REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
January 19, 2011

The Rockaway Township Board of Education held a regular meeting on Wednesday, January 19, 2011, at 6:15 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Jackson, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger, Mr. Giarratano and Mrs. Power, were absent.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Jackson, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel and legal issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session.

Motion made by Mr. Puzio, seconded by Mr. Salny that the closed session meeting stand adjourned at 7:05 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:06 PM Also present were ten visitors and no members of the press.

Dr. Friedberger opened the regular business meeting of the Board.

Motion by Mr. West, seconded by Mr. Puzio to open the public session of the meeting at 7:07 PM.

Show of hands on above, all present voting yes, motion so carried.

Resident addressed the 2011-2012 school calendar – snow days, etc. Dr. Vitta addressed the proposed 2011-2012 calendar.

Resident wished the Board a Happy New Year and asked a question regarding Board food prior to board meeting. Dr. Verbist addressed the question.

Motion by Mr. West, seconded by Mr. Puzio to close the public session of the meeting 7:13 PM.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

Mrs. Salny read into the record an anonymous letter regarding snow days/calendar which was received after 3:00 PM on January 19, 2011.

Shelly Zanowicz	Re: Quick Question
Rene Clemente	Re: School Bus Pick-Up in Rockaway
Michele DiSanza	Re: Roundup Suggestion
Ted Doty	Re: 2009-2010Year end encumbrance balance
Ted Doty	Re: Encumbrance sick day payout
Ted Doty	Re: Blanket purchase orders
Maria Antoniello	Re: Color Guard Program
Don Olson	Re: Question About Schools
Ted Doty	Re: OPRA Request 2010-28
Bindiya	Re: New Enrollee
Regina Swierc	Re: Outreach Invitation
Susanne Jackson	Re: CMS 8th Grade Social

APPROVE MINUTES — **Approve Minutes**

Motion made by Mrs. Salny, seconded by Mr. Jackson to approve the minutes of January 5, 2011.

Roll Call Vote on above, Mr. West abstaining, all others present voting yes, motion so carried.

The following information was presented by the Superintendent in his report: — **Supt Report**

Dr. Vitta addressed snow days and the impact on the school calendar.

Dr. Vitta addressed the 2011-2012 school year calendar.

Dr. Vitta addressed the three (3) principal vacancies. He outlined the process/procedures.

Dr. Vitta addressed Board Goals – Administrators teaching classes. Dr. Vitta indicated he taught today at Stony Brook School.

Dr. Grefe addressed the Kindergarten Intervention Program.

Informational Items:

- Enrollment – December
- Fire/Security/Evacuation Drills – December
- Nurses' Report – December
- Field Trip Report – December
- SAAC Minutes – December

BA Report

The following was presented by the Business Administrator in his report:

Dr. Verbist addressed ongoing non residency investigations.

Dr. Verbist provided a brief overview on facility projects as they relate to the 2011-2012 school year budget.

Dr. Verbist addressed the issue of unwanted or requested emails.

Bd Communications Committee

Board Communications Committee

Mrs. Salny addressed the overall purpose of the "Blast" and the first "Blast." Dr. Friedberger provided additional information from Mr. Giarratano.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mr. Jackson to approve the following personnel recommendations.

Employment/After School Program — **Employ After School**

Approve the courses, instructors and the individual rates per quarter, indicated on the attached list, for the After School Program for the 2010-2011 school year.

Employment/Director of the 2011-2012 Summer School Program — **Employ Summer Director**

Approve the employment of Joyce Schulze, Director of Summer School for the 2011-2012 school year, effective immediately. The annual stipend is $8,250.00.

Employment/Summer Enrichment Program Supervisor — **Employ Summer Enrichment**

Approve the employment of David Bishop, Summer Enrichment Program Supervisor for the 2011-2012 school year, effective June 24, 2011. The annual stipend is $4,400.00.

Employment/Substitute Teachers **Employ Subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2010-2011 school year:

Jeffrey Butterfield Flanders, NJ	Flagler College, FL (BA) Certification: State Effective Date: January 20, 2011
Cory Anne Jackowski Boonton, NJ	Rutgers University, NJ (121 Credits) Certification: County Effective Date: January 20, 2011
Jessica Smith Denville, NJ	Montclair State University, NJ (BA) Certification: State Effective Date: January 20, 2011
Dennis Zakar Chester, NJ	Montclair State University, NJ (MA) Certification: State Effective Date: January 20, 2011

Extended Leave of Absence **Extended Leave**

Approve an extended leave of absence for Karen Renaud, full-time Academic Intervention Teacher at the Birchwood School, without pay, under the Twelve Week Federal Family Leave Act, effective January 3, 2011 through January 31, 2011. (Mrs. Renaud is expected to return to work on February 1, 2011).

Job Reassignments **Job Reassignments**

Approve the job reassignment of Sandra Bornemann, from state certified Substitute Teacher for the District to leave replacement assignment for Judith Faulkner, full-time Academic Intervention Teacher at the Catherine A. Dwyer School, effective January 11, 2011 through March 7, 2011. The rate of pay is $150.00 per diem. (Mrs. Faulkner is expected to return to work on March 8, 2011).

Approve the job reassignment of Katharina DiPaolo-Hack, from state certified Substitute Teacher for the District to leave replacement for Heidi Munn, full-time Special Education Teacher for Grades 6, 7 and 8 at the Copeland Middle School, effective January 18, 2011 through June 7, 2011. (Mrs. Munn is expected to return to work on June 8, 2011).

Approve the job reassignment of Harriet Kasper, from state certified Substitute Teacher for the District to leave replacement assignment for Kirsten Insinga, full-time Grade 5 Teacher at the Katharine D. Malone School, effective April 11, 2011 through June 17, 2011. The rate of pay is $150.00 per diem. (Mrs. Insinga is expected to return to work on September 1, 2011).

Approve the job reassignment of Cecilia Isenberg, from state certified Substitute Teacher for the District to leave replacement assignment for Oswaldo Sein, full-time Spanish Teacher for Grades 6, 7 and 8 at the Copeland Middle School, effective December 17, 2010 through January 14, 2011. The rate of pay is $100.00 per diem. (Mr. Sein is expected to return to work on January 17, 2011).

Approve the job reassignment of Colleen Sweeney, from state certified Substitute Teacher for the District to leave replacement assignment for Cherry Wnek, full-time Grade 2 Teacher at the Dennis B. O'Brien School, effective January 17, 2011 through May 31, 2011. The rate of pay is $150.00 per diem. (Mrs. Wnek is expected to return to work on June 1, 2011).

Rescind the job reassignment of Kimberly Wettstein, from full-time Grade 7 Math Teacher at the Copeland Middle School, to full-time Vice Principal at the Copeland Middle School, effective May 9, 2011 through June 30, 2011. The annual prorated salary will be $75,000.00. (Mrs. Wettstein is replacing Mrs. Cohen).

Approve the job reassignment of Kimberly Wettstein, from full-time Grade 7 Math Teacher at the Copeland Middle School, to full-time Vice Principal at the Copeland Middle School, effective July 1, 2011 through June 30, 2012. The annual salary will be $75,000.00. (Mrs. Wettstein is replacing Mrs. Cohen).

Leaves

Leaves of Absence

Approve a leave of absence for Judith Faulkner, full-time Academic Intervention Teacher at the Catherine A. Dwyer School, with pay, effective January 11, 2011 through March 7, 2011. (Mrs. Faulkner is expected to return to work on March 8, 2011).

Approve a leave of absence for Christine Garabrant, full-time Academic Intervention Teacher at the Stony Brook School, with pay, effective January 3, 2011 through February 3, 2011. (Mrs. Garabrant is expected to return to work on February 4, 2011).

Amend a leave of absence for Kimberly Wettstein, full-time Grade 7 Math Teacher at the Copeland Middle School, with pay, effective February 17, 2011 through March 21, 2011, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective March 22, 2011 through May 6, 2011. (Mrs. Wettstein is expected to return to work on May 9, 2011).

Explanation: To correct the effective date on the December 8, 2010 agenda from February 7, 2011 to February 17, 2011.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employ Summer

Employment/Administrative Assistant for the 2011-2012 Summer School Program

Approve the employment of Marcelene Bender, Administrative Assistant for the 2011-2012 Summer School Program, effective immediately. The annual stipend is $3,850.00.

Extended Leave

Extended Leave of Absence

Approve an extended leave of absence for James Pringle, full-time Bus Driver for the Transportation Department, with pay, effective January 18, 2011 through February 17, 2011. (Mr. Pringle is expected to return to work on February 22, 2011).

Increase in Hrs

Increase in Hours

Approve an increase in hours for Kimberly McKenna, part-time Staff Assistant for the office/copy and resource room for Grades 1 and 2, at the Catherine A. Dwyer School, from 17.50 hours per week to 23.75 hours per week, effective January 3, 2011, for the 2010-2011 school year. The rate of pay is $16.33 (Step 3) per hour.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Dr. Friedberger addressed the prior discussion from the Curriculum Committee on the math curriculum.

Motion made by Mr. Salny, seconded by Mr. West to approve the following curriculum/instruction recommendations.

Student Teachers

Approve Caitlin Dean, from Montclair State University, as a student teacher for the spring semester at the Copeland Middle School.

Explanation: Requirement for degree.

Approve Lauren Fitzpatrick, from Montclair State University, as a student teacher for the spring semester at Catherine A. Dwyer School.

Explanation: Requirement for degree.

Approve Jean Rex, from Western Governors University, to do observations for the spring/summer semester at Birchwood and Dennis B. O'Brien Schools.

Explanation: Requirement for degree.

Approve the use of ARRA grant funds to pay additional hours of staff assistant to attend the two-day workshop, "Non-Violent Crisis Intervention" on January 26 and 31, 2011. **Workshop**

Allison Friedel	Dennis B. O'Brien School	$77.65	100% paid by grant

Explanation: Grants require that any stipend paid with grant monies needs board approval.

Approve Amanda Ambrosino, from Montclair State University, as a student teacher at the Stony Brook School spring semester. **Student Teacher**

Explanation: Requirement for degree.

Approve the 8th Grade Math Plus Curriculum. **8th Gr Math Curriculum**

Explanation: As per the District Five-Year Curriculum Cycle.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Dr, Vitta added additional comments on the 2011-2012 school calendar

Motion made by Mr. Puzio, seconded by Mr. Jackson to approve the following administrative recommendations.

Approve the 2011-2012 School Calendar. **2011-2012 Calendar**

Authorize placement of a Rockaway Township special education student at the Calais School in Whippany, New Jersey for the 2010-2011 school year, at the rate of $24,265.90 or $244.10 per diem. **Sp Ed Placement**

Explanation: Per the student's IEP.

Approve the transportation for an out of district student by Educational Services of Morris County to Calais School in Whippany. **Sp Ed Transport**

Explanation: More cost effective for County to transport student.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mr. Jackson to approve the following finance recommendations.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending December 31, 2010, and **Bd Secy Report**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending December 31, 2010.

Authorize account transfers as submitted. **Transfers**

Authorize payment of the January bills, as approved by the Finance Committee. **Bills**

Authorize payment of December Cafeteria bills, as approved by the Finance Committee.

Authorize payment of January Cafeteria bills, as approved by the Finance Committee.

Authorize payment of January Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Travel

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Truck Bid

Sealed bids were received on January 13, 2011, for Equipment Sale – Maintenance Trucks. Five (5) bidders responded as follows:

	Vehicle #20	Vehicle #21	Bulk Bid*
RS Auto Sales	$1,079.00	$1,279.00	
RRR Auto $ 425.00*	$1,005.00		
5 Star	$ 430.00*	$1,000.00	
RRR Auto		$ 250.00*	$1, 400.00*
Jersey One Auto Sales	$ 331.00*	$ 404.99*	

*Under minimum bid specification

Award of bid to highest responsible bidder, RS Auto Sales in full conformance with specification.

PACO Threshold Increase

WHEREAS, NJAC 5:34-5.2 details the procedures for increasing the bid threshold and states in part, "A contracting unit with a qualified purchasing agent desiring to take advantage of the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 shall have its governing body pass a resolution authorizing the amount of a higher bid threshold for the contracting unit, the amount of which shall not exceed the statutory maximum bid threshold. In a contracting unit subject to the Public School Contracts Law, a certified resolution increasing the bid threshold shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs and shall be accompanied by a copy of the contracting unit's purchasing agent's qualified purchasing agent certification", and

WHEREAS, P.L. 2009, c.166 took effect on January 1, 2011 and changes the maximum allowable bid threshold for a qualified purchasing agent to $36,000.

NOW THEREFORE BE IT RESOLVED, that the Qualified Purchasing agent shall, effective as of this date, be authorized to purchase goods and services without bidding in amounts not to exceed $36,000 in the aggregate and is authorized to purchase goods and service without quoting in amounts not to exceed $5,400 in the aggregate.

BE IT FURTHER RESOLVED, that the board secretary is authorized and directed to submit to the Director of the Division of Local Government Services in the Department of Community Affairs a copy of this resolution and a copy of the Qualified Purchasing Agent's certification.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mr. Jackson addressed the RTEA negotiation schedule in January and February 2011.

Mrs. Salny addressed the RTAA negotiations which was snowed out, she also addressed the next meeting in February 2011.

Mrs. Salny addressed the possibility of Board-to-Board meetings among the elementary districts. She also discussed a full Board-to-Board meeting.

Mrs. Salny addressed the Public request for communications be addressed at a board meeting. Various Board members discussed the request.

New Business

New Business

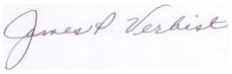
Dr. Friedberger addressed the Middle School concert cancelled due to snow and rescheduled for February 1, 2011.

Motion made by Mr. Jackson, seconded by Mr. Puzio that the meeting stand adjourned at 7:33 PM

Adjournment

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,



DR. JAMES P. VERBIST
Board Secretary