MADISON BOARD OF EDUCATION

MADISON PUBLIC SCHOOLS
MADISON, NEW JERSEY 07940

PUBLIC MEETING MINUTES **05/10/2016**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Ellis at **6:08 p.m.** on **May 10, 2016** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

1. ROLL CALL

Board Members Present:	**Board Members Absent:** None
Lisa Ellis, President	
Shade Grahling, Vice President	**Also Present:**
Dave Arthur	Dr. Michael A. Rossi, Superintendent
Debra Coen	Gary S. Lane, Business Administrator, Board Secretary
Johanna Habib	Matthew Mingle, Asst. Superintendent/Curriculum
Leslie Lajewski	
Thomas Piskula	
Abi Singh-Harding Rep.	

2. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Dave Arthur, seconded by Debra Coen, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 8-0 TIME: 6:08 p.m.

3. RECONVENE TO PUBLIC SESSION

At 7:38 p.m. the Board reconvened from closed session with all members present:

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. CALL TO ORDER

Board Members Present:	**Board Members Absent:** None
Lisa Ellis, President	
Shade Grahling, Vice President	**Also Present:**
Dave Arthur	Dr. Michael A. Rossi, Superintendent
Debra Coen	Gary S. Lane, Business Administrator, Board Secretary

Johanna Habib
Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

Matthew Mingle, Asst. Superintendent/Curriculum

7. REPORT OF THE BOARD PRESIDENT

Mrs. Ellis reminded the Board and public about the auditorium dedication taking place this Saturday, 5/14/16 at 4:00 p.m. stating that it should be a wonderful event.

8. REPORT OF THE SUPERINTENDENT

Dr. Rossi commented on the following:

- The auditorium dedication this weekend for John Bunnell.
- Appointment of the Junior School Assistant Principal, Lori Lubieski-Hutmaker, noting that she comes from Lenape Valley Regional High School with 10 years of experience.

9. OPEN TO THE PUBLIC *(Agenda Items Only)*

At 7:41 p.m. the meeting was open to the public. There were no comments.

10. PERSONNEL AGENDA

Moved by Debra Coen, seconded by Shade Grahling, to approve, as per the recommendation of the Superintendent, for the 2015-16 school year as follows: a-j

a. <u>Resignations/Retirements</u>

Accept resignations/retirements:

1. **Jaclyn Barnes**, MHS - Physical Education and Health Teacher, effective June 30, 2016
2. **Jonathan Lerner**, MHS - Biology Teacher, effective June 30, 2016
3. **Diane Ashachik**, Executive Secretary for Curriculum and Instruction, effective July 1, 2016, due to retirement, with appreciation for her many years of service to our schools
4. **Michael Post**, TJS - Principal, effective July 1, 2016, due to retirement, with appreciation for his many years of service to our schools
5. **Robert Coke**, MJS - Custodian, effective July 29, 2016, due to retirement, with appreciation for his many years of service to our schools

Mrs. Grahling thanked the staff for their years of service.

b. <u>Appointments</u>

Approve appointment:

1. **Lori Lubieski-Hutmaker** – MJS – Assistant Principal (replacing David Coster) – $120,000, 11-000-240-103 – effective July 1, 2016 for the 2016-17 school year

c. <u>Reappointments</u>

Approve the reappointments for the 2016-17 school year – *Salaries reflect 2015-16 step on guide pursuant to the 2013-16 appropriate CBA and may be adjusted upon approval of a successor agreement.*

1. Tenured Administrator/Supervisors Staff (MMA)
2. Non-tenured Administrator/Supervisors Staff (MMA)
3. Tenured Certified Teaching Staff (MEA)
4. Non-tenured Certified Teaching Staff (MEA)

d. <u>Curriculum Writing</u>

Approve curriculum writers at the contractual rate of $40 per hour, not to exceed the approved number of hours.

	Course	Grades	# of Positions	Hours/ Person	Cost Total for Project	Personnel
1	Television Production	9-12	1	15	$600	Jeffrey Coviello
2	Video Production	9-12	1	15	$600	Jeffrey Coviello
3	Computer Programming	9-12	1	15	$600	Michael Tollin
4	Digital Advertising I	9-12	1	15	$600	Dani Bratton
5	Digital Advertising II	9-12	1	15	$600	Dani Bratton
6	Home Technology	9-12	1	15	$600	Jason Erdreich
7	Woodworking	9-12	1	15	$600	Jason Erdreich
8	CAD I	9-12	2	7.5	$600	Michael Tollin, Jason Erdreich
9	CAD II	9-12	2	7.5	$600	Michael Tollin, Jason Erdreich
10	Multimedia I	9-12	2	7.5	$600	Michael Tollin, Jason Erdreich
11	Multimedia II	9-12	2	7.5	$600	Michael Tollin, Jason Erdreich
	Total				$6,600	

e. District Substitutes

Approve district substitutes:

1. Rebecca Fano - Teacher/Teacher Assistant - $90/day, $80/day
2. Patrice Paolella - Teacher/Teacher Assistant - $90/day, $80/day

f. Extra Compensation

Approve Extra Compensation:

1. Approve Extra Compensation for staff to teach Professional Development Workshops for Madison Teachers Academy at the contractual rate of $46/hour

	Staff Name	Course Title	Date(s)	Prep Hours	Teaching Hours	Total Hours	Total Pay
1	Jessica MacDougall	Reinforcement and Punishment: What is the difference?	5/25/2016	1	*	1	$46

2. Approve Extra Compensation for K-5 Family Math Night (from Curriculum budget):

	Name	Position	Period	Amount
1	Erin Brown – replacing Laurie Schafer	KRS – Family Math Night	May 4, 2016, 3 hours (1.5 hours - preparation and a 1.5 hours - presentation)	$46/hour; total additional cost = $0

3. Approve **Nursing Assistants for Student Physicals with School Physician** – for the school year 2016-17 (6/1, 6/8, 6/22 during non-school hours) – not to exceed 16 hours/nurse, with the school physician:

	Name	Position	Salary
1	Diane Fastiggi	HS	$46/hour for a total maximum of $736
2	Mary Jane Skordinsky	JS	$46/hour for a total maximum of $736
3	Jacquelyn Young	CAS	$46/hour for a total maximum of $736
4	Geraldine Moran	KRS	$46/hour for a total maximum of $736
5	Nicolette Crescas	TJS	$46/hour for a total maximum of $736
			Total Maximum = $3,680

g. Extracurricular Appointments/Revisions

Approve the ECA appointments/revisions:

	Name	Position	Step	Stipend
1	Joseph Elefante	Appoint Accompanist for Spring Concert & Rehearsals - MHS, performance date of 5/19	PO	$125
2	Karen Delevan	Appoint Accompanist for Spring Concert & Rehearsals - KRS, performance date of 5/24	PO	$150
3	Karen Delevan	Appoint Accompanist for Spring Concerts & Rehearsals - All City, performance date of 3/30 & MJS, performance date of 4/28	PO	$475
4	Helen Raymaker	Appoint Accompanist for Spring Concert & Rehearsals - CAS, performance date of 6/2	PO	$150
5	Karen Delevan	Appoint Accompanist for Spring Concert & Rehearsals - TJS, performance date of 6/9	PO	$150
6	Pat DeNegri	Appoint – Musical Sound Consultant – KRS, performance date of 5/6 & TJS, performance date of 5/13	PO	$400*

**The fees will be paid from the proceeds of the event*

h. Home Instruction

Approve home instruction:

	Name	Subject	Service
1	Janice Nellins	English	2 hours per week/ instructor effective 5/2/2016 through 6/10/2016 for student #S1276575 at $46/hour (cost = $2,208)
2	Carolyn McCarthy	Biology	
3	Luis Largo	Pre-Calculus	
4	Joseph Cecala	US History	

i. Student Teachers/Interns

Approve student teachers/interns as follows:
Luca Provenzano – Rutgers University – Spring 2017 – MHS/Music – Russ Batsch & CAS/Music – Kiera Chiarino

j. Summer Program

Approve the **posting** for Extended Summer Year (ESY) Program, not-to-exceed, as follows**:**

Program	Date	Time	Cost /Staff	Total
Pre-School	7/5 – 7/28	9:00-11:30		
2 Special Ed Teachers	Mon-Th	15 days x 3hrs/day @$46.00/hr	$2,070	$4,140
4 Teacher Assistants		15 days x 2.5hrs/day @ $16.51/hr - $18/hr	$675	$2,700
LLD Gr 1-3	7/5 – 7/28	9:00-12:00		
1 Special Ed Teacher	Mon-Th	15 days x 3.5 hrs/day @ $46.00/hr	$2,415	$2,415
2 Teacher Assistants		15 days x 3 hrs/day @ $16.51/hr - $18/hr	$810	$1,620
LLD Gr 5-6	7/5 – 7/28	9:00-12:00		
1 Special Ed Teacher	Mon-Th	15 days x 3.5hrs/day @ $46.00/hr	$2,415	$2,415
2 Teacher Assistants		15 days x 3 hrs/day @ $16.51/hr - $18/hr	$810	$1,620
Elementary	7/5 – 7/28	9:00-12:00		
3 Special Ed Teachers	Mon-Th	15 days x 3.5 hrs/day @ $46.00/hr	$2,415	$7,245
2 Teacher Assistants		15 days x 3 hrs/day @ $16.51/hr -	$810	$1,620

		$18/hr		
AUTISM	7/5 – 8/11	9:00-12:00		
1 Special Ed Teacher	Mon-Th	23 days x 3.5 hrs/day @ $46.00/hr	$3,703	$3,703
2 Teacher Assistants		23 days x 3 hrs/day @ $16.51/hr - $18/hr	$1,242	$2,484
Supplemental Instruction	7/5 – 7/28	9:00-11:00		
1 Special Ed Teacher	Mon-Wed	11 days x 2.5 hrs/day @ $46.00/hr	$1,265	$1,265
Supplemental Wilson Reading Program	7/5 – 7/28	9:00-12:00		
1 Teacher	Tues & Thurs	8 days x 3.5 hrs/day @ $46.00/hr	$1,288	$1,288
RELATED SERVICES:		9:00-12:00		
Nurse	7/5 – 8/11 M-Th	23 days x3 hrs/day @ $46.00/hr	$3,174	3,174
Speech	7/5 – 7/28	12hrs/week @$46.00/hr	$2,208	$2,208
Speech	8/1 – 8/11	4 hrs/week @$46.00/hr	$368	$368
Occupational Therapist	7/5 – 7/28	2.5hrs/week @$46.00/hr	$460	$460
			Total	**$38,725**

Hourly rates reflect the 2015-16 guide pursuant to the 2013-16 CBA and may be adjusted upon approval of the MEA agreement.

ROLL CALL: UNANIMOUS 8-0

11. EDUCATION AGENDA

Moved by Leslie Lajewski, seconded by Debra Coen, to approve, as per the recommendation of the Superintendent, for the 2015-16 school year as follows: a-f

a. Field Trips

Approve field trips:

	Sch	Gr	# Stud	Class/ Group	Field Trip	Date	Location/Town
	CAS	2nd	82	All 2nd grade	Walking - Early Trades & Crafts Museum, Main St. Madison	5/26/16	Madison, NJ
	HS	11-12	29	Intro to Business Class	Mktg, Inc. – Supports Marketing. Intro Curriculum	5/23/16 (revised date)	Mktg., Inc. 32 Avenue of the Americas, New York, NY 10013
	HS	12	34	Forensics Class	Morris County Crime Lab	5/17/16 (revised date)	Morris County Crime Lab, 500 West Hanover Avenue, Parsippany, NJ

b. Policies

Approve **first reading** of the following policies:

1- Policy 0167-Public Participation in Board Meetings
2- Policy 2431-Athletic Competition

3- Regulation 2431.2-Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
4- Policy & Regulation 5310-Health Services
5- Policy & Regulation 5330.01-Administration of Medical Marijuana
6- Policy & Regulation 8462-Reporting Potentially Missing or Abused Children
7- Policy 8550-Outstanding Food Service Charges

c. Professional Services

Approve professional services (by outside organization):

	Name	Subject	Service
1	Dr. Eric Milou	Improving Instruction and Assessment in the Common Core Era Grades 6-12	5/27/16 Inservice Day workshop: $950.00 (Title IIA)
2	Strategic Environmental Consulting	Laboratory Health and Safety (OSHA 1910:1450); for science staff	5/27/16 Inservice Day workshop: $975.00 (Title IIA)
3	Language Innovators - Kathy Stotler	Implementing Integrated Performance Assessment using Technology for World Language Staff	5/27/16 Inservice Day workshop: $750.00 (Title IIA)
4	Michael Callahan	Utilizing 1:1 Technology in Art and Music Classes	5/27/16 Inservice Day workshop: $400.00 (Title IIA)

d. New Course

Approve the following New Course recommendation for Madison High School:
1- AP Human Geography

e. Revised Course of Study

Approve the revised Course of Study, as recommended by the Curriculum Committee:
1- Spanish 2

f. Travel

Approve the school district travel

ROLL CALL: UNANIMOUS 8-0

12. BUSINESS AGENDA

Moved by Dave Arthur, seconded by Shade Grahling, to approve as follows: a-e

a. Minutes

Approve the Minutes of:
April 19, 2016 Public and Closed Session Meetings
April 26, 2016 Public and Closed Session Meetings

b. Donations

Approve the following **donations:**

	Organization	Donation
1	Madison Basketball Association	$5,000 to be used toward the restoration of the main gym floor at Madison High School inclusive of stripping down, sanding, repainting & recoating (total cost will exceed $5,000).
2	Madison Downtown	One full size Elm tree, to be planted by the borough, on the TJS

	Development Commission	property near the flag pole, to honor Mike Post for the years he has worked with the DDC on Arbor Day.
3	Clare & David Sievers	$500 to the class of 2018 at MHS.
4	KRS PTO	$418.66 for the purchase of one 30 x 72 ATD Capitol rectangular table to be used in Ms. Sloginski's classroom.

Mrs. Grahling thanked all donators for their generosity.

c. Tax Requisition Schedule
Authorize the amount of district taxes, including the debt service requirement, needed to meet the obligations of this Board of Education for the 2016-17 school year in the amount of $41,043,681 and that the Madison Borough is hereby requested to transfer the proceeds to the Madison Board of Education in accordance with said schedule

d. Transfers
Authorize the transfer of funds

e. Bill List
Approve the May 10, 2016 bill list

ROLL CALL: UNANIMOUS 8-0

13. BOARD OF EDUCATION COMMITTEE REPORTS

a. Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula, Alternate: S. Grahling
Mrs. Lajewski stated that the next meeting will be on June 3, 2016.
b. Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula, Alternate: D. Arthur
Mrs. Habib noted there would be a meeting at the end of the fiscal year and stated that most all fiscal discussions were explained at the past four meetings.
c. Curriculum – Chair: S. Grahling, Members: D. Arthur, D. Coen, Alternate: L. Ellis
Mrs. Grahling stated that the five-year renewals are in accordance with the plan. Approvals were on agenda tonight; two meetings were held.
d. Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski, Alternate: S. Grahling
Mrs. Coen noted that the committee is reviewing the waiver process for all use of facilities, looking to streamline. The HS stage floor will be replaced this summer. Lead testing was done in all the schools; results pending.
e. Shared Services – Chair: D. Arthur, Members: J. Habib, T. Piskula, Alternate: D. Coen
Mr. Arthur noted that the next meeting will be tomorrow.
f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Grahling, L. Lajewski, Alternate: D. Arthur
Mrs. Ellis noted that the Negotiations Committee continues to meet with the MEA. The Personnel Committee met to review all renewals for 2016-17.

Dr. Rossi noted that after 11 years, Mike Post, Principal of TJS will be retiring. Dr. Rossi congratulated Mr. Post and wished him the best of luck in his retirement.

14. OPEN TO THE PUBLIC

From 7:51 p.m. until 8:33 p.m. the meeting was open to the public. There were comments regarding the budget, grants for STEM, the Junior School schedule, Chromebooks, the Code of Conduct, suspensions, the School Resource Officer, and the dedication of the auditorium this weekend.

15. ADJOURNMENT

Moved by Dave Arthur, seconded by Debra Coen to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 8:33 p.m.

Respectively submitted,

Gary S. Lane, Board Secretary