MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **05/23/2017**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:30 p.m.** on **May 23, 2017** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:
Lisa Ellis, President
Shade Cronan, Vice President-left 7pm, returned 7:20pm
Dave Arthur
Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula

Board Members Absent: Abi Singh-Harding Rep.

Also Present:
Gary S. Lane, Business Administrator, Board Secretary

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded byShade Cronan, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1.5 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 7-0 TIME: 6:54 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:14 p.m. the Board reconvened from closed session with six members present, then took a brief recess until reconvening at 7:32 p.m.

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:
Lisa Ellis, President
Shade Cronan, Vice President-left 7:58 p.m., returned 8:33 p.m.

Board Members Absent: Abi Singh-Harding Rep.

Dave Arthur
Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula

Also Present:
Gary S. Lane, Business Administrator, Board Secretary

7. REPORT OF THE BOARD PRESIDENT

Moved by Dave Arthur, seconded by Shade Cronan, to approve (11.b-1) the appointment of Mark Schwarz, Superintendent of Schools, effective August 24, 2017 to June 30, 2022, $174,689, to be pro-rated, account 11-000-230-100, in accordance with the terms and conditions of the agreement approved by the Morris County Superintendent of Schools on May 19, 2017

ROLL CALL: UNANIMOUS 7-0

Mrs. Ellis read a statement welcoming Mark Schwarz to the district.

Mr. Schwarz thanked Dwight Phenning of HYA and the Board of Education. Mr. Schwarz introduced himself to the community and provided his background.

Mrs. Ellis said that she is looking to make this transition as successful and as smooth as possible.

8. REPORT OF THE INTERIM SUPERINTENDENT

Guidance and Counseling Program Report - Mr. Brett Levine gave a guidance presentation. Mr. Levine discussed the role of the guidance department, and college acceptances/applications.

9. BOARD OF EDUCATION COMMITTEE REPORTS

a. Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula, Alternate: S. Cronan
No report, next meeting, mid-June.
b. Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula, Alternate: D. Arthur
Next meeting will be on 6/6/17.
c. Curriculum – Chair: S. Cronan, Members: D. Arthur, D. Coen, Alternate: L. Ellis
Next Curriculum Committee meeting will be next Wednesday.
d. Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski, Alternate: S. Cronan
Mrs. Coen reported on the committee meeting of 6/12/17.
e. Shared Services – Chair: D. Arthur, Members: J. Habib, D. Coen, Alternate: L. Ellis – No report.
f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Cronan, L. Lajewski, Alternate: D. Arthur
Mrs. Ellis noted that the custodial staff is the last contract to complete.

10. OPEN TO THE PUBLIC *(Agenda Items Only)*

Mr. Arthur noted that the Curriculum Committee worked with Col. Kroot. Mr. Arthur discussed Col. Kroot's discussions with our HS seniors this past Friday, called on them to be the next great generation. Looking forward to having this program annually.

From 8:23 p.m. to 8:33 p.m. the meeting was open to the public. There were comments regarding the bleachers, air conditioning, and the hiring of staff. Mr. Schwarz noted that there are several critical positions to fill and noted that he has been in regular communication with Dr. Ficarra and Board President, Lisa Ellis. Assessment will be made if there is a need to hire interims. Mr. Schwarz commented that he will be looking to accelerate the process, but need to do it correctly in order to get the best qualified candidate; will likely solicit feedback for what characteristics the community sees as important in the higher level positions.

8:33pm Ms. Cronan returned

11. PERSONNEL AGENDA

Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 & 2017-18 school years as follows: a-f (11.b-1 was voted on earlier in the meeting)

a. Resignations/Retirements

Accept resignations:

1. **Catherine Steege** – District – Social Worker, effective June 30, 2017
2. **Penny Sullivan** – District – Administrative Assistant for Human Resources – revise resignation date from June 30, 2017 to May 19, 2017
3. **Nancy Shearer** – District – Part-time Administrative Assistant, effective May 17, 2017
4. **Transfer** – Ashley LoBrace, Grades K-5 teacher, TJS to replace Marlene Ryan, reading specialist, K-5, TJS, effective 9/1/17 through 6/30/18

b. Appointments

Approve appointments (11.b-1 was voted on earlier in the meeting):

1. **Mark Schwarz**, Superintendent of Schools, effective August 24, 2017 to June 30, 2022, $174,689, to be pro-rated, account 11-000-230-100, in accordance with the terms and conditions of the agreement approved by the Morris County Superintendent of Schools on May 19, 2017
2. **Michelle D'Amico**, K-5 Technology Teacher (new position), Step 5, MA, $60,178.00, KRS Account 11-120-100-101-0000-20-00 and TJS Account 11-120-100-101-0000-30-00, Salary 60,178.00 effective 9/1/17 for the 2017-18 school year.
3. **Ruth Ann Fulton,** Substitute Administrative Assistant for Human Resources, $200.00 per day Account #11-000-230-105-0000-00-85, effective 5/24/17 to 7/1/17
4. **Sandra Savage,** Administrative Assistant for Human Resources, Account #11-000-230-105-0000-00-85, Salary $63,000.00, effective 7/1/17, for the 2017-18 school year.
5. **Devin McGuire,** K-5 teacher, CAS, replacing Kiera Chiarino, Account #11-120-100-101-0000-00-00, step 1, BA Salary $52,993.00, to be pro-rated, effective 6/5/17 through 6/30/17.
6. **Emily Perritt**, K-5 teacher, TJS, replacing Teresa Giordano, Account #11-120-100-101-0000-00-00, Step 5, BA, Salary $54,728, effective 9/1/17 through 6/30/18.

c. Reappointments

Approve the reappointments and salaries for the 2017-18 school year:

1. Tenured Certified Teaching Staff (MEA)
2. Non-tenured Certified Teaching Staff (MEA)
3. Secretarial/Clerical Staff (MEA)
4. Teacher Assistants (MEA)
5. Tenured Administrator/Supervisors Staff (MAA)
6. Non-tenured Administrator/Supervisors Staff (MAA)
7. Non-Represented Staff
8. Custodial/Maintenance Staff (NJEA Facilities Staff of Madison) *

**Salaries to be adjusted upon ratification of successor agreement with the NJEA Facilities Staff of Madison*

Mr. Piskula discussed the ratings and rankings stating that they need to be improved, he will abstain on 11.c-5 and 11.c-6 to encourage this.

d. Adjustments to 2016-17 Salaries

Approve the adjustments to the 2016-17 salaries for the following staff:

1. Tenured Administrator/Supervisors Staff (MAA)
2. Non-tenured Administrator/Supervisors Staff (MAA)

3. Non-Represented Staff
4. Custodial/Maintenance Staff (NJEA Facilities Staff of Madison) *

**Salaries to be adjusted upon ratification of successor agreement with the NJEA Facilities Staff of Madison*

e. Summer Curriculum Writing 2017

1. Approve the **Summer Curriculum Writing Projects** as follows:

	Course	Staff	Time/Project	Cost
1	iSTEM 7	TBD	Semester course	$800
2	iSTEM 8	TBD	Semester course	$800
3	Graphic Design/Photography	TBD	Semester course	$800

f. Summer Appointments 2017

1. Approve **Nurses Summer Sports Paperwork** not to exceed 20 hours/nurse:

	Name	Position	Salary
1	Diane Fastiggi	HS	$46/hour for a total maximum of $920
2	Mary Jane Skordinsky	JS	$46/hour for a total maximum of $920
			Total Maximum = $1,840

2. Approve **Nurses Summer Administrative Paperwork** in preparation for September 2017 opening of school (which includes reviewing immunization records and going over health needs to inform and meet with teachers) Not to exceed hours listed:

	Name	Position	Hours	Salary
1	Diane Fastiggi	HS	14 hours	$46/hour for a total maximum of $644
2	Mary Jane Skordinsky	JS	21 hours	$46/hour for a total maximum of $966
3	Jacquelyn Young	CAS	14 hours	$46/hour for a total maximum of $644
4	Geraldine Moran	KRS	14 hours	$46/hour for a total maximum of $644
5	Nicolette Crescas	TJS	14 hours	$46/hour for a total maximum of $644
				Total Maximum = $3,542

3. Approve **Nurses Sports Physicals Roster Preparation** not to exceed 5 hours/nurse/season (3 seasons)

	Name	Position	Salary
1	Diane Fastiggi	HS	$46/hour for a total maximum of @ $690
2	Mary Jane Skordinsky	JS	$46/hour for a total maximum of @ $690
			Total Maximum = $1,380

g. Summer Program 2017

Approve the **posting** for Extended Summer Year (ESY) Program for 2017-18, not-to-exceed, as follows**:**

Program	Date	Time	Cost /Staff	Total
Nurse (Autism Program)	7/6, 7/13, 7/20, 7/27	4 days x 3 hrs/day @ $46.00/hr	$552	$552
			Total	**$552**

ROLL CALL: UNANIMOUS 7-0 except for 11.c-5 & 6, Dr. Piskula abstained.

12. EDUCATION AGENDA

Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows: a-d

a. Field Trips

Approve field trips:

	Sch	Gr	# Students	Class/ Group	Field Trip	Date	Location	Transport	Cost/ Student
1	KR	2	62	2F, 2G, 2P	Madison Movie Theatre	5/25/17	Madison NJ	Vendor bus	$4.60
2	HS	9-12	260	Physics	Six Flags Great Adventure	5/30/17	Jackson NJ	Vendor bus	$85
3	KR	1	56	1st Grade	High School	6/6/17	Madison NJ	District bus	$0

b. Harassment, Intimidation and Bullying Report

WHEREAS, the Madison Board of Education has been received the Harassment, Intimidation, and Bullying Report of the Superintendent on;

1) 5/18/17

NOW THEREFORE BE IT RESOLVED that the Madison Board of Education does hereby affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying regarding the HIB report(s);

1) dated 5/10/17 incident number MHS 7 Confirmed

c. Professional Services

Approve professional services (by outside organization)::

	Name	Subject	Service
1	P.G. Chambers	Student # 1680399115	Assistive Technology Evaluation $795.00
2	Robert Matthews Renaissance Learning	Professional Development	Provide training on the use of STAR 360 as a universal screening tool for the MJS staff on 5/26/17 at a cost of $3,000
3	Family Health & Wellness Services, Summit, NJ	DBT Counseling Services	Initial assessment $450 Individual Therapy $250 per hour Group Therapy $175 per hour

d. Approval of Screening Tool

Approve the implementation of STAR 360 (Reading/Math) as a universal screening tool for all students in grades 1 through 8 for the 2017-18 school year.

ROLL CALL: UNANIMOUS 7-0

13. BUSINESS AGENDA

Moved by Dave Arthur, seconded by Tom Piskula, to approve as follows: a-h

a. Minutes

Approve the Minutes of:
May 9, 2017 Public and Closed Session Meetings
May 11, 2017 Special Public and Closed Session Meetings

b. Food Service Management Company Fee & Guarantee Language

Approve Pomptonian Food Service to operate the district's food service program for the 2017-18 school year (First Renewal) as follows:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of $.0647 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by $1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of $.0647 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of twenty thousand dollars ($20,000.00) for school year 2017-2018.

c. Cafeteria Pricing – 2017-18

The Board of Education approves the cafeteria prices for 2017-18 as follows:

Faculty Lunch- Elem./HS/JS (student lunch)	$4.10
Faculty Village Fresh Lunch-Elem./HS/JS	$5.60
Faculty Featured Favorite Deli Lunch-HS/JS	$5.00
Student Lunch-Elementary	$2.70
Student Lunch-HS/JS	$2.95
Student Village Fresh Lunch-Elementary	$3.85
Student Village Fresh Lunch-HS/JS	$4.00
Student Featured Favorite Lunch-HS/JS	$3.50
Reduced Price Lunch	$0.40
Split Session Milk Program-Elementary	$0.35

d. National School Lunch Program

Approve the Coordinated Advertisement for the National School Lunch Program (to provide for the annual authority for participation in the National School Lunch Program county-wide advertisement as required)

e. Construction Management Services

Approve Epic Management for construction management services for the duration of both STEM projects at MHS and MJS as follows: pre-construction 2.5 months, $8,853/month as needed; construction phase up to 14 months, $19,612/month; close out lump sum $15,067; plus reimbursables of up to $1,100/month as necessary and verified

f. Transfers

Authorize the transfer of funds

g. Bill List

Approve the May 23, 2017 bill list

ROLL CALL: UNANIMOUS 7-0

14. OPEN TO THE PUBLIC

From 8:39 p.m. until 9:17 p.m. the meeting was open to the public. There were comments regarding resignations and the JS schedule and loss of the principal, harassment, mass exodus of staff members, air conditioning across the district, honors classes at the junior school, and the great school experience children have gone through over the years, the superintendent search, large classes in math and music, and welcoming of the new superintendent.

15. ADJOURNMENT

Moved by Dave Arthur, seconded by Leslie Lajewski to adjourn the meeting:

VOICE VOTE: APPROVED 7-0 Time: 9:17 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary