ROCKAWAY TOWNSHIP BOARD OF EDUCATION
May 18, 2022 – REORGANIZATION MEETING

6:00 PM – Public Session — **Copeland Middle School/Cafeteria**
Immediately into Closed Session — **Copeland Middle School/Library**
7:30 PM – Public Session — **Copeland Middle School/Cafeteria**

Details for how to access and participate in the Public Meeting through remote means will be posted on the District Website at www.rocktwp.net. The Public is strongly encouraged to participate by remote means if at all possible. Community Members can watch the Board Meeting live online. If members of the public wish to provide public comment, they can submit a request to virtualboe@rocktwp.net by 6:00 pm, in advance of the meeting, and they will be sent instructions.

VISION

Rockaway Township Schools...Opening minds, opening worlds so every child's potential becomes a reality and challenges become opportunities for personal success!

MISSION

To nurture a supportive culture embracing individual diversity that will ensure academic, social and emotional success for all.

GOALS	Academic Success & Agility	Safe & Supportive Culture for All	Facilities & Security
BOARD 2021 - 2022	Expand discussions regarding data: to further support and regularly monitor universal screening protocols; the district's Response to Intervention process; and the effective implementation of new programs/curricula to advance student achievement.	Support and understand the district's ongoing focus on providing a safe and emotionally secure learning environment for all.	Support and monitor the district's progress of the Long Range Facilities Plan and invest in improvement/maintenance projects.
DISTRICT 2021 - 2022	Foster rich learning environments through the continued implementation of balanced literacy, universal screening protocols, and the Response to Intervention process. Provide ongoing job embedded professional development for improved mathematics instruction and design a new K-8 Media Literacy & Design Thinking curriculum to drive student achievement.	Focus efforts to synergize our mission statement with our goals of expanding the celebration of student success, building character education programs and supporting community involvement and awareness of District initiatives with continued increased awareness and sensitivity to diversity, inclusiveness and accessibility to advance the growth and development of Rockaway Township School District.	Design and implement a permanent solution for the KDM water treatment system in compliance with NJDEP and invest in additional improvement projects as necessary.

AGENDA
CALL TO ORDER
ROLL CALL
PUBLIC ANNOUNCEMENT
PUBLIC NOTICE
PLEDGE OF ALLEGIANCE
PRESENTATIONS
I COMMUNICATIONS
II APPROVE MINUTES
III INTERIM SUPERINTENDENT'S REPORT
IV BUSINESS ADMINISTRATOR'S REPORT
V CURRICULUM REPORT
VI COMMITTEE REPORTS
VII REORGANIZATION ITEMS FOR BOARD ACTION
VIII RECOMMENDED ITEMS FOR BOARD ACTION
- **A. Personnel**
- **B. HIB Determination**
- **C. Education**
- **D. Special Education**
- **E. Administration**
- **F. Finance**

IX DISCUSSION ITEMS
- **A. Old Business**
- **B. New Business**

X ADJOURNMENT

Call to Order
_____called the meeting to order at _____PM

Attendance Roll Call						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

Others in Attendance						
Mr. Watson	**Mr. Higgins**	**Mrs. DeCarlo**	**Visitors**	**Board Attorney**	**Press**	

PUBLIC ANNOUNCEMENT

The New Jersey "Open Public Meetings Act" was passed to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provisions of the "Act," the Rockaway Township Board of Education has caused notice of the date, time and place of said meetings to be published in the "The Daily Record," "The Star-Ledger," and be posted in all schools in the district, in the Municipal Building of the Township and the Township Library. *Does any Board Member wish to object to the conduct of this meeting for the purpose as stated in the public notice?*

PUBLIC NOTICE

All documentation and materials considered by the Board of Education as part of this agenda are available for public review and comment. Members of the public are invited to come to the Board of Education building, off Green Pond Road, during the regular business hours of 8:00 AM - 4:00 PM, Monday through Friday, if they wish to inspect any of the referenced items.

Pledge of Allegiance	
Motion to waive Pledge until open session by	**Seconded**
Show of hands to waive Pledge	

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving (personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds), the content of said discussions will be disclosed to the public at such time and extent as is required by law.

Motion to go into closed session by	**Seconded**
Show of hands to enter closed session	
Closed Session Start at _____PM	

Motion to adjourn closed session by	**Seconded**
Show of hands to end closed session	
Closed Session End at _____PM	

Reconvene at _____PM

PLEDGE OF ALLEGIANCE

PRESENTATIONS

- **Copeland Chorale – Nancy Brandler**
- **Service Pins**

PUBLIC DISCUSSION

During the course of the board meeting, the Rockaway Township Board of Education offers members of the public an opportunity to address issues regarding the operation of the Rockaway Township Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open first Public Comment	
Motion to open public comment by	**Seconded**
Show of hands to open	

Close first Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

I COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Celina Carpentiere Copeland

II APPROVE MINUTES

Approve Minutes	
Motion to approve the minutes by	**Seconded**

Approve the minutes of May 04, 2022.

Roll Call Vote for Minutes						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

III INTERIM SUPERINTENDENT'S REPORT - REPORT AND COMMENTS BY INTERIM SUPERINTENDENT

IV BUSINESS ADMINISTRATOR'S REPORT – NO REPORT

V CURRICULUM REPORT - SCHOOL PERFORMANCE REPORT

VI COMMITTEE REPORTS

VII REORGANIZATION ITEMS FOR BOARD ACTION

Reorganization Items	
Motion to approve Reorganization Items, by	**Seconded**

A. School Tax Payment Schedule - 2022-2023

WHEREAS, the Town Council and the Board of Education of the Township of Rockaway agreed that, **$49,253,616.00** be raised in taxes for the 2022-2023 school year of the Rockaway Township School District, and

WHEREAS, the said taxes are collected by the Township of Rockaway during the 2022-2023 school year, **THEREFORE, BE IT RESOLVED,** that the Rockaway Township Board of Education requests the following taxes according to the Schedule of Taxes below:

Tax Levy Chart	Current Expense	Debt Service	Total
July 2022	$4,067,279.00	$0.00	$4,067,279.00
August 2022	$4,067,279.00	$0.00	$4,067,279.00
September 2022	$4,067,279.00	$223,136.00	$4,290,415.00
October 2022	$4,067,279.00	$0.00	$4,067,279.00
November 2022	$4,067,279.00	$0.00	$4,067,279.00
December 2022	$4,067,279.00	$0.00	$4,067,279.00
Subtotal	$24,403,674.00	$223,136.00	$24,626,810.00
January 2023	$4,067,278.00	$0.00	$4,067,278.00
February 2023	$4,067,278.00	$0.00	$4,067,278.00
March 2023	$4,067,278.00	$223,135.00	$4,290,413.00
April 2023	$4,067,279.00	$0.00	$4,067,279.00
May 2023	$4,067,279.00	$0.00	$4,067,279.00
June 2023	$4,067,279.00	$0.00	$4,067,279.00
Subtotal	$24,403,671.00	$223,135.00	$24,626,806.00
Total	**$48,807,345.00**	**$446,271.00**	**$49,253,616.00**

B. Appointment of Treasurer

Authorize appointment of Lisa Palmieri as Treasurer for the Rockaway Township Board of Education for the 2022-2023 school year, as authorized under Title 18A:17-31.

C. Appointment of Board Secretary

Authorize appointment of Rachel DeCarlo as Business Administrator/Board Secretary for the period July 1, 2022 to June 30, 2023, as authorized under Title 18A:17-5.

D. Qualified Purchasing Agent

WHEREAS, Rachel DeCarlo, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2020 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $40,000 to $44,000;

NOW, THEREFORE BE IT RESOLVED that the Rockaway Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $44,000 for the Board of Education, and further authorizes Rachel DeCarlo to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

E. Official Newspapers

Designate the Daily Record and Star Ledger as the official newspapers of the Rockaway Township Board of Education for the 2022-2023 school year.

F. Financial Depositories -2022-2023

Designate official depositories for school funds and payroll accounts for the 2022-2023 school year as covered under Policy 0154 of the Board Policy Manual, as follows:

Bank	
PNC Bank	General School Funds Payroll Accounts Capital Projects Investment Purposes

The Treasurer is authorized to sign all payroll checks for the Rockaway Township Board of Education. With the exception of the Board's Student Activity Accounts (which the Board Secretary and his/her designee are authorized to sign) all checks, drafts, notes or orders drawn against the General School Funds and Investment Accounts shall be signed by the President and countersigned by the Board Secretary and Treasurer for the Rockaway Township Board of Education.

G. Petty Cash Fund

Authorize re-establishment of the Petty Cash Fund for each school, the Transportation Department and the Board Office, for up to the limit of $250.00 for the 2022-2023 school year.

H. Substitute Rates for the 2022-2023 School Year

Approve the substitute rates for the 2022-2023 school year.

	Full Day	Half Day
County or State Certified Teacher	$120.00	$60.00
Floater Substitute	$135.00	n/a
Nursing Substitute	$175.00	$100.00

I. Tuition Rates for the 2022-2023 School Year

Approve the Rockaway Township Board of Education Tuition Rates for 2022-2023.

General Preschool Tuition Rate	$3,000.00
Special Education Tuition Rates*	
Autism	$34,000.00
Behavioral Disabilities	$35,000.00
Learning and/or Language Disabilities	$28,000.00
Multiple Disabilities	$40,000.00
Preschool Disabilities (P/T)	$16,000.00
Preschool Disabilities (F/T)	$28,000.00
Summer Multiple Disabilities (20 days)	$222.00/day
Summer Behavioral Disabilities (20 days)	$161.00/day
Summer Learning and/or Language Disabilities (20 days)	$105.00/day
Summer Preschool Disabilities (P/T) (20 days)	$89.00/day
Summer Autism (20 days)	$95.00/day

Personal aide during school year $160.00 per diem.
Personal aide during ESY $80.00 per diem.
Full-time 1:1 personal aide during school year $160.00 per diem PLUS single health benefit, dental and vision costs to be determined.

*Tuition rate includes up to one hour per week of the following related services, as per the student's IEP: Occupational Therapy, Physical Therapy, Speech Therapy, and Counseling. Any additional related services will be billed back to the resident district as follows:

Speech	$80.00/hour*
O.T.	$80.00/hour*
P.T.	$80.00/hour*
Counseling	$80.00/hour*

Transportation and the cost of any required personal aides are the responsibility of the resident district. The services of a personal aide can be purchased from the Rockaway Township Public Schools.

J. Compliance Officers

Authorize appointment of the following individuals for the 2022-2023 school year:

Position	**Personnel**
Public Agency Compliance Officer (PACO)	Business Administrator/ Board Secretary
Purchasing Agent	Business Administrator/ Board Secretary
Custodian of School Records	Business Administrator/ Board Secretary
Affirmative Action Officer	HR Director
Homeless Liaison	Superintendent
District 504 Officer	HR Director
District Covid-19 Safety Coordinator	HR Director
District Title IX Coordinator	HR Director
Chemical Hygiene Officer	Stephanie O'Brien
ADA Officers	HR Director

Superintendent's Alternate for the Library Board of Trustees	Joan Young
AHERA Coordinator	Supervisor of Facilities & Safety Management
Right to Know Officer/Hazardous Communication Coordinator	Supervisor of Facilities & Safety Management
Integrated Pest Management Coordinator	Supervisor of Facilities & Safety Management
Indoor Air Quality Designated Person	Supervisor of Facilities & Safety Management
Safety and Health Coordinator	Supervisor of Facilities & Safety Management
Environmental Coordinator/NJADP	Supervisor of Facilities & Safety Management
Recycling Coordinator	Supervisor of Facilities & Safety Management
PEOSH Coordinator	Supervisor of Facilities & Safety Management
New Jersey Well Water & Septic Coordinator	Supervisor of Facilities & Safety Management
DCPP Designee	Superintendent
Emergency Management/ School Safety Officer	Michael McGovern
RTI	Assistant Superintendent
Anti-Bullying Coordinator	Stephen Wisniewski
Testing Coordinator	Assistant Superintendent

K. Auxiliary Personnel

Appoint the following individuals/ entities to serve in the capacities indicated for the Rockaway Township Board of Education from July 1, 2022 - June 30, 2023.

1. Appointment of Board Attorney
   Appoint the firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney.

2. Board Attorney of Active Litigation
   Appoint the firm of Scarinci Hollenbeck, LLP as Board Attorney limited to matters in active litigation prior to January 23, 2019.

3. Appointment of Auditor
   Appoint the firm of Nisivoccia, LLP as official auditors.

4. Appointment of School Physician
   Appointment of Dr. Pallay of Changebridge Medical Associates as School Physician.

5. Appointment of Bond Counsel
   Appoint the firm of McManimon & Scotland, LLC as official bond counsel.

6. Continuing Disclosure Services
   Motion to appoint Phoenix Advisors, LLC to handle the district's Continuing Disclosure Services. To ensure compliance with continuing disclosure obligations.

7. Architect of Record
   Motion to appoint LAN Associates as Architect of Record.

8. Therapeutic Support Services
   Appoint Rutgers University Behavioral Health Care for Therapeutic Support Services in an amount not to exceed $260,607.00 for the 2022-2023 school year.

L. Insurance Brokers

Appoint the following individuals/ entities to serve in the capacities indicated for the Rockaway Township Board of Education from July 1, 2022-June 30, 2023.

1. Appointment of Dental Insurance Broker
   Appoint the firm of Brown & Brown Benefit Advisors, as Dental Insurance Broker of Record.

2. Appointment of Vision Insurance Broker
   Appoint the firm of Brown & Brown Benefit Advisors, as Vision Insurance Broker of Record.

3. Appointment of Insurance Broker
   Appoint the Morville Agency, a division of Bollinger insurance, as Insurance Broker of Record.

4. Appointment of Risk Management Consultant
   WHEREAS, THE Rockaway Township Board of Education has resolved to renew the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

   WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management consultant to perform various professional services as detailed in the Bylaws and Risk Management plan; and

   WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

   NOW THEREFORE, BE IT RESOLVED that the Rockaway Township Board of Education does hereby appoint the George Morville, and or Arthur J. Gallagher Risk Management Services, Inc., as its Risk Management Consultant in accordance with the Fund's Bylaws.

M. District Personnel Plans

Appoint the following entities to serve in the capacities indicated.

Health/Rx Plan	NJ State Education Health Benefits Plan	7/1/2022-6/30/2023
Dental Plan	Delta Dental Care	7/1/2022-6/30/2023
Vision Plan	VSP Vision Care	7/1/2022-6/30/2023
Flexible Spending Plan	FlexFacts	7/1/2022-6/30/2023

N. School Purchasing

1. New Jersey State Department of the Treasury
   Authorize the Rockaway Township Board of Education to procure goods and services from the New Jersey State Department of the Treasury – Purchase/Property Division (state contract purchases) for the 2022-2023 school year.

2. Educational Cooperative Pricing System
   Authorize the district to continue to participate in the following Co-Op purchasing programs for 2022-2023 school year with the following entities:

   - Educational Cooperative Pricing System 26-EDCPS
   - Middlesex Regional Educational Services Commission
   - Morris County Cooperative Pricing Council
   - Hunterdon County Educational Services Commission Coop

- U.S. Communities Cooperative
- Educational Data Services, Inc. through a shared services agreement with Educational Services Commission of Morris County.

Resolved, that in accordance with N.J.S.A. 18A:18A-1 et seq. and N.J.A.C. 5:34-7.1 et seq. the Rockaway Township Board of Education authorizes purchases and services.

3. Morris County Improvement Authority Lease Program
   Authorize the Rockaway Township Board of Education to continue to participate in the Morris County Improvement Authority Lease Program for the 2022-2023 school year.

4. Transfers/Hand Checks
   Authorize the Superintendent of Schools and/or their designee to make monthly line item transfers prior to monthly Board approval for the 2022-2023 school year.

   Be It Further Authorized, the Superintendent of Schools and/or their designee are authorized to approve payment of bills and sign warrants (checks) between board meetings.

5. Bid Awards
   Be It Resolved the Rockaway Township Board of Education authorize the awards of contracts up to the bid threshold as set by the New Jersey Department of Education and New Jersey Department of Community Affairs as per 18A:18A-1 et seq. and set the quote threshold as per 18A:18A-1 et seq. for the 2022-2023 school year.

6. Travel Limits
   Be It Resolved the Rockaway Township Board of Education reaffirms the travel limitations in accordance with Board Policy 6471 for the 2022-2023 school year.

7. Chart of Accounts
   Be It Resolved the Rockaway Township Board of Education reaffirms the New Jersey Department of Education Chart of Accounts, as promulgated by statute for the 2022-2023 school year.

8. Facsimile Signatures
   Resolved, that the Rockaway Township Board of Education approve the use of facsimile signatures for the Board President, Board Secretary, and Treasurer of School Monies for ensuing term of the board on warrants, paychecks, and contracts, for the 2022-2023 school year.

O. District Information

Reaffirm approval of the following for the 2022-2023 school year as per the attached where necessary:

1. Bus Stops
2. Use of Facilities Schedule of Fees, as per Policy R7510
3. Tax Shelter Annuity companies, plans and representatives
4. District Policies & Bylaws
5. Standard Operating Procedure Manual

P. Curriculum Information

1. Move that all current written curriculum, course, textbooks, workbooks, and ancillary materials of the District, be adopted from this Organizational meeting to the Organizational meeting in the next calendar year, unless modified upon the recommendation of the Superintendent.
2. Reaffirm approval of the following for the 2022-2023 school year as per the attached where necessary: Field Trip Locations

Q. Chapter 47 - District Contracts

Pursuant to PL 2015, Chapter 47 the Rockaway Township Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq., *(as per attached).*

R. Fee for Copies of Public Documents

Resolved that the Board of Education hereby establishes the following fee schedule for copies of public documents:
Letter size pages – 5 cents ($.05) each copy
Legal size pages – 7 cents ($.07) each copy
Other materials - (CD, DVD, etc.) actual cost of materials
Delivery - Delivery/Postage fees additional depending on delivery type
Extras- Special service charges dependent on request.

S. Mileage Rate

Motion to approve the mileage reimbursement rate to $.35 a mile.

T. Direct Deposit Policy

Motion to reapprove Board Policy #6511 – requiring employees' mandatory participation in the district Direct Deposit program.

VIII RECOMMENDED FOR BOARD ACTION

A. Personnel	
Motion to approve Personnel items by	**Seconded**

The Superintendent of Schools recommends actions on the following personnel:

A.	Appointment						
	Position	**Name**	**Salary**	**Location**	**Start Date *On/About Eff.**	**Date Termin. *On/Before**	**Discussion**
1.	Administrative Assistant to the Assistant Superintendent	Diana Acocella	$71,000.00	CO	7/1/22	6/30/23	Reassignment from an Administrative Assistant to the Director of Special Education at CO to an Administrative Assistant to the Assistant Superintendent Replacing: M. Talbot
2.	Music Teacher	Nancy Brandler	$64,920.00 MA (Step 2)	CMS	8/31/22	6/30/23	Reassignment from a PT (0.6) Music Teacher at CMS to a FT Music Teacher at CMS Replacing: Employee #6559
3.	Grade 3 Teacher	Meghan Cerna	$60,855.00 BA (Step 2)	KDM	8/31/22	6/30/23	Replacing: Employee #6653

4.	Summer Enrichment Administrative Asst.	Jodi Complitano	$21.18 p/hr.	DIST.	7/1/22	7/30/22	
5.	Summer Enrichment Programs Supervisor	Lauren Crispino	Phase 1 - $3,864.00 Phase II - $3,864.00	DIST.	3/1/22 7/1/22	6/30/22 7/30/22	
6.	Resource Room Teacher (LLD)	Silvia Farinella	$74,555.00 MA (Step 11)	DBO	8/31/22	6/30/23	Reassignment from a PT (0.8) Resource Room Teacher at DBO to a FT Resource Room LLD Teacher at DBO Replacing: S. Banta
7.	Educational Technologist	Jennifer Hlubik	$69,220.00 BA (Step 10)	CMS	8/31/22	6/30/23	Reassignment from a Resource Room Teacher at CAD to an Educational Technologist at CMS Replacing: K. O'Donnell
8.	Grade 3 Teacher	Kimberly McMahon	$67,950.00 BA (Step 8)	DBO	8/31/22	6/30/23	Replacing: P. Ochs
9.	Teacher Leader	Jennifer Meyers	Per the contracted rate (Prorated)	DIST.	5/1/22	6/30/22	Grade 4
10.	Transportation Assistant Coordinator/AM Dispatcher	Jean Marie O'Toole	$45,000.00	TRANS.	7/1/22	6/30/23	Replacing: L. Szollosy
11.	Library Media Specialist	Joan Young	$86,970.00 MA+15 (Step 21)	CMS	8/31/22	6/30/23	Reassignment from a Grade 8 Language Arts Teacher to a Library Media Specialist Replacing: M. Onorevole
12.	ESY Staff	Per the attached list	Per the contracted rate		7/5/22	8/2/22	Related Services
13.	ESY Staff	Per the attached list	Per the contracted rate		7/5/22	8/2/22	Staff Assistants
14.	ESY Staff	Per the attached list	Per the contracted rate		7/5/22	8/2/22	Teachers
15.	Kindergarten Meet and Greet Nurses/Staff Assistants	Per the attached list	Per the contracted rate of pay	Per the attached list	6/27/22 & 6/28/22		
16.	Kindergarten Meet and Greet Teachers	Per the attached list	Per the contracted rate	BW	6/23/22	Kindergarten Meet and Greet Teachers	

B.	Leave of Absence						
	Position	**Name**	**Salary**	**Location**	**Date Eff.**	**Date Termin.**	**Discussion**
1.	Employee 6402				4/29/22	5/20/22	With Pay Return: 5/23/22
2.	Music Teacher	Judith Aron		CAD	6/15/22	6/30/22	With Pay Return: 8/31/22
3.	Guidance Counselor	Olivia Dunnigan		CMS	8/31/22 10/3/22	9/30/22 1/2/23	With Pay Without Pay under the 12 wk. NJFLA

							Return 1/3/23
4.	Bus Driver	Kevin Grise		TRANS.	5/9/22	6/22/22	With Pay
5.	Bus Driver	Maria Kelley		TRANS.	3/21/22	6/22/22	Without Pay **(Extended)**
6.	Grade 5 Teacher	Kelly Stevens		SB	5/31/22	6/30/22	With Pay (**Revised)** Return: 8/31/22
7.	FT Staff Asst.	Cynthia Trisuzzi		CMS	5/3/22	5/20/22	With Pay Return: 5/23/22

C. Reassignment - Approve the reassignments for the following staff, for the 2022-2023 school year

	Nature of Action	**Position**	**Name**	**Salary**	**Location**	**Date Eff.**	**Date Termin.**	**Discussion**
1.	Reassignment	Teachers		Per the contracted salary	DIST.			Per the attached list (Transfers)

D. Reemployment - Approve the reemployment and salaries for the following staff, for the 2022-2023 school year

	Nature of Action	**Position**	**Name**	**Salary**	**Location**	**Date Eff.**	**Date Termin.**	**Discussion**
1.	Reemployment	Transportation Department		Per the contracted salary	TRANS.			Per the attached list

E. Resign/Retire

	Position	**Name**	**Salary**	**Location**	**Date Eff.**	**Date Termin.**	**Discussion**
1.	Guidance Secretary (12 mo.)	Diane Fusco		CMS	10/1/22		Retire
2.	PT Staff Asst.	Eileen Mauro		BW	7/1/22		Retire 17.5 hrs. p/wk. in the LLD Class
3.	Bus Driver	Jean Marie O'Toole		TRANS.	6/30/22		Resign
4.	Grade 3 LLD Teacher	Kelsey Ryan		BW	7/1/22		Resign
5.	PT Staff. Asst.	Eileen Saunders		BW	6/13/22		Resign 26 hrs. 4 days p/wk. in the Pre-K Class

F. Substitute Teacher

	Position	**Name**	**Level**	**Date Effective**	**Date Termin.**	**Discussion**
1.	Substitute	Adam Ettinger	County	5/19/22		Ramapo College of New Jersey
2.	Substitute	Elizabeth Cassidy	County	5/19/22		Rutgers University, NJ (BA)

Roll Call Vote on Personnel Items						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

A. HIB Determination	
Motion to approve HIB Resolution by	**Seconded**

HIB Resolution

1. **WHEREAS,** the Superintendent of schools has provided the Board of Education with reports regarding HIB incidents: #2021-52 8566 unconfirmed, #2021-53 8553 unconfirmed, #2021-54 8513 confirmed, #2021-55 8550 unconfirmed, #2021-56 8608 unconfirmed, and #2021-57 8588 unconfirmed and the investigations which were conducted following these complaints; and

   WHEREAS the Board of Education was advised of any consequences and /or remedial measures related to these matters as well as the Superintendent's recommendation regarding the results of these investigations; and

   THEREFORE, BE IT Resolved that the Board of Education votes to affirm the Superintendent's recommendations on HIB cases:

   #2021-52 8566 unconfirmed, #2021-53 8553 unconfirmed, #2021-54 8513 confirmed, #2021-55 8550 unconfirmed, #2021-56 8608 unconfirmed, and #2021-57 8588 unconfirmed

Roll Call Vote on HIB Resolution						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

1. HIB current investigations: #2021-58 8634

B. Education	
Motion to approve Education recommendations by	**Seconded**

1. Motion to approve a contract between Living Yes, LLC and Rockaway Township Public Schools, for one full day of district wide professional development services, on August 31, 2022, at a cost of $4,000.00 using ESSER III funds *(as per attached contract).*

Field Trips for Approval

2. Motion to approve 05/18/2022 list of field trips *(as per attached lists).*

3. Motion to approve Vanessa Waxman and Gina Parisi for the Mentoring Workshop on June 8th, 2022, on behalf of the Montclair State Network for Educational Renewal.

4. Motion to approve Mario Benitez to conduct five (5) additional Saturday ELL Parent Classes using Title III Grant funds.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment *(ask if necessary)*

Open Public Comment	
Motion to open public comment by	**Seconded**
Show of hands to open	

Close Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

Roll Call Vote Education Items						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

C. Special Education	
Motion to approve Special Education recommendations by	**Seconded**

1. Motion to authorize a contract between ProCare Therapy and the Rockaway Township Board of Education to provide a replacement school psychologist for the Child Study Team the remainder of the 2021/2022 school year at a rate of $85.00 per hour.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment *(ask if necessary)*

Open Public Comment	
Motion to open public comment by	**Seconded**
Show of hands to open	

Close Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

Roll Call Vote Special Education Items						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

E. Administration	
Motion to approve Administration recommendations by	**Seconded**

Food Services Management Company (FSMC) Contract Award to Chartwells

1. **WHEREAS**, a recommendation was made by the Superintendent of Schools to the Rockaway Township Board of Education ("Board") to seek a contract for services for the Food Service Management Company (FSMC) (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, May 10, 2022 the Board received the following bid from **one (1)** bidder, Chartwells. in accordance with N.J.S.A. 18A:18A-1, et seq.;

WHEREAS, upon review of the bid submitted by the apparent low and only bidder, Chartwells, together with the bid specifications and N.J.S.A. 18A:18A-1 et seq., the Board has determined that Chartwells is the lowest responsible bidder; and

NOW, THEREFORE:

BE IT RESOLVED, that the Rockaway Township Board of Education upon the recommendation of the Business Administrator hereby awards and approves the Food Services Management Company (FSMC) Contract to Chartwells for the 2022-2023 school year.

Administrative/ Management Fee: Chartwells shall charge School Food Authority an Administrative Fee of **($.3075)** per meal served during the 2022-2023 academic year. Chartwells Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Chartwells' corporate offices, including without limitation, accounting, purchasing, tax, legal, research, auditing other related administrative functions.

Computing Meals: Total meals are calculated by adding reimbursable meal pattern meals (breakfast and lunch) served and meal equivalents. Cash receipts, other than from Sales of National School Lunch Program, School Breakfast Program and After School Snack Program meals served to children, shall be divided by $1.00 to arrive at an equivalent meal count.

Conditional Guaranteed Return (Unlimited): Chartwells guarantees that the return to the SFA from the Food Service Program for the school year will be fifteen thousand one hundred forty-four dollars and twenty-one cents **$15,144.21.** If the annual operating statement shows a return less than fifteen thousand one hundred forty-four dollars and twenty-one cents **$15,144.21,** Chartwells will pay the difference between the actual and the guaranteed amount.

Lunch Prices 2022-2023

2. Motion to approve the school meal/milk prices for the 2022-2023 school year as follows:

	Full Price	Reduced Price
School Lunch Elementary	$2.80	$0.00
School Lunch Middle School	$2.95	$0.00
School Breakfast (Birchwood School only)	$1.65	$0.00
Milk	$0.00	$0.00

Shared Services Agreement –Five (5) SLEO - Class III Officers

3. Motion to approve the revised Shared Services Agreement between Rockaway Township Board of Education and Rockaway Township for five (5) Special Law Enforcement Officer (SLEO) - Class III officers effective July 1, 2022 through June 30, 2024 *(as per attached).*

Donation to Dennis B. O'Brien Elementary School

4. Motion to accept a donation by Donorschoose of $200.00 to Miss Kelly Bezeg for the "Resources Galore" project at the Dennis B. O'Brien Elementary School.

Solid Waste Removal (Refuse Removal) Bid Contract Year 2022-2025

5. **WHEREAS,** a recommendation was made by the Superintendent of Schools to the Rockaway Township Board of Education ("Board") to seek a contract for services for the Solid Waste Collection (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, April 26, 2022 the Board received the following bid from one potential bidder, Gaeta Recycling Co., Inc. in accordance with N.J.S.A. 18A:18A-1, et seq.;

RTBOE – Rockaway Township	GAETA Recycling Co., Inc.		
	2022-2023 Base Bid	**2023-2024 Base Bid**	**2024-2025 Base Bid**
Birchwood School	$ 7,428.00	$ 7,613.70	$ 7,613.70
Catherine A. Dwyer School	$ 7,428.00	$ 7,613.70	$ 7,613.70
Dennis B. O'Brien School	$ 7,428.00	$ 7,613.70	$ 7,613.70
Katharine D. Malone School	$ 7,428.00	$ 7,613.70	$ 7,613.70
Stony Brook School	$ 7,428.00	$ 7,613.70	$ 7,613.70
Central Office – Administration Building	$ 5,580.00	$ 5,719.50	$ 5,719.50
Copeland Middle School	$ 22,291.20	$ 22,848.48	$ 22,848.48
Transportation/Road Garage Department	$ 7,428.00	$ 7,613.70	$ 7,613.70
Township Municipal Building	$ 7,428.00	$ 7,613.70	$ 7,613.70
Recycling Center (McVeigh)	$ 11,160.00	$ 11, 439.00	$ 11, 439.00
Township Water Department	$ 3,708.00	$ 3,800.70	$ 3,800.70
GRAND TOTAL ($288,942.36)	$ 94,735.20	$ 97,103.58	$ 97,103.58

WHEREAS, upon review of the bid submitted by the apparent low bidder, Gaeta Recycling Co, Inc, together with the bid specifications and N.J.S.A. 18A:18A-1 et seq., the Board has determined that Gaeta Recycling Co, Inc. is the lowest responsible bidder; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board awards the Project to Gaeta Recycling Co, Inc. at a total contract amount of $288,942.36, for the following base bid years, $94,735.20 *(2022-2023)*, $97,103.58 *(2023-2024)* and $97, 103.58 *(2024-2025)*, as seen in the table above:

Shared Services Agreement – Solid Waste Removal RTBOE & Rockaway Township

6. Motion to enter into a shared services agreement with Rockaway Township for solid waste removal from July 31, 2022 through June 30, 2025 *(per the attached).*

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment *(ask if necessary)*

Open Public Comment	
Motion to open public comment by	**Seconded**
Show of hands open	

Close Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

Roll Call Vote Administration Items						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

F. Finance	
Motion to approve Finance recommendations by	**Seconded**

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Financials

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Preliminary Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending in April 30, 2022.

Be It Further Resolved that this Budget does not include any unapproved appropriations or monies.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Rachel DeCarlo, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Rachel DeCarlo, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending April 30, 2022.

Authorize April 2022 account transfers as submitted.

Bills

3. Motion to authorize payment of the following as approved by the Finance Committee:

A	April	Cafeteria	$1,700.00
	May	Cafeteria	$77,828.19
B	April	Student Activities	$9,178.75
	May	Student Activities	$1,044.97
C	April	After-School Program	$874.00
	May	After-School Program	$186.90
D	May	School District Bills	$5,011,931.62

Payment Application to EACM for the Dennis B. O'Brien Elementary School HVAC Project

4. Motion to authorize payment application #3 and #4 in the amount of $47,500.00 and $767,049.00 respectively to EACM Corp. for the Dennis B. O'Brien Elementary School HVAC Project.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion as he/she deems appropriate.

Open Public Comment *(ask if necessary)*

Open Public Comment	
Motion to open public comment by	**Seconded**
Show of hands to open	

Close Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

Roll Call Vote on Finance Items						
Mrs. Curelaru	**Mrs. Helbourg**	**Mrs. Lukany**	**Mrs. Shields**	**Mrs. Smith**	**Mr. Tomasini**	**Mrs. Mezik**

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open second Public Comment	
Motion to open public comment by	**Seconded**
Show of hands to open	

Close second Public Comment	
Motion to close public comment by	**Seconded**
Show of hands to close	

IX DISCUSSION ITEMS

A. Old Business

B. New Business

X VII ADJOURNMENT

Return to Executive Session *(if needed)*

For the discussion of: _____for approximately _____minutes.

Motion to go into closed session by	**Seconded**
Show of hands to enter closed session	
Closed Session Start at _____PM	

Motion to adjourn closed session by	**Seconded**
Show of hands to end closed session	
Closed Session End at _____PM	

Meeting Adjournment

Motion to adjourn meeting by	**Seconded**
Show of hands to adjourn meeting	