MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

Public Minutes **11/04/2014**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:35 p.m.** on **November 4, 2014** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:
Lisa Ellis, President
Kevin Blair, Vice President
Dave Arthur
Shade Grahling
Johanna Habib
Thomas Haralampoudis- arrived 6:42 p.m.
James Novotny

Board Members Absent: Leslie Lajewski

Also Present:
Dr. Michael A. Rossi, Superintendent
Mr. Gary S. Lane, Business Administrator, Board Secretary
Mr. Matthew Mingle, Director of Curriculum & Instruction

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Shade Grahling, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 6-0 TIME: 6:35 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:38 p.m. the Board reconvened from closed session with seven members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:
Lisa Ellis, President
Kevin Blair, Vice President
Dave Arthur
Shade Grahling
Johanna Habib

Board Members Absent: Leslie Lajewski

Also Present:
Dr. Michael A. Rossi, Superintendent
Mr. Gary S. Lane, Business Administrator, Board Secretary
Mr. Matthew Mingle, Director of Curriculum & Instruction

Thomas Haralampoudis
James Novotny

7. REPORT OF THE BOARD PRESIDENT

Mrs. Ellis stated that it is the start of the state tournament for the fall teams. She wished all teams the best of luck.

8. REPORT OF THE SUPERINTENDENT

a. Dr. Rossi noted that the district took a big step forward by completion of the set-up of Chrome Books and Google Accounts. Dr. Rossi also discussed the strategic plan initiative.

b. Matthew Mingle presented the State Assessment Report.

9. OPEN TO THE PUBLIC *(Agenda Items Only)*

From 8:19 p.m. until 8:20 p.m. the meeting was open to the public. There was a comment regarding past results of the State Testing Report included more sub groups. Mr. Mingle stated that would be in next year's report.

10. EDUCATION AGENDA

Moved by Kevin Blair, seconded by Shade Grahling, to approve, as per the recommendation of the Superintendent, for the 2014-15 school year as follows: a-m

a. Appointments

Approve appointments:

1- **Caitlin Edwards** – CAS Leave Replacement/Music Teacher (replacing Kiera Chiarino) – $110/day days 1-40, $258/day starting at day 41, 11-120-100-101 – effective on or about January 12, 2015 – May 1, 2015

b. District Substitutes

Approve district substitutes as follows:

	Name	Appointment	Salary
1	John Castaldo	Teacher/Teacher Assistant	$90/day, $80/day
2	Susan DiGiacomo	Nurse	$175/day
3	Amanda Gray	Teacher/Teacher Assistant	$90/day, $80/day
4	Laura Hals	Teacher/Teacher Assistant	$90/day, $80/day
5	Lisa Martin	Teacher/Teacher Assistant	$90/day, $80/day
6	Yanisse Oliveras-Hsia	Teacher/Teacher Assistant	$90/day, $80/day
7	Allen Hudson	Custodian	$17/hour

c. Extra Compensation

1- Approve Extra Compensation for the Basic Skills Instructors for Before and After School as follows:

	Position	Name	Period	Amount
1	KRS – Before School Tutor	Tara Alberse	Revised from 4 to 2 hours/week	$46/hour = $2,576
2		Paige Diamond	2 hours/week	$46/hour = $2,576

2- Approve Extra Compensation for staff to teach Professional Development Workshops for Madison Teacher Academy at the contractual rate of $46 per hour for instruction and preparation:

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Jill Tyburczy	Red Cross Re-Certification	11/25/14	2	2	4	$184.00
2	Mary Jane Skordinsky	Red Cross Re-Certification	11/25/14	2	2	4	$184.00
3	Theresa Feron	OT 101	11/20/14	1	0*	1	$46.00
4	Kathleen Wallace	Math in Focus: Teach Less so Children Learn More	11/12/14	1.25	1.25	2.5	$115.00
5	Kathleen Wallace	Smartboard Workshop	12/3/14	1.25	1.25	2.5	$115.00
6	Kathleen Wallace	Fast and Fluent with Schoolwires	11/20/14	1.25	1.25	2.5	$115.00
7	Robert Grundfest	Creating Engaging Lessons with Blendspace	11/18/14	2	2	4	$184.00
8	Robert Grundfest	Get Google Classroom	11/11/14	2	2	4	$184.00
						Total	$1127.00

*Teacher opted to receive PD credit rather than pay.

d. Extracurricular Appointments/Revisions

Approve the ECA appointments/revisions as follows:

	Name	Position	Step	Stipend
1	Kiera Chiarino	Appoint – JS Musical Assistant Director	4	$2,370
2	Jaime Conroy	Appoint – JS Drama Lighting Consultant		$750*
3	Derick Chiarino	Appoint – JS Drama Sound Consultant		$750*
4	Jessica Rosella	Appoint – Head Freshman Girls Basketball	1	$6,176

* The fees will be paid from the Proceeds of the events

e. Field Trips

1- Approve field trips: (the following field trips are *BOE-funded*, including transportation)

	Sch	Gr	# Stud	Class/ Group	Field Trip, self-funded	Date	Location/Town
1	JS	6-8	14	Robotics Club	Montclair Society of Engineers Qualifier Tournament	11/22/14	Clifton, NJ
2	HS	10 11	TBD	Athletics	Heroes and Cool Kids	11/20/14 1/21/15 3/18/15	Paramus, NJ

2- Approve field trips: (the following field trips are *self-funded*, including transportation)

	Sch	Gr	# Stud	Class/ Group	Field Trip, self-funded	Date	Location/Town
1	CA	4	52	4T & 4DP	State House, Trenton	3/2/15	Trenton, NJ
2	CA	4	52	4O & 4L	State House, Trenton	3/3/15	Trenton, NJ
3	CA	5	96	5th grade	Intrepid Sea, Air & Space Museum	5/20/14	New York, NY
4	KR	4/5	15	4/5 grade	Hope's Promise	11/10/14	Chester, NJ
5	KR	4/5	15	4/5 grade	Hope's Promise	11/17/14	Chester, NJ

6	JS	8	186	8th grade	Plaza Lanes Bowling Alley	11/26/14	Madison, NJ
7	HS	10	53	Honors English 10	Pax Amicus Castle Theatre	11/11/14	Budd Lake, NJ
8	HS	9-12	20	Jazz Band	Performance at Rexford Tucker Senior Center	12/11/14	Madison, NJ
9	HS	9-12	20	Jazz Chorus	Performance at Rexford Tucker Senior Center	11/25/14	Madison, NJ

Mr. Haralampoudis stated that he would like to standardize the field trips for each grade. Mr. Mingle stated that since they are self-funded it would be difficult to mandate. Mr. Arthur suggested that perhaps the district should develop a core group of trips that are valuable.

f. Home Instruction

Approve home instruction:

	Name	Subject	Service
1	Jacquleen Calabrese	Drivers Ed	2 hours/week/instructor for S1276538 effective 10/20/14 through 11/26/14 @ $46/hour (12 hours/week for 5 weeks = $2,760)
2	Robert Grundfest	US History	
3	Christopher Crowley	English	
4	Patrick McNamara	Biology	
5	Christopher Monaco	Pre-calculus	
6	Lisa Zemenack	Italian	
7	Amy Nauta @ St. Vincent's	Elementary	Maximum of 5 hours/week for a St. Vincent's student effective 10/27/14 through 11/7/14 @ $46/hour (5 hours/ week for 2 weeks = $460)
8	Nancy Herbert @ St. Vincent's	Elementary	Maximum of 5 hours/week for a St. Vincent's student effective 10/27/14 through 11/7/14 @ $46/hour (5 hours/ week for 2 weeks = $460)

g. Leave of Absences

Approve Leave of Absence for the following:

1- **Kiera Chiarino**, Music Teacher – CAS, Family Leave of Absence for disability period commencing on or about January 12, 2015 through February 26, 2015 and unpaid Family Leave commencing on or about February 27, 2015 through May 1, 2015

h. Morris County Vocational/Technical School

Approve the placement, tuition and transportation for student attending Morris County Vocational/Technical School for the 2014-15 school year:

1- ES11042014, Grade 10, full day, $9,484 tuition

i. Professional Services

Approve professional services:

1- **Mark Wise** – District-wide professional development in Social Studies – 7 hours of training on November 18, 2014 - $200/hour including travel and preparation - $1,400 total
2- **Tracey L. Knerr** – Middle school and high school professional development in Mathematics – 7 hours of follow-up training on November 20, 2014 - $150/hour - $1,050 total
3- **Multilingual Alliance** – Bilingual Speech and Psychological Evaluations for incoming preschool student on September 14, 2014 - $600 per evaluation - $1,200 total
4- **Lynda Fote** - Professional Development – Differentiating Instruction (MJS) on February 5, 2015 (full day) - $1,500 total
5- **Hope's Promise Therapeutic Riding Program** – Equine therapy and therapeutic riding program for students at KRS and MJS - $40 per student for 12 students - $480 total

6- **Hope's Promise Therapeutic Riding Program** – Site visit of Equine therapy and therapeutic riding program for students at MJS on 10/28/14 - $100

j. Special Education Review Process
Approve **Stetson & Associates, Inc.** Proposal to Conduct an Evaluation of Services Provided to Students with Disabilities, including Perceptions of Multiple Stakeholders - $26,000 total

k. Student Teachers/Interns
Approve student teachers/interns as follows:
1- **Sandra Waxgiser** – Kean University – October 27, 2014 through December 23, 2014 – KRS/Health & PE Teacher – Angelo Abbondondolo
2- **Nicole Francis** – College of St. Elizabeth – January 20, 2015 through May 1, 2015 – KRS/3rd Grade Elementary Teacher – Sara Kolesar and KRS/4th Grade Special Education Teacher – Kelly Hoekstra
3- **Julie Van Hook** - Kean University – January 21, 2015 through May 18, 2015 – CAS/Elementary Teacher Grade 3 – Caitlyn Manley

l. Travel
Approve the school district travel

m. Resignations/Retirements
Accept resignations:
1 **Elaine Davis**, World Language Teacher, MHS, effective 1/1/15, due to retirement, with appreciation for her many years of service to our schools

Mr. Blair wished Senora Davis the best of luck in her retirement.

ROLL CALL: UNANIMOUS 7-0

11. BUSINESS AGENDA
Moved by Kevin Blair, seconded by Dave Arthur, to approve as follows: a-k

a. Minutes
Approve the Minutes of:
October 14, 2014 Public and Closed Session Meetings

b. Donations
Approve the following donations:

	Organization	Donation
1	Madison Education Foundation (MEF)	$1,612 for tickets to A Christmas Carol at the Mayo Performing Arts Center, for MJS 6th grade field trip
2	Trisha Camp	55 gallon aquarium package—lights, filter, support materials—for use in the Madison High School Science Department

c. Settlement Agreement
Resolved, that the Board of Education hereby approves the settlement agreement and release pursuant to the agreed upon terms and conditions outlined in said agreement for staff member #1555

d. Special Education Placement
Approve the placement and transportation costs for one resident special education pupil (104a) at Shepard High School, Morristown NJ for the 2014-15 school year, effective 10/14/14 through 6/23/14;

$266.30 per diem prorated annual tuition of $40,743.90. Transportation provided by Sussex Coop $17,299.80

e. Board Secretary's Report and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Moneys (**September**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been overexpended

f. Transfers

Authorize the transfer of funds

g. Bill List

Approve the November 4, 2014 bill list

h. MEF (Madison Education Foundation) Donation

Whereas, the Madison Board of Education has made a commitment to upgrade the TV production studio at the High School and,

Whereas, the Madison Educational Foundation (MEF) is desirous of assisting in this upgrade by funding the purchase of specific equipment related to this endeavor in the amount of $60,588.36 from which exceeds the bid State mandated bid threshold and,

Whereas, it is the opinion of the MEF, in consultation with the district and TV production professionals, that the specific equipment identified and outlined in quote # 1463600, #1463708 and # 146396 from Adorama Inc. located at 42 West 18th Street, New York, NJ 10011 during this process best meet the needs of the program and,

Whereas, NJSA 18A:18A-15.1 Payment from bequest, legacy or gift; conditions provides that goods or services, the payment for which utilizes only funds received by a board of education from a bequest, legacy or gift, shall be subject to the provisions of N.J.S.A. 18A:18A-1 et seq., except that if such bequest, legacy or gift contains written instructions as to the specifications, manufacturer or vendor, or source of supply of the goods or services to be provided or performed, such instructions shall be honored,

Now therefore be it resolved that the bequest of the MEF be accepted in accordance with said Statue and that the equipment herein described per the referenced quotations from Adorama be honored and further, that the equipment be purchased by the district from Adorama Inc. located at 42 West 18th Street, New York, NJ 10011.

The Board expressed their appreciation for the donation.

i. Transformation Systems

Approve the proposal from Transformation Systems, 2839 Catawba Falls Parkway, Black Mountain, NC 28711, for the Strategic Plan, in an amount not-to-exceed $23,000

j. Stetson & Associates, Inc.

Approve the proposal from Stetson & Associates, Inc., 14343-G Torrey Chase Blvd., Houston, TX 77014, to conduct an evaluation of services provided to the students with disabilities, including perceptions of multiple stakeholders, in the amount of $26,000

k. Bid Results - Approval and acceptance of bid

Approve the awarding of the high bids as follows for Obsolete and Unusable Equipment:

Bidder	24 T1-81 Calculators	12 T1-82 Calculators	1 Battery Operated Floor Scrubber	1 American Road Machinery Leaf Machine on Trailer	1994 Chevy 30, 24 Passenger Bus
RS Auto Sales	**$26.00**	**$26.00**	**$48.00**	$811.00	**$476.00**
Jersey One Auto	$6.00	$6.00	$41.00	$831.00	$428.00
Coviello Brothers, Inc.	No bid	No bid	No bid	**$1,152.00**	No bid

ROLL CALL: UNANIMOUS 7-0

12. BOARD OF EDUCATION COMMITTEE REPORTS

a. Policy
b. Finance – The next Finance Committee meeting will be held 11/19/14.
c. Curriculum
d. Buildings & Grounds – The next Buildings and Grounds Committee meeting will be held 11/11/14.
e. Shared Services
f. Negotiations/Personnel

13. OPEN TO THE PUBLIC

From 8:27 p.m. until 9:11 p.m. the meeting was open to the public. There were various comments regarding special education busing, the district-wide directory, grades on report cards, the parent portal, summer reading and the School Board Election.

14. ADJOURNMENT

Moved by Kevin Blair, seconded by Dave Arthur to adjourn the meeting:

VOICE VOTE: APPROVED 7-0 Time: 9:11 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary