REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
February 3, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, February 3, 2016, at 6:02 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny, and Dr. Kurland. Mr. Babcock was absent.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:03 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:25 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 7 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Chirico, seconded by Mrs. Salny to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Linda Kopf	Re: school calendar
Maria Millan	Re: Class size gr. 1 KDM
Susan Culleny-Peer	Re: Teacher of the Year – Thank you
Craig B. Lindsay	Re: Ipad donation

APPROVE MINUTES

Minutes

Motion by Mrs. Maluszczak, seconded by Mrs. Chabala to approve the minutes of January 20, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

Superintendent Report

The following information was presented by the Superintendent in his report:
Dr. McGann reported there were no new HIB investigations.

HIB

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to affirm HIB Case #91 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

- Dr. McGann stated that Rockaway Twp. Substance Abuse to host a Heroin Summit
- PARCC Information was released 2/2/16 a link will be posted on the website. There will be a PARCC presentation on 2/17/16
- Rockaway Twp. Education Foundation will be sending out applications for mini-grants for teachers- awards up to $500.

2. Informational Items:
   - 2016-17 Calendar
   - Enrollment
   - Field Trips for approval
   - Nurses Report
   - Evacuation Report

The following information was present by the Business Administrator in her report:

Committee Reports

Committee Reports

Operations Committee met on 2/1/16
- Invoice signing list established to include all board members.
- Preliminary budget was discussed.
- Operations committee will ask Education and Technology committees to review higher level purchases.
- Budget Workshop for the public scheduled for 2/24 @ 5:30pm at Copeland Middle School.
- After the budget process is complete presentations to be given to town council.
- Next Operations Committee meeting 2/29/16

Policy Committee to meet 2/9 @ 4:00pm
Education Committee to meet 2/9 @ 6:00pm

The following actions were taken during the Regular Meeting of the Board:

Personnel

Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following personnel recommendations.

Employment

1. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2015-2016 school year:

Alissa Halloran Dover, NJ	Rutgers State University, NJ (62 Credits) Certification: County Effective Date: February 4, 2016
Yohana Buchholz-Lenz Rockaway, NJ	County College of Morris, NJ (AAS) Certification: County Effective Date: February 4, 2016
Kelly Moore Ringwood, NJ	St. Bonaventure University, NY (MA) Certification: State Effective Date: February 4, 2016

2. **Extended Leave of Absence** — **Extended LOA**

Approve an extended leave of absence for Karen Renaud, a full-time Academic Intervention Teacher, at the Birchwood and Stony Brook Schools, without pay, for half days, under the New Jersey Twelve Week Family Medical Leave Act, effective January 18, 2016 through March 25, 2016. (Mrs. Renaud is expected to return to full-time work on March 28, 2016). Mrs. Renaud will work half days, in the mornings, at 20 hours per week, effective January 18, 2016 through March 25, 2016. The annual prorated salary will be $44,726.00 (BA+15 Step 20).

3. **Leave of Absence** — **LOA**

Approve a leave of absence for Jennifer Hlubik, a full-time Educational Technologist, at the Birchwood School, with pay, effective January 14, 2016 through January 29, 2016. (Mrs. Hlubik is expected to return to work on February 1, 2016).

4. **Reassignment** — **Reassignment**

Approve the reassignment of Dr. Beth Dailey, a full-time Learning Disabilities Teacher Consultant, at the Copeland Middle School to a full-time Learning Disabilities Teacher Consultant, at the Catherine A. Dwyer School, effective September 1, 2016 through June 30, 2017. (Dr. Dailey is replacing Mrs. Lally).

Approve the reassignment of Stephanie McCabe, a full-time Grade 8 Special Education Teacher, at the Copeland Middle School to a full-time Learning Disabilities Teacher Consultant, at the Copeland Middle School, effective September 1, 2016 through June 30, 2017. (Mrs. McCabe is replacing Dr. Dailey).

5. **Revised Leave of Absence** — **Revised LOA**

Approve a revised leave of absence for Carole Abilo, a full-time Grade 5 Teacher, at the Birchwood School, with pay, effective January 4, 2016 through January 29, 2016. (Mrs. Abilo is expected to return to work on February1, 2016).

6. **Termination** — **Termination**

Approve the termination of Employee Number 6077, due to cause, effective January 18, 2016.

7. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Rafael Sanchez, as an Attendance Officer, for the district, effective January 1, 2016 through June 30, 2016. The annual prorated stipend will be $1,525.00. (Mr. Sanchez is replacing Mr. Takacs).

Extended Leave of Absence — **Extended LOA**

Approve an extended leave of absence for William Matyola, a Bus Driver for the Transportation Department, with pay, effective January 19, 2016 through March 17, 2016. (Mr. Matyola is expected to return to work on March 18, 2016).

Leave of Absence — **LOA**

Approve a leave of absence for Lata Chawla, a part-time Special Education Staff Assistant, at the Dennis B. O'Brien School, without pay, effective January 15, 2016 through February 26, 2016. (Mrs. Chawla is expected to return to work on February 29, 2016).

Resignation — **Resignation**

Approve the resignation, of Jennifer Crumrine, a full-time Special Education Staff Assistant, for the Katharine D. Malone School, effective February 8, 2016.

Approve the resignation, of Carol Gleason, a part-time Special Education Staff Assistant, for the Katharine D. Malone School, effective February 8, 2016.

Approve the resignation, due to retirement of Patricia Stalter, a part-time Kindergarten Staff Assistant, for the Catherine A. Dwyer School, effective July 1, 2016.

Approve the resignation, of Thomas Takacs, an Attendance Officer, for the district, effective December 31, 2015.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum

Curriculum/Instruction

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve Gina Parisi , Jennifer Gruener and Tara Toohey to prepare and present two (4) Family Math Evenings in February 2016, not to exceed a total of 8 hours, at $100 per hour of presentation, inclusive of preparation and planning.

   Explanation: Per RTEA contract.

Family Math Presentation

2. Approve Amy Vormbrock, Seton Hall University student, for Level 1 Occupational Therapy fieldwork throughout the district under the supervision of Megan Cohen from February 2016 through March 2016 or may be extended until April 2016 due to weather related school closings.

   Explanation: Requirement for Degree.

Student Teacher

3. Approve Jennifer Crumrine, a student at the University of Phoenix, for Student Teaching at Stony Brook School for Spring 2016 semester.

   Explanation: Requirement for Degree.

Student Teacher

4. Approve Luisa Sanchez, Morris Knolls High School student, working through the Morris Hills Regional District Independent Study program to observe Leeann Hurley's, 7th Grade Language Arts class at Copeland Middle School, twice a month from February through June 2016.

   Explanation: Student Internship.

Student Intern

5. Approve the following Morris Hills High School students, working through the Morris Hills Regional District Teacher Cadet program to observe classes on 15 dates from February through April 2016 pending program details:

Teacher Cadet Program

Student	Cooperating Teacher	School
Victoria Ribarich	Nicole Parzero	D. B. O'Brien School
Taylor Masino	Tracy Estey	Stony Brook School
Samantha Murphy	Karen Yacavino	Stony Brook School
Corinne Crownover	Nicolette Guerra	K.D. Malone
Hannah Whelchel	Bria Spotts	Copeland MS

Explanation: Student Internship.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Administration

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following administrative recommendations.

1. Approve the 2016-2017 School Year Calendar. **2016-17 Calendar**

2. Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district placement student for the 2015-16 School Year: **Out of District Transport**

Student #	School	Location
#82	Washington Academy	Belleville

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Finance

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Approve Change Order #1 for transformer pad relocation as per JCP&L at no increase in cost for the Electrical Upgrade at Birchwood Elementary School. **Change Order**

   Explanation: Relocate transformer pad as per JCP&L.

3. Accept the donation of a 32GB IPad Air by Craig B. Lindsay, to Jessica Smith's K-1 Autism Program in the Katharine D. Malone Elementary School. **IPad Donation**

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Policy

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the second reading of the following policies:

   Policy 2560 – Live Animals in School
   Regulation R 5330 – Administration of Medication

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Mrs. Maluszczak attended the Rockaway Twp. Substance Abuse Alliance Committee and was very impressed.

They are holding a Fundraiser at Applebees on 4/17/2016.

New Business

Mrs. Chirico stated that the Education Committee attended a presentation on standards given by Morris County School Boards. Rockaway Twp. awarded a perfect attendance award for last year. Mrs. Salny is now on the Morris County Board of Directors.

There will be a 9 week ELL program for adults.

Mrs. Chabala attended the impressive band concert at Morris Hills. There are two students auditioning for State Ensemble.

Mrs. Brookes commented that Officer Puzio gave a pilot program offered through the sheriff's department to the kindergarten to second grade students at KDM. It was very successful.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Dr. Monchar mentioned the Wine Tasting Educational Foundation Fundraiser is rescheduled for 2/27/16. Also that the Foundation is offering mini-grants up to $500 to help teachers. June 9th is the key date.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak that the meeting stand adjourned at 8:06 PM.

Roll Call Vote, all present voting yes, motion so carried.

Old Business

New Business

Adjournment

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary