REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 2, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 2, 2015, at 6:08 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock(arrived @6:10), Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg,
Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Motion by Mrs. Chabala, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:08 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:32 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 4 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A resident thanked the district for approving a bus stop change.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

- Rachel Brooks : On the subject of the field being used for football.

APPROVE MINUTES

No minutes to approve.

The following information was presented by the Superintendent in his report: **Supt. Report**

- Opening day went well. Tim Basset was the guest speaker, received a lot of positive feedback.
- Dr. McGann reported there were no new HIB investigations.
- Dr. McGann reported on the School Anti Bullying Self Assessment-all school scored a 66 or better.
- Violence and vandalism report.
- Board to Board Committee – Looking at a date for October.

The following information was presented by the Business Administrator in her report: **BA Report**

- Update on District Projects

Committee Reports

Special Education reported on: **Spec. Ed. Committee**

- Policy #9140
- Regulation for SEPAC to put more structure in for new members.
- Future meetings using IEP Direct reporting tools

The following actions were taken during the Regular Meeting of the Board:

A. Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Chirico, seconded by Mrs. Salny to approve the following personnel recommendations.

1. **Employment** **Employment**

Approve the employment of Amy Feld, as a full-time Learning/Language Disabled Teacher, for Grades 3 4 and 5, at the Birchwood School, effective September 1, 2015 through June 30, 2016. The annual salary will be *$54,470.00 BA (Step 1). (Mrs. Feld holds Provisional Certificates as an Elementary School Teacher in Grades K through 6, Teacher of Students with Disabilities and Elementary School with Subjec Matter Specialization: Language Arts/Literacy Specialization in Grades 5 through 8).

Approve the employment of Stacy Fremeth, as a part-time Resource Room Teacher, for Grades Kindergarten, 1 and 2, at 19.50 hours per week, at the Stony Brook School, effective September 1, 2015 through June 30, 2016. The annual prorated salary will be *$31,471.00 BA (Step 1). (Miss Fremeth holds Certificates of Eligibility with Advanced Standing as an Elementary School Teacher in Grades K through and as a Teacher of Students with Disabilities).

Approve the employment of the following staff listed below as Home Instructors, on an "as needed" basis, effective September 1, 2015, for the 2015-2016 school year. The rate of pay is *$44.00 per hour:

Elizabeth Barlowe
Debbi Katcher

Explanation: Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Jacqueline O'Connor, to provide up to one hour per day, for five days per week, of Adaptive Physical Education, per the student's IEP, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$44.00 per hour.

Approve the employment of Jamie Sobel, as a part-time Pull-Out Resource Room Teacher, at 20 hours pe week, at the Dennis B. O'Brien School, effective September 1, 2015 through June 30, 2016. The annual prorated salary will be *$33,019.00 BA+30 (Step 1). (Ms. Sobel holds Provisional Certificates as an Elementary School Teacher in Grades K through 6 and as a Teacher of Students with Disabilities). (Ms. Sobel is replacing Ms. Kopp).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

2. **Leave of Absence**

Approve a leave of absence for Christine Ellis, a full-time Autistic Teacher, at the Katharine D. Malone School, with pay, effective October 26, 2015 through December 11, 2015, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective December 14, 2015

through March 11, 2016, the leave will continue, without pay, effective March 14, 2016 through March 25, 2016. (Mrs. Ellis is expected to return to work on March 28, 2016).

3. **Leave Replacement Assignments**

Leave Replacement

Approve a leave replacement assignment for Jessica Burrows, replacing Kathleen Adams, a full-time Grade 6 Social Studies Teacher, at the Copeland Middle School, effective September 1, 2015 through November 20, 2015. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Kimberly Lawson, replacing Michelle Nieves, a full-time Grade 6 Math Teacher, at the Copeland Middle School, effective September 1, 2015 through November 20, 2015. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Kelly Moore, replacing Kathleen Nangle, a full-time Grade 2 Teacher, at the Catherine A. Dwyer School, effective September 2, 2015 through January 29, 2016. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Rose-Marie Scott, replacing Sonya Patel, a full-time Guidance Counselor, at the Copeland Middle School, effective September 1, 2015 through November 20, 2015. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Christen Sylvester, replacing Sarah Florio, a full-time School Psychologist, at the Dennis B. O'Brien and Copeland Middle Schools, effective September 1, 2015 through October 7, 2015. The rate of pay is $150.00 per diem.

4. **Reassignment**

Reassignment

Approve the reassignment of Kerri Bataille, a part-time Teacher of the Deaf, at 25 hours per week, per the student's IEP, at the Dennis B. O'Brien School to a part-time Teacher of the Deaf, at 25 hours per week, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016.

5. **Reemployment**

Reemployment

Approve the reemployment of Carol Longfellow, as a County Certified Substitute Teacher, for the District, effective September 1, 2015 through June 30, 2016.

6. **Salary Adjustment/Substitute Teachers**

Salary Adjustment

Approve a salary adjustment of $85.00 per day and $57.00 for a half day, effective September 3, 2015, for the county and state certified Substitute Teachers who attended the Substitute Teachers' Orientation Program held on August 25, 2015 as per the attached list.

7. **Substitute Rates for the 2015-2016 School Year**

Substitute Rates

Approve the substitute rate for the School Nurses at $150.00 per full day and $100.00 for half day and the substitute rate for a County or State Certified Teacher at $75.00 per full day and $50.00 for half day for the 2015-2016 school year. County or State Certified Teachers that attend the substitute orientation program will receive $85.00 per full day and $57.00 for half day.

8. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment

Employment

Approve the employment of Susan Ali, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. (Mrs. Ali is replacing Mrs. Visconti).

Approve the employment of Sheila Biank, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Rachel Bigley, a part-time Staff Assistant, at 17.50 hours per week, in the Preschool Disabled Class, for the morning session, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Desiree Donnelly-Bostedo, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, for the afternoon session, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Frank Goral, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$16.51 (Step 1) per hour.

Approve the employment of Michelle Hartsuiker, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the morning session, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour.

Approve the employment of Cynthia Katz, a 12 month part-time Receptionist, at 20 hours per week, for the morning session, at the Central Office, effective September 3, 2015 through June 30, 2016. The annual prorated salary will be $23,000.00. (Mrs. Katz is replacing Mrs. Grilk).

Approve the employment of Jeannine Lee, a part-time Staff Assistant, at 17.50 hours per week, in the Preschool Disabled Class, for the afternoon session, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. ** (Mrs. Lee is replacing Mrs. Brickner).

Approve the employment of Whitney McOmish, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, for the morning session, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Mary Nadeau, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the afternoon session, at the Catherine A. Dwyer School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. (Mrs. Nadeau is replacing Mrs. Ritz).

Approve the employment of Donna Rodrigues, a part-time Staff Assistant, at 17.50 hours per week, in the Preschool Disabled Class, for the afternoon session, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Michael Sapsai, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the afternoon session, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour.

Approve the employment of Richard Warden, a Substitute Bus Driver on an "as needed" basis, for the Transportation Department, effective September 4, 2015 through June 30, 2016. The rate of pay will be $19.00 per hour.

Approve the employment of Richard Warden, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$16.51 (Step 1) per hour.

Approve the employment of Kimberly Willer, a 12 month part-time Receptionist, at 20 hours per week, for the afternoon session, at the Central Office, effective September 3, 2015 through June 30, 2016. The annual prorated salary will be $23,000.00.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Explanation: These are new positions required for related services.

Reassignments

Reassignments

Approve the job reassignment for Lisa Bischer, a Substitute on an "as needed" basis Bus Driver for the Transportation Department to a contractual Bus Driver for the Transportation Department, effective September 1, 2015 through June 30, 2016.
The annual salary will be $15,133.00. (Mrs. Bischer is replacing Mrs. Decker).

Approve the job reassignment for Christine Elston, a Substitute on an "as needed" basis Bus Driver for the Transportation Department to a contractual Bus Driver for the Transportation Department, effective September 1, 2015 through June 30, 2016.
The annual salary will be $11,504.00. (Mrs. Elston is replacing Mrs. Wood).

Resignation

Resignation

Approve the resignation, of Lisa Guariglia, a part-time special education Staff Assistant, for the Katharine D. Malone School, effective September 1, 2015.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

B. Curriculum/Instruction

Motion made by Mrs. Chabala, seconded by Mr. Babcock to approve the following curriculum/instruction recommendations.

1. Approve Tim Basset as Guest Speaker on September 1, Staff Day at a cost of $300.00. **PD Speaker**

2. Approve a salary adjustment of $85.00 per day and $57.00 for a half day, effective September 3, 2015, for the county and state certified Substitute Teachers who attended the Substitute Teachers' Orientation Program held on August 25, 2015, as per the attached list.

3. Approve Damaris Dominguez, Kean University occupational therapy student, for Level I Field Work at Birchwood School for the fall 2015 semester. **Student Teacher**

   Explanation: Requirement for degree.

4. Approve Lauren Greulich, Montclair State University student, for Student Teaching at Copeland Middle School for Fall 2015 semester. **Student Teacher**

   Explanation: Requirement for degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

C. Administration

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Approve a parental contract for non-aided subscription busing for the 2015-2016 school year for the following students: **Subscription Busing**

   # 73 - $442.00(one-way drop off)
   # 1111 - $442.00(one-way drop off)
   # 1019 - $884.00(pick up & drop off)
   # 1118 - $442.00(one-way drop off)
   # 1216 - $442.00(one-way pick up)
   # 1112 - $884.00(pick up & drop off)

Explanation: Option to pay for transportation.

2. Rescind the de-enrollment of the following student: #319 **Enrollment**

3. Approve submission of Applications for Dual Use rooms to the Executive County Superintendent for the 2015-2016 school year for the following classrooms: **Dual Use Rooms**

Dennis B. O'Brien	Room 31	1st Grade Resource & 2nd & 3rd Grade Resource
Dennis B. O'Brien	Room 20	4th Grade Resource & 5 Grade Resource
Katharine D. Malone	Room 32	K-1 MD Class & Grade 2-5 MD class
Birchwood	Room B1	OT/PT & Speech
Birchwood	Room 101	Grade 3 Resource & Grade 4 Resource
Birchwood	Room 168	Grade 5 Resource & Grade 5 Resource
Stony Brook	Room 116	Academic Intervention & Grade K-2 Resource
Copeland Middle School	Room 212	Grade 7 Resource & Grade 8 Resource

4. Approve submission of Applications for Change of Use to the Executive County Superintendent for the 2015-2016 school year for the following classrooms: **Change of Use**

Stony Brook	Room 125	CST Office to Time Out Room (SAFE Room)
Stony Brook	Room 147	Classroom to CST Office
Katharine D. Malone	Room 37	OT/PT to MIS Office
Katharine D. Malone	Room 39	Conference Room to LDTC/CST

5. Approve submission of Applications for Toilet Facilities Waiver to the Executive County Superintendent for the 2015-2016 school year for the following classrooms: **Toilet Facilities Waiver**

Dennis B. O'Brien	Room 32
Dennis B. O'Brien	Room 33
Dennis B. O'Brien	Room 37
Catherine A. Dwyer	Room 212

6. Authorize acceptance of a tuition student from another district into our special education program for the 2015-2016 School Year: **Tuition Student**

Student #	BOE	Class Enrolled	Tuition Rate
#142	Montville	Preschool Disabilities	$18,520.00 + FT Aide & 1 sp per wk $32.50

7. Authorize a contract between Bayada Home Health Care, Inc. and the Rockaway Township Board of Education to provide nursing services for a special education student for the 2015-2016 school year at a rate of $54.50 per hour for an RN up to 10 hours per diem. **Nursing Services**

Explanation: Per student's IEP

8. Resolved, that the Rockaway Township Board of Education approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights as presented by the Superintendent, and authorizes the Superintendent to submit same to New Jersey Department of Education. **Anti-bullying Self Assessment**

9. Approve the submission of the Annual Report of Violence and Vandalism for the 2014-2015 school year. **Violence and Vandalism Report**

Explanation: District is required to submit the Annual Report of Violence and Vandalism to the State of New Jersey Department of Education.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

A resident asked about parental contracts. **Public Comment**

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Finance

Motion made by Mr. Babcock, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

~~2. Authorize payment of the August Cafeteria, as approved by the Finance Committee.~~

~~**Explanation:** Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.~~

3. Accept a $15 Bath & Body Works Gift card donation from Christen Sylvester of to be used for Professional Development in the district.

Donations

4. Accept a donation from Joseph Roman of a complete set of books, Time Life series, The Civil War.

   Explanation: This will be given to Dennis B. O'Brien Library

5. Sealed bids were received on August 21, 2015, for "Electric Service Upgrades at Birchwood Elementary School," ten (10) bidders responded, as follows:

Birchwood Electrical Upgrade Bids

TSUJ Corporation	$ 91,700
Taj Mahal Electrical	$ 99,685
High Point Electric	$ 99,990
EM Electrical Contractors	$ 99,999
Post+Kelly Electric Co.	$ 108,000
Power With Prestige	$ 108,888
Wire's Electrcal Shop	$ 114,850
ALM Electric	$ 119,000
Manor II Electric	$ 119,840
United Electrical Contracting	$ 168,700

   Authorize award of bid to TSUJ Corporation, as lowest responsible bidder in full conformance with specifications.

6. Approve the purchase of a Bus Top Snow Removal Machine from Scraper Systems in the amount of $25,950.00.

Bus Snow Scrapper

   Explanation: Includes installation and training, purchase budgeted in the 2015-2016 budget.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Discussion Items

Old Business

Old Business

Mrs. Salny – Thank you for allowing the teachers to get into the buildings earlier than anticipated.

Dr. Kurland – Genesis lesson planner to be brought in this year to replace on course. Report cards are brought in and on-line for grades 3-5. It will become on line K-5, but is not yet open to the parent portal. Gradebook to be added second marking period.

New Business

New Business

Motion by Mrs. Chabala, seconded by Mrs. Chirico to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

A resident asked about sending parent information through the Genesis portal instead of mailing.

A resident asked if there was any information on the inclusion program.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak that the meeting stand adjourned at 8:04 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary