# MADISON BOARD OF EDUCATION

***MADISON PUBLIC SCHOOLS***
***MADISON, NEW JERSEY 07940***

**PUBLIC MEETING MINUTES** **02/07/2017**

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by Vice- President Cronan at **5:47 p.m.** on **February 7, 2017** in the Alice Perlaw Library Media Center of Madison High School, Ridgedale Avenue, Madison, NJ

## 1. CALL TO ORDER

**Board Members Present:**
Lisa Ellis, President-arrived 5:48pm
Shade Cronan, Vice President
Dave Arthur
Debra Coen
Johanna Habib
Leslie Lajewski
Thomas Piskula
Abi Singh-Harding Rep.

**Board Members Absent:** None

**Also Present:**
Dr. Richard Noonan, Interim Superintendent
Gary S. Lane, Business Administrator, Board Secretary
Diane Schulthes, Director of Curriculum/Instruction left 9:49 pm

## 2. BOARD/DISTRICT GOALS

Dr. Noonan outlined the items up for discussion tonight:
1. District goals
2. Committee work
3. Board of Education focus topics
4. Cablecasting of Board meetings

The following were topics of focus of the district goals:
1. Superintendent search
2. Fiscal planning – three-year outlook
3. School/Student achievement
4. Communications
5. Facilities and Technology

The Board discussed these and associated topics, such as: post high school preparedness; data gathering; diverse post high school options; need for consistent communications from the schools; potential need for keeping the district website and Facebook page up to date.

The Board also discussed the Committee work structure: no desire to change the current structure, however the Board discussed the need for better communication between committees; bigger projects need broader BOE support; consideration of possibly combining Finance and Buildings & Grounds Committees.

Topics for future Board meetings were distributed by the Superintendent.

## 3. RECESS TO CLOSED EXECUTIVE SESSION

Moved by Debra Coen, seconded by Leslie Lajewski, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act.

VOTE: UNANIMOUS 8-0 TIME: 6:41 p.m.

**4. RECONVENE TO PUBLIC SESSION**

At 7:43 p.m. the Board reconvened from closed session with all members present:

**5. FLAG SALUTE**

**6. NOTICE OF MEETING**

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken.

If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

**7. ROLL CALL**

| **Board Members Present:** | **Board Members Absent:** None |
|---|---|
| Lisa Ellis, President | |
| Shade Cronan, Vice President | **Also Present:** |
| Dave Arthur | Dr. Richard Noonan, Interim Superintendent |
| Debra Coen | Gary S. Lane, Business Administrator, Board Secretary |
| Johanna Habib | Diane Schulthes, Director of Curriculum/Instruction-left 9:49 pm |
| Leslie Lajewski | |
| Thomas Piskula | |
| Abi Singh-Harding Rep. | |

**8. REPORT OF THE BOARD PRESIDENT** – No report.

**9. REPORT OF THE INTERIM SUPERINTENDENT**

a. Dr. Noonan introduced the Director of Curriculum & Instruction, Diane Schulthes, who presented the PARCC and College Board Assessment Report.

From 8:17 p.m. until 8:29 p.m. the meeting was open to the public. There were comments regarding the analysis of the test numbers.

b. Personnel from Parette Somjen Architects were present to discuss the upcoming MJS/MHS STEM Facilities Projects.

The meeting was open to the public again after the presentation of the STEM projects at 8:48 p.m. There were no comments.

**10. BOARD OF EDUCATION COMMITTEE REPORTS**

a. Policy – Chair: L. Lajewski, Members: J. Habib, T. Piskula
b. Finance – Chair: J. Habib, Members: L. Ellis, T. Piskula
c. Curriculum – Chair: S. Cronan, Members: D. Arthur, D. Coen
d. Buildings & Grounds – Chair: D. Coen, Members: L. Ellis, L. Lajewski
e. Shared Services – Chair: D. Arthur, Members: J. Habib, D. Coen
f. Negotiations/Personnel – Chair: L. Ellis, Members: S. Cronan, L. Lajewski

**11. OPEN TO THE PUBLIC *(Agenda Items Only)*** – See above.

**12. PERSONNEL AGENDA**

Moved by Debra Coen, seconded by Tom Piskula, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows: a-h

**a. Resignations/Retirements**

Accept resignations:

1. **Lisa Anastasi**, KRS – Special Education Teacher, effective February 7, 2017

**b. Appointments**

Approve appointment:

1. **Elizabeth M. Murphy** – KRS – Teacher Assistant (new position) – Step 1, $21,498 (to be pro-rated), 11-000-217-100, effective February 8, 2017 for the school year 2016-17
2. **Daniel McManus** – MJS – Non Tenured Leave Replacement/MJS Special Education/Language Arts Teacher (replacing Lauren Kocal) - $110/day days 1-40, $262/day starting at day 41, 11-213-100-101 – effective on or about February 21, 2017 through June 16, 2017
3. **Sara Benjamin** – CAS – Teacher Assistant (replacing Megan Kuzmich) – Step 1, $21, 498 (to be pro-rated), 11-215-100-106, effective February 8, 2017 for the school year 2016-17

**c. District Substitutes**

Approve District Substitutes:

1. Substitute Teacher/Teacher Assistant – at $90/day or $80/day
   a. Alexis Pryce
   b. Richard Hagens
   c. Vito Luppino III
2. Substitute Nurse – at $175/day
   a. Elizabeth Geminder

**d. Extracurricular Appointments/Revisions**

Approve the ECA appointments/revisions:

| | Name | Position | Step | Stipend |
|---|---|---|---|---|
| 1 | Paige Diamond | Girls Golf Head Coach | 1 | $4,539 |
| 2 | Tyler Brown | *Rescind* Boys Lacrosse Assistant Coach | 4 | $6,341 |
| 3 | David Lerner | Appoint Boys Lacrosse Assistant Coach | 4 | $6,341 |

**e. Home Instruction**

Approve home instruction:

| | Name | Subject | Service |
|---|---|---|---|
| 1 | Leslie Gentile | English | Continuation of 2 hours/week/instructor effective 1/31/17 through 2/17/17, for student #8160730854, at $46/hour (cost = $276) |
| 2 | Patricia Saltarelli | Algebra 2 | 2 hours/week/instructor effective 1/26/17 through 3/26/17, for student #2189370972, at $46/hour (cost = $4,140) |
| 3 | Ann Vilarino | English | |
| 4 | Angela Wylykanowitz | Chemistry | |
| 5 | Stephen Bernich | History | |
| 6 | Frank Wiley | Spanish | |

**f. Leave of Absence**

Approve Leave of Absence:

**Amanda McPeek**, Math Teacher – MJS, Family Leave of Absence for disability period commencing on or about May 1, 2017 through May 22, 2017 and unpaid Family Leave commencing on May 23, 2017 through June 16, 2017

**g. MEA Sidebar Agreement**

Approve the modified Sidebar Agreement between the Madison Board of Education and the Madison Education Association, Inc. covering the period 7/1/2016 through 6/30/2019 as follows: For the duration of the 2016-2019 contract, secretaries may use vacation time at any point during the calendar year, provided they have approval **of their immediate supervisor**.

**h. Staff Advancements**

Approve staff advancements:

1- **Katherine Hudak,** Special Education Teacher - MJS, from BA/Step 7, $55,493 to MA/Step 7, $60,343 (prorated), effective February 1, 2017
2- **Margaret Duffy**, Elementary Teacher - CAS, from MA/Step 10 $62,743 to MA+30/Step 10 $72,193 (prorated), effective February 1, 2017
3- **Meredith Waryha**, Elementary Teacher – TJS, from MA/Step 11, $64,243 to MA+30/Step 11 $73,693 (prorated), effective February 1, 2017
4- **Jason Izsa**, Physical Education Teacher – CAS, from BA/Step 16 $75,203 to MA/Step 16 $82,005 (prorated), effective February 1, 2017
5- **Paige Henry**, Language Arts Teacher – MJS, from MA/Step 10 $62,743 to MA+30/Step 10 $72,193 (prorated), effective February 1, 2017
6- **Jennifer Larson**, Special Education Teacher – TJS from BA/Step 6 $54,728 to MA/Step 6 $59,578 (prorated), effective February 1, 2017
7- **Patricia Saltarelli**, Math Teacher – MHS, from MA/Step 12 $67,093 to MA+30/Step 12 $76,543 (prorated), effective February 1, 2017

ROLL CALL: UNANIMOUS 8-0

## 13. EDUCATION AGENDA

Moved by Debra Coen, seconded by Leslie Lajewski, to approve, as per the recommendation of the Interim Superintendent, for the 2016-17 school year as follows: a-e (item 13.a as amended; item 13.c replaced with HIB hearing outcome)

Dr. Noonan discussed the district calendar. All options were discussed with the BOE and the MEA. And a lengthy discussion amongst the Board ensued. The calendar which will be voted on tonight will include: Two teacher days: 9/1/17 and 9/5/17; President's weekend is a 4-day weekend for students, but a professional day for teachers on Friday 2/16/18; April break is the second week of April; 6/15/18 is graduation. The calendar was amended to include an early dismissal on 5/25/18. The calendar accounts for 186 teacher days and 183 student days.

**a. District Calendar**

*District calendar was amended to include ½ day on 5/25/18 (early dismissal).*
Approve the district calendar for 2017-18

**b. Field Trips**

Approve field trips:

| | Sch | Gr | # Students | Class/ Group | Field Trip | Date | Location | Transport | Cost/ Student |
|---|---|---|---|---|---|---|---|---|---|
| 1 | KR | 3 | 43 | 3rd | Waterloo Village | 4/18/17 | Stanhope NJ | Dist. bus | $11.40 |
| 2 | JS | 7-8 | 4 | JS Autism | DLC Warren | 3/10/17<br>4/21/17<br>5/12/17 | Warren NJ | Dist. bus | None, paid by grant |
| 3 | JS | 8 | 10 | 8th Grade Book Club | Human Rights Conference – | 3/24/17 | Union, NJ | Dist. bus | No cost |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | Kean University | | | | |
| 4 | HS | 9-12 | 60 | Orchestra | Students performing at Carnegie Hall | 3/13/17 | New York NY | Lakeland Buses $1,550 | No cost to student |
| 5 | HS | 9-12 | 8 | Physical Science | Visit a Radio Station | 5/3/17 | New York NY | Dist. bus | $26 |
| 6 | HS | 9-12 | 16 | Debate | Debate Competition | 2/25/17 | Montville NJ | Dist. bus | No cost |
| 7 | HS | 10-12 | 40 | Heroes & Cool Kids | Skill transfer to MJS students | 2/22/17 & 4/19/17 | Junior School | Dist. bus | No cost |
| 8 | HS | 9-12 | 24 | Poetry Out Loud | Poetry Out Loud Regional competition | 2/13/17 | Mayo Performing Arts Cntr. Morristown NJ | Dist. bus | No cost |
| 9 | CA | 4-5 | 72 | Chorus | American Young Voices Concert-Pru. Center | 6/1/17 | Newark NJ | Vendor bus | None-MMA & PTO paying |
| 10 | CA | 5 | 82 | 5th | Intrepid | 5/23/17 | New York NY | Vendor bus $1,859 | $22.67 Includes bus |
| 11 | HS | 9-12 | 40-45 | Every 15 Minutes | Madison Municipal court/Wyndham Hotel-Overnight | 3/27-3/28/17 | Madison NJ | Dist. bus | No cost |
| 12 | TJ | 1 | 58 | 1st | Turtle Back Zoo | 4/28/17 | W. Orange NJ | Dist. bus | $25 |

**c. Harassment, Intimidation and Bullying Report**

After review and consideration of the HIB incident KRE2 2016-17, THE Board of education hereby affirms the Superintendent's prior recommendation reported to the Board of Education on 12/13/16.

**d. Policies/Regulations**

Approve second reading policies/regulations:

1- Policy 1510 Americans with Disabilities Act
2- Regulation 1510 Americans with Disabilities Act
3- Policy 2415.30 Title I – Educational Stability for Children in Foster Care
4- Policy 2418 Section 504 of the Rehabilitation Act of 1973
5- Regulation 2418 Section 504 of the Rehabilitation Act of 1973
6- Policy 5116 Education of Homeless Children
7- Regulation 5116 Education of Homeless Children
8- Policy 8330 Student Records
9- Regulation 8330 Student Records
10- Policy 7230 Gifts, Grants and Donations--*revised*
11- Regulation 7230 Gifts, Grants and Donations--*revised*

**e. Travel**

Approve the school district travel

ROLL CALL: UNANIMOUS 8-0;
except for 12.a, Mrs. Habib voted No; except for 12.c, Ms. Cronan abstained

**13. BUSINESS AGENDA**

Moved by Leslie Lajewski, seconded by Tom Piskula, to approve as follows: a-g

**a. Minutes**

Approve the Minutes of:
January 24, 2017 Public and Closed Session Meetings

**b. Donations**

Approve the following donations:

| | Organization | Donation |
|---|---|---|
| 1 | Exxon/Mobil | $500 to be used for maintenance and support in the science and/or math department of Madison High School |
| 2 | KRS PTO | $525 for the mural at KRS via a legacy campaign. Donor names will be painted on the wall, which will require an additional day for the artist. $525 represents her daily rate. |

**c. Special Education Settlement**

Approve the Special Education settlement for student 8826563117 to reimburse parents, which includes sole and final payments at the mutually approved upon educational facilities as follows: $11,968 for the summer of 2015; $23,852 for June 30, 2016 through October 6, 2016; not to exceed $60,750 for the remainder of the 2016-17 school year (through June 30, 2017) to complete graduation coursework, as set forth in the terms of the settlement agreement

**d. IDEA Amendment**

Approve to authorize the submission of the IDEA FY2017 amendment to reflect carry-over from FY2015-16 in the following amounts:

| | |
|---|---|
| Basic - Public | $76,267.00 |
| Basic - Nonpublic | $46,857.00 |
| Preschool | $0 |

**e. Transfers**

Authorize the transfer of funds

**f. Bill List**

Approve the February 07, 2017 bill list

**g. Designation of Capital & Maintenance Reserve Fund Balances**

WHEREAS: The Madison Board of Education has diligently put aside monies into their Capital and Maintenance Reserve Accounts and,

WHEREAS: The Madison Board of Education does hereby desire to authorize the encumbrance of such available funds to projects that the Board deems prudent and necessary now,

THEREFORE BE IT RESOLVED: that the Madison Board of Education does hereby designate and set-aside their Capital and Maintenance Reserve Account monies as follows:

| Projects | | Totals | Capital | Maintenance |
|---|---|---|---|---|
| Bathrooms | Replace | $150,000 | | $150,000 |
| MHS Courtyard Windows | Replace | $250,000 | | $250,000 |
| MHS Bleachers | New | $800,000 | $800,000 | |

| | | | | |
|---|---|---|---|---|
| MHS Sound System | Replace | $100,000 | | $100,000 |
| MJS Auditorium AC | New | $500,000 | $500,000 | |
| MHS Band Room AC | New | $45,000 | $45,000 | |
| **Subtotal 1** | | $1,845,000 | $1,345,000 | $500,000 |
| Athletic Facility Upgrades-HS | New + Replace | $3,001,148 | 2,633,377 | 367,771 |
| **GRAND TOTAL** | | **$4,846,148** | **$3,978,377** | **$867,771** |

AND BE IT FURTHER RESOLVED: that the Madison Board of Education shall prospectively annually review and designate the district's Capital and Maintenance Reserve funds to projects that the Board deems prudent and necessary.

*Mr. Arthur noted that the above list needs to be re-evaluated.*

ROLL CALL: UNANIMOUS 8-0

**14. OPEN TO THE PUBLIC**

From 9:29 p.m. until 9:49 p.m. the meeting was open to the public. There were comments regarding the lunch program and the district calendar.

**15. CLOSED EXECUTIVE SESSION**

Moved by Dave Arthur, seconded by Debra Coen, to approve as follows:
Resolved: that the Board of Education move into closed executive session for the purpose of discussing personnel/legal issues. It is anticipated that the Board will be in closed session for 1 hour(s) and action may be taken in public session afterward. Discussion conducted in closed executive session shall be disclosed to the public to the extent that making such matters public shall not be inconsistent with the Open Public Meeting Act. Action will be taken.

VOTE: UNANIMOUS 8-0 TIME: 9:49 p.m.

**16. RECONVENE TO PUBLIC SESSION**

At 10:46 p.m. the Board reconvened from closed session with all members present.

Moved by Shade Grahling, seconded by Leslie Lajewski, to approve as follows:

**Appointment of Superintendent Search Firm**

Resolved: that the Madison Board of Education approves the appointment of Hazard Young Attea (HYA) to provide expedited Superintendent Search Services in the amount not-to-exceed $16,500 (excluding the community survey portion of their proposal since the district already conducted a survey) reduced in scope and fee from their base fee as outlined in accordance with their proposal for same dated January 2017.

**17. ADJOURNMENT**

Moved by Dave Arthur, seconded by Leslie Lajewski to adjourn the meeting:

VOICE VOTE: APPROVED 8-0 Time: 10:49 p.m.

*Respectively submitted,*

*Gary S. Lane, Board Secretary*