ROCKAWAY TOWNSHIP BOARD OF EDUCATION
FEBRUARY 12, 2025 – REGULAR MEETING

6:00 pm – Public Session — **Copeland Middle School – Cafeteria**
Immediately into Closed Session — **Copeland Middle School – Faculty Room**
7:30 pm – Public Session — **Copeland Middle School – Cafeteria**

Details for how to access the Public Meeting through remote means will be posted on the district website at www.rocktwp.net. The Public is strongly encouraged to participate. Community members can watch the meeting live online. Members of the public are encouraged to attend in person to provide public comment.

VISION
Rockaway Township Schools…Opening minds, openings worlds, so every child's potential becomes a reality and challenges become opportunities for personal success!

MISSION
To nurture a supportive culture embracing individual diversity that will ensure academic, social and emotional success for all.

2024-2025 BOARD GOALS			
GOAL I	GOAL II	GOAL III	GOAL IV
Ensure continued academic excellence by: a. Supporting and publicizing the newly-implemented and revised curriculum documents and academic programming for all learners. b. Appraising the effectiveness of ELA and Math programming in which achievement is measured through triannual reports that are shared publicly.	Maintain a safe and supportive school district culture by: a. Fostering inclusivity, equity, and a culture of mutual respect for all students and staff. b. Providing the resources to support a school environment conducive to social and emotional health and increased, cohesive service-learning initiatives.	Support operational excellence that is sensitive to the ever-growing needs of an expanding school community by: a. Utilizing community discussion data to communicate and promote the benefits of the Referendum to invest in our learners and enhance functional space. b. Ensuring a consistent approach to the implementation of security across the district. c. Determining and executing next steps for analyzing, designing, and investing in facilities to maximize and enhance functional space.	Promote community outreach and enhanced communications by: a. Building new partnerships and growing existing relationships in order to effectively reach all stakeholders. b. Clearly and effectively communicating the roles and responsibilities of the Board.

2024-2025 DISTRICT GOALS				
GOAL I	GOAL II	GOAL III	GOAL IV	GOAL V
By June 2025, the district will increase the percentages of students meeting or exceeding expectations on the NJSLA in ELA and Mathematics by at least 5% across all grade levels (4-8; grade 3 is baseline) compared to the 2023-2024 school year baseline, through data-based articulation, targeted interventions, and both internal and external professional development.	Provide additional common, and consistent learning experiences in mathematics, literacy, and science to foster increased engagement.	Improve the climate and culture in each school and reduce chronic absenteeism through the implementation of: a. Character Strong SEL Program b. Improved HIB Processes c. We Dine Together at CMS d. PAAWS at CMS e. Unified Sports at CMS f. Climate and Culture Surveys	Reinforce a positive and effective practice of community outreach that is transparent, trusting, and collaborative. (Academy Nights)	Plan and implement a Referendum that will address both capacity and educational needs well into the future of the Rockaway Township School District.

AGENDA

CALL TO ORDER
ATTENDANCE ROLL CALL
PUBLIC ANNOUNCEMENT
PUBLIC NOTICE
CLOSED SESSION
PLEDGE OF ALLEGIANCE
BIRCHWOOD STUDENT RECOGNITION
SPELLING BEE RECOGNITION
PUBLIC DISCUSSION

I. **COMMUNICATIONS**
II. **APPROVE MINUTES**
III. **SUPERINTENDENT'S REPORT**
IV. **BUSINESS ADMINISTRATOR'S REPORT**
V. **COMMITTEE REPORTS**
VI. **RECOMMENDED ITEMS FOR BOARD ACTION**
   - A. **Personnel**
   - B. **HIB**
   - C. **Education**
   - D. **Administration**
   - E. **Finance**
   - F. **Policy**

VII. **DISCUSSION ITEMS**
   - A. **Old Business**
   - B. **New Business**

VIII. **ADJOURNMENT**

Call to Order
_____ called the meeting to order at _____pm.

Attendance Roll Call						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

Others in Attendance				
Dr. Corbett	Mrs. Slamb	Board Attorney	Visitors	Press

PUBLIC ANNOUNCEMENT
The New Jersey "Open Public Meetings Act" was passed to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provision of the "Act", the Rockaway Township Board of Education has caused notice of the date, time, and place of said meetings to be published in "The Daily Record," "The Star Ledger," and be posted in all schools in the district, in the Municipal Building of the Township and the Township Library.
Does any Board Member wish to object to the conduct of this meeting for the purpose as stated in the public notice?

PUBLIC NOTICE
All documentation and materials considered by the Board of Education as part of this agenda are available for public review and comment. Members of the public are invited to come to the Board of Education building, off Green Pond Road, during the regular business hours of 8:00 am – 4:00 pm, Monday through Friday, if they wish to inspect any of the referenced items.

Pledge of Allegiance			
Motion to waive Pledge until Open session by:		**Seconded by:**	
Show of hands to waive Pledge			

RESOLVED, that in accordance with the "Open Public Meetings Act," the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

CLOSED SESSION

Motion to go into closed session by:		**Seconded by:**	
Show of hands to enter closed session			
Closed Session starts at pm.			

Motion to come out of closed session by:		**Seconded by:**	
Show of hands to end closed session			

Closed Session ends at pm.

Reconvene at _____ pm

PLEDGE OF ALLEGIANCE

PUBLIC DISCUSSION

During the course of the board meeting, the Rockaway Township Board of Education offers members of the public an opportunity to address issues regarding the operations of the Rockaway Township Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operations of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking, Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by the members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open First Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close First Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

I. COMMUNICATIONS

Kristin Firozvi	After School Care Transportation Issues

II. APPROVE MINUTES

Approve Minutes			
Motion to approve the minutes by:		**Seconded by:**	

Upon the recommendation of the Superintendent of Schools, the Board approved the minutes of January 22, 2025.

Approve Minutes Roll Call						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

III. SUPERINTENDENT'S REPORT/HIB UPDATE

IV. BUSINESS ADMINISTRATOR'S REPORT

VI. COMMITTEE REPORTS

VII. RECOMMENDED FOR BOARD ACTION

A. Personnel			
Motion to approve Personnel Items by:		**Seconded by:**	

Upon the recommendation of the Superintendent of Schools, the Board approved the following personnel resolutions.

A.	Appointment						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Purple Star Advisor - DBO	Kelly Bezeg	$48.00/hr.	DBO	24-25 SY		Not to exceed 10 sessions
2.	Purple Star Advisor - DBO	Rosa Cabrera	$48.00/hr.	DBO	24-25 SY		Not to exceed 10 sessions
3.	Resource Room Teacher	Thomas Casperson	$200.00 per day	SB	**2/7/25	3/7/25	Long-term substitute (Replacing J Slater)
4.	Learning Disabilities Teacher Consultant	Nancy Dattelkramer	$79,515.00 MA+15 (Step 13) (prorated)	CMS	***2/13/25	6/30/25	Step frozen for 25-26 school year Pending physical and fingerprint approval (Replacing P Benavides)
5.	PT Staff Assistant	Eleanor Hoffman	$21.75/hr. (Step 2)	KDM	3/3/25	6/30/25	Reinstate as PT Staff Assistant 17.5 hrs./wk.
6.	ESL Teacher	Jessica Hughes	$61,670.00 BA (Step 1) (prorated)	CAD	*2/24/25	6/30/25	Revised start date Reassignment Leave Replacement Pending issuance of certification (Replacing Employee 5932)
7.	MD Teacher	Jessica Imhof	Salary remains the same	KDM	**2/10/25	4/11/25	Reassignment from Academic Intervention to MD Teacher (Replacing A Ruzicka)
8.	PT Staff Assistant	Maria Leach	Rate of pay remains the same	BWD	**12/2/24	6/30/25	Reassignment from CMS to Preschool Classroom at BWD
9.	Bus Assistant	Alexis Montanez	$21.35/hr. (Step 1)	TRANS.	***2/13/25	6/30/25	As needed Training to be Bus Driver Step frozen for 25-26 school year Pending physical/Mantoux and fingerprint approval
10.	PT Staff Assistant	Dawn Montesano	$21.75/hr. (Step 2)	BWD	3/3/25	6/30/25	Reinstate as PT Staff Assistant in Preschool Classroom 26 hrs./wk.
11.	Special Education Teacher	Michelle Pheonyx	$69,985.00 MA+30 (Step 4) (prorated)	BWD	***2/13/25	6/30/25	Leave Replacement Pending physical/Mantoux and fingerprint approval (Replacing Employee 6465)
12.	Summer Enrichment Supervisor	Caryl Sambrato	$3,864.00 per phase	DIST.	3/1/25 7/1/25	6/30/25 8/15/25	Phase I Phase II

B.	Appointments Per Attached Lists						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	After School Clubs – DBO	Per the attached list	Per contracted rate of pay	DBO	24-25 SY		Per the attached list
2.	After School Clubs – KDM	Per the attached list	Per contracted rate of pay	KDM	24-25 SY		Per the attached list
3.	After School Support Program – SB	Per the attached list	Per contracted rate of pay	SB	24-25 SY		Per the attached list
4.	After School Support Program – SB Staff Assistants	Per the attached list	Per contracted rate of pay	SB	24-25 SY		Per the attached list
5.	District Mentors	Per the attached list	Per contracted rate of pay	DIST.	24-25 SY		Per the attached list

6.	JNHS Field Trip	Per the attached list	$775.00	CMS	3/26/25	3/28/25	Washington D.C. Trip Stipend
7.	Perfect Attendance – Bus Drivers	Per the attached list	$350.00	TRANS.	**9/1/24	1/31/25	Superior Attendance Plan Stipend
8.	Professional Development - Staff Assistants	Per the attached list	Per contracted rate of pay	DIST.	**2/12/25	2/12/25	Handle with Care refresher training at 2/12/25 PD Day Not to exceed 3 total hrs.
9.	RTI Team Leaders	Per the attached list	Per the contracted rate	DIST.	24-25 SY		Stipend Not to exceed 10 total hours

C.	Leave of Absence						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Grade 2 Teacher	6833		CAD	2/18/25 3/13/25	3/12/25 6/6/25	Revised with Pay under FMLA Without Pay under NJFLA Return: 6/9/25
2.	Grade 5 Inclusion Teacher	4619		DBO	3/11/25	4/1/25	With Pay under FMLA Return: 4/2/25

D.	Substitutes – Approve the following staff as new hires, rehires, and renewals for the 2024-2025 school year.						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Level**	**Discussion**
1.	Substitute – New Hire	Michelle Kestenbaum	$175.00 per day	DIST.	24-25 SY	County	Pending physical/Mantoux
2.	Substitute – New Hire	Angela Klein	$175.00 per day	DIST.	24-25 SY	County	
3.	Substitute – New Hire	Laura Shannon	$175.00 per day	DIST.	24-25 SY	County	

Personnel Items Key		
**on/before effective date*	***concurrent*	****on/after effective date*

Roll Call Vote on Personnel Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

B. HIB Determination			
Motion to approve HIB Determination by:		**Seconded by:**	

HIB Resolution

WHEREAS, the Superintendent of Schools has provided the Board of Education with reports regarding HIB Incidents: #284383 unconfirmed, #284384 unconfirmed, #284385 unconfirmed, #284776 confirmed, #284971 unconfirmed which were conducted following these complaints; and

WHEREAS, the Board of Education was advised of any consequences and/or remedial measures related to these matters as well as the Superintendent's recommendation regarding the results of these investigations; and

THEREFORE, BE IT resolved that the Board of Education votes to affirm the Superintendent's recommendation on HIB cases: #284383 unconfirmed, #284384 unconfirmed, #284385 unconfirmed, #284776 confirmed, #284971 unconfirmed.

Roll Call Vote on HIB Determination						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

HIB Current Investigations:

#284970	#284972	#285073	#285142	#285143	#285259
#285356	#285357	#285453	#285576	#285997	#285998

HIB Incident Summary (as per attached)

C. Education			
Motion to approve Education recommendations by:		**Seconded by:**	

1. Upon the recommendation of the Superintendent of Schools, the Board agrees to the following unavoidable registration and/or travel costs as presented, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the State travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

Employee	**Workshop Title**	**Workshop Location**	**Workshop Dates**	**Registration Fee**	**Travel/Hotel/ Incidentals Cost**	**Total Cost**
Ruthann Champagne	The Process of Scheduling	Jamesburg, NJ	February 18, 2025	No Cost	$60.84	$60.84
Samantha Fiederer	What's New In Children's Books	Fairfield, NJ	March 25, 2025	$295.00	N/A	$295.00
Kenneth Fuchs	We the People for Middle School and High School	Rutgers University, Piscataway, NJ	April 2, 2025	No Cost	N/A	$0.00
Sarah Gallopo Hill	Teaching Civics with We the People for Middle School and High School	Rutgers University, Piscataway, NJ	April 2, 2025	No Cost	N/A	$0.00
Erin Macellaro	The Process of Scheduling	Jamesburg, NJ	February 18, 2025	No Cost	$60.84	$60.84
Michael McGovern	School Health: Understanding Legal Obligations to Support Students	Monroe, NJ	February 26, 2025	No Cost	$57.72	$57.72
Cherylyn Paredes	What's New In Children's Books	Fairfield, NJ	March 25, 2025	$295.00	N/A	$295.00
Kathryn Pietrowski	District Homeless Liaison Roundtable	County College of Morris	February 21, 2005	No Cost	$8.00	$8.00
Mandy Thomas	What's New In Children's Books	Fairfield, NJ	March 25, 2025	$295.00	N/A	$295.00
Gregory Zinberg	School Safety/School Climate Teams (SS/SCT): Role and Responsibilities	Virtual	March 24, 2025	No Cost	N/A	$0.00

2. Upon the recommendation of the Superintendent of Schools, the Board approves the following Student Teacher(s) to complete their fieldwork requirements during the Spring 2025 semester and/or the Fall 2025 Semester.

Student Teacher	**College/University**	**Cooperating Teacher/Location**
Marissa Perez	Caldwell University	Rehannah Sattaur

*Pending satisfactory completion of District requirements

3. Upon the recommendation of the Superintendent of Schools, the Board approves the Field Trip requests (as per attached).

4. Upon the recommendation of the Superintendent of Schools, the Board approves the salary and stipends funded with Federal Grants, as follows:

Employee	Grade/Position	Location	Stipend/Salary	% Funded
Susan Marositz	Title I After School Substitute Secretary	DBO	$22.57/hr	100% Title I
Susan Marositz	Title I After School Substitute Teacher	DBO	$48.00/hr	100% Title I

5. Upon the recommendation of the Superintendent of Schools, the Board approved the following parent chaperones to attend the NJHS trip to Washington, DC, March 26-28, 2025, pending receipt of satisfactory criminal history background check.

Name:			
Suzette Monteleyola	Dan Nigra	Nina Saponjic-Nigra	Rebecca Unrath

6. Upon the recommendation of the Superintendent of Schools, the Board approves the implementation of the Purple Star Program at the Dennis B. O'Brien School. This program is designed to support military-connected students and their families and the unique challenges they face due to frequent relocations and deployments. The Purple Star designation is awarded to schools that demonstrate a commitment to serving military students and families by providing an inclusive and supportive environment and enhance the District's reputation as a military-friendly community (as per attached).

7. Upon the recommendation of the Superintendent of Schools, the Board approves the district calendar for the 2025-2026 school year (as per attached).

8. Upon the recommendation of the Superintendent of Schools, the Board agrees to adopt the following revised Rockaway Township School District Curriculum (as per attached).

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Education Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Education Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

D. Administration			
Motion to approve Administration recommendations by:		**Seconded by:**	

1. **Student Safety Data System Report Period 1 – 09/01/2024 – 12/31/2024**
   Upon the recommendation of the Superintendent of Schools, the Board approves the submission of the Student Safety Data System Report Period 1 from 09/01/2024 through 12/31/2024 to the New Jersey Department of Education - Morris County Office (as per attached).

2. **Revised Organizational Chart**
   Upon the recommendation of the Superintendent of Schools, the Board approves the revised Rockaway Township Board of Education Organizational Chart for the 2025-2026 school year (01/22/2025, Administration E:1) (as per attached).

3. **Eagle Scout Project**
   Upon the recommendation of the Superintendent of Schools, the Board approves the Eagle Scout Projects of building two new buddy benches, repainting the Kindergarten blacktops with new 4 square, hopscotch, and a sensory path for kids, and constructing a free library station for the newly improved courtyard outdoor classroom for Stony Brook Elementary School by Scout member, Marissa Hunt (as per attached).

4. **Equipment Disposal**
   Upon the recommendation of the Superintendent of Schools, the Board approves the disposal and/or surplus property/obsolete equipment from the IT department (as per attached).

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Administration Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Administration Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

E. Finance			
Motion to approve Finance recommendations by:		**Seconded by:**	

1. **Financials**
   Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending in **January 31, 2025.**

   Be It Further Resolved that this Budget does not include any unapproved appropriations or monies.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Megan Slamb, Business Administrator/Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Megan Slamb, Business Administrator/Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending January 31, 2025.

   Authorize January 2025 account transfers as submitted.

2. **Bills**
   Upon the recommendation of the Superintendent of Schools, the Board authorizes payment of the following as approved by the Finance Committee:

A.	January	Student Activities	$20,147.00
	February	Student Activities	$21.00
B.	January	After School Activities	$1,451.96
C.	February	District Bills	$4,284,546.09

3. **Outstanding Checks List**
   Upon the recommendation of the Superintendent of Schools, the Board approves the following checks to be removed from the outstanding checks list.

Check #	Date	Amount
Cafeteria Account		
7346	**6/20/2024**	**$10.85**
7386	**6/20/2024**	**$11.85**
7396	**6/20/2024**	**$7.25**
7402	**6/20/2024**	**$10.50**
Total Cafeteria		**$40.45**
General Custodial Account		
159065	**10/11/2023**	**$483.50**
159150	**10/18/2023**	**$371.28**
Total Custodial		**$854.78**

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Financial Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Finance Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

F. Policy			
Motion to approve Policy recommendations by:		**Seconded by:**	

1. Upon the Recommendation of the Superintendent of Schools, the Board approve the following policy for first read:

P. 5512 HARASSMENT, INTIMIDATION, AND BULLYING (M)
P. 5516 USE OF ELECTRONIC COMMUNICATION DEVICES (M)
P. 5533 STUDENT SMOKING (M)
P. 5701 ACADEMIC INTEGRITY
P. 5710 STUDENT GRIEVANCE
P. 7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS
P. 8500 FOOD SERVICES
P. 9320 COOPERATION WITH LAW ENFORCEMENT AGENCIES (M)

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Second Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Second Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Policy Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

VII. DISCUSSION ITEMS

A. Old Business

B. New Business

VIII. ADJOURNMENT

Return to Executive Session *(if needed)*

For the discussion of _____ for approximately _____ minutes.

Motion to go into closed session by:		**Seconded by:**	
Show of hands to enter closed session.			
Closed session starts at pm.			

Motion to adjourn closed session by:		**Seconded by:**	
Show of hands to end closed session.			
Closed sessions ends at pm.			

Meeting Adjournment			
Motion to adjourn meeting by:		**Seconded by:**	
Show of hands to adjourn meeting.			

Meeting adjournment at _____pm.