MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **03/17/2017**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **5:37 p.m.** on **March 17, 2017** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. CALL TO ORDER

2. FLAG SALUTE

3. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

4. ROLL CALL

Board Members Present:	**Board Members Absent:** Dave Arthur
Lisa Ellis, President	
Shade Cronan, Vice President	**Also Present:**
Debra Coen	Gary S. Lane, Business Administrator, Board Secretary
Johanna Habib	**Also Absent:**
Leslie Lajewski	Dr. Richard Noonan, Interim Superintendent
Thomas Piskula	Diane Schulthes, Director of Curriculum/Instruction
Abi Singh-Harding Rep.	

5. REPORT OF THE BOARD PRESIDENT – No report.

6. OPEN TO THE PUBLIC *(Agenda Items Only)*

At 5:38 p.m. the meeting was open to the public. There were no comments.

7. PERSONNEL AGENDA

Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows: a-e

a. Appointments

Approve appointment:

1. **Elyssa Wright** – MJS – Non-Tenured Leave Replacement/School Counselor (replacing Libby Marotta) - $110/day days 1-40, $286/day starting at day 41, 11-000-218-104 – effective on or about 3/15/17 through 6/16/17
2. **Kimberly Pirro** – MHS – School Psychologist (replacing Lyndsi Silberman) – MA+30/Step 3, $68,263 (to be prorated), 11-000-219-104, effective 5/1/17 for the school year 2016-17
3. **Anne Shearer** – Central Office - Part-Time Administrative Assistant (replacing Tonya Daher) - $20/hour, 11-000-251-105 – effective 3/20/17 through 6/30/17

4. **Brett Anderson** – MJS – Special Education Teacher (new position) – BA/Step 1, $52,443 (to be prorated), 11-213-100-101, effective 3/15/17 for the school year 2016-17 (paid by Harding)

b. District Substitutes

Approve District Substitutes:

1. Substitute Teacher/Teacher Assistant – at $90/day or $80/day
   a. Nicholas Malishchak
   b. Gayle Stein

c. Extra Compensation

Approve Extra Compensation:

1. Approve Extra Compensation for staff to teach Professional Development Workshops for Summer Madison Teachers Academy at the contractual rate of $46/hour

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Collette Crescas	CPR Recertification	3/29/17	--	2	2	$92
2	Diane Fastiggi	CPR Recertification	3/29/17	--	2	2	$92

2. Approve Extra Compensation for Pamela Gallagher (Donna Bassolino) – back up TA) - Teacher Assistant to support student #5400885027 participation in school play at CAS, effective 2/23/2017 through 5/12/17, at a rate of $15.72/hour, for a total of 41 hours. (Cost = $623.20)

d. Home Instruction

Approve home instruction:

	Name	Subject	Service
1	Leslie Gentile	Math	2 hours per week/subject/instructor effective 2/24/17 through 6/30/17, for student #1629264761, at $46/hour (cost = $4,968)
2	Leslie Gentile	English	
3	Leslie Gentile	US History	
4	Luis Largo	Chemistry	2 hours per week/subject/instructor effective 2/7/17 through 6/16/17, for student #9648542298, at $46/hour (cost = $4,968)
5	Luis Largo	Pre-Calculus	
6	Robert Grundfest	US History	
7	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 2/18/17 through 2/24/17, for student #9856610430, at $46/hour (cost = $184)
8	Robert Grundfest	History	
9	Leslie Gentile	English	Continuation of 2 hours/week/instructor effective 2/18/17 through 3/9/17, for student #8160730854, at $46/hour (cost = $828)
10	Luis Largo	Algebra	
11	Robert Grundfest	History	
12	Luis Largo	Biology	2 hours/week/subject/instructor effective 3/1/17 through 3/24/17, for student #3642155089, at $46/hour (cost = $1,840)
13	Luis Largo	Algebra	
14	Lisa Zemaneck	Italian	
15	Robert Grundfest	English	
16	Robert Grundfest	US History	
17	Erica Zuckerman	Speech Therapy	Speech Therapy - 30 minutes/3 days per week; Occupational Therapy- 30 minutes/2 days per week, Special Ed/Preschool Teacher- 30 minutes/2 days per week effective 3/13/17 through 4/30/17, for student # 300160, at $46/hour (cost = $966)
18	Megan Petersen	Occupational Therapy	
19	Kady Lubin	Special Ed/Preschool	
20	Leslie Gentile	English	Continuation of 2 hours/week/instructor effective 3/10/17 through 3/23/17, for student #8160730854, at $46/hour (cost = $828)
21	Luis Largo	Algebra	
22	Robert Grundfest	History	

23	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/9/17 through 3/22/17, for student #9856610430, at $46/hour (cost = $552)
24	Robert Grundfest	History	
25	Luis Largo	Pre-Calculus	Continuation of 2 hours/week/instructor effective 3/8/17 through 3/24/17, for student #7005941024, at $46/hour (cost = $552)
26	Robert Grundfest	US History	

e. Leave of Absence

Approve Leave of Absence:

1. **Catherine Tahlmore**, Science Teacher – MJS, Family Leave of Absence for disability period commencing on or about 4/24/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 3/15/18, using 10 paid sick days from 9/1/17 to 9/15/17, and the remaining as unpaid
2. **Kiera Chiarino**, Music Teacher – CAS, Family Leave of Absence for disability period commencing on or about 6/5/17 through 6/16/17 and Family Leave commencing on 9/1/17 through 11/3/17, using 10 paid sick days from 9/1/17 to 9/15/17, and the remaining as unpaid

ROLL CALL: UNANIMOUS 7-0

8. EDUCATION AGENDA

Moved by Leslie Lajewski, seconded by Debra Coen, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows: a-c

a. Field Trips

Approve field trips:

	Sch	Gr	# Students	Class/ Group	Field Trip	Date	Location	Transport	Cost/ Student
1	JS	7	50	Italian	Classic Thyme Cooking School	4/20/17	Westfield NJ	Dist. bus	$35
2	KR	1	55	1st	Turtle Back Zoo	6/8/17	West Orange NJ	Dist. & Vendor bus	$19.60
3	JS	6-8	46	Jazz Band	FM Kirby Center	3/29/17	Madison NJ	Dist. bus	$0
4	JS	8	214	8th	Ellis Island-Liberty State Park	6/12/17	Jersey City NJ	Dist. Bus 0 & Vendor Buses $3,116	$50
5	HS	9-12	30	Adv Art 3D Design	Metropolitan Museum of Art (guided tour)	4/17/17	NYC	Dist. bus	$16
6	HS	9-12	25	Shakesperience	Shakespeare Theater of NJ (view performances of peers & perform themselves)	4/28/17	Madison NJ	Dist. bus	$0
7	HS	9-12	40	Contemporary Humanities	Metropolitan Museum of Art (view art they have learned &, written about)	5/5/17	NYC	Dist. bus	$10
8	HS	9-12	20	Music Students	CAS, TJS and KRS (perform for the 3rd graders)	4/5/17	Madison NJ	Dist. bus	$0

9	HS	9-12	50	Madison Girls Lacrosse	Stevens Institute of Tech (view college level game)	3/22/17	Hoboken NJ	Dist. bus	$0
10	HS	9-12	65	AP Biology	Liberty Science Center	3/17/17 rescheduled 3/10/17	Jersey City NJ	Vendor bus	$42

b. Professional Services

Approve professional services (by outside organization):

	Vendor	Subject	Service
1	Cerebral Palsy of New Jersey (CPNJ)	Augmentative and Alternative Assessment	For student #4469365376 - $750
2	Dr. Richard DiTuri	Psychiatric Evaluations	Psychiatric Clearance - $450 Psychiatric Evaluation with report - $900

c. Travel

Approve the school district travel

ROLL CALL: UNANIMOUS 7-0

9. BUSINESS AGENDA

Moved by Shade Cronan, seconded by Debra Coen, to approve as follows: a-k

a. Minutes

Approve the Minutes of:
February 28, 2017 Public and Closed Session Meetings

b. Approval of Preliminary 2017-18 Budget

Mrs. Habib thanked Mr. Lane for all his hard work and answering all her questions.

Be it resolved that the **2017-18 Tentative School District Budget** be approved for submission to the Executive County Superintendent of Schools as follows, which includes $1,017,107 in General Fund Aid and $540,711 in State Debt Service and further, that the Business Administrator be authorized to provide such and make any necessary detail changes including the use of available waivers and/or banked cap in accordance with NJAC 6A et seq., as indicated below, which shall be included in the base and the need thereto shall be completed as applicable in order to submit same in accordance with the statutory forms and deadline:

Adoption of Tentative Budget - 2017-2018

BE IT RESOLVED that the tentative budget be approved for the **2017-18** School Year using the **2017-18** state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2017-18 Total Expenditures	50,434,166	825,273	2,636,021	53,895,460

Less: Anticipated Revenues	10,918,592	825,273	565,565	12,309,430
Taxes to be Raised	39,515,574	0	2,070,456	41,586,030

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held, in accordance with statute, at Madison High School Alice Perlaw Media Center, 170 Ridgedale Avenue, Madison, New Jersey on **April 25, 2017 at 7:30 p.m.** for the purpose of conducting a public hearing on the budget for the **2017-18** School Year

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Capital Reserve & Maintenance Reserve Account Deposit
Implementation of the District's LRFP

RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve deposit in the amount of $7,420,743. The district intends to utilize these funds for the implementation of the District's LRFP.

RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve deposit in the amount of $150,407. The district intends to utilize these funds to meet the long term maintenance needs of the district and implementation of the District's LRFP.

Capital Reserve & Maintenance Reserve Account Withdrawal

Junior School – Auditorium Air-Conditioning – Capital Reserve
RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of $760,000. Statement of purpose: The district intends to utilize these funds to fully install a new air-conditioning system in the Junior School auditorium.

High School – Stadium Bleachers – Capital Reserve
RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of $815,000. Statement of purpose: The district intends to utilize these funds to remove all existing and install new bleachers at the high school stadium.

High School – Courtyard Windows – Capital Reserve
RESOLVED that the Madison Board of Education requests the approval of a Capital Reserve withdrawal in the amount of $261,000. Statement of purpose: The district intends to utilize these funds to remove windows in the high school courtyard and replace same with new.

High School – Auditorium Sound System – Maintenance Reserve
RESOLVED that the Madison Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of $150,407. Statement of purpose: The district intends to utilize these funds to upgrade the existing auditorium sound system at the high school.

Junior School – S.T.E.A.M. Renovations – Capital Reserve – carry-over from prior year
RESOLVED that the Madison Board of Education requests the approval to carry-over a Capital Reserve withdrawal from 2016-17 in the amount of $1,506,125. Statement of purpose: The district intends to utilize these funds to fully renovate both the media center and an adjacent computer lab to meet the curricular needs as it relates to S.T.E.A.M. (Science, Technology, Engineering, Arts and Math) at the Junior School.

High School – S.T.E.A.M. Renovations & Construction – Capital Reserve – carry-over from prior year

RESOLVED that the Madison Board of Education requests the approval to carry-over a Capital Reserve withdrawal from 2016-17 in the amount of $3,691,308 plus an additional deposit in the amount of $387,310 for additional anticipated costs due to expanded room sizes for the new construction for a total of $4,078,618. Statement of purpose: The district intends to utilize these funds to fully renovate an existing woodshop and band room and to provide new music rooms to meet the curricular needs as it relates to S.T.E.A.M. (Science, Technology, Engineering, Arts and Math) at the High School.

Travel and Related Expense Reimbursement - 2017-18

WHEREAS, the Madison Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member per occurrence where prior Board approval shall not be required unless the threshold for a staff member of $1,500 is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A et seq, but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

WHEREAS, school district policy 6471 School District Travel and NJAC 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the **2017-18** school year; and

WHEREAS, travel and expense reimbursement has reached a total of **$25,156.76** as of March 1, 2017 (encumbrances and expenditures);

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A et seq., as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A et seq., to a maximum expenditure of $50,000 for all staff and board members.

Professional Services

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3c14
NOW, THEREFORE, BE IT RESOLVED, that the Madison Board of Education hereby establishes the following maximums for the **2017-18** school year as follows:

- Architecture/Engineering $110,000
- Legal $150,000
- Audit $50,000
- Physician $15,000

For a total amount of $325,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

The School District has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.

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c. Tuition Students

Approve the 2016-17 tuition students retroactive to 3/6/17 through 6/16/17 (4 months based upon annual tuition of $14,000):

	Student	School	Grade	Rate
1	8569751987	JS	6	$5,600
2	1629758920	JS	8	$5,600

d. Certificates for Payment

1- Approve payment requisition #6 (final payment) for Silva's Mechanical Services in the amount of $47,632, for the Central Avenue School boiler replacement

e. BASCC – Community House

Approve 2-year agreement with the Madison BASCC (Community House), to provide before and after school care for elementary students attending Madison Public Schools – 2017-18 rate $1,600/month and 2018-19 rate $1,650/month, for use of the three elementary schools, effective 9/1/2017 through the final day of school 6/2019

f. Bid Results

1 Lawn & Landscape Maintenance Bids

Approve the Lawn & Landscape Maintenance bid to **Corvelli Brothers, Inc.,** East Hanover NJ - total bid amount of $34,426 including alternates one, two and four

Other bidders:

		LTI, Inc.	D'Onofrio	Corvelli	Annualized		
	BASE BID	$18,830	$ 14,980	$22,820	Based on	37	weeks
Grass cutting	TJS	$ 120	$ 170	$ 100			
	KRS	$ 95	$ 125	$ 160			
	CAS	$ 120	$ 170	$ 311			
	MJS	$ 200	$ 225	$ 268			
	HS	$ 810	$ 380	$ 791			
	Total	$ 1,345	$ 1,070	$ 1,630	$49,765	$ 39,590	$60,310
Lump Sum	TJS	$ 1,680	$ 2,380	$ 1,400			
	KRS	$ 1,330	$ 1,750	$ 2,240			
	CAS	$ 1,680	$ 2,380	$ 4,354			
	MJS	$ 2,800	$ 3,150	$ 3,752			
	HS	$11,340	$ 5,320	$11,074			
	Total	$18,830	$ 14,980	$22,820			
Alt. 1	TJS	$ 950	$ 600	$ 660	2	applications	
Shrubbery	KRS	$ 950	$ 600	$ 660			
	CAS	$ 950	$ 800	$ 450			
	MJS	$ 950	$ 800	$ 675			
	HS	$ 950	$ 1,320	$ 675			
	Total	$ 4,750	$ 4,120	$ 3,120	$ 9,500	$ 8,240	$ 6,240
Alt. 2	TJS	$ 2,100	$ 2,100	$ 616	2	applications	
Rake Leaves	KRS	$ 2,500	$ 2,800	$ 924			
	CAS	$ 1,500	$ 2,800	$ 562			
	MJS	$ 2,100	$ 3,200	$ 756			
	HS	$ 2,950	$ 3,950	$ 1,008			
	Total	$11,150	$ 14,850	$ 3,866	$22,300	$ 29,700	$ 7,732
Alt. 3 - 1	Topsoil	$ 90	$ 50	$ 65			
Alt. 3 - 2	Fertilizer	$ 250	$ 210	$ 916			
Alt. 3 - 3	Seed	$ 450	$ 300	$ 475			
Alt. 3	Total	$ 790	$ 560	$ 1,456			
Alt. 4	TJS	$ 400	$ 925	$ 720	2	applications	
Mulch	KRS	$ 600	$ 1,290	$ 870			
	CAS	$ 600	$ 1,375	$ 720			
	MJS	$ 600	$ 1,250	$ 870			
	HS	$ 600	$ 1,650	$ 1,440			
	Total	$ 2,800	$ 6,490	$ 4,620	$ 5,600	$ 12,980	$ 9,240
		LTI, Inc.	D'Onofrio	Corvelli	LTI, Inc.	D'Onofrio	Corvelli
Bid Award:Base w/1, 2, 4		$37,530	$ 40,440	$34,426	$87,165	$ 90,510	$83,522
					Annualized		

g. <u>Disposal of Materials</u>

Approve disposal of the obsolete and unusable equipment:
From CAS:

- Panasonic TV 32" Model PVW2511, manufactured 8/2001
- Toshiba TV 32: Model MW20FN1 (–R), manufactured 10/2003
- Toshiba DVD Model D-VR2SU, manufactured 9/2004
- 2 Gray metal filing cabinets (2 drawers) ~3 feet tall

From MHS:

- HP Laser Jet 8100 DN Model C4216A, serial USGG002687, manufactured 9/2000

h. Donations

Approve the following donation:

	Organization	Donation
1	CAS PTO	Funds to reimburse the district in the amount of $7,075 for the purchase of two water filling stations to replace current water fountains, plus labor for plumbing and prep. Electric to be performed by district electrician.

i. Transportation Agreement/Renewal

Approve annual transportation agreement/renewal for the 2017-18 school year as follows:

1- Participation in the coordinated transportation agreement with Educational Services Commission of Morris County for special education and nonpublic transportation

j. Transfers

Authorize the transfer of funds

k. Bill List

Approve the March 14, 2017 bill list

ROLL CALL: UNANIMOUS 7-0

10. OPEN TO THE PUBLIC

At 6:09 p.m. the meeting was open to the public. There were no comments.

11. ADJOURNMENT

Moved by Tom Piskula, seconded by Johanna Habib to adjourn the meeting:

VOICE VOTE: APPROVED 7-0 Time: 6:10 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary