MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **10/18/2016**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:09 p.m.** on **October 18, 2016** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:
Lisa Ellis, President
Shade Grahling, Vice President-arrived 6:29 p.m.
Dave Arthur
Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

Board Members Absent: None

Also Present:
Dr. Michael A. Rossi, Superintendent
Gary S. Lane, Business Administrator, Board Secretary
Diane Schulthes, Director of Curriculum/Instruction
David Distler, Attorney (Porzio)

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Leslie Lajewski, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 7-0 TIME: 6:09 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:30 p.m. the Board reconvened from closed session with all members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:
Lisa Ellis, President
Shade Grahling, Vice President
Dave Arthur

Board Members Absent: None

Also Present:
Dr. Michael A. Rossi, Superintendent

Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

Gary S. Lane, Business Administrator, Board Secretary
Diane Schulthes, Director of Curriculum/Instruction

7. REPORT OF THE BOARD PRESIDENT

Mrs. Ellis commented that the Board will be accepting Dr. Rossi's resignation tonight with mixed emotions. Dr. Rossi will be accepting a position closer to his home, a bigger district, therefore, making more money. Mrs. Ellis expressed her appreciation for over five years of service, noting that the Board will be meeting in closed session later tonight to discuss the next steps.

8. REPORT OF THE SUPERINTENDENT

a. PARCC Presentation – Dr. Rossi introduced the staff conducting the PARCC data overview: Diane Schulthes, Director of Curriculum and Instruction; Andy Brandon, Director of Special Education; Mark DeBiasse, Supervisor of Humanities; Janine Loconsolo, Supervisor of Elementary Education; Kelly Bosworth, Supervisor of Mathematics and Business.

The state has requested that the data be shared within 60 days. Last year's presentation was in December and there was more data available. This is the second year of PARCC, so there will be some comparable data.

There was some concern about the high number of students at the high school who did not participate in the PARCC testing. This impacts our results/comparisons to other data.

There was a Q and A period with the Board and administration regarding PARCC.

9. OPEN TO THE PUBLIC *(Agenda Items Only)*

At 8:17 p.m. the meeting was open to the public. There were no comments.

10. PERSONNEL AGENDA

Moved by Johanna Habib, seconded by Leslie Lajewski, to approve, as per the recommendation of the Superintendent, for the 2016-17 school year as follows: a-i

a. Appointments

Approve appointment:

1. **Zack Mower** – MJS – Teacher Assistant (replacing Joseph Schwartz) – Step 1 $21,498 (to be pro-rated), 11-000-217-100 – one day of overlap on October 11, 2016 and then effective October 13, 2016 through June 30, 2017
2. **Erin Sweeney** – District – Non Tenured Leave Replacement/Social Worker (replacing Catherine Steege) - $110/day days 1-40, $286/day starting at day 41, 11-000-219-104 – effective on October 20, 2016 through on or about February 3, 2017
3. **Carlene Fook-Kinsale** – TJS – Non Tenured Leave Replacement/Special Education Teacher (replacing Carolyn Rommeihs) - $110/day days 1-40, $262/day starting at day 41, 11-213-100-101 – effective on October 17, 2016 through on or about November 23, 2016

b. District Substitutes

Approve District Substitutes:

1. Teachers & Teacher Assistants - $90/day & $80/day
   i. Catalena Oot
   ii. Cindy Sullivan
2. Van Drivers-Marching Band - $9/hour – 6 competitions for approximately 5 hours/competition and one possible day trip for approximately 8 hours. Total cost = $684 (2 drivers per event).
   i. Howard Craig

ii. John Gribble
iii. Kenneth Neville
iv. Brian Loudermilk
v. Joseph Verbaro

c. Extra Compensation

1. Approve Extra Compensation for MHS Saturday Detention proctors 8:00am - 12:00pm; 10/22, 11/19, 12/10, 12/17/2016, 1/7, 1/21, 2/4, 2/11, 3/4, 3/18, 4/1, 4/22, 4/29, 5/6, 5/13, 5/20, 6/3, 6/10/2017 at the rate of $46/hour = $3,312 (detention will be held based on need and number of students):
   i. Jacquleen Calabrese
   ii. Mary Beth Gabel
   iii. Leslie Gentile
   iv. Michael Goodwin
   v. Robert Grundfest
   vi. Luis Largo
   vii. Christopher Monaco
   viii. Patricia Saltarelli
2. Approve Extra Compensation for MJS Saturday Detention proctors 8:00am - 11:00am; 11/19, 12/17/2016, 1/14, 2/25, 3/25, 4/22, 5/20, 6/10/2017 at the rate of $46/hour = $1,104 (detention will be held based on need and number of students):
   i. Monica Brady
   ii. Paige Henry
3. Approve Extra Compensation for MJS Friday Detention proctors 2:50pm – 4:15pm (paid for one hour/day); 11/4, 11/18, 12/2, 12/16/2016, 1/6, 1/20, 2/3, 2/24, 3/10, 3/24, 4/7, 4/21, 5/5, 5/19, 6/9/2017 at the rate of $46/hour = $690 (detention will be held based on need and number of students):
   i. Monica Brady
   ii. Kate Gebstaedt
   iii. Stefania Lambusta
4. Approve the Extra Compensation for 1:1 for student #5318879137 to participate in the fall play at the Junior School – 1.5 hours/3 days /week effective September 20, 2016 through November 3, 2016. 2 hours/3 days, November 4th, 5th & 6th, 2016:
   i. John Gruesser - $15.72/hour OR
   ii. Steven Reichenstein – $17.02/hour
5. Approve the Extra Compensation for teaching a 6th class for 2016-17 (prorated):
   i. Diane Fastiggi – MHS Zero Period Nurse = $5,085 (40 minute period)
   ii. Christopher Monaco – MHS Pre-Algebra – starting 10/19/2016 = $6,305

d. Extracurricular Appointments/Revisions

Approve the ECA appointments/revisions:

	Name	Position	Step	Stipend
1	Stephen Bernich	Appoint – MHS Volunteer Ice Hockey Coach		n/a
2	Christopher Monaco	Appoint – MHS Winter Track Assistant Coach	4	$6,341
3	Kiera Chiarino	Appoint – MJS Musical Set Designer		$1,625
4	Rachel Newburg	Appoint – MHS Robotics Volunteer		n/a
5	Scott Dadaian	Appoint – MHS Marching Band Consultant		$1,800
6	Lindsey DeLillo	Appoint – MHS Marching Band Volunteer		n/a
7	Kevin Schlear	Appoint – MHS Marching Band Volunteer		n/a
8	Lucy Patke	Appoint – MHS Marching Band Volunteer		n/a
9	Michele Mulherin	Appoint – MHS Marching Band Volunteer		n/a
10	Christine Durborow	Appoint – MHS Marching Band Volunteer		n/a

11	Linda Wagner	Appoint – MHS Acapella Club		$500
12	Heather Sokolowski	Appoint – MHS Art Club		$500
13	Jason Ellrott	Appoint – MHS Diversity Council		$981
14	Douglas Oswin	Appoint – MHS Drama and Poetry		$500
15	Luis Largo	Appoint – MHS Harvard Model Congress		$981
16	Vanessa Morgenthaler	Appoint – MHS Healthy Living		$500
17	Robert Grundfest	Appoint – MHS Junior States of America		$981
18	Mary Ann St. Jacques	Appoint – MHS Photography		$500
19	Christopher Monaco	Appoint – MHS Student Ambassadors		$500
20	Mark Fisher	Appoint – MHS Technology Students Association		$500
21	Ann Vilarino	Appoint – MHS Women's Empowerment & Equality Education		$500

e. Leave of Absence

Approve Leave of Absence:

	Name	Loc - Position	Disability Period	Family/Medical Leave	Unpaid Leave
1	Erin Logue	KRS - Special Education Teacher	disability period commencing on about August 1, 2016 through September 13, 2016	unpaid Family Leave commencing on September 14, 2016 through December 6, 2016	*request dated October 5, 2016 to extend her leave through March 31, 2017 as unpaid leave*
2	Vanessa Morgenthaler	MHS - SAC	disability period commencing on about January 9, 2017 through February 14, 2017	unpaid Family Leave commencing on February 14, 2017 through May 16, 2017	
3	Sara Kolesar	KRS - Elementary Teacher	disability period commencing on about December 12, 2016 through February 3, 2017	unpaid Family Leave commencing on February 6, 2017 through May 5, 2017	
4	Carolyn Rommeihs	Special Education Teacher		paid (using sick days) Medical Leave commencing on September 1, 2016 through on or about November 23, 2016	

f. MEA Sidebar Agreement

Approve the Sidebar Agreement between the Madison Board of Education and the Madison Education Association, Inc. covering the period 7/1/2016 through 6/30/2019 as follows: The MEA agrees to hold one of its two Monday association functions, the Welcome Back Reception, on a day other than a Monday for 2016-17. In exchange, staff member attendance shall not be required on the June 19, 2017 professional development day.

Also, for the duration of the 2016-2019 contract, secretaries may use vacation time at any point during the calendar year, provided they have all necessary approvals.

g. MEA Salaries

Approve the MEA revised salaries for the 2016-17 school year:

1. Certified Teaching Staff
2. Secretarial Staff
3. Teaching Assistants

h. Superintendent's Goals & Objectives

Whereas, on September 23, 2015, pursuant to NJAC 6A:23A-3.1 and its contract with the Superintendent of Schools, the Board of Education established quantitative and qualitative criteria and associated merit bonuses for the Superintendent for the 2015-2016 school year, and

Whereas, the Board of Education has now reviewed indicators of the achievement of those goals, now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Criteria	**Status**	**Merit Bonus Amount**
1) Core Values Goal	Achieved	3.33 percent of base salary
2) SGO Goal	Achieved	3.33 percent of base salary
3) SIS Goal	Achieved	3.33 percent of base salary
Qualitative Criteria		**Merit Bonus Amount**
1) Chromebook Goal	Achieved	2.50 percent of base salary
2) Communications Goal	Achieved	2.50 ercent of base salary

i. Resignations/Retirements

Be it resolved that the BOE accepts the resignation of Dr. Michael A. Rossi, Jr., Superintendent of Schools, effective November 30, 2016

ROLL CALL: UNANIMOUS 8-0; except for 10.a-1 Mrs. Habib abstained

11. EDUCATION AGENDA

Moved by Debra Coen, seconded by Tom Piskula, to approve, as per the recommendation of the Superintendent, for the 2016-17 school year as follows: a-e

a. Courses of Study

Approve the following Courses of Study for the 2016-17 school year:

	Course	**Grades**
1	Advanced Placement Psychology	11-12
2	Human Behavior	11-12

b. Field Trips

Approve Field Trips:

	Sch	**Gr**	**# Stud**	**Class/ Group**	**Field Trip**	**Date**	**Location/Town**
1	JS	6	206	6th LA	Mayo Performing Arts Center-"Harriet Tubman & Underground Railroad"	2/16/17	Morristown, NJ
2	JS	7-8	12	LLD/ Autism	Paramus HS-Special Olympics-Unified Sports Team Program-Youth	11/4/16	Paramus, NJ

					Summit		
3	JS	8	34	Peer Leaders	Community Food Bank of NJ	11/14/16	Hillside, NJ
4	CA	5	48	5	Jockey Hollow Visitors Center	1/12/17	Morristown, NJ
5	CA	5	49	5	Morristown National Historic Museum	1/11/17	Morristown, NJ
6	HS	9-12	6	Student Athl. Leadership	Atlantic Health	10/25/16	Florham Park, NJ
7	HS	9-12	30	Student Athl. Leadership	Randolph HS	12/1/16	Randolph, NJ
8	HS	9-12	25	Student Athl. Leadership	Kings Road School Torey J. Sabatini School Central Avenue School (read to 2nd graders)	TBD for 2016-17 school year	Madison, NJ
9	HS	10-12	25	Heroes & Cool Kids	Vonage Center trained by professionals on how to mentor the 8th Grade students	12/7/16 2/9/17 4/4/17	Holmdel, NJ
10	HS	9-12	15	Mr. Tollin Robotics	Chatham Middle School Robotics Competition	10/29/16	Chatham, NJ
11	HS	9-12	21	Elefante Jazz Chorus	Morris Museum Jazz Chorus performance	12/16/16	Morristown, NJ
12	HS	9-12	60	Elefante Chorus	Prudential Center Live performance @ Devil's game	2/6/17	Newark, NJ
13	HS	9-12	25	Ms. Cox	VoTech Take prospective students on a tour	11/29/16	Denville, NJ
14	HS	9-12	30	Ms. Bratton Ms. Bergen Yearbook journalism	Columbia University Students attend workshops on newspaper writing, creating literary magazine, yearbook	11/7/16	New York, NY
15	HS	9-12	15-20	Ms. Nancy O'Brien GSA Students	Millburn High School GSA Summit	1/6/17	Millburn, NJ
16	JS	8	60	Spanish	College of St. Elizabeth - Previously approved for 4/20/17, change date	4/24/17	Morristown, NJ

Mr. Piskula requested more information on #13. Mr. Brandon elaborated on exposing students to what is available at Vo Tech. Mr. Brandon will confirm that it is open to all students, not just special education students.

c. Permission for Helicopter Landing

The Madison Board of Education authorizes Atlantic Health to land a helicopter on the high school property for the Every 15 Minutes Program

d. Professional Services

Approve Professional Services (by outside organization):

	Name	Service
1	The DBQ Company (Document Based Questions)	Project Follow-up Workshop (half-day) on November 15, 2016 – cost =$800
2	Commission for the Blind and Visually Impaired	To provide Level 1 services to 4 students 5991654260, 3466912762, 4358288403, 8749834096 @ $1,900/student, total $7,600 for the 2016-17 school year
3	William Jackson – Math Consultant	3 days of PD workshops to teachers in grades 3-5 – November 14, 21, 28, 2016 - $1,500/day for a total cost of $4,500

e. Travel

Approve the school district travel

ROLL CALL: UNANIMOUS 8-0

12. BUSINESS AGENDA

Moved by Dave Arthur, seconded by Leslie Lajewski, to approve as follows: a-i

a. Minutes

Approve the Minutes of:
September 27, 2016 Public and Closed Session Meetings

b. Certificates for Payment

1- Approve payment requisition #3 for Silva's Mechanical in the amount of $13,194, for the Central Avenue School boiler replacement
2- Approve payment requisition #2 for Posylio GC, Corp. in the amount of $257,735, for the Kings Road School roof replacement

c. Donations

Approve the following donations:

	Organization	Donation
1	Play Unified School Partnership Grant from the Special Olympics	First year of a three-year partnership grant of $3,500 for 2016-17 awarded to Madison Junior School
2	Madison Junior Boys Lacrosse	$1,129.06 to the BOE for repairs done to the MHS golf cart
3	Madison Education Foundation (MEF)	TJS Grade 4 teachers to receive a $700 grant for paper mache skull kits to be used by students to create, paint & label life size models during the fall unit on the skeletal system (to be ordered by the MEF directly from supplier)
4	Bull Pen Booster Club	To donate time, labor, construction, and material to repair the varsity dugout roofing as per their letter dated 10/4/16 – estimated cost is $3,600

On behalf of the Board of Education, Mrs. Coen thanked all for their donations.

d. Nursing Transportation Services

1- Approve the agreement with Epic Health Services, Inc. to provide round trip nursing transportation services (RN/LPN) for out of district student 9082844157, $230/day for 156 days, total $35,880, effective 10/19/16 through 6/16/17

2- Approve transportation for student 9082844157 to PG Chambers School by the Morris Union Jointure Commission (MUJC) in the amount of $23,614.92 which includes an aide for $155.93 per diem (3 other students from other districts are on the bus--cost shared)

e. Walgreens Flu Clinic

Approve the agreement with Walgreens to conduct a flu clinic in all five schools, dates TBD

f. Board Secretary's Report and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Moneys (**September**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been overexpended

g. Transfers

Authorize the transfer of funds

h. Bill List

Approve the October 18, 2016 bill list

i. Architectural & Engineering Services

Approval of EI Associates for professional architectural and engineering services on a time and material basis for the following projects at a cost not-to-exceed $15,000 in accordance with their proposal dated September 27, 2016.

Mechanical Study of Auditorium HVAC at the Junior School
Retaining Wall Replacement at the Kings Road Elementary School

ROLL CALL: UNANIMOUS 8-0

13. BOARD OF EDUCATION COMMITTEE REPORTS

a. Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula, Alternate: S. Grahling
Mrs. Lajewski noted that the Policy Committee will meet on Thursday.

b. Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula, Alternate: D. Arthur
Mrs. Habib noted that the Finance Committee will meet on Monday.

c. Curriculum – Chair: S. Grahling, Members: D. Arthur, D. Coen, Alternate: L. Ellis
Mrs. Coen reported that the Curriculum Committee discussed parent university Report Cards; courses of study were reviewed; hired math consultant, William Jackson, to help train staff on Math in Focus/Singapore Math to assist with deficiencies with PARCC; reviewing summer homework; MLJ, Jr. curriculum, Chromebook usage at JS vs. HS.

d. Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski, Alternate: S. Grahling
Mrs. Coen reported that the Buildings & Grounds Committee had two meetings: monthly STEM meeting, follow-up meetings scheduled for November and December; met yesterday and discussed policy, waiver process, fee schedule, and the donation process; agreed to hire EI Associates for the KRS retaining wall, and JS Auditorium HVAC. Next meeting 10/31/16, discussion will include garbage.

e. Shared Services – Chair: D. Arthur, Members: J. Habib, T. Piskula, Alternate: D. Coen
Mr. Arthur reported that the Shared Services Committee will meet on 11/2; looking to get a progress report/update on GVR work.

f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Grahling, L. Lajewski, Alternate: D. Arthur
Mrs. Ellis reported that the Negotiations Committee had their first meeting with the MAA today.

14. OPEN TO THE PUBLIC

From 8:33 p.m. until 9:52 p.m. the meeting was open to the public. There were comments regarding the parent lunch committee, cancellation of the subscription busing at the JS in the afternoon, the new MEA contract, new sign at the JS, the Green Village Road School money, STEM task force, and the CAS parking lot. A parent provided a handout regarding canine searches. Dr. Rossi and Attorney Distler responded and explained the fourth amendment. There were many comments regarding the drug/alcohol problem and the canine searches.

15. CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Leslie Lajewski, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for one hour and no action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 8-0 TIME: 9:52 p.m.

16. RECONVENE TO PUBLIC SESSION

At 10:30 p.m the Board reconvened from closed session with all members present:

17. ADJOURNMENT

Moved by Dave Arthur, seconded by Leslie Lajewski to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 10:30 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary