MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **01/19/2016**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:33 p.m.** on **January 19, 2016** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:
Lisa Ellis, President
Shade Grahling, Vice President
Dave Arthur
Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

Board Members Absent: None

Also Present:
Dr. Michael A. Rossi, Superintendent
Mr. Gary S. Lane, Business Administrator, Board Secretary

Absent:
Mr. Matthew Mingle, Asst. Superintendent/Curriculum

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Leslie Lajewski, seconded by Debra Coen, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 8-0 TIME: 6:33 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:31 p.m. the Board reconvened from closed session with all members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:
Lisa Ellis, President
Shade Grahling, Vice President
Dave Arthur
Debra Coen
Johanna Habib

Board Members Absent: None

Also Present:
Dr. Michael A. Rossi, Superintendent
Mr. Gary S. Lane, Business Administrator, Board Secretary

Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

Absent:
Mr. Matthew Mingle, Asst. Superintendent/Curriculum

7. REPORT OF THE BOARD PRESIDENT

Mrs. Ellis welcomed the new Harding representative, Mr. Abi Singh, to the Board.

8. REPORT OF THE SUPERINTENDENT

Dr. Rossi gave an update on the following:

a. The Honeywell security alert.
b. The Chromebook rollout at the high school.
c. The STEM site visits. The final meeting is scheduled in the next week or two.
d. The first committee meeting for the Junior School principal position was today. The questionnaire was reviewed. Interviews will take place on February 10th and 11th with a target for the recommendation to the Board of Education in March.
e. Delayed openings on April 26, 27, and 28 for students not taking PARCC tests.
f. Dr. Rossi introduced presenters for the More than Madison presentation - Anthony Cyrana, Margaret Duffy, Janine Loconsolo, and Julia Nicolette gave the presentation.
Mrs. Grahling thanked Mrs. Locansolo, Mr. Mingle and the teachers for going out on a limb with this and making it so successful—noting her amazement with the student work and interest.
Mr. Arthur congratulated everyone involved.
g. Dr. Rossi introduced presenters for the update on Dr. Martin Luther King, Jr. Day activities - John Ciferni, Mark DeBiasse, Janine Loconsolo, and Caitie Young gave the presentation on the MLK Jr. Day activities explaining how the district honored and recognized the life and legacy of Dr. Martin Luther King, Jr.
Mrs. Ellis thanked all for their very successful efforts on behalf of the students.
Mrs. Coen noted that the basic consistency between the elementary schools was very nice and appreciated.
Mrs. Grahling stated that this was not an easy charge, but it was executed very well, and thanked everyone involved.

9. OPEN TO THE PUBLIC *(Agenda Items Only)*

At 8:27 p.m. the meeting was open to the public. There were no comments.

10. PERSONNEL AGENDA

Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Superintendent, for the 2015-16 school year as follows: a-i (Items *g.2a & b* were held)

a. Resignations/Retirements

Accept Resignations/Retirements:
1- **Cheryl Berntsen**, Executive Secretary to the Principal - MHS, effective June 30, 2016, due to retirement, with appreciation for her many years of service to our schools
2- **Michael Johnson,** Leave Replacement/Physical Education & Health – MJS, effective January 22, 2016

b. Appointments

Approve Appointments:
1- **Mary Piacenti** –Leave Replacement/Teacher Assistant - CAS (replacing Kara DuRie) - $100/day, 11-000-217-100 – effective on or about February 22, 2016 through June 10, 2016
2- **Beth Fissel** –Leave Replacement/Teacher Assistant - CAS (replacing Alicja Mozczynski) - $100/day, 11-000-217-100 – effective on or about February 5, 2016 through March 31, 2016
3- **Christopher Crowley** –Leave Replacement/Teacher Assistant - MHS (replacing Steven Reichenstein) - $100/day, 11-000-217-100 – effective January 25, 2016 through May 10, 2016

4- **Megan Kuzmich** – CAS – Leave Replacement/4th Grade Teacher (replacing Jennifer Tu) - $110/day days 1-40, $260/day starting at day 41, 11-120-100-101 – effective on or about March 10, 2016 through June 17, 2016 (includes 2 days of overlap)
5- **Jonathan Lerner** – MHS – Biology Teacher (replacing Dawn Kanaszka) – MA/Step 2 - $57,685 (to be prorated), 11-140-100-101 – effective January 20, 2016
6- **Matthew Gertler** – MJS – Leave Replacement/Mathematics Teacher (replacing Kelly Bosworth) - $110/day days 1-40, $284/day starting at day 41, 11-130-100-101 – effective January 20, 2016 through on or about June 17, 2016 or until the Mathematic Teacher returns
7- **Kelly Bosworth** – Leave Replacement/Supervisor Mathematics and Business (replacing Kathryn Lemerich) - $325/day, 11-000-223-102 – effective January 20, 2016 through on or about June 17, 2016 or until the Supervisor returns in accordance with the sidebar agreement
8- **William Trimble** – Maintenance/Electrician (replacing Robert Williams), $52,000 (to be prorated) plus asbestos and black seal stipends at $600 each (to be prorated), 11-000-261-100, effective on or about February 1, 2016 pending necessary physical and documentation
9- **Kaitlyn Tierney** – TJS – Leave Replacement/1st Grade Teacher (replacing Ashley LoBrace) - $110/day days 1-40, $260/day starting at day 41, 11-120-100-101 – effective on or about February 8, 2016 through June 17, 2016 (includes 3 days of overlap)
10- **Edward O'Donnell** – MJS – Leave Replacement/ Physical Education & Health (replacing Jessica Rosella), $110/day, 11-130-100-101 - effective January 25, 2016 through February 19, 2016

c. Reassignment/Change in Assignment

Approve Reassignment/Change in Assignment:
1- **Christopher Kechula** – Maintenance Foreman/HVAC Specialist – from HVAC Specialist/Custodian - $70,000 (to be prorated), 11-000-261-100, effective February 1, 2016

d. District Substitutes

Approve District Substitutes:
1- **Peter Berenbak** – Teacher - $90/day, Teacher Assistant - $80/day
2- **Mary Piacenti** – Teacher - $90/day, Teacher Assistant - $80/day
3- **Diane Seutter-Rose** – Teacher - $90/day, Teacher Assistant - $80/day

e. Extra Compensation

Approve Extra Compensation:
1- **Michael Silvestri**, to be present for student auditions, rehearsals and performance for Honors Guitar Ensemble - February 20, 2016 auditions at TCNJ from 9 am - 4pm; March 19, 2016 rehearsal at Bergen County Academies from 9 am - 4 pm; April 9, 2016 rehearsals at Rowan University from 9 am - 4pm; April 16, 2016 performance at TCNJ 12 - 4 pm at $40/hour (total of 25 hours, maximum cost = $1,000)
2- **Adriana Adkins, Monica Brady, Monica Centracchio, Adam Gerenstein, James Stricchiola**, Chaperones for the District Chorus Concert, February 9, 2016 from 6pm to 8pm at MJS - $40/hour (total of 10 hours, maximum cost = $400)
3- For staff to teach Professional Development Workshops for Madison Teachers Academy at the contractual rate of $46/hour

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Elizabeth Troullos	Google Forms & Sheets for Novice Users	1/20/2016	1	1	2	$92
2	Sara Reichel	Using NoodleTools for Research and Citation Management	1/20/2016	1	1	2	$92
3	Sara Reichel	Google Sites for Novice Users	1/21/2016	1	1	2	$92

4	Anthony Cyrana	Chromebook Management	1/21/2016	1	1	2	$92
5	Anthony Cyrana	Google Forms & Sheets for Novice Users	1/26/2016	1	1	2	$92
6	Sara Reichel	Google Sites for Novice Users	1/27/2016	1	1	2	$92
7	Anthony Cyrana	Google Slides for Intermediate Users	1/28/2016	1	1	2	$92
8	Kevin Lynott	American Red Cross First Aid, CPR, AED Certification	1/30/2016	6	6	12	$552
9	Anthony Cyrana	Google Classroom for Novice Users	2/2/2016	1	1	2	$92
10	Robert Grundfest	Google Sites for Novice Users	2/2/2016	1	1	2	$92
11	Anthony Cyrana	Google Classroom for Intermediate Users	2/4/2016	1	1	2	$92
12	Robert Grundfest	Google Slides for Novice Users	2/9/2016	1	1	2	$92
13	Kathleen Wallace	Meeting the Needs of Advanced Learners in the K-5 Mathematics Classroom	2/10/2016	1	1	2	$92
14	Elizabeth Troullos	Google Forms & Sheets for Intermediate Users	2/10/2016	1	1	2	$92
15	Elizabeth Troullos	Google Forms & Sheets for Advanced Users	2/24/2016	1	1	2	$92
16	John Ciferni	Danielson Meets Gardner	2/25/2016	1.5	1.5	3	$138
17	Kathleen Wallace	Math Anxiety	3/2/2016	1	1	2	$92
18	Kathleen Wallace	The Power of Mental Math	3/23/2016	1	1	2	$92
						Total	$2,162

f. <u>Leave of Absence</u>

Approve Leave of Absence:

1- **Kelly Bosworth,** Mathematics Teacher – MJS, Unpaid Leave of Absence to fill the Leave Replacement/Supervisor Mathematics and Business effective January 20, 2016 through on or about June 17, 2016 or until the Supervisor returns

2- **Lisa Anastasi**, Elementary Teacher – KRS, Family Leave of Absence for disability period commencing on or about April 27, 2016 through June 20, 2016 and unpaid Family Leave commencing on September 1, 2016 through November 23, 2016 and unpaid child rearing leave from November 24, 2016 through April 26, 2017

3- **Jessica Rosella** (revised end date), Health and Physical Education Teacher – MJS, Family Leave of Absence for disability period commencing on or about November 16, 2015 through December 18, 2015 and unpaid Family Leave commencing on December 21, 2015 February 19, 2016 through (was February 5, 2016)

g. <u>Tuition Reimbursement</u>

Approve Tuition Reimbursements:

1- **Thomas Liss** - In accordance with the Administrator Contract – Fall Semester 2015 – Doctorate in the amount of $1,001

<u>The following (g.2a & b) were held for further review</u>:

2- **Kristina Nicosia** –

a. September 1, 2015 – December 10, 2015 - Three credit Ed.D Dissertation Study – class required to fulfill the requirements for a Doctorate Degree –tuition = $2402.25
b. January 19, 2016 – May 11, 2016 - Two, three credit classes required for a supervisors certificate – Estimated tuition/class = $2,313 for a total amount of $4,626

h. Extracurricular Appointments/Revisions

Approve the payment of the 2014-2015 ECA appointment: Jaclyn Layman (approved June 13, 2014) – Musical Producer/Director – KRS - $1,500

i. Home Instruction

Approve Home Instruction:

	Name	Subject	Service
1	Robert Grundfest	US History	2 hours/week/instructor – effective 1/13/16 – 2/10/16 for student S2162 at $46/hour (4 weeks, 24 hours = $4,416)
2	Douglas Oswin	English	
3	Patricia Salterelli	Algebra	
4	Melissa Corey	Chemistry	2 hours/week/instructor – effective 1/13/16 – 2/10/16 for student S2162 at $75/hour (4 weeks, 24 hours = $1,800)

ROLL CALL: UNANIMOUS 7-0-1, Mr. Singh abstained

11. EDUCATION AGENDA

Moved by Leslie Lajewski, seconded by Shade Grahling, to approve, as per the recommendation of the Superintendent, for the 2015-16 school year as follows: a-d

a. Field Trips

Approve field trips:

	Sch	Gr	# Stud	Class/ Group	Field Trip	Date	Location/Town
1	JS	6-7	4	Self-contained Class	Hope's Promise for Equine Therapy	3/18/16, rain date 3/24/16	Chester, NJ
2	JS	6-7	4	LLD & Self-contained Class	Hope's Promise for Equine Therapy	5/13/16, rain date 5/20/16	Chester, NJ
3	JS	6	4	MJS self-contained class	Madison High School - Life Skills classroom	2/1, 3/4, 3/29, 4/15, 5/13, 6/9	Madison, NJ
4	HS	11-12	40	Heroes & Cool Kids	MJS to transfer knowledge gained	1/27/16	Main Street, Madison
5	JS	6	104, 110	6A, 6B Science	NJ Audubon – Sherman Hoffman Wildlife Sanctuary – Paid for by BASF*	5/19/16, 5/20/16	Bernardsville, NJ
6	KR	4	22	4th grade	Thomas Edison National Park	5/11/16	West Orange, NJ

b. Professional Services

Approve professional services (outside organization):

1- Video Continuing Education for Erica Zuckerman – 2015-16 school year- 12 month unlimited access to speech therapy courses to complete CEU's and Professional Development-$189
2- Tuition reimbursement to parent for student S1088 for 9 month Virtual Online Chemistry Class at John Hopkins Center for Talented Youth-$2,040

c. Textbook
Approve the following new Textbook for use at Madison High School:
Psychology for AP by David G. Myers - AP Psychology

d. Travel
Approve the school district travel

ROLL CALL: UNANIMOUS 7-0-1, Mr. Singh abstained

12. BUSINESS AGENDA
Moved by Leslie Lajewski, seconded by Debra Coen, to approve as follows: a-i

a. Minutes
Approve the Minutes of:
January 5, 2016 Public and Closed Session Meetings

b. Donations
Approve the following donations:
1- Two field trip donations, plus transportation provided, for the entire sixth grade class at MJS to Scherman Hoffman Wildlife Sanctuary on 5/19/16 & 5/20/16, funded by BASF & administered by NJ Audubon
On behalf of the Board of Education, Mrs. Habib thanked BASF and also inquired on how the district made the connection. Dr. Rossi responded that the district applied for the grant.

c. Certificate for Payment
1- Approve payment requisition #2 for Diamond Construction in the amount of $6,912, for the Junior School concrete sidewalk replacement

d. Waiver Requests
Approve the waiver request for use of facility fees:

	Organization	Waive
1	Madison Education Foundation (MEF)	$1,350 custodial overtime fees for 5k run on 5/1/16
2	Madison Little League – Madison Recreation	$6,650 in facility use fees; will pay $870 for custodial overtime fees outside of Interlocal Agreement

e. Agreements with Parette Somjen Architects
Approve the two agreements with Parette Somjen Architects for information gathering & documentation of existing conditions and schematic design for the MHS STEM Lab and the MJS STEM Lab at a fee of $9,500 each, totaling $19,000 plus reimbursable expenses

f. Transportation Agreement
Approve transportation agreement with parent of S1134 for 2015-16 transportation, total annual amount of $350

g. Board Secretary's Report and Treasurer's Report
The Board of Education accepts the reports of the Board Secretary and Treasurer of School Moneys (**December**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been overexpended

h. Transfers
Authorize the transfer of funds

i. Bill List
Approve the January 19, 2015 bill list

ROLL CALL: UNANIMOUS 7-0-1, Mr. Singh abstained

13. BOARD OF EDUCATION COMMITTEE REPORTS

a. Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula, Alternate: S. Grahling
Mrs. Lajewski noted that the next meeting would be next Monday.
b. Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula, Alternate: D. Arthur
c. Curriculum – Chair: S. Grahling, Members: D. Arthur, D. Coen, Alternate: L. Ellis
d. Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski, Alternate: S. Grahling
Mrs. Coen noted that the next meeting would be on the 26th.
e. Shared Services – Chair: D. Arthur, Members: J. Habib, T. Piskula, Alternate: D. Coen
Mr. Arthur noted that the next meeting would be tomorrow.
f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Grahling, L. Lajewski, Alternate: D. Arthur

14. OPEN TO THE PUBLIC

At 8:34 p.m. the meeting was open to the public. There were no comments.

15. ADJOURNMENT

Moved by Debra Coen seconded by Dave Arthur to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 8:34 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary