**REGULAR MEETING**
**ROCKAWAY TOWNSHIP BOARD OF EDUCATION**
**September 6, 2017**

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 6, 2017, at 6:03 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny, and Dr. Kurland.

Also present were Dr. Greg McGann, Superintendent of Schools.

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Babcock, seconded by Mrs. Chirico to adopt the following resolution:

**RESOLVED,** that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:03 PM.

Motion made by Mr. Babcock, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:33 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 32 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

- Copeland Middle School Schedule ï presentation by Alfonso Gonnella, Stacey Wisniewski, and Jennifer Klak

Motion by Mrs. Salny, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on the Math Strategies program.
- A member of the public commented on Discovery Education contract.
- A member of the public commented on the class choices for art and music.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

**Correspondence**

## COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

| | |
|---|---|
| Anthony Lusardi | Re: Citizen Newspaper: What is new this school year for Rockaway Twp. |
| Michele Beneduce | Re: LEAD and SAC |

## APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mrs. Chabala to approve the minutes of August 23, 2017.
Roll Call Vote on above, all present voting yes, motion so carried.

**The following information was presented by the Superintendent in his report:**
Dr. McGann reported there were no new HIB investigations.
Dr. McGann reported in the following:

- First 2 days of school ï Detective Rich spoke to staff on Tuesday ï great way to start the year
- District is ready for the first day of school. Thanks to maintenance /custodial staff for getting the buildings ready.
- RTEF ï presenting one more grant to Debi Katcher ï CMS will have a reading dog for students.
- Harlem Wizards game October 15.

2. Informational Items:
    - 2016-2017 Violence and Vandalism Report for the Rockaway Township School District.

**The following information was present by the Business Administrator in her report:**

Donnamarie Palmiere reported that we were still finishing the Birchwood roofing project and the Catherine A. Dwyer Boiler/HVAC project.

**Committee Reports**
Education Committee

- Janet Moran Science
- Spanish & Life Skills brought into district
- Next meetings scheduled for 9/25, 10/20, and 11/27

**The following actions were taken during the Regular Meeting of the Board:**
**Personnel**
**The Superintendent of Schools recommends actions on the following certificated personnel:**
Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following personnel recommendations.

1. **Employment**

Approve the employment of Marissa DePetris, a part-time Resource Room Teacher, for Grades 4 and 5, at 19.50 hours per week, at the Birchwood School, effective September 1, 2017 through June 30, 2018. The annual prorated salary will be $34,851.00 BA (Step 6). (Ms. DePetris holds Standard Certificates as an Elementary School Teacher in Grades K-6 and as a Teacher of Students with Disabilities).

Approve the employment of Kristen DeVito, a full-time English Language Learning Teacher, at the Catherine A. Dwyer School, effective September 1, 2017 through June 30, 2018. The annual salary will be $55,384.00 BA (Step 1). (Mrs. DeVito holds Standard Certificates as a Teacher of English as a Second Language and as a Teacher of Preschool through Grade 3). (Mrs. DeVito is replacing Mr. Pinajian).

Approve the employment of Justin Khan, an Adaptive Physical Education Substitute Teacher, on an ñas neededò basis, effective September 1, 2017 through June 30, 2018. The rate of pay will be $46.00 per hour. (Mr. Khan is replacing Ms. OôConnor).

Approve the employment of Nehrin Makhlouf, a full-time German Teacher, at the Copeland Middle School, effective September 1, 2017 through June 30, 2018. The annual salary will be $55,384.00 BA (Step 1). (Ms. Makhlouf holds a Certificate of Eligibility as a Teacher of German).

Approve the employment of Lynda Oricchio, a part-time Spanish Teacher, at 19.50 hours per week, at the Copeland Middle School, effective September 1, 2017 through June 30, 2018. The annual prorated salary will be $35,042.00 MA (Step 2). (Mrs. Oricchio holds a Standard Certificate as a Teacher of Spanish).

Approve the employment of Gina Roman, a full-time Spanish Teacher, for Grades 4 and 5, at all the elementary schools, (Catherine A. Dwyer School will be the home school), effective September 1, 2017 through June 30, 2018. The annual salary will be $61,658.00 BA (Step 8). (Mrs. Roman holds a Standard Certificate as a Teacher of Spanish).

Approve the employment of Brianna Thomas, a full-time Grade 4 Teacher, at the Birchwood School, effective September 1, 2017 through June 30, 2018. The annual salary will be $55,384.00 BA (Step 1). (Mrs. Thomas holds a Certificate of Eligibility with Advanced Standing as an Elementary School Teacher in Grades K-6 and a Certificate of Eligibility with Advanced Standing as a Teacher of Preschool through Grade 3. (Mrs. Thomas is replacing Mrs. Sayle).

Approve the summer employment of Vanessa Waxman, Instructional Coach/District General and Special Education Support Technologist, for an additional 25 hours, effective July 1, 2017 through August 31, 2017. The rate of pay will be $46.00 per hour.

Approve the employment of Lauren Wisse, a full-time Physical Education Teacher, at the Catherine A. Dwyer, Dennis B. OôBrien and Katharine D. Malone Schools, effective September 1, 2017 through June 30, 2018. The annual salary will be $60,319.00 BA (Step 6). (Mrs. Wisse holds a Standard Certificate as a Teacher of Health and Physical Education. (Mrs. Wisse is replacing Mr. Scism).

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

| | |
|---|---|
| Caren Cocuzza<br>Rockaway, NJ | Montclair State University, NJ (BA)<br>Certification: State<br>Effective Date: September 1, 2017 |
| Christina Creighton<br>Randolph, NJ | West Chester University, PA (BA)<br>Certification: County<br>Effective Date: September 1, 2017 |
| Judith Johnson<br>Rockaway, NJ | Seton Hall University, NJ (MA)<br>Certification: State<br>Effective Date: September 1, 2017 |
| Justin Khan<br>Rockaway, NJ | Montclair State University, NJ (BA)<br>Certification: State<br>Effective Date: September 1, 2017 |
| Kristina Koumoutsos<br>Tinton Falls, NJ | Rowan University, NJ (BA)<br>Certification: State<br>Effective Date: September 1, 2017 |
| Jennifer LoBrutto<br>Cedar Knolls, NJ | St. Peterôs College, NJ (MA)<br>Certification: State<br>Effective Date: September 1, 2017 |

3. **Extended Leave of Absence**

Approve a leave of absence for Colleen Flannery, a full-time Resource Room Teacher for Grade 3, at the Catherine A. Dwyer School, with pay, effective September 1, 2017 through November 14, 2017, the leave will continue without pay, under the Family Medical Leave Act, effective November 15, 2017 through November 30, 2017. (Mrs. Flannery is expected to return to work on December 1, 2017).

4. **Leave Replacement Assignment**

Approve a leave replacement assignment for Kyleigh Pittenger, replacing Colleen Flannery, a full-time Grade 3 Resource Room Teacher, at the Catherine A. Dwyer School, effective September 5, 2017 through November 30, 2017. The rate of pay is $150.00 per diem.

5. **Reassignment**

Approve the reassignment for Alexandra Anthony, a full-time Grade 1 Teacher at the Katharine D. Malone School to a full-time Grade 5 Teacher at the Katharine D. Malone School, effective September 1, 2017 through June 30, 2018.

Approve the reassignment for Kirsten Insigna, a full-time Grade 5 Teacher at the Katharine D. Malone School to a full-time Grade 4 Teacher at the Katharine D. Malone School, effective September 1, 2017 through June 30, 2018.

Approve the reassignment for Patricia Jaremcak, a full-time Grade 4 Teacher at the Katharine D. Malone School to a full-time Grade 3 Teacher at the Katharine D. Malone School, effective September 1, 2017 through June 30, 2018.

Approve the reassignment for Paula Schul, a full-time Grade 2 Teacher at the Katharine D. Malone School to a full-time Grade 1 Teacher at the Katharine D. Malone School, effective September 1, 2017 through June 30, 2018.

6. **Resignation**

Approve the resignation of Lea Audino, a leave replacement assignment, for Kelly Bodnar, a full-time School Counselor, at the Katharine D. Malone School, effective September 5, 2017.

Approve the resignation of Stephanie Berrios, a leave replacement assignment, for Jennifer Ruchalski, a full-time Language Learning Disabilities Teacher, at the Copeland Middle School, effective September 5, 2017.

7. **Salary Adjustment**

Approve the salary adjustment for the following staff, effective September 1, 2017 through June 30, 2018:

| | From | To |
|---|---|---|
| Maria Martinez | $65,458.00 (BA+30 Step 13) | $68,898.00 (MA+15 Step 13) |
| Bria Spotts | $61,569.00 (BA+30 Step 7) | $64,384.00 (MA Step 7) |

**8.** The Superintendent of Schools recommends actions on the following non-certificated personnel:

**Employment**

Approve the employment of Meghan Baxendell, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Autistic Class, at the Katharine A. Malone School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of the following staff members as a Child Care Provider, on an ñas neededò basis, for the 2017-2018 school year. The rate of pay $20.00 per hour. Funding provided by a donation to the district.

Cinnamon Lenahan
Maura Rothbart

**Explanation** ï Staff needed to provide child care to enable parents to attend Family Outreach Meetings.

Approve the employment of Christina Creighton, a part-time Staff Assistant, at 17.50 hours per week, for office/play/copy duties, at the Catherine A. Dwyer School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Creighton is replacing Ms. Lewis).

Approve the employment of Catherine Dillon, a part-time Staff Assistant, at 17.50 hours per week, in the Language Learning Disabilities Class, at the Copeland Middle School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Michelle Gioioso, a part-time Staff Assistant, at 17.50 hours per week, for office/play/copy duties, at the Katharine D. Malone School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Gioioso is replacing Mrs. Hartsuiker).

Approve the employment of Diana Bain-Herbison, a part-time Staff Assistant, at 17.50 hours per week, in the Resource/Supplemental Class, in Grade 5, at the Catherine A. Dwyer School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Bain-Herbison is replacing Mrs. Rosen).

Approve the employment of Melany Malzahn, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Autistic Class, at the Katharine A. Malone School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Suzanne Wilde, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Copeland Middle School, effective September 1, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

**Leave of Absence**

Approve a leave of absence for Edward Toth, a full-time Network Support Technician, at the Central Office, with pay, effective September 7, 2017 through September 22, 2017. (Mr. Toth is expected to return to work on September 25, 2017).

**Resignation**

Approve the resignation of Fadila Gathers, a part-time special education staff assistant, at the Copeland Middle School, effective July 1, 2017.

Approve the resignation of Michelle Hartsuiker, a part-time office staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Alyssa Norcia, a part-time special education staff assistant, at the Dennis B. OôBrien School, effective July 1, 2017.

Approve the resignation of Lynda Oricchio, a part-time special education staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Kristin Ratliff, a part-time special education staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Barbara Rosen, a part-time special education staff assistant, at the Catherine A. Dwyer School, effective July 1, 2017.

Approve the resignation of Fausto Rossy, a full-time Custodian, at the Catherine A. Dwyer School, effective August 22, 2017.

Approve the resignation of Stephanie Tobias, a part-time special education staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Richard Warden, a Bus Driver, for the Transportation Department, effective July 1, 2017.

**Salary Adjustment/Contract Rider**

Approve the salary adjustment/contract rider for Roger McKeon, Bus Driver for the Transportation Department, effective September 1, 2017 through June 30, 2018 as indicated below:

From: $14,119.00 To: $18,825.00

**Explanation** ï Due to route change and time added.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

**Curriculum/Instruction**

Motion made by Mrs. Chabala, seconded by Mr. Brookes to approve the following curriculum/instruction recommendations.

**Substitute Salary Adjustment**

1. Approve a salary adjustment of $90.00 per full day and $60.00 for a half day, effective September 7, 2017, for the county and state certified Substitute Teachers who attended the Substitute Teachersô Orientation Program held on August 23, 2017, as per the attached list.

**Professional Development Contract**

2. Approve the purchase of On-Site Professional Development Services (Science Techbook Foundational Pathway Individual Sessions), 10 sessions at a cost of $25,000 from Discovery Education.

   **Explanation:** To support the updating of text resources

**In-Service Credit**

3. Approve the following teachers and professional staff for 2.0 in-service credit for completing the Professional Development course ñProject Read - Phonicsò, June 26, 2017 through June 29, 2017 and August 28, 2017, as per the RTEA contract:

| | | |
|---|---|---|
| Christina Beatrice | Donna Friedberger | Rosemary Radom |
| Joan Butler | Christine Graham | Heather Redlich |
| Christina DeSarno | Kaitlin Jarvie | Nicole Shears |
| Susan Fabiano | Jacqueline Millar | |

**Curricula Approval**

5. Approve the following revised curricula:
   - Life Skills ï Gr. 6-8
   - Science ï Gr. K-5
   - Spanish ï Gr. 6-8
   - Spanish I ï Gr. 7-8

   **Explanation:** As aligned to the 2015 NJ Core Curriculum Content Standards

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

**Administration**

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to approve the following administrative recommendations.

**Neurodevelopment Evaluations**

1. Authorize a contract between St. Josephôs Child Development Center and the Rockaway Township Board of Education to conduct neurodevelopmental evaluations, on an as needed basis, for the 2017/2018 school year at a rate of $450.00 per evaluation.

   **Explanation:** For provision of evaluations, when necessary and the Rockaway Township Child Study Team does not provide this service.

**RTEF Funding Approval**

2. Approve the acceptance of funding from the Rockaway Township Educational Foundation for the following Innovative Education Project, with any unused funds returned to RTEF:

   Read to a Dog, Creature Comfort Pet Therapy
   Cost: $200
   Copeland Middle School
   Debbie Katcher
   Supplies: Visits from therapy dogs once per month
   Description of project: 6th grade LLD Language Arts students will be visited once per month by a therapy dog, and will be given the opportunity to read aloud to the dog. The objective of the program is to improve and ease the studentsô oral reading skills.

**Donation**

3. Accept the donation of toys and games from Chris Marangon for the Pre-School disabled program.

**Revised Grant Submission**

4. Approve the adjusted submission of the ESEA FY 17-18 Grant. Funding is allocated as per attached ñProgram Coordination & Budget Detailò and ñAdministrative Costs Budget Detailò pages, titles included:

| | | |
|---|---|---|
| **Title I** | $80,170.00 | |
| **Title IIA** | $28,039.00 | |
| **Title III** | $27,795.00 - | Rockaway Twp - $ 14,884.00<br>Rockaway Borough - $ 7,425.00<br>Mine Hill - $ 1,530.00<br>Morris Plains - $1 099.00<br>Denville - $ 2,857.00 |
| **Title III Immigrant** | $ 9,516.00 - | Rockaway Twp - $ 5,403.00<br>Rockaway Borough - $ 2,087.00<br>Denville - $2,026.00 |
| **Title IV** | $10,320.00 - | Rockaway Twp - $ 10,000.00<br>Non-public - $320.00 |

**Explanation:** Grant submission needs Board approval.

**Grant Approval**

5. Approve salary and stipends funded with NCLB FY17-18 Grant as follows:

| TEACHER | GRADE/POSITION | LOCATION | STIPEND/ SALARY |
|---|---|---|---|
| Jerelyn Hurley | Title III Summer School Tchr | Lincoln | $46.00 pr hr |

**Explanation:** State requires that salaries/stipends paid with NCLB grant require board approval.

**Dual Use**

6. Approve submission of Applications for Dual Use rooms to the Executive County Superintendent for the 2017-2018 school year for the following classrooms:

| | | |
|---|---|---|
| Birchwood | Room B1 | Speech/OT/PT |
| Birchwood | Room 168 | Grade 4 Resource & 5th Grade Resource |
| Dennis B. OôBrien | Room 10 | 3rd & 4th Grade Resource & 5th Grade Res |
| Katharine D. Malone | Room 22 | OT/PT |
| Katharine D. Malone | Room 37 | Academic Intervention ï 2 Teachers |
| Katharine D. Malone | Room 45 | Grade K,1,&3 Resource and Grade 2 &3 |
| Stony Brook | Room 116 | Grade 1 & 2 Resource & 4th Grade Resou |
| Stony Brook | Room 133 | Academic Intervention & Reading Specia |
| Stony Brook | Room 149 | Grade 2 & 4 Resource& 5th Grade Resou |

**Toilet Facilities Waiver**

7. Approve submission of Applications for Toilet Facilities Waiver to the Executive County Superintendent for the 2017-2018school year for the following classrooms:

| | |
|---|---|
| Dennis B. OôBrien | Room 31 |
| Dennis B. OôBrien | Room 32 |
| Dennis B. OôBrien | Room 33 |
| Dennis B. OôBrien | Room 37 |

**Transportation 2017-18**

8. Authorize Rockaway Township BOE to transport the following Rockaway Township out-of-district placement students for the 2017-18 School Year:

| Student # | School | Location |
|---|---|---|
| #1013 | Celebrate the Children | Denville |
| #33 | Celebrate the Children | Denville |
| #1919 | Lake Drive School | Mt. Lakes |
| #188 | Wildwood School | Mt. Lakes |
| #1923 | Windsor Learning Center | Pompton Lakes |

**Subscription Busing**

9. Approve a parental contract for non-aided subscription busing for the 2017-2018 school year for the following students:

   #1213 $442.00 (one way drop off)

**Professional Development**

10. Approve Always Connected to provide a presentation On September 5, 2017 to all teaching and staff assistants on cyber safety. The $1,800.00 fee is to be funded under the FY 18 ESEA Title IV Grant.

    **Explanation:** Training staff with student contact about internet safety.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

**Finance**

Motion made by Mrs. Brookes, seconded by Mr. Babcock to approve the following finance recommendations.

**Travel**

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   **Be It Further Resolved,** that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   **Explanation:** As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

**Financials**

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending July 31, 2017, and

   **Be It Further Resolved** that this Budget does not include any unapproved appropriations or moneys.

   **Be It Resolved** that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2017

   Authorize July 2017 account transfers as submitted.

**Change Order**

3. Approve Change Order #003 to remove (7) existing 3 inch PVC downspouts at front of

Birchwood ES and install (3) new at the side of the Gymnasium; replace with new aluminum Kynar 4x3 downspout in the amount of $3,871.12 for the partial roof replacement at Birchwood School.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

**Old Business**

LEAD Presentation update
Committed to DARE
Audit update

**New Business**

Tile floors at KDM & Roof at DBO look great.

Motion by Mrs. Chabala, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on safety concern at Birchwood school
- A member of the public commented on LEAD presentation has anyone compared the curriculums

Motion by Mrs. Chabala, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Chabala that the meeting stands adjourned at 8:29 PM. and to return to Executive Session for legal issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Chabala that the meeting stands adjourned at 9:25 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere
DONNAMARIE PALMIERE
Board Secretary