MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 21, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 21, 2016, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland(left at 6:40).

Mr. Babcock and Mrs. Chabala were absent.

Also present was Dr. Greg McGann, Superintendent of Schools.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Brookes, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:31 PM. Present were 4 visitors and one member of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Maluszczak, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Maluszczak, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:

Amy Gallagher	Re: Full Day Kindergarten
Ardith Collins	Re: Rockaway Twp Fine & Performing Arts Events 2016-2017

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Brookes to approve the minutes of September 7, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were two new HIB investigations Case #101 and #102 as unconfirmed and addressed through code of conduct.

Dr. McGann Reported on the following:

- Ardith Collins was selected to receive 40 ukuleles.
- 2 Students from CMS were winners of a NJ Poster Contest.
- Focus Committee Letter was sent home today.

2. Informational Items:
   - Field Trips for Approval

The following information was present by the Business Administrator in her report:

Mrs. Palmiere reported on the following:

- Sign Update
- Lead Testing

Committee Reports

Policy Committee- met last week, next meetings September 27, 2016 @4:00 and October 24, 2016 @4:45 held at CMS.

Technology Committee-

- The committee is asking everyone to be patient with the new website.
- District Network Infrastructure is complete.
- Media Centers- technology is being enhanced and Chromebooks added.
- Parent Website app being developed now.
- Technology Plan-MIS still compiling data and technology committee will be updated when complete.
- Video Conferencing being explored.

Education Committee – Had to postpone meeting until October, new dates October 20th @ 6:00 or October 24th after the Policy Meeting at CMS.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chirico, seconded by Mrs. Brookes to approve the following personnel recommendations.

1. **Employment**

Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list, for the After School Program, to be held at the Copeland Middle School, for the 2016-2017 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of Maryclare Haubruck, a full-time Grade 5 Inclusion Teacher, at the Stony Brook School, effective November 28, 2016 or sooner through June 30, 2017. The annual prorated salary will be $60,938.00 MA+15 (Step 2). (Mrs. Haubruck holds Standard Certificates as an Elementary School Teacher in Grades K-5 and as a Teacher of Students with Disabilities). (Mrs. Haubruck is replacing Mrs. Koellhoffer).

Approve the employment of Anna Sifonios, a part-time Music Teacher, at 19.50 hours per week, at the Dennis B. OôBrien and Stony Brook Schools, effective September 22, 2016 through June 30, 2017. The annual prorated salary will be $31,805.00 BA (Step 1). (Mrs. Sifonios holds a Standard Certificate as a Teacher of Music). (Mrs. Sifonios is replacing Ms. Cuadra).

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2016-2017 school year:

Lea Audino Denville, NJ	Montclair State University, NJ (BFA) Certification: County Effective Date: September 22, 2016
Fallan Chonko Wharton, NJ	University of Florida, FL (MA) Certification: State Effective Date: September 22, 2016
Ula Dasouqi Rockaway, NJ	County College of Morris, NJ (AS) Certification: County Effective Date: September 22, 2016
Ruthanne Gobeille Green Pond, NJ	University of Delaware, DE (78 Credits) Certification: County Effective Date: September 22, 2016
James Tormey Nutley, NJ	Fairleigh Dickinson University, NJ (BS) Certification: County Effective Date: September 22, 2016
Alicia Narcise-Uppal Randolph, NJ	College of Saint Elizabeth, NJ (BS) Certification: State Effective Date: September 22, 2016

3. **Leave Replacement Assignment**

Approve a leave replacement assignment for Mavia Hankala, replacing Heather Allen, a full-time Art Teacher, at the Copeland Middle School, effective September 22, 2016 through December 23, 2016. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Emily Krzysik, replacing Diana Langevin, a full-time Grade 2 Teacher, at the Stony Brook School, effective September 22, 2016 through January 13, 2017. The rate of pay is $150.00 per diem.

4. **Reemployment**

Approve the reemployment of the following county and state certified Substitute Teachers for the 2016-2017 school year, effective September 1, 2016 through June 30, 2017:

Heather Gavito	Lezet Shabani
Lin Jones (Nurse)	Anna Sifonios
Trisha Kaufmann	Elizabeth Smith
Margaret Nolan	Arielle Testa
Gianna Parisi	Jolanta Usher (Nurse)
Kathleen Perry (Nurse)	Alexis Zammataro
Samuel Propper	Melanie Zurvansky

5. **Salary Adjustment**

Approve the salary adjustment for the following staff, effective September 1, 2016 through June 30, 2017:

	From	**To**
Ardith Collins	$69,812.00 (MA+45 Step 13)	$70,437.00 (MA+60 Step 13)
Stephanie McCabe	$68,562.00 (MA+15 Step 13)	$69,187.00 (MA+30 Step 13)
Jennifer Meyers	$66,667.00 (MA Step 11)	$67,292.00 (MA+15 Step 11)
Penny Zitomer	$59,978.00 (BA+30 Step 6)	$62,793.00 (MA Step 6)

Explanation ï Adjustment reflect change in salary guide status.

6. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Shannan Barkley-Biddelman, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Katharine D. Malone School, effective September 22, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Mrs. Barkley-Biddelman is replacing Ms. Cappitelli).

Approve the employment of Stefanie Campbell, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Autistic Class, at the Katharine D. Malone School, effective September 22, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Approve the employment of Nicolas Correa, a full-time Night Custodian, for the Stony Brook School, effective October 3, 2016 through June 30, 2017. (Mr. Correa is replacing Mr. Shaw). The annual prorated salary is as follows:

Base Salary-Custodian (Step 2)	$37,626.00
Boiler License Stipend	1,250.00
Night Differential Stipend	800.00
Total Prorated Salary	$39,676.00

Approve the employment of Joseph DeCagna, Jr. as a Substitute Bus Driver, on an ñas neededò basis, for the Transportation Department, effective September 19, 2016 through June 30, 2017. The rate of pay will be $19.00 per hour.

Approve the employment of Carly Farrell, a part-time Staff Assistant, at 17.50 hours per week, for office/play/copy duties, at the Catherine A. Dwyer School, effective September 22, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Miss Farrell is replacing Ms. Lutz).

Approve the employment of Rebecca Gallanter, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Copeland Middle School, effective September 22, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Ms. Gallanter is replacing Ms. Nekich).

Approve the employment of David Katz, a full-time Night Custodian, for the Copeland Middle School, effective September 22, 2016 through June 30, 2017. (Mr. Katz is replacing Mr. Petrunyak). The annual prorated salary is as follows:

Base Salary-Custodian (Step 1)	$37,176.00
Night Differential Stipend	800.00
Total Prorated Salary	$37,976.00

Approve the employment of James Tormey, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Autistic Class, at the Copeland Middle School, effective September 22, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Mr. Tormey is replacing Mrs. Zuravnsky).

Leave of Absence

Approve a leave of absence for Noreen Baruti, a part-time Staff Assistant, for the Transportation Department, with pay, effective September 6, 2016 through October 7, 2016. (Mrs. Baruti is expected to return to work on October 10, 2016).

Approve a leave of absence for Laurie McMahon, a part-time office Staff Assistant, at the Katharine D. Malone School, with pay, effective September 19, 2016 through October 19, 2016, the leave will continue without pay, effective October 20, 2016 through November 18, 2016. (Mrs. McMahon is expected to return to work on November 21, 2016).

Reassignment

Approve the reassignment of Jeannine Lee, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Preschool Disabilities Class, at the Dennis B. OôBrien School, to a part-time Staff Assistant, at 17.50 hours per week, for the office/play/copy duties, at the Dennis B. OôBrien School, effective September 1, 2016 through June 30, 2017. (Ms. Lee is replacing Ms. Ribarich).

Approve the reassignment of Carlos Hoyos, a full-time Night Custodian at the Stony Brook School to a full-time Night Custodian at the Copeland Middle School, effective October 3, 2016 through June 30, 2017.

Approve the reassignment of Fausto Rossy, a full-time Night Custodian for the District to a full-time Night Custodian at the Copeland Middle School, effective October 3, 2016 through June 30, 2017.

Approve the reassignment of Richard Warden, a Substitute Bus Driver, on an ñas neededò
basis to a full-time Bus Driver for the Transportation Department, effective October 3, 2016 through June 30, 2017. The prorated annual salary will be $12,702.00. (Mr. Warden is replacing Mr. Zak).

Resignation

Approve the resignation of Michelle Grilk, a part-time office Staff Assistant, for the Dennis B. OôBrien School, effective October 3, 2016.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve the following new and revised curricula:
    - Language Arts Literacy ï Gr. 6-8
    - Middle School STEM ï Gr. 6-8

Explanation: As aligned to the 2015 NJ Core Curriculum Content Standards.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following administrative recommendations.

Subscription Busing

1. Approve a parental contract for non-aided subscription busing for the 2016-2017 school year for the following students:

# 713 -	$442.00(one-way drop off)
# 12 -	$442.00(one-way pick up)

NCLB Grant

2. Approve salary and stipends funded with NCLB FY16-17 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Barbara McFadden	Title III Family Literacy Tchr	CAD	$45.00 pr hr	100%TitleIII
Bryon Pinajan	Title III Family Literacy Tchr	CAD	$45.00 pr hr	100%TitleIII
Jerelyn Hurley	Title III Summer School Tchr	Lincoln	$45.00 pr hr	100%TitleIII
Jerelyn Hurley	Title III Imm PD Presenter	Lincoln	$45.00 pr hr	100% Title III Imm

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Dual Use

3. Approve submission of Applications for Dual Use rooms to the Executive County Superintendent for the 2016-2017 school year for the following classrooms:

Dennis B. OôBrien	Room 31	1st Grade Resource & 2nd& 3rd Grade Resource
Dennis B. OôBrien	Room 10	4th Grade Resource & 5 Grade Resource
Katharine D. Malone	Room 20	Grade 4 Resource & Grade 5 Resource
Katharine D. Malone	Room 45	Grade 1&2 Resource and Grade 2 &3 Resource
Stony Brook	Room 140	Grade 5 Resource & Grade 5 Resource
Stony Brook	Room 116	Academic Intervention & Grade K-2 Resource
Copeland Middle School	Room 212	Grade 7 Resource & Grade 8 Resource

Toilet Facilities Waiver

4. Approve submission of Applications for Toilet Facilities Waiver to the Executive County Superintendent for the 2016-2017school year for the following classrooms:

Dennis B. OôBrien	Room 32
Dennis B. OôBrien	Room 33
Dennis B. OôBrien	Room 37
Catherine A. Dwyer	Room 212

5. Motion to graciously accept a donation for a buddy bench from the DBO PTA. The buddy bench will be used to eliminate loneliness, foster friendships on the playground and spread the message of inclusion and kindness.

6. Authorize appointment of Alfonso Gonnella as Affirmative Action Officer for the 2016-2017school year.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending June 30, 2016, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending June 30, 2016

3. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending July 31, 2016, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2016

Authorize September account transfers as submitted.

Authorize payment of the September bills, as approved by the Finance Committee.

Authorize payment of the September Student Activity bills, as approved by the Finance Committee.

Authorize payment of the September State Unemployment bill, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

4. WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Rockaway Township Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on GovDeals.com, per state contract 83453. Items not sold within 15 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the following policies for first reading:

	1220	Employment Chief School Administrator
	1310	Employment of School Business Administrator
	3111	Creating Positions
	3124	Employment Contract
	3125	Employment of Teaching Staff Members
	3125.2	Employment of Substitute Teachers
	3126	District Mentoring Program
	3141	Resignation
	3159	Teaching Staff Member/School District Reporting Responsibilities
	3231	Outside Employment as Athletic Coach
	3240	Professional Development for Teachers and School Leaders
	4159	Support Staff Member/School District Reporting Responsibilities
	5305	Health Services Personnel
R	5330	Administration of Medication
	5350	Student Suicide Prevention
	9541	Student Teachers/Interns

2. Motion to abolish the following regulation and policy:

	3244	In-Service Training

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

None

New Business

Mrs. Brookes commented that the KDM playground is open and looks beautiful.

No Public comment.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak that the meeting stands adjourned at 7:55 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE

Board Secretary