MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **09/29/2015**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:34 p.m.** on **September 29, 2015** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:	**Board Members Absent:** None
Lisa Ellis, President	
Kevin Blair, Vice President	**Also Present:**
Dave Arthur-arrived 6:41 p.m.	Dr. Michael A. Rossi, Superintendent
Debra Coen	Mr. Gary S. Lane, Business Administrator, Board Secretary
Shade Grahling-arrived 6:38 p.m.	Mr. Matthew Mingle, Director of Curriculum & Instruction
Johanna Habib	
Leslie Lajewski	
John Flynn-Harding Rep.	

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Kevin Blair, seconded by Debra Coen, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 6-0 TIME: 6:35 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:32 p.m. the Board reconvened from closed session with all members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:	**Board Members Absent:** None
Lisa Ellis, President	
Kevin Blair, Vice President	**Also Present:**
Dave Arthur	Dr. Michael A. Rossi, Superintendent
Debra Coen	Mr. Gary S. Lane, Business Administrator, Board Secretary
Shade Grahling	Mr. Matthew Mingle, Director of Curriculum & Instruction

Johanna Habib
Leslie Lajewski
John Flynn-Harding Rep.

7. REPORT OF THE BOARD PRESIDENT – No report.

8. REPORT OF THE SUPERINTENDENT – Dr. Rossi discussed the following:

- Hoping to begin the Chromebook rollout at the end of the first marking period
- Internal committee meeting today to identify purchase of a student information system
- All facets of the Strategic Plan moving forward
- District ready to form a committee to begin the process of selecting a new special education director
- The high school auditorium is almost completed with this portion of the renovation
- The high school TV Studio is nearly complete
- The district is getting closer to the sale of GVR
- Meetings to discuss STEM at the junior school and the high school have been initiated
- Locker room/team room at the high school will be looked at as possible early GVR money projects
- Working with the borough to construct a walking path from the MRC to the high school parking area
- Bottle Hill Day and Tournament of Bands is this weekend

9. OPEN TO THE PUBLIC *(Agenda Items Only)*
From 7:38 p.m. until 7:44 p.m. the meeting was open to the public. There were comments regarding the Board of Education's support of the Marching Dodgers.

10. EDUCATION AGENDA
Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Superintendent, for the 2015-16 school year as follows: a-l

a. Courses of Study
Approve Courses of Study recommended by the Curriculum Committee:
1- AP English Language and Composition revisions
2- English 10 revisions
3- English 11 revisions
4- Precalculus

b. District Substitutes
Approve district substitutes:

	Name	Appointment	Salary
1	Kathleen Lennon	Teacher - Teacher Assistant	$90/day - $80/day
2	Penelope Sullivan	Secretary	$16/hour

c. Extra Compensation
1- Approve Extra Compensation for staff to teach Professional Development Workshops for Madison Teacher Academy at the contractual rate of $46 per hour for instruction and preparation:

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Anthony Cyrana	Google Forms & Sheets for Novice Users	10/1/2015	1	1	2	$92

2	Lisa Toto	Differentiation Made Easy: Using Newsela to Boost Reading Comprehension	10/1/2015	1.5	1.5	3	$138
3	Paige Henry	Differentiation Made Easy: Using Newsela to Boost Reading Comprehension	10/1/2015	1.5	1.5	3	$138
4	Robert Grundfest	Google Classroom for Novice Users	10/6/2015	1	1	2	$92
5	Suzanne Monkemeier	Google Docs for Novice Users	10/6/2015	1	1	2	$92
6	Catherine Steege	Understanding Mental Health Issues in a School Setting	10/7/2015	2	2	4	$184
7	Elizabeth Troullos	Google Forms & Sheets for Intermediate Users	10/7/2015	1	1	2	$92
8	Lyndsi Silberman	Understanding Mental Health Issues in a School Setting	10/7/2015	2	2	4	$184
9	Robert Grundfest	Google Calendar for Novice Users	10/7/2015	1	1	2	$92
10	Kelly Bosworth	Gmail for Intermediate Users	10/8/2015	1	1	2	$92
11	Jessica MacDougall	Overview of Rethink Autism	10/8/2015	1	1	2	$92
12	Anthony Cyrana	Google Docs for Novice Users	10/14/2015	1	1	2	$92
13	Luis Largo	Google Docs for Intermediate Users	10/14/2015	1	1	2	$92
14	Luis Largo	Google Calendar for Intermediate Users	10/20/2015	1	1	2	$92
15	Robert Grundfest	Google Forms & Sheets for Intermediate Users	10/20/2015	1	1	2	$92
16	Suzanne Monkemeier	Google Classroom for Novice Users	10/20/2015	1	1	2	$92
17	Catherine Steege	Understanding the Adolescent Brain	10/21/2015	2	2	4	$184
18	Lyndsi Silberman	Understanding the Adolescent Brain	10/21/2015	2	2	4	$184
19	Anthony Cyrana	Google Slides for Intermediate Users	10/22/2015	1	1	2	$92
20	Rebecca Sullivan	Gmail for Intermediate Users	10/22/2015	1	1	2	$92
21	Robert Grundfest	Google Slides for Intermediate Users	10/27/2015	1	1	2	$92
22	Elizabeth Troullos	Google Classroom for Intermediate Users	10/29/2015	1	1	2	$92
23	Luis Largo	Gmail for Advanced Users	11/10/2015	1	1	2	$92

24	Catherine Steege	Why are they doing this?! Understanding Student Behavior	11/17/2015	1.5	1.5	3	$138
25	Lyndsi Silberman	Why are they doing this?! Understanding Student Behavior	11/17/2015	1.5	1.5	3	$138
						Total	$2,852

It was noted that a minimum of five participants are needed to run a class.

2- Approve Extra Compensation for Music Staff:

Name	**Program**	**Date and Hours**	**Total**
Caryn Elefante	HS Region/Chorus Audition	1/9 (8am-5pm)	$40/hour = max $360
	HS Region/ Chorus Rehearsal	Jan/Feb (4pm-9pm)	$40/hour = max $200
	All State Chorus Audition/North - Judge	4/9 (8am-6pm)	$40/hour = max $200
	All State Chorus Audition/South - Judge	4/16 (8am-6pm)	$40/hour = max $400
	All State Rehearsal	March/April (5 hrs)	$40/hour = max $200
Frank (Russ) Batsch	NJ Area Band Audition	12/12 (8am-5pm)	$40/hour = max $360
	HS Region Audition	1/9 (8am-5pm)	$40/hour = max $360
	HS Region Rehearsal	1/20 or 1/30 (4pm-9pm)	$40/hour = max $200
	JS Region Audition	1/6 (8am-5pm)	$40/hour = max $360
	All State Band Audition	1/23 (8am-6pm)	$40/hour = max $400
	NJ Jazz Audition	3/14 (4 hrs)	$40/hour = max $160
	All State Rehearsal	March/April (5 hrs)	$40/hour = max $200
Michael Silvestri	HS Region Orchestra Audition	1/9 (8am-5pm)	$40/hour = max $360
	HS Region Orchestra Rehearsal	2/27 (4pm-9pm)	$40/hour = max $200
	JS Region Orchestra Audition	2/6 (8am-5pm)	$40/hour = max $360
	JS Region Orchestra Rehearsal	3/12 (4pm-9pm)	$40/hour = max $200
	All State Orchestra Audition	3/19 (8am-6pm)	$40/hour = max $200
	All State Rehearsal	March/April (5 hrs)	$40/hour = max $200
Kathleen McCormick	JS Region Rehearsal	Jan/Feb (8 hrs)	$40/hour = max $320

3- Approve the extra compensation for 6th grade Boot Camp, September 2, 2015 – maximum of 2 hours for 2015-16:

	Name	**Amount**
1	Patrice Donnelly	$ 43.74/hour – maximum $87.48
2	Richard Bradshaw	$ 53.38/hour – maximum $106.76
3	Stefania Lambusta	$ 47.01/hour – maximum $94.02
4	Stephen Finkelstein	$ 57.75/hour – maximum $115.50
5	Kelly Bosworth	$ 37.16/hour – maximum $74.32
6	Elizabeth Rosica	$ 36.65/hour – maximum $73.30
7	Janice Corte	$ 67.69/hour – maximum $135.38
8	Ellen Sternberg	$ 35.62/hour – maximum $71.24
9	Susan Nering	$ 35.62/hour – maximum $71.24

10	Andrea Olsen	$ 39.40/hour – maximum $78.80
11	Karen McCarthy	$ 36.13/hour – maximum $72.26
12	Katherine Hudak	$ 36.65/hour – maximum $73.30
13	Donna Conley	$ 18.16/hour – maximum $36.32
	Total	$ 1,089.92

d. Extracurricular Appointments/Revisions

Approve the ECA appointments/revisions:

	Name	Position	Step	Stipend	Long
1	Ariana Ciolino	Appoint – MJS – Musical Director	4	$3,891	
2	Monica Brady	Rescind – MJS – Assistant Drama Director			
3	Raymond DeNick	Rescind – MHS – Baseball Volunteer Coach			
4	Susan Adamo	Rescind – KRS – Student Council			
5	Katherine Caropreso-Siso	Rescind – MJS - Computer Resource			
6	Mary Thomas	Appoint – MHS – Computer Resource & Club		$2,053	

e. Field Trips

Approve field trips:

	Sch	Gr	# Stud	Class/ Group	Field Trip	Date	Location/Town
1	HS	9-11	700	Grades 9-11	Day of service various destinations in area	5/20/16	Various locations in area
2	KR	1	54	1st grade	Melicks Town Farm	10/9/15	Oldwick NJ
3	KR	4	22	4th E. grade	Thomas Edison National Park	4/20/16	West Orange NJ
4	KR	4	22	4th S. grade	Thomas Edison National Park	4/22/16	West Orange NJ
5	KR	4	22	4th K. grade	Thomas Edison National Park	4/27/16	West Orange NJ
6	HS	9-12	15-20	GSA Club	West Morris Regional High School for Gay-Straight Alliance Summit	12/1/15	Chester, NJ
7	HS	9-12	60	Chorus Students	Chorus to sing at Devil's Game	12/1/15	Prudential Center Newark, NJ
8	HS	11	10	11th grade Biology	Loantaka Brook Reserve	10/1/15 Raindate: 10/7/15	Morris Twp Kitchell Road
9	HS	11	16	11th grade Biology	Loantaka Brook Reserve	9/30/15 Raindate: 10/6/15	Morris Twp Kitchell Road
10	KR	4	66	4th grade	Museum of Math	10/27/15	NYC, NY
11	HS	11-12	60	PGC	Team Building at MJS	11/25/15	Madison, NJ
12	KR	2	54	2nd grade	Community Theatre	5/23/16	Morristown, NJ
13	MJS	6	4	Autism class	Stop and Shop	10/6/15	Madison, NJ
14	MJS	6	4	Autism class	Stop and Shop	10/9/15	Stop and Shop

15	MJS	6	4	Autism class	Stop and Shop	10/13/15	Stop and Shop
16	MJS	6	4	Autism class	Stop and Shop	10/16/15	Stop and Shop
17	MJS	6	4	Autism class	Walgreens	10/20/15	Walgreens
18	MJS	6	4	Autism class	Walgreens	10/23/15	Walgreens
19	KR	3	47	3rd grade	Stirling Hill Mine Museum	10/19/15	Ogdensburg, NJ
20	JS	6	4	MJS self-contained class	Madison High School - Life Skills classroom	10/29, 11/24, 12/18	Madison, NJ
21	KR	4	66	4th grade	Community Theatre	1/20/16	Morristown, NJ
22	HS	9-12	15	Robotics	Competition @ Dwight Englewood HS	10/30/15	Englewood, NJ
23	HS	9-12	15	Robotics	Competition @ Hightstown HS	1/31/16	Hightstown, NJ
24	HS	11-12	30	Yearbook, Dodger Online & Journalism	Columbia Univ.—all day scholastic press conf.	11/2/15	New York, NY
25	HS	11-12	40	Heroes and Cool Kids Group	Vonage Park-Holmdel, NJ-Leadership Program	10/29/15, 12/9/15, 4/5/16	23 Main St, Holmdel, NJ
26	HS	9-12	40	Marching Band	The Marching Band will perform at the 3 elementary schools, KRS, CAS, and TJS	10/30/15	Madison
27	HS	12	8	AP Government	Constitution Center	10/23/15	Constitution Center, Philadelphia, PA
28	TJ	4	52	4th grade	Museum of Math	10/15/15	NYC
29	JS	6-8	24	Stud. Coun.	ECLC Halloween Dance	10/30/15	Chatham, NJ
30	JS	6-8	24	Stud. Coun.	ECLC Holiday Dance	12/18/15	Chatham, NJ
31	JS	6-8	24	Stud. Coun.	College of NJ-State Stud. Coun. Meeting	1/6/16	Ewing, NJ
32	JS	6-8	75	Stud. Coun.	Six Flags Great Adventure-Annual Stud. Coun. Spring Awards Conf.	6/1/15	Jackson, NJ

f. Home Instruction

Approve home instruction:

	Name	Subject	Service
1	Professional Education Services	Various	2 hours per day for S1276733, effective 9/3-10/9/15, 24 days, 2 hours per day @ $46/hour=$2,208

g. Policies

Approve second reading of the following policies:

1- Policy 3322 – Staff Member's Use of Personal Cellular Telephones/Other Communication Devices - Teaching Staff

2- Policy 4322 - Staff Member's Use of Personal Cellular Telephones/Other Communication Devices - Support Staff
3- Policy 5330 – Administration of Medication
4- Regulation 5330 – Administration of Medication
5- Policy 5339 – Screening for Dyslexia
6- Policy 5756 – Transgender Students
7- Policy 8540 – School Nutrition Programs
8- Regulation 9191 – Booster Clubs

h. Professional Services

Approve professional services:

1	Morris County Educational Services Commission	Professional Support Services: Speech OT/PT Nonpublic Nursing Nonpublic Technology Nonpublic Textbook Chapter 192/193 Nonpublic IDEA-B *The Commission shall provide the professional support services with personnel or service contractors approved by the Commission which will include the above services.*
2	Invo HealthCare Associates (Kristi Caputo)	Speech and Language Pathology 9:30 a.m. to 2:00 p.m. effective 9/15/15 through 12/23/15 @$84/hour (67 days, 292 hrs. x $84=$24,528), plus travel time, as per the terms of the agreement
3	OfficeTeam	Secretarial staffing conversion fees - $9,400

i. Superintendent's Goals & Objectives

Approve of the Superintendent's Goals and Objectives for 2015-16

RESOLUTION

Whereas, NJAC 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

Whereas, the Board of Education has now developed a set of annual goals for the 2015-16 school year that it wishes to include in its contract with the Superintendent now, therefore,

Be it resolved, the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement: and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before adding them to the contract:

Quantitative Criteria		**Merit Bonus Amount**
1) Core Values Goal		3.33 percent of base salary
2) SGO Goal		3.33 percent of base salary
3) SIS Goal		3.33 percent of base salary
Qualitative Criteria		**Merit Bonus Amount**
1) Chrome Book Goal		2.5 percent of base salary
2) Communications Goal		2.5 percent of base salary

j. Travel

Approve the school district travel

k. Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials

Approve the annual update of the "Uniform State Memorandum of Agreement" (MOA) Between Education and Law Enforcement Officials for 2015-16

l. Leave of Absences

Approve Leave of Absence for the following:

1- **Meredith Waryha**, Elementary Teacher – TJS, Family Leave of Absence for disability period commencing on or about December 10, 2015 through January 26, 2016, unpaid Family Leave commencing on January 27, 2016 through April 26, 2016 and unpaid Childrearing Leave from April 27, 2016 through May 11, 2016

2- **Jessica Rosella**, Health and Physical Education Teacher – MJS, Family Leave of Absence for disability period commencing on or about November 16, 2015 through December 18, 2015 and unpaid Family Leave commencing on December 21, 2015 through February 5, 2016

3- **Kathryn Lemerich**, Supervisor of Mathematics and Business, Family Leave of Absence for disability period commencing on or about January 4, 2016 through February 11, 2016, unpaid Family Leave commencing on February 16, 2016 through May 16, 2016 and unpaid Childrearing Leave from May 16, 2016 through June 17, 2016

4- **Jaclyn Layman**, Music Teacher – KRS/TJS, Family Leave of Absence for disability period commencing on or about November 23, 2015 through January 19, 2016, unpaid Family Leave commencing on January 20, 2016 through April 19, 2016 and unpaid Childrearing Leave from April 20, 2016 through June 20, 2016

ROLL CALL: UNANIMOUS 8-0 except for 10.b-1, Mrs. Grahling abstained

11. BUSINESS AGENDA

Moved by Kevin Blair, seconded by Leslie Lajewski, to approve as follows: a-j

a. Minutes

Approve the Minutes of:
September 8, 2015 Public and Closed Session Meetings

b. Donations

Approve the following donations:

	Organization	Donation
1	KRS PTO	Purchase of a color printer ($1,156.54 - BOE will purchase and be reimbursed by KRS PTO), for use at Kings Road School

On behalf of the Board of Education, Mr. Blair thanked the PTO.

c. Special Education Placement

1-Approve the placement for one resident special education pupil (s1275534) to attend Child Development Course at Child & Family Resources, Mt. Arlington NJ, for 120 hours of formal classwork for the 2015-16 school year, effective 10/7/15 to 9/21/16; registration $25, module 1, 2, 3, 4, @ $375/module, competency standard $25, textbook $74, no transportation needed, first installment due one week prior to the start of first class

2-Approve the placement and transportation costs for one resident special education pupil (S1074) at Sage Day School, Boonton NJ for the 2015-16 school year, effective 9/9/15 to 6/17/16; annual tuition $54,054. Transportation TBD

d. EPOCH Transportation
Approve the Morris County Educational Services Commission (MCESC) bus to transport 3 students to EPOCH at the YMCA after school as per each student's individual schedule (2 from JS, 1 from CAS)

e. Change Order
1-Approve change order #1 for Panoramic Window & Door Systems, Inc. reduction in the amount of $10,000 (from $200,700 to $190,700), for the Madison High School Partial Window Replacement

f. Chromebook Initiative Initial Payment
Approve initial lease/purchase payment of $171,461.33 to First Niagara Leasing, Inc. of Buffalo, NY for the purchase of Chromebooks Initiative equipment and accessories

g. Board Secretary's Report and Treasurer's Report
The Board of Education accepts the reports of the Board Secretary and Treasurer of School Moneys (**August**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been overexpended

h. Transfers
Authorize the transfer of funds

i. Bill List
Approve the September 29, 2015 bill list

j. Waiver Requests
Approve the waiver request for use of facility fees:

	Organization	Waive
1	Marching Dodgers Booster Club Permit # 1504-0064	$1,980 overtime fees for 10/4/15 Tournament of Bands; Marching Dodgers Booster Club to pay overtime fees of $660
2	Madison LAX Playtpus Tournament Permit # 1309-0077	$3,780 in overtime fees for 5/31/14 & 6/1/14 events
3	Madison Volleyball Boosters Permit #'s 1507-0040 & 1507-0041	$67.50 each permit in overtime fees for 9/5/15 & 10/17/15 events
4	TJS PTO Permit # 1508-0032	$180 in overtime fees for 12/12/15 Holiday Workshop event

ROLL CALL: UNANIMOUS 8-0

12. OPEN TO THE PUBLIC
From 7:51 p.m. until 8:13 p.m. the meeting was open to the public. There were comments regarding the Chromebook purchase, the hiring of the director of special services, learning strategies, the revised Code of Conduct Policy. The Board of Education discussed the Code of Conduct Policy and noted that the revised policy has more flexibility than it had in the past.

13. BOARD OF EDUCATION COMMITTEE REPORTS
a. Policy – Chair: L. Lajewski, Members: L. Ellis, J. Habib, Alternate: S. Grahling
b. Finance – Chair: J. Habib, Members: L. Ellis, L. Lajewski, Alternate: D. Arthur
The next committee meeting will take place tomorrow.
c. Curriculum – Chair: S. Grahling, Members: D. Arthur, D. Coen, Alternate: K. Blair

The meeting will take place next week.

d. Buildings & Grounds – Chair: K. Blair, Members: L. Ellis, D. Coen, Alternate: L. Lajewski
Mr. Blair noted that there was a committee meeting last Tuesday. Discussion included facility use appeals, summer projects, one-way subscription busing prohibited, relocation of recreation shed, concern regarding vehicles driving on fields, move forward with MRC walkway, snow removal vehicle acquired, tabled tennis court/track resurfacing for now and a property survey will be done at CAS regarding the boundary line.
e. Shared Services – Chair: D. Arthur, Members: K. Blair, J. Habib, Alternate: L. Ellis
f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Grahling, L. Lajewski, Alternate: D. Arthur
The meeting will take place next week.

14. ADJOURNMENT

Moved by Kevin Blair, seconded by Dave Arthur to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 8:14 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary