REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
March 20, 2013

The Rockaway Township Board of Education held a regular meeting on Wednesday, March 20, 2013, at 6:06 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Dr. Friedberger, Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, and Mr. Giarratano.

Motion by Mr. Puzio, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving student issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:08 PM.

The Katharine D. Malone School Student Council presentation on developing life-long leaders. Teachers Mrs. Jaremcak and Mrs. Beck along with 12 students conducted the presentation.

Motion made by Mrs. Puzio, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:32 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Also present were 28 visitors and 12 students.

Mr. Giarratano reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Dr. Kurland, seconded by Dr. Friedberger to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

There was no Public comment this evening.

Motion by Mrs. Salny, seconded by Dr. Friedberger to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

Mr. Giarratano received a letter via email from Lee Connors, Board Member in Morris Plains regarding a resolution on superintendent salary caps to exceed salary guide. Discussion ensured and it was stated we had excellent luck and have a wonderful Superintendent. All were in agreement to leave it the way we have it.

The following correspondence was received for the Board since the last regular meeting:

Lee Connor	Superintendent Salary Caps
Ardith Collins	Music Department Events
Sharon Martins	Transportation Issue
Regina M. Swierc	SEPAC Meeting Cancellation

APPROVE MINUTES — **Minutes**

Motion made by Mrs. Chabala, seconded by Mrs. Salny to approve the minutes of March 6, 2013.

Roll Call Vote on above, Dr. Friedberger abstaining all others present voting yes, motion so carried.

The following information was presented by the Superintendent in her report:
Dr. Grefe reported there were no HIB cases to be voted on this evening and she discussed Achieve New Jersey

The following was presented by the Business Administrator in her report:
Mrs. Palmiere discussed a letter from the Township Clerk on election polling locations. She also reported that there is a residency investigation being conducted.

Security Committee — **Security Committee**

A Safety and Security meeting was held during Executive Session with Sheriff Emergency Response Team (SERT).

Policy Committee — **Policy Committee**

Mr. Dunckley requested policies on safety and they were sent to him. Policy Committee will meet tomorrow at 6:00 PM. All revised policies will be up for second reading at the same time.

The following actions were taken during the Regular Meeting of the Board:

Personnel

Motion by Mrs. Salny, seconded by Mr. Giarratano to table the motion on the Music Director for the 2012-2013 school year. — **Table Motion**

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Motion by Mr. Puzio, seconded by Mrs. Chabala to separate the motion on Extended Leave for Donna Friedberger. — **Separate Motion**

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Maluszczak, seconded by Dr. Kurland to approve the following personnel recommendations.

Approve the employment of Regina Adamson, as a Substitute School Nurse, on an "as needed" basis, for all schools, for all after school programs, for the 2012-2013 school year. The rate of pay is $44.00 per hour. — **After School Sub Nurse**

Explanation: After school programs will be paid through "Pay-to-Play."

Employment/Substitute Teachers — **Employ Subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2012-2013 school year:

Anthony Andrade	Fairleigh Dickinson University, NJ (61 Credits)	
Rockaway, NJ	Certification:	County
	Effective Date:	March 21, 2013
Ruthann Champagne	College of Saint Elizabeth, NJ (BA)	
Rockaway, NJ	Certification:	State
	Effective Date:	March 21, 2013
Stacy Fremeth	William Paterson University, NJ (71 Credits)	
Rockaway, NJ	Certification:	County
	Effective Date:	March 21, 2013

Alexandra Hine	County College of Morris, NJ (66 Credits)	
Lake Hopatcong, NJ	Certification:	County
	Effective Date:	March 21, 2013
Linda Lombardo	Montclair State University, NJ (MA) (Sub Nurse)	
Morris Plains, NJ	Certification:	State
	Effective Date:	March 21, 2013
Rachel Scripture	Rowan University, NJ (BA)	
Dover, NJ	Certification:	State
	Effective Date:	March 21, 2013

Job Reassignments

Job Reassignment

Approve the job reassignment of Christopher Marangon, a full-time Physical and Health Education Teacher at the Birchwood and Stony Brook Schools to an Interim Principal at the Dennis B. O'Brien School, effective March 11, 2013 through June 30, 2013. The annual prorated salary will be $100,000.00.
(Mr. Marangon is replacing Mr. Benjamin).

Leaves

Leaves of Absence

Approve the leave of absence for Cynthia Dodge, full-time Language Arts Teacher, for Grade 8, at the Copeland Middle School, with pay, effective April 22, 2013 through May 24, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective May 28, 2013 through October 25, 2013, the leave will continue, without pay, effective October 28, 2013 through December 11, 2013. (Mrs. Dodge is expected to return to work on December 12, 2013).

Approve the leave of absence for David Kratka, full-time Educational Support Specialist (School Counselor), at the Birchwood and Katharine D. Malone Schools, with pay, effective March 13, 2013 through April 12, 2013. (Mr. Kratka is expected to return to work on April 15, 2013).

Approve the leave of absence for Kimberly Landers, full-time Inclusion Teacher, at the Dennis B. O'Brien School, with pay, effective February 25, 2013 through March 8, 2013. (Mrs. Landers is expected to return to work on March 11, 2013).

Revised Leaves

Revised Leaves of Absence

Approve the revised leave of absence for Heather Allen, full-time Art Teacher, at the Copeland Middle School, with pay, effective March 1, 2013 through March 15, 2013. (Mrs. Allen is expected to return to work on March 18, 2013).

Approve the revised leave of absence for Sonya Patel, full-time Guidance Counselor for Grade 6, at the Copeland Middle School, with pay, effective April 1, 2013 through May 24, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective May 27, 2013 through October 25, 2013. (Mrs. Patel is expected to return to work on October 28, 2013).

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Extended Leave

Extended Leave of Absence

Approve an extended leave of absence for Diane Boykow, a full-time Bus Driver for the Transportation Department, with pay, effective March 11, 2013 through April 2, 2013 (1/2 day), the leave will continue, without pay, under the Twelve Week Federal Medical Leave Act, effective April 2, 2013 (1/2 day) through June 21, 2013. (Mrs. Boykow is expected to return to work on September 1, 2013).

Leave

Leave of Absence

Approve a leave of absence for Joanne Carbone, a full-time Purchasing Secretary, at the Copeland Middle School, with pay, effective April 1, 2013 through May 31, 2013. (Mrs. Carbone is expected to return to work on June 3, 2013).

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the following personnel recommendation.

Extended Leave of Absence — **Extended Leave**

Approve the extended leave of absence for Donna Friedberger, a full-time Academic Intervention Teacher, for Grades 6, 7 and 8, at the Copeland Middle School, without pay, under the New Jersey Twelve Week Family Leave Act, effective March 11, 2013 through March 15, 2013. (Mrs. Friedberger is expected to return on March 18, 2013).

Roll Call Vote on all above recommendation, Dr. Friedberger abstaining all others present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mr. Puzio, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

Approve Krista Schellinck, staff member, as a School Nurse for the Summer Safety Town Program for 40 hours, at the current rate. — **Safety Town Nurse**

Explanation: Program runs August 12, 2013 through August 16, 2013.

Approve nine (9) hours of presentation/preparation time, for Grade 3 Family Literacy on the evenings of March 13, 20, and April 3, 2013 for the following, at the current rate: — **Presentation Hrs**

Judith Johnson
Gina Parisi
Donna Spinweber

Approve Ann Marie Arico for three (3) hours of presentation/preparation time, for Kindergarten Orientation on the evening of April 16, 2013, at the current rate. — **Presentation Hrs**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the following administrative recommendations.

Authorize a joint transportation agreement with Sussex County Regional cooperative to transport Rockaway Township students for the 2013-2014 school year. — **Sussex Jointure**

Explanation: Provide special education transportation to resident students who attend out of district special education schools.

Authorization to approve Neptune Township Board of Education to provide educational component for a residential placement at the rate of $23,422.00 or $129.40 per diem, for the 2012-2013 school year. — **Neptune Bd of Ed**

Explanation: District is responsible for educational component.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Mrs. Salny thanked the Parent Resource Network for their generous donation to Safety Town.

Motion made by Dr. Friedberger, seconded by Mrs. Chabala to approve the following finance recommendations.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending February 28, 2013, and — **Bd Secy Report**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending February 28, 2013.

Authorize account transfers as submitted. **Transfers**

Authorize payment of the March bills, as approved by the Finance Committee. **Bills**

Authorize payment of March Cafeteria bills, as approved by the Finance Committee.

Authorize payment of March Student Activity bills, as approved by the Finance Committee.

Authorize payment of March Summer Enrichment bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Be It Resolved in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Be It Resolved that the Rockaway Township Board of Education accept a $1,500.00 donation from the Board of the former Parent's Resource Network to be used in the Safety Town program. **Donation**

Explanation: The money is to be used to replenish supplies and materials to help fund the program.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

The Policy Committee met for over three hours last week to review the policies.

Motion made by Dr. Friedberger, seconded by Mrs. Chabala to approve the following policy recommendations.

Approve the first reading of the following policies: **Policy 1st Reading**

1260	Incapacity of Superintendent
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
2460	Special Education
3214	Conflict of Interest
3282	Use of Social Networking Sites (Teaching Staff)
4282	Use of Social Networking Sites (Support Staff)
5310	Health Services
5330	Administration of Medication
6150	Tuition Income
8651	Community Use of Transportation
9240	Rights of Parents

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business
Mrs. Chabala apologized to Ms. Swierc on case that was not a HIB incident.

Website - Each school was told their PTA will have a spot on the website

Strategic Plan – Mountain Lakes, individual from Rutgers, Picatinny and Centennium Consultants did not work out, left with two possibilities: NJSBA or ERIC.

Motion by Mr. Puzio, seconded by Mrs. Chabala to appoint New Jersey School Boards to do Strategic Plan at a fee of $6,000.00

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

New Business

New Business
Mrs. Chabala announced ten boys made it to Boy Scouts Arrow of Light. The 5th Grade Volleyball Night at Dwyer, one group beat the teachers, was a great night.

Training weekend at New Jersey School Boards was a full packed weekend. She came out feeling good about the Board and updated Board on what School Boards has in the works.

Mrs. Salny has concerns about future enrollment.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 9:50 PM.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary