</b>    | \$45,220  | \$46,292    | \$47,578    | \$48,864    | \$50,364  | \$51,864    |
| <b>3</b>    | \$46,292  | \$47,364    | \$48,650    | \$49,935    | \$51,543  | \$53,150    |
| <b>4</b>    | \$47,364  | \$48,435    | \$49,721    | \$51,007    | \$52,721  | \$54,436    |
| <b>5</b>    | \$48,435  | \$49,507    | \$50,793    | \$52,079    | \$53,900  | \$55,722    |
| <b>6</b>    | \$49,507  | \$50,578    | \$51,864    | \$53,150    | \$55,079  | \$57,008    |
| <b>7</b>    | \$50,578  | \$51,650    | \$52,936    | \$54,222    | \$56,258  | \$58,294    |
| <b>8</b>    | \$51,650  | \$52,721    | \$54,007    | \$55,293    | \$57,436  | \$59,580    |
| <b>9</b>    | \$52,721  | \$53,793    | \$55,079    | \$56,365    | \$58,615  | \$60,865    |
| <b>10</b>   | \$53,793  | \$54,865    | \$56,151    | \$57,436    | \$59,794  | \$62,151    |
| <b>11</b>   | \$54,865  | \$55,936    | \$57,222    | \$58,508    | \$60,973  | \$63,437    |
| <b>12</b>   |           | \$57,008    | \$58,294    | \$59,580    | \$62,151  | \$64,723    |
| <b>13</b>   |           | \$58,079    | \$59,365    | \$60,651    | \$63,330  | \$66,009    |
| <b>14</b>   |           |             | \$60,437    | \$61,723    | \$64,509  | \$67,295    |
| <b>15</b>   |           |             |             | \$62,794    | \$65,688  | \$68,581    |
| <b>16</b>   |           |             |             | \$63,866    | \$66,866  | \$69,867    |
| <b>17</b>   |           |             |             | \$64,937    | \$68,045  | \$71,153    |
| <b>18</b>   |           |             |             |             | \$69,224  | \$72,438    |
| <b>19</b>   |           |             |             |             | \$70,402  | \$73,724    |
| <b>20</b>   |           |             |             |             | \$71,581  | \$75,010    |

18  
19  
20

1.615 1.690  
1.643 1.720  
1.670 1.750

## APPENDIX B

### Extra Duty Salary Schedule

| Yrs.<br>Exp. |       | 0.12 | 0.085 | 0.09 | 0.06 | 0.055 | 0.045 |
|--------------|-------|------|-------|------|------|-------|-------|
| 0            | 36397 | 4368 | 3094  | 3276 | 2184 | 2002  | 1638  |
| 1            | 37816 | 4538 | 3214  | 3403 | 2269 | 2080  | 1702  |
| 2            | 39200 | 4704 | 3332  | 3528 | 2352 | 2156  | 1764  |
| 3            | 40619 | 4874 | 3453  | 3656 | 2437 | 2234  | 1828  |
| 4            | 42002 | 5040 | 3570  | 3780 | 2520 | 2310  | 1890  |
| 5            | 43385 | 5206 | 3688  | 3905 | 2603 | 2386  | 1952  |
| 6            | 44805 | 5377 | 3808  | 4032 | 2688 | 2464  | 2016  |
| 7            | 46188 | 5543 | 3926  | 4157 | 2771 | 2540  | 2078  |
| 8            | 47607 | 5713 | 4047  | 4285 | 2856 | 2618  | 2142  |
| 9            | 48990 | 5879 | 4164  | 4409 | 2939 | 2694  | 2205  |
| 10           | 50410 | 6049 | 4285  | 4537 | 3025 | 2773  | 2268  |
| 11           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 12           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 13           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 14           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 15           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 16           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 17           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
| 18           | 51138 | 6137 | 4347  | 4602 | 3068 | 2813  | 2301  |
|              |       |      |       | 19   |      |       |       |
|              |       |      |       |      |      |       | 3.1   |
|              |       |      |       |      |      |       |       |

Baseball

Asst Baseball

MS Golf

### **EXTRA DUTY SALARY SCHEDULE**

Policy: Extra duty pay is set forth below and shall be in addition to the base salary. Each index value is multiplied by the number in the Appendix B salary column that represents the number of years of continuous assignment in the same specific duty. A one-year leave of absence may be granted, by written request, without loss of continuous years of service. Up to five years' experience in the system will be carried over for staff members resuming the same assigned duty after more than one year of absence from a position. The payment date will be the next pay period following the conclusion of the season.

| <b><u>HIGH SCHOOL<br/>ASSIGNED DUTY</u></b> | <b><u>INDEX</u></b> | <b><u>HIGH SCHOOL<br/>ASSIGNED DUTY</u></b> | <b><u>INDEX</u></b> |
|---------------------------------------------|---------------------|---------------------------------------------|---------------------|
| Head Coach - Baseball                       | .12                 | Head Coach - Track                          | .12                 |
| Assistant Coach - Baseball                  | .085                | Assistant Coach - Track                     | .085                |
| Head Coach - Basketball                     | .12                 | Head Coach - Cross Country                  | .09                 |
| Assistant Coach - Basketball                | .085                | Head Coach - Golf                           | .09                 |
| Head Coach - Football                       | .12                 | Assistant Coach - Golf                      | .06                 |
| Assistant Coach - Football                  | .085                | Head Coach - Tennis                         | .09                 |
| Head Coach - Wrestling                      | .12                 | Assistant Coach—Tennis                      | .06                 |
| Assistant Coach - Wrestling                 | .085                | Pep Band                                    | .09                 |
| Head Coach - Volleyball                     | .12                 | Fall Cheerleader                            | .09                 |
| Assistant Coach - Volleyball                | .085                | Winter Cheerleader                          | .09                 |
| Head Coach - Speech and Debate              | .12                 |                                             |                     |
| Assistant Coach - Speech and Debate         | .085                |                                             |                     |

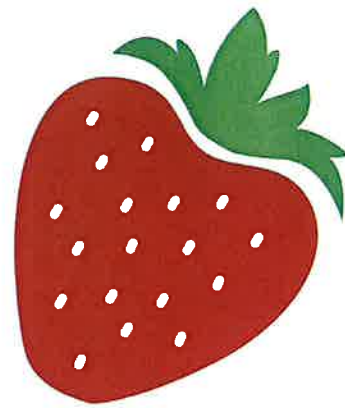
|                             |      |
|-----------------------------|------|
| Plays                       | .09  |
| Annual                      | .055 |
| FCCLA                       | .085 |
| VICA                        | .085 |
| BPOA                        | .085 |
| FFA                         | .085 |
| National Honor Society      | .055 |
| High School Student Council | .055 |
| Concessions                 | .09  |
| Activities Director         | .165 |

**Middle School**

|                               |      |
|-------------------------------|------|
| 7/8 Football                  | .045 |
| 7/8 Basketball                | .045 |
| 7/8 Track                     | .045 |
| 7/8 Volleyball                | .045 |
| 6-8 Golf                      | .045 |
| Wrestling (grades 5-8)        | .045 |
| Middle School Student Council | .045 |

## APPENDIX C

### INSURANCE RATES 2026-2027



# Free Summer Meals



**Kids & Teens 18 and Under**

**No Application | No Registration**

**[fns.usda.gov/meals4kids](https://fns.usda.gov/meals4kids)**



Posters provided by the Montana Food Bank Network (406) 541-4884



This institution is an equal opportunity provider.

3.2

### **Bus Contract overview for 2026-2027 through 2030-2031**

Currently we have two separate contracts, one with three routes and one with two routes. The new contract will combine the two contracts in one. The Winston, Deep Creek, and Canyon Ferry Route contract is due this year. The Radersburg and Toston Route contract is good until 2026-2027. Winston, Deep Creek, and Canyon Ferry would increase to \$6.12 per mile for the 2026-2027 school year with a 5% per year. Radersburg and Toston will be at \$6.37 a mile for the year 2026-2027. The starting rate for this contract will be \$6.00 a mile with a 5% increase per year. Regular bus routes currently are 449.6 miles per day and will decrease to 411 miles per day with the new contract. The approximate savings being \$50,000.00 per year.

|                       |           |              |
|-----------------------|-----------|--------------|
| TOTAL                 | 2026-2027 | \$378,480.00 |
| 411 miles per day     | 2027-2028 | \$397,404.00 |
| 62,472 miles per year | 2028-2029 | \$417,590.32 |
|                       | 2029-2030 | \$438,406.00 |
|                       | 2030-2031 | \$460,610.63 |

# TOWNSEND K-12 SCHOOL DISTRICT # 1

## SCHOOL BUS CONTRACT

This agreement was made and entered into and effective as Of July 1<sup>st</sup>, 2026 by and between BULLDOG BUS LINES, LLC, a Montana limited liability company, (hereinafter referred to as the "Carrier") and TOWNSEND K-12 SCHOOL DISTRICT # 1 of Broadwater County, State of Montana (hereinafter referred to as the "District").

That the Carrier, for and in consideration of the payments hereafter to be made to it by the District; as hereinafter set forth, specified, and provided, does hereby promise and agree to and with the District as follows:

1. That the Carrier will, for and during the period beginning with the date and ending with the last day of the school term 2031, transport over the Townsend Bus Route of 59 miles, the Radersburg Bus Route of 98 miles, the Winston Bus Route of 94 miles, the Canyon Ferry Bus Route of 100 miles, and the Deep Creek Bus Route of 67 miles all eligible elementary and high school pupils to and from the District's schools on each day during which said schools shall be in session. A Total daily mileage of 411 miles.

\* Route descriptions are approved annually by the Broadwater County Transportation Committee and may be subject to change.

2. That such transportation be furnished by means of suitable, proper, safe, and approved school buses, to be provided by the Carrier at its own cost and expense, which school buses shall, in all respects fully comply with the provisions and requirements and rules and regulations of the Montana Highway Patrol and the Office of Public Instruction which are now in effect or which may hereinafter be enacted permitting the operation of the vehicle as a school bus.

3. That such buses shall be inspected before school starts and at mid-term by the Montana Highway Patrol or other designated state authorities. That each checklist be submitted to the District Clerk and turned into the Broadwater County Superintendent of Schools.

4. That the Carrier will at all times provide properly certified and competent drivers approved by the District's Board of Trustees for each bus in accordance with the provisions and requirements of the law and which driver must be a holder of a current CDL (Commercial Driver's License) with proper endorsements issued by the Department of Motor Vehicles.

5. That buses shall be operated and driven over the route hereinbefore specified on each day when school is being held, according to a schedule prepared under the direction of the Board of Trustees and the Superintendent of the Schools. In the event it becomes desirable to change a route, the District reserves the right to change said route so as to provide for increased or reduced mileage. Any such change in a bus route shall be adjusted and paid, increasing, or reducing the pay, on a mileage basis as per the schedule attached.

6. The Carrier shall provide the District with a certificate of insurance. Said certificate shall name District as an additional insured. Such certificate shall show coverage for automobile insurance for injuries to or death of any person or damage to or loss of property arising out of or in any way resulting from the use of vehicles as specified under this Agreement. Said insurance shall provide for amounts not less than \$1 for bodily injury or death to any one person, \$1 for all bodily injuries and death resulting from any one accident and \$1,000,000 for property damage in any one accident or the policy may provide a combined single limit for bodily injury and property damage of \$1,000,000. The insurance coverage shall provide medical payments coverage for any one person of \$5,000 and uninsured and underinsured motorist coverage for limits of not less than \$50,000 for any one occurrence. Said certificate shall contain a provision that the insurer will not cancel or refuse to renew without giving the District written notice at least 10 days before the effective date of the cancellation or non-renewal. And such insurance must cover each bus operated by the Carrier, as neither the Carrier nor its employees are employees of the District. The Carrier is required to maintain Workers' Compensation covering the Carrier's members and employees while performing work for the District in accordance with Sections 39-71-120, -401, and -405, MCA. Proof of this insurance must be provided to the District no later than upon the execution of this Agreement. All insurance shall be valid for the entire Agreement, and the Carrier will furnish such evidence of insurability as are required by the Office of Public Instruction and the District; and the District shall pay the Carrier monthly for such transportation as per the schedule attached.

7. Payment shall be made by the District to the Carrier by the 15th day of each month for 12 months.

8. It is further agreed by and between the parties hereto that this Agreement shall not be transferred and assigned by the Carrier except with the written approval and consent of the District's Board of Trustees which approval and consent must be endorsed on or attached hereto. In witness whereof, the Carrier has authorized the individual to execute this Agreement on the Carrier's behalf. Likewise, the District has authorized the Chairman of the Board of Trustees and attested by the Clerk as of the effective date of this Agreement.

9. Except as otherwise provided in Section 6, all required documentation for insurance, licenses, and approved busses must be submitted to the District within 30 days of the issue date of this Agreement.

10. This Agreement may be opened by mutual consent at any time.

Carrier \_\_\_\_\_ Date \_\_\_\_\_

Board Chair \_\_\_\_\_ Date \_\_\_\_\_

Clerk \_\_\_\_\_ Date \_\_\_\_\_

| ROUTE                 | YEAR      | PER MILE CHARGE | ANNUAL PAYMENT |
|-----------------------|-----------|-----------------|----------------|
| #1 WINSTON            | 2026-2027 | 6.00            | 85,728.00      |
| 94 miles per day      | 2027-2028 | 6.30            | 90,014.40      |
| 14,288 miles per year | 2028-2029 | 6.62            | 94,586.56      |
| 5% increase per year  | 2029-2030 | 6.95            | 99,301.60      |
|                       | 2030-2031 | 7.30            | 104,302.40     |
|                       |           |                 |                |
| #2 CANYON FERRY       | 2026-2027 | 6.00            | 91,200.00      |
| 100 miles per day     | 2027-2028 | 6.30            | 95,760.00      |
| 15,200 miles per year | 2028-2029 | 6.62            | 100,624.00     |
| 5% increase per year  | 2029-2030 | 6.95            | 105,640.00     |
|                       | 2030-2031 | 7.30            | 110,960.00     |
|                       |           |                 |                |
| #3 DEEP CREEK         | 2026-2027 | 6.00            | 61,104.00      |
| 67 miles per day      | 2027-2028 | 6.30            | 64,159.20      |
| 10,184 miles per year | 2028-2029 | 6.62            | 67,418.08      |
| 5% increase per year  | 2029-2030 | 6.95            | 70,778.80      |
|                       | 2030-2031 | 7.30            | 74,343.20      |
|                       |           |                 |                |
| #4 RADERSBURG         | 2026-2027 | 6.00            | 89,376.00      |
| 98 miles per day      | 2027-2028 | 6.30            | 93,844.80      |
| 14,896 miles per year | 2028-2029 | 6.62            | 98,611.52      |
| 5% increase per year  | 2029-2030 | 6.95            | 103,527.20     |
|                       | 2030-2031 | 7.30            | 108,740.80     |
|                       |           |                 |                |
| #5 TOWNSEND           | 2026-2027 | 6.00            | 51,072.00      |
| 56 miles per day      | 2027-2028 | 6.30            | 53,625.60      |
| 8,512 miles per year  | 2028-2029 | 6.62            | 56,349.44      |
| 5% increase per year  | 2029-2030 | 6.95            | 59,158.40      |
|                       | 2030-2031 | 7.30            | 62,137.60      |
|                       |           |                 |                |
| TOTAL                 | 2026-2027 | 378,480.00      |                |
| 411 miles per day     | 2027-2028 | 397,404.00      |                |
| 62,472 miles per year | 2028-2029 | 417,590.32      |                |
|                       | 2029-2030 | 438,406.00      |                |
|                       | 2030-2031 | 460,610.63      |                |



March 16<sup>th</sup>, 2026

Townsend School District,

The enclosed Out-of-District Attendance Agreement (FP-14.1) was approved at the Helena School District Board of Trustees meeting on March 10, 2026. Please complete Section IV and return a copy to the Helena School District at 1325 Poplar St, Helena, MT 59601, Attn: Business Office.

If you have any questions or concerns, please feel free to contact me at [sholman@helenaschools.org](mailto:sholman@helenaschools.org) or 406-324-2040.

Thank you,

Sam Holman  
Director of Finance  
Helena Public Schools



1325 Poplar St.  
Helena, MT 59601  
(406) 324-2000  
[helenamtschools@helenaschools.org](mailto:helenamtschools@helenaschools.org)

3.6



#### SECTION IV: AGREEMENTS AND SIGNATURES

##### A. DISTRICT OF ATTENDANCE

The Board of Trustees:

☒ APPROVES this Out-of-District Attendance Agreement

☐ DISAPPROVES this Out-of-District Attendance Agreement (Provide explanation in Notes)

Board Chair Jennifer McKee

Signature [Signature] Date: 3/10/2020

##### B. DISTRICT OF RESIDENCE

The Board of Trustees:

☐ ACKNOWLEDGES receipt of this Out-of-District Attendance Agreement\*

☐ APPROVES this Out-of-District Attendance Agreement

Board Chair \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

District of Residence Determination 1-1-215, MCA (check one):

|                          |                                                                                                                                                                                                              |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | The residence of the minor's parents.                                                                                                                                                                        |
| <input type="checkbox"/> | If one of the parents is deceased or the parents do not share the same residence, the residence of the parent having legal custody.                                                                          |
| <input type="checkbox"/> | If neither parent has legal custody, the residence of the legal guardian or custodian appointed by a court of competent jurisdiction (not a foster parent).                                                  |
| <input type="checkbox"/> | The district of residence for a child following the termination of parental rights and before a permanent placement is accomplished is the physical location of the district court that ordered termination. |
| <input type="checkbox"/> | The district of residence of a child whose custodial parent is incarcerated is the school district where the custodial parent resided prior to incarceration.                                                |
| <input type="checkbox"/> | If there are questions concerning legal residency, consult with the agency responsible for the child's placement in the district.                                                                            |
| <input type="checkbox"/> | In the case of controversy, the district court has jurisdiction over residence.                                                                                                                              |

\* Tuition rates determined in accordance with 20-5-323, MCA.

Notes: