MADISON BOARD OF EDUCATION

Sarah Fischer
Board President

Mark Schwarz
Superintendent of Schools

Stephen Tindall
Vice President

Kathleen Kane
Board Secretary

PUBLIC MEETING MINUTES

The Public Meeting of the Madison Board of Education, Morris County, New Jersey, was called to order by President Fischer at 6:30 p.m. on May 23, 2023 in the Alice Perlaw Media Center of Madison High School, Ridgedale Avenue, Madison, N.J.

The May 23, 2023 Board of Education Meeting was held in person at Madison High School in the Alice Perlaw Media Center and virtually on Zoom and YouTube Live. Remote public comment was available through Zoom.

1. CALL TO ORDER

Board Members Present
Sarah Fischer, President
Stephen Tindall, Vice President
Carmen Vasto
David Irwin
Grace Kim
Heather Reddy
Pamela Yousey
Richard Bruno, Harding representative

Also Present
Mark Schwarz, Superintendent
Danielle Mancuso, Business Administrator/ Board Secretary
Dr. Frank Santora, Assistant Superintendent
Rodney Hara, Esq., Board Attorney

2. RECESS TO CLOSED SESSION TIME: 6:33PM

Motion by Dr, Tindall, seconded by Ms. Yousey, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

a. Federal Law, State Law, or Court Rule.
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now enter into closed session to discuss matters rendered confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

3. RECONVENE TO PUBLIC SESSION

4. FLAG SALUTE

5. NOTICE OF MEETING

In compliance with the Open Public Meetings Act, Chapter 231, Laws of New Jersey, 1975, notice of this meeting has been sent to the Madison Eagle, the Daily Record and has been posted in the Board of Education Office, the Borough Hall, the Madison Railroad Station, the YMCA, the Madison Library, all school buildings and on the district's website. The public is invited to attend. This evening's meeting constitutes an official Public Meeting of the Board of Education. Action may be taken. If needed, the Board will convene into Executive Session to discuss matters permitted pursuant to NJSA 10:4-12. Upon conclusion of the Executive Session, the Board will return to Regular Session at which time public action may be taken.

6. ROLL CALL

Mr. Irwin attended on zoom and Ms. Reddy was absent

7. REPORT OF THE BOARD PRESIDENT

Ms. Fischer thanked all of the PTO's and volunteers for all their hard work this year.

8. OPEN TO THE PUBLIC

Joan Swanson commented on naming the music room after Bob Seibert, a former music teacher.

9. SUPERINTENDENT REPORT

10. APPOINTMENTS AND SPECIAL RESOLUTIONS VOTE: 8-0

Moved by Dr. Tindall, seconded by Mr. Bruno, at the recommendation of the Superintendent, approve the following:

10.a New Hires and Other Personnel Actions

Approve the attached list of new hires and other personnel actions.
2023.05.23 New Hires and Other Personnel Actions Grades 9 to 12 and District.pdf

10.b New Hires and Other Personnel Actions

Approve the attached list of new hires and other personnel actions.
2023.05.23 New Hires and Other Personnel Actions Grades Pre-K to 8.pdf

10.c Collective Bargaining Agreement between the Madison Board of Education and the Madison Administrators Association

Approve the collective bargaining agreement between the Madison Board of Education and the Madison Administrators Association from 2023 to 2027.

11. PRESENTATIONS AND RECOGNITIONS

11.a MHS Senior Internship Presentation

11.b Retirees Recognition

2023.05.23 Recognition of Retirees .pdf

11.c Educators of the Year 2022-2023

2023.05.23 Recognition of Educators of the Year .pdf

12. HUMAN RESOURCES AGENDA - Discussion

Items 12.a Human Resources Committee Report

Dr. Tindall gave the Human Resources Report

13. HUMAN RESOURCES AGENDA - Action Items - Grades Pre-K to 8 VOTE: 7-0
Moved by Dr. Tindall, seconded by Ms. Kim, at the recommendation of the Superintendent, approve the following:

13.a Leaves of Absence

Approve the attached list of leaves of absence.
2023.05.23 Leaves of Absence Grades Pre-K to 8 (1).pdf

13.b Extra Curricular Appointments for the 2022-23 School Year

Approve the attached list of extra curricular appointments for the 2022-23 school year. 2023.05.23 ECA Approvals Grades Pre-K to 8 .pdf

13.c Professional Development and District Travel

Approve the attached list of professional development and district travel.
2023.05.23 Professional Development and District Travel Grades Pre-K to 8 - Sheet1.pdf

13.d Retirements and Resignations

Approve the attached list of retirements and resignations.
2023.05.23 Retirements and Resignations Grades Pre-K to 8.pdf

13.e Additional Compensation

Approve the attached list of additional compensation.
2023.05.23 Additional Compensation Grades Pre-K to 8.pdf

14. HUMAN RESOURCES AGENDA - Action Items - Grades 9 to 12 and District VOTE: 8-0
Moved by Mr. Bruno, seconded by Dr. Tindall, at the recommendation of the superintendent, approve the following:

14.a Extra Curricular Appointments for the 2022-23 School Year

Approve the attached list of extra curricular appointments for the 2022-23 school year. 2023.05.23 ECA Approvals Grades 9 to 12 and District (1).pdf

14.b Leaves of Absence

Approve the attached list of leaves of absence.
2023.05.23 Leaves of Absence Grades 9 to 12 and District (1).pdf

14.c Professional Development and District Travel

approve the attached list of professional development and district travel.

2023.05.23 Professional Development and District Travel Grades 9 to 12 and District.pdf

14.d Practicum Field Work

Approve the attached list of practicum field work.

2023.05.23 Practicum Field Work.pdf

14.e Policies and Regulations for First Reading

Approve the following policies and regulations for first reading:

P3217 Use of Corporal Punishment (Revised)
P4217 Use of Corporal Punishment (New)
P5305 Health Services Personnel (Revised)
P3217 USE OF CORPORAL PUNISHMENT - Revised - Clean Copy.pdf
P 4217 â€“ Use of Corporal Punishment (Revised) - New - Clean Copy.pdf
P5305 HEALTH SERVICES PERSONNEL (M) - Revised - Clean Copy.pdf

14.f Policies and Regulations for Second Reading and Adoption Approve

the following policies for second reading and adoption:

P8420.7 Lockdown Procedures
P8420.2 Bomb Threats
P8420.10 Active Shooter
R8420.7_Lockdown_Procedures__M__Revised_-_Clean_Copy.pdf
R8420.2_Bomb_Threats__M__Revised_-_Clean_Copy.pdf
R8420.10_Active_Shooter__M__Revised_Clean_Copy.pdf

14.g Non Aligned Staff Approvals

Approve the attached approvals of non-aligned staff members for the 2023-24 school year.

2023.05.23 Non-Aligned Staff Approvals.pdf

14.h Curriculum Writing

Approve the attached list of curriculum writing.
2023.05.23 Curriculum Writing Approval (1).pdf

14.i ESY Staff

Approve the attached list of staff for the Extended School Year program for the summer of 2023.

ESY and CST Staff for Approval 2023 (1).pdf

14.j Retirements and Resignations

Approve the attached list of retirements and resignations.
2023.05.23 Retirements and Resignations Grades 9 to 12 and District.pdf

14.k Additional Compensation

Approve the attached list of additional compensation.

2023.05.23 Additional Compensation Grades 9-12 (1).pdf

14.l Madison Administrators Association Collective Bargaining Agreement

Approve the attached agreement between the Madison Board of Education and the Madison Administrators Association.
MAA Agreement 2023-2027.pdf

15. EDUCATION AGENDA - Discussion Items

15.a Education Committee Report

Mr. Vasto gave the Education Committee Report

16. EDUCATION AGENDA - Action Items - Grades Pre-K to 8 **VOTE: 7-0**

Moved by Ms. Yousey, seconded by Mr. Vasto, at the recommendation of the Superintendent, approve the following:

16.a Policies and Regulations for Second Reading and Adoption

Approve the following policies for second reading and adoption:

P2415.51 CAS Title I Parent and Family Engagement (M) New
P2415.52 MJS Title I Parent and Family Engagement (M) New
P2415.51 CAS Title I - School Parent and Family Engagement (New) - clean copy.pdf
P2415.52 MJS Title I - School Parent and Family Engagement (New) - clean copy.pdf

16.b Field Trips

Approve the attached list of field trips.
2023.05.23 Field Trips Grades Pre-K to 8.pdf

16.c HIB Reports

Approve the attached list of HIB reports.
2023.05.23 HIB Reports Grades Pre-K to 8.pdf

17. EDUCATION AGENDA - Action Items - Grades 9 to 12 and District **VOTE: 8-0**

Moved by Ms. Mr. Bruno, seconded by Ms. Yousey, at the recommendation of the Superintendent, approve the following:

17.a Policies and Regulations for Second Reading and Adoption

Approve the following policies and regulations for second reading and adoption:

P2464 Gifted and Talented Students (M) Revised
P2415 Every Student Succeeds Act (M) Revised
P2415.04 Title I District Wide Parent and Family Engagement (M) Revised
P & R8330 Student Records (M) Revised
P8140 Student Enrollments (M) Revised
R8140 Enrollment Accounting (M) Revised
P5512 Harassment, Intimidation, and Bullying (M) Revised
P & R223 Bilingual and ESL Education (M) Revised

P2464 GIFTED AND TALENTED STUDENTS (M) Clean Copy (1).pdf
P2415 EVERY STUDENT SUCCEEDS ACT (M) - Revised - clean copy.pdf
P2415.04 TITLE I â€“ DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT (M) - Revised - clean copy.pdf
P8330 STUDENT RECORDS (M) - clean copy.pdf
R8330 STUDENT RECORDS (M) - Revised - Clean Copy.pdf
P8140 STUDENT ENROLLMENTS (M) - Revised - Clean Copy.pdf
R8140 Enrollment Accounting (M) - Revised - Clean Copy.pdf
P5512 HARASSMENT, INTIMIDATION, OR BULLYING (M) - Revised - Clean Copy.pdf
P2423 BILINGUAL AND ESL EDUCATION (M) - Revised - Clean Copy.pdf
R2423 BILINGUAL AND ESL EDUCATION (M) - Revised - Clean Copy.pdf

17.b Field Trips

Approve the attached list of field trips.
2023.05.23 Field Trips Grades 9-12 and District (1).pdf

17.c Marching Band Volunteer Drivers

Approve the following as volunteer drivers for the Marching Band trip to Disney World leaving Madison on May 22 and returning to Madison on May 28:

Robert Kahwaty
Manuel Lopez Balderas

17.d Dual Enrollment Agreement with Drew University

Approve the attached dual enrollment agreement with Drew University.
Drew University Dual Enrollment MOA.pdf

17.e HIB Reports

Approve the attached list of HIB reports.
2023.05.23 HIB Reports Grades 9 to 12.pdf

17.f Curriculum Writing

Approve the attached list of curriculum writing.

2023.05.23 Curriculum Writing Approval.pdf

18. OPERATIONS AGENDA - <u>Discussion Items</u> 18.a Operations Committee Report

Operations Committee Report was given by Ms. Yousey

19. OPERATIONS AGENDA - Action Items - Grades Pre-K to 8 VOITE: 7-0

Moved by Ms. Kim, seconded by Mr. Vasto, at the recommendation of the Superintendent, approve the following:

19.a Donations

Approve the attached list of donations
2023.05.23 Donation Grades Pre-K to 8.docx

19.b Fire and Crisis Drills

Approve the attached list of fire and crisis drills for the following month:

April 2023
2023.05.23 Fire and Crisis Drills Grades Pre-K to 8.docx.pdf

20. OPERATIONS AGENDA - Grades 9 to 12 and District - Action Items VOTE: 8-0

Moved by Mr. Bruno, seconded by Ms. Kim, at the recommendation of the Superintendent, approve the following:

20.a Food Service Management Company Contract Award

Be it resolved that the Madison Board of Education " SFA " approves the renewal of the Food Service Management contract with The Pomptonian, Inc. " FSMC " for the food service operation for 2023 - 2024.

1. FSMC Fee: The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of $44,480.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of $4,480.00 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

2. There is no guaranteed financial performance

3. Total Estimated Cost of Contract: Total estimated expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Estimated Cost of Contract is $976,020.07

20.b 2023-2024 Sussex County Regional Transportation Cooperative Resolution for Participation in Joint Transportation Agreement

2023-2024 Sussex County Regional Transportation Cooperative Resolution for Participation in Joint Transportation Agreement

2023-2024 Athletic-Field Trip 4%.pdf
2023-2024 Public-Private 2%.pdf
2023-2024 Special Ed 4%.pdf

20.c Account Transfers

April 2023 Monthly Transfers.pdf

20.d Board Secretary and Treasurer Reports for April

Approve the Board Secretary and Treasurer Reports for April

April 2023 Board Secretary Report.pdf
April 2023 Treasurer's Report.pdf

20.e Minutes

Approve the minutes from the following BOE meetings:

4.18.2023 BOE Minutes.docx (1).pdf

20.f Bills List

Approve the attached bills list

MAY 23, 2023 BILL LIST (1).pdf

20.g Fire and Crisis Drills

Approve the attached list of fire and crisis drills for the following month:

April 2023

2023.05.23 Fire and Crisis Drills Grades 9 to 12.docx.pdf

20.h Donations

Approve the attached list of donations.

05.23.2023 Donations - Grades 9-12 and District.docx (1).pdf

20.i District Qualified Purchasing Agent

Whereas, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by a Board resolution, and

Whereas, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

Therefore, be resolved the Madison Board of Education pursuant to the statutes cited above hereby appoints Carrie Grapstein from June 1, 2023 to January 3, 2024 as its duly authorized qualified purchasing agent, duly assigned the authority, responsibility and accountability for the purchasing activity of the Madison Board of Education from this date through next organization meeting, and

Be it resolved, that Carrie Grapstein, is hereby authorized to award contracts on behalf of the Madison Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and are hereby authorized to seek and award competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold.

21. TOPICS FOR THE BOARD AS A WHOLE - Discussion Items

22. TOPICS FOR THE BOARD AS A WHOLE - Action Items

Moved by Mr. Bruno, seconded by Ms. Yousey, at the recommendation of the superintendent, approve the following:

22.a Bylaws for Second Reading and Adoption

Approve the following bylaws for second reading and adoption:

0162 Notice of Board Meetings
0161 Call, Adjournment, and Cancellations

P0161 Call, Adjournment, and Cancellation - Revised - Clean Copy.pdf
P0162 Notice of Board Meetings - Revised - Clean Copy.pdf

22.b Bylaw for First Reading

Approve the attached bylaw for first reading:

0143.2 High School Student Representative to the Board of Education (Revised)
0143.2 High School Student Representative to the Board of Education.pdf

23. OLD BUSINESS

24. NEW BUSINESS

25. OPEN TO THE PUBLIC

Katie Zurich commented on KRS kindergarten and the overcrowding. She also commented on teacher assistants from ESS.

Dina Latoff commented on the drug policy at MHS and said that it is not working.

Joe DeMarzo commented on Bob Seibert and naming a music room after him.

Cheryl Dodds commented on damage done to her garden.

Holly Kest asked if the irrigation proposal was on the agenda.

26. CLOSED EXECUTIVE SESSION *(If Necessary)*

Motion by _____, seconded by _____, the Board of Education of the Madison Public Schools in the County of Morris will adjourn into a closed executive session to discuss the item(s) that falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

1. Federal Law, State Law, or Court Rule.
2. Individual privacy
3. Collective bargaining agreements
4. Purchase or lease of real property if public interest could be adversely affected
5. Investment of public funds if public interest could be adversely affected
6. Tactics or techniques utilized in protecting public safety and property
7. Pending or anticipated litigation
8. Attorney-client privilege
9. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now enter into closed session to discuss matters rendered confidential by [indicate applicable matters listed above]. Any discussion held by the Board that need not remain confidential will be made public as soon as is practical. Minutes of the closed session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons who may be discussed in closed session have been adequately notified.

27. RECONVENE TO PUBLIC SESSION

28. ADJOURNMENT **TIME 9:20PM**

Moved by Dr. Tindall, seconded by Ms. Kim

Respectfully Submitted by,

Kathleen Kane, Interim Business Administrator/Board Secretary