MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **05/13/2014**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:43 p.m.** on **May 13, 2014** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ.

1. ROLL CALL

Board Members Present:	**Board Member Absent:** Kevin Blair, Vice President
Lisa Ellis, President	
Dave Arthur	**Also Present:**
Shade Grahling	Dr. Michael A. Rossi, Superintendent
Johanna Habib	Mr. Gary S. Lane, Business Administrator, Board Secretary
Thomas Haralampoudis	Mr. Matthew Mingle, Director of Curriculum & Instruction
Leslie Lajewski	Ms. M.L. Fabian, Board Attorney
James Novotny	

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Leslie Lajewski, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 7-0 TIME: 6:44 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:49 p.m. the Board reconvened from closed session with seven members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:	**Board Member Absent:**
Lisa Ellis, President	Kevin Blair, Vice President-arrived 8:35 p.m.
Dave Arthur	
Shade Grahling	**Also Present:**
Johanna Habib	Dr. Michael A. Rossi, Superintendent
Thomas Haralampoudis	Mr. Gary S. Lane, Business Administrator, Board Secretary
Leslie Lajewski	Mr. Matthew Mingle, Director of Curriculum & Instruction
James Novotny	

7. REPORT OF THE BOARD PRESIDENT – No report.

8. REPORT OF THE SUPERINTENDENT

a. Tom Paterson, Supervisor of Science and Technology, gave a presentation on Ecology and Astronomy.

9. OPEN TO THE PUBLIC *(Agenda Items Only)*

From 8:12 p.m. until 8:13 p.m. the meeting was open to the public, there were no comments.

10. EDUCATION AGENDA

Moved by Dave Arthur, seconded by Shade Grahling, to approve as follows: a-n

a. Appointments

Approve Appointments, as per the recommendation of the Superintendent, for the **2014-15** school year:

1- **Jenna Bulzacchelli** - CAS Elementary Teacher (replacing Carol Anne Baier) - BA/Step 3 - $52,505, 11-120-100-101, effective 9/1/2014

2- **Jeanna Occhiogrosso** - MHS Spanish Teacher (replacing Catherine Gotliffe) – MA/Step 4 - $57,355, 11-140-100-101, effective 9/1/2014

3- **Melissa Antolovich** – MHS Leave Replacement/English Teacher (replacing Margaret O'Rourke) – $110/day for days 1-40, $253/day starting day 41, 11140100101 – effective **revised** 2/3/2014 – **6/20/2014** plus two overlap days prior to 2/3/2014

b. Reassignments

Approve Reassignments, as per the recommendation of the Superintendent, for the **2014-15** school year:

1- **Ariel Morrison** – from 40% CAS Special Education Teacher – BA/Step 2, $20,698 to 100% CAS Special Education (60% new position) – BA/Step 2, $51,745, 11-213-100-101, effective 9/1/2014

2- **Michael Shugrue** – from 40% CAS Social Worker - MA/Step 6, $23,246 to 100% CAS Social Worker (60% new position) – MA/Step 6, $58,115, 11-000-219-104, effective 9/1/2014

3- **Christine Carlson** – from 50% MHS Science Teacher – MA+30/Step18, $48,165 to 100% MHS Science Teacher (50% new position) – MA+30/Step18, $96,330, 11-140-100-101, effective 9/1/2014

c. Reappointments

Approve reappointment of staff as per the recommendation of the Superintendent of Schools for the school year **2014-15**

1- Non-Tenured Administrators
2- Tenured Administrators
3- Non-Tenured Certificated Staff
4- Tenured Certificated Staff
5- Non-Tenured Secretaries
6- Tenured Secretaries
7- Teacher Assistants
8- Custodians/Maintenance
9- Non Aligned Staff

d. Resignations

1- **Jane Spielberger** - Mathematics Teacher, MJS, approve resignation effective June 30, 2014
2- **Robert Merlucci** - Teacher Assistant, MHS, approve resignation effective June 30, 2014

e. District Substitutes

Approve the **District Substitutes,** as per the recommendation of the Superintendent, for the **2013-14** school year.

	Name	Appointment	Salary
1	Julie Matthew	Teacher/Teacher Assistant	$90/day, $80/day
2	Anthony Capasso	Teacher/Teacher Assistant	$90/day, $80/day
3	Keri Cruz	Teacher/Teacher Assistant	$90/day, $80/day
4	Amy Klein	Teacher/Teacher Assistant	$90/day, $80/day
5	Kevin Caputo	Custodian	$17/hr.
6	Anthony Castano	Teacher/Teacher Assistant	$90/day, $80/day

f. Donations

Approve the following **donations:**

	Organization	Donation
1	Tom Paterson	Black & Decker electric lawnmower, electric leaf shredder, electric string lawn trimmer, hose reel, to the MHS Science Department for maintenance of the Science courtyard
2	Torey J. Sabatini PTO	$1,390 for 5 Smartboard sliders for classrooms

On behalf of the Board of Education, Dave Arthur, thanked everyone for their donations.

g. Extra Compensation

Approve Extra Compensation as per the recommendation of the Superintendent for Deborah Botto to teach an extra class (ICS Math 7) for 4 days 5/12, 5/13, 5/14 & 5/15/14 = $203.41

h. Field Trips

Approve Field Trips for **2013-14** school year:
(the following field trips are self-funded, including transportation)

	School	Grade	# of Students	Field Trip	Date	Location/Town
1	TJ	5	53	National Constitution Center	6/2/14	Philadelphia PA
2	KR	1	47	High School-to view pond	5/14/14	Madison NJ
3	HS	9-12	~18	Egg Harbor HS-State Group Track Meet Championships	5/30 to 5/31/14 overnight	Egg Harbor NJ

i. Home Instruction

Approve home instruction for the **2013-14** school year:

	Vendor	Service
1	Lisa Zemaneck-Italian Linda Luparella-Biology Robert Grundfest- US History 2	Maximum of 2 hours/instructor for S1081, effective 5/1 to 5/5/14 - $46/hour, 6 hours=$276
2	St. Clare's Hospital	Continuation of 1 hr/day for 1276562, effective 5/1/14 to 6/20/14 @ $54/hour, 36 days x 54=$1,944
3	Lisa Zemaneck-Italian Suzanne Monkemeier-Biology Robert Grundfest-US History 2	Maximum of 2 hours/instructor for S1275522, effective 5/1 to 5/5/14 - $46/hour, 10 hours=$460

	Leslie Gentile-Algebra II MaryBeth Gabel-English II	

j. Leave of Absence

Approve Leave of Absence, as per the recommendation of the Superintendent, for the following:

1- **Carolyn Rega**, Teacher Assistant – CAS, approve unpaid Medical Leave of Absence**,** as per the recommendation of the Superintendent commencing on 5/16/14 through 6/30/14.

2- **Michelle Velasco**, Elementary Teacher – TJS, approve Family Leave of Absence**,** as per the recommendation of the Superintendent for disability period commencing on or about 9/2/14 through 9/14/14 and unpaid Family Leave commencing on 9/15/14 through 12/5/14.

3- **Maria Mascia**, Elementary Teacher – TJS, approve an unpaid Leave of Absence for the 2014-2015 school year.

k. Policies

Approve **first reading** of the following policies:

1. Policy 3126 - Induction Program for Provisional Teachers
2. Regulation 3126 – Induction Program for Provisional Teachers
3. Policy 3143 – Dismissal
4. Policy 3160 – Physical Examination
5. Regulation – 3160 Physical Examination
6. Policy 3240 – Professional Development
7. Policy 3281 – Inappropriate Staff Conduct
8. Regulation 3281 - Inappropriate Staff Conduct
9. Policy 3322 – Staff Member's Use of Cellular Telephone
10. Regulation 3321 – Acceptable Use of Computer Network(s) Computers and Resources by Teaching Staff Members
11. Regulation 3432 – Sick Leave

l. Professional Services

Approve professional services as follows:

	Vendor	Service
1	Conquer Mathematics	Consulting work – Grades 3-5 Mathematics Curriculum Sessions @ Conquer Mathematics Center - 5/29/14 - $1,200

m. Summer Program

1- Approve the **staffing** for Title I Summer Programs, *not-to-exceed*, as follows**:**

Period	Position	Hours/Length of Time	$/Hour
7/29 – 8/14/14 T –Th 12:00-2:00	**Debra Wahle** Bridge to Algebra I Teacher	2 hrs/day for 9 days teaching 1 hr/day for 9 days preparation	$46/hour, 27 hrs/teacher, totaling 27 hrs = $1,242

2- Approve the **positions** for Title I Summer Programs, *not-to-exceed*, as follows**:**

Period	Position	Hours/Length of Time	$/Hour
7/29/14-8/14/14 T –Th 12:00-2:00	Bridge to Algebra I Nurse	2 hrs/day for 9 days	$46/hour, 18 hrs/nurse, totaling 18 hrs = $828

8/12/14-8/14/14 T – Th 9:30-11:30	Bridge to English 9 Nurse	2 hrs/day for 3 days	$46/hour, 6 hrs/nurse, totaling 6 hrs = $276

3- Approve the **posting** for Extended Summer Year (ESY) Program, *not-to-exceed*, as follows**:**

Program	**Date**	**Time**	**Cost Per Teacher/Per TA**	**Total**
Pre-School	6/30-7/24	9:00-11:30		
2Teachers	Mon-Th	16 days x 3hrs/day @$46.00/hr	$2,208	$4,416
4 Teacher Assistants		16 days x 2.5hrs/day @ $15.23/hr -$18/hr	$720	$2,880
Elementary Gr 1-2	6/30-7/24	9:00-12:00		
1Teacher	Mon-Th	16 days x 3.5 hrs/day @ $46.00/hr	$2,576	$2,576
2 Teacher Assistants		16 days x 3 hrs/day @ $15.23/hr -$18/hr	$864	$1,728
Elementary Gr-2-4	6/30-7/24	9:00-12:00		
1 Teacher	Mon-Th	16 days x 3.5hrs/day @ $46.00/hr	$2,576	$2,576
1 Teacher Assistant		16 days x 3 hrs/day @ $15.23/hr -$18/hr	$864	$864
Elementary Gr 5-6	6/30-7/24	9:00-12:00		
1 Teacher	Mon-Th	16 days x 3.5 hrs/day @ $46.00/hr	$2,576	$2,576
1 Teacher Assistant		16 days x 3 hrs/day @ $15.23/hr -$18/hr	$864	$864
LLD	6/30-7/24	9:00-12:00		
1 Teachers	Mon-Th	16 days x 3.5 hrs/day @$46.00/hr	$2,576	$2,576
1 Teacher Assistants		16 days x 3 hrs/day @ $15.23/hr -$18/hr	$864	$864
AUTISM-Elementary	6/30-8/7	9:00-12:00		
1 Teacher	Mon-Th	24 days x 3.5 hrs/day @ $46.00/hr	$3,864	$3,864
3 Teacher Assistants		24 days x 3 hrs/day @ $15.23/hr -$18/hr	$1,296	$3,888
Supplemental Wilson	6/30-7/24	9:00-11:00		
Reading Program	Mon-Wed	16 days x 2.5 hrs/day @ $46.00/hr		
1 Teacher			$1,840	$1,840

RELATED SERVICES:		9:00-12:00		
Nurse	6/30-8/7	24 days x3 hrs/day @ $46.00/hr	$3,312	3,312
Speech	6/30-7/24	16 days x 3hrs/day @$46.00/hr	$2,208	$2,208
		9:00-11:00		
Speech	7/28-8/7	6 days x 2 hrs/day @$46.00/hr	$552	$828
Occupational Therapy	6/30-7/24	16 days x 2 hrs/day @$46.00/hr	$1,472	$1,472
	7/28-8/7	4 days x 2 hrs/day @$46.00/hr	$368	$368
School Psychologist	6/30-7/24	8 days x 2 hrs/day @ $46.00/hr	$736	$736
		Totals		**$40,436**

n. Textbooks

Approve the following **textbooks**:

	Title	**Subject (for use in)**
1	The American Pageant, 15th Edition, Cengage Learning, 2013. Kennedy	*US History I Honors and AP US History*
2	College Physics, Pearson, 2014. Etkina, Gentile, and Van Heuvelen	*AP Physics*
3	Chemistry: The Central Science, 13th Edition, Pearson, 2015. Brown, LeMay, Bursten, et. al	*AP Chemistry*
4	Learn Chinese With Me, Book 4. People's Education Press, 2004	*Chinese V*
5	Me and My World, Teachers' Curriculum Institute, 2010	*Grade K Social Studies*
6	My School and Family, Teachers' Curriculum Institute, 2010	*Grade 1 Social Studies*
7	My Community, Teachers' Curriculum Institute, 2010	*Grade 2 Social Studies*
8	America's Past, Teachers' Curriculum Institute, 2010	*Grades 4-5 Social Studies*

Mrs. Habib commented on overnight field trips; suggesting that the Board of Education establish a policy/understanding across the board as to which groups qualify for board sponsored overnight trips and possibly establish a flat fee per student.

ROLL CALL: UNANIMOUS 7-0

11. BUSINESS AGENDA

Moved by Shade Grahling, seconded by Johanna Habib, to approve as follows: a-i

a. Minutes

Approve the **Minutes** of:
April 24, 2014 Public and Closed Session Meetings
April 29, 2014 Regular and Closed Session Meetings

b. Travel

Approve the school district travel

c. Disposal of Equipment

Approve as obsolete and unusable for district purposes and dispose the following:

-Kelvinator Refrigerator 001465 – Junior School cafeteria

d. BASCC – Community House

Approve the agreement with the Madison BASCC (Community House), to provide before and after school care for elementary students attending Madison Public Schools – rate $1,500/month for use of the three elementary schools, effective 9/1/14 to 6/19/15

e. ROD Grants & Agreements

Whereas the Madison Board of Education has applied for, received and accepted the following ROD grants and agreements with the State of New Jersey:

Project #	Building	Project	Total Value	(State Share) ROD Grant	(Local share) District Cost
DOE-2870-050-14-1004 SDA-2870-050-14-G2GH Grant-G5-5585	High School	Roof	$3,229,275	$1,291,710	$1,937,565
DOE-2870-110-14-1002 SDA-2870-110-14-G2XF Grant-G5-6025	TJS	Roof	$503,440	$201,376	$302,064
DOE-2870-100-14-1009 SDA-2870-100-14-G2GM Grant-G5-5590	Jr. School	Boiler	$239,800	$95,920	$143,880
DOE-2870-080-14-1007 SDA-2870-080-14-G2GK Grant-G5-5588	KRS	Roof	$682,200	$272,880	$409,320
DOE-2870-060-14-1005 SDA-2870-060-14-G2GI Grant-G5-5586	CAS	Boiler	$869,800	$347,920	$521,880
DOE-2870-100-14-1008 SDA-2870-100-14-G2GL Grant-G5-5589	Jr. School	Roof	$1,016,000	$406,400	$609,600
DOE-2870-080-14-1006 SDA-2870-080-14-G2GJ Grant-G5-5587	KRS	Boiler	$485,600	$194,240	$291,360
DOE-2870-050-14-1001 SDA-2870-050-14-G2GG Grant-G5-5584	High School	Windows	$402,400	$160,960	$241,440
			$7,428,515	**$2,971,406** **40.00%**	**$4,457,109** **60.00%**

Be it RESOLVED, in accordance with the *Section 15 Grant Agreement Execution Submission Checklist*, that the Madison Board of Education hereby adopts this Authorizing execution and delivery of Grant Agreement for each of the listed grants and be it further,

RESOLVED, that the Madison Board of Education hereby approves the Delegation of Authority to the School Business Administrator for the supervision of the School Facilities Project(s) and provides the same to the School Business Administrator for each of the projects listed above and, be it further

RESOLVED, that the School Business Administrator be authorized to take any and all actions necessary including execution of documents and agreements regarding the implementation of these projects and grant awards.

f. Bid Results

Approval and acceptance of the following bids, pending the finalization and full execution of the SDA Grant Agreement

1-HS Window - Approve lowest responsible bid award for High School Window Replacement to:

Panoramic Window and Door Systems, Inc., 125 Fleming Street, Piscataway, NJ 078854 - total bid amount of $200,700 including all alternates

Other bidders:	Total Bid
1st Westco	$207,700
Whitestone Construction	$223,000

2-TJS Roofing - Approve lowest responsible bid award for Torey J. Sabatini School Partial Roof Replacement to:

Billy Contracting and Restoration, Inc., 12 Maple Avenue, Bldg. F, Pine Brook, NJ 08058 - total bid amount of $360,700

Other bidders:	Total Bid
MTB Contracting, LLC	$375,725
Integrity Roofing	$409,000
MAK Group, LLC	$439,000
North East Roof Maintenance	$445,500
SJ Carney Roofing, LLC	$482,500
Roof Management, Inc.	$517,000
DA Nolt, Inc.	$525,287

g. Board Secretary's Report and Treasurer's Report

The Board of Education accepts the reports of the Board Secretary and Treasurer of School Moneys (**April**). Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education has obtained certification from the Board Secretary that no major account has encumbrances and expenditures which in total exceed the line item appropriation and hereby certifies pursuant to N.J.A.C. 6:20-2A.10(e) that no major account or fund has been overexpended

h. Transfers

Authorize the transfer of funds

i. Bill List

Approve the **May 13, 2014** bill list

ROLL CALL: UNANIMOUS 7-0; except for 11.i, L. Lajewski abstained on P.O. 403026, & 11.a, J. Novotny abstained

12. BOARD OF EDUCATION COMMITTEE REPORTS

13. OPEN TO THE PUBLIC

From 8:26 p.m. until 8:42 p.m. the meeting was open to the public, there were comments regarding budgeting for travel, golf team issue, and the HIB policy.

14. CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Leslie Lajewski, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing a staff personnel issue. It is anticipated that the Board will be in closed session for 1/2 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 8-0 TIME: 8:43 p.m.

15. RECONVENE TO PUBLIC SESSION

At 8:54 p.m. the Board reconvened from closed session with all members present:

Moved by Kevin Blair, seconded by Dave Arthur, to add the following agenda item regarding suspension of staff member:

a. Suspension of Staff Member

Moved by Kevin Blair, seconded by Shade Grahling, to approve as follows:

Whereas, pursuant to NJSA 18A:6-8.3 and 18A:25-6, the Superintendent of Schools, as Chief School Administrator has the authority, based upon being provided to his consideration as appropriate level of information, to suspend staff members and,

Whereas, employee #1583 was suspended with pay by the Superintendent of Schools, effective May 9, 2014, pending an investigation into information received by the Superintendent regarding the employee, now therefore,

Be it Resolved, that the Madison Board of Education hereby accepts and affirms the suspension with pay of said employee as determined by the Superintendent.

ROLL CALL: UNANIMOUS 8-0

16. ADJOURNMENT

Moved by Dave Arthur, seconded by Kevin Blair to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 8:55 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary