REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 7, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 7, 2016, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chirico, Mrs. Maluszczak, and Mrs. Salny.

Mrs. Chabala and Dr. Kurland were absent

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Chirico, seconded by Mr. Babcock to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Brooks, seconded by Mrs. Chirico to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Brookes, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 156 visitors and one member of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Copeland Middle School 7th & 8th Grade Select Chorus Performance
Tenure & Service Pin Distribution

Motion by Mrs. Brookes, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

RTEA co-presidents reported on the following:

- Outreach efforts to those in need
- Pumpkin Fest Fundraiser
- Duck Race to be held in the Spring.
- Purposed to extend opportunities with the Board to create an ongoing dialog
- Congratulated staff being honored tonight.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Dana Taboadela	Re: Request copy of P5339
Ardith Collins	Re: December & January Performances

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Brookes to approve the minutes of November 16, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann reported there were no new HIB investigations.

Motion by Mrs. Maluszczak, seconded by Mr. Babcock to affirm HIB Case #110 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.
Dr. McGann reported on the following:

- Winter concerts start tomorrow.
- The Rockaway Rotary awarded the district a $1,000 grant for Literacy Focus.
- Two updates, new state teacher regulations extending to a full year and more school security measures including annual school safety and security training for staff

2. Informational Items:
   Enrollment ï November
   Evacuation Drills ï November
   Field Trip Report ï November
   Nurses Report - November

The following information was present by the Business Administrator in her report:

Mrs. Palmiere reported on the following:

- Signs- Stony Brook and Dennis B. OôBrien signs are up and the town approved the electric today at Stony Brook.
- District received $30,733 in Impact Aid for year 2009
- District has sold over $30,000 of items on GovDeals since last May including buses and computer equipment.

Committee Reports

None.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mr. Babcock, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2016-2017 school year.

   Explanation ï These are activities that are paid per the RTEA contract.

   Approve the course, instructor and the individual rate of pay per quarter, indicated on the attached list, for the After School Pay to Play Program, to be held at the Copeland Middle School, for the 2016-2017 school year. The rate of pay is as following:

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

Approve the evening chaperones, indicated on the attached list, on an ñas neededò basis, a the Copeland Middle School, for the 2016-2017 school year. The rate of pay will be $45.00 per hour.

Approve the employment of Barbara McFadden, as an ESL Coordinator, for the district, effective January 1, 2017 through June 30, 2017. The annual prorated stipend will be $5,000.00.

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2016-2017 school year:

Andrea Abrusci Succasunna, NJ	Towson University, MD Certification: County Effective Date: December 8, 2016
Samantha Cardona Dover, NJ	Montclair State University, NJ (BA) Certification: County Effective Date: December 8, 2016
Ann Marie Cooper Denville, NJ	Ashford University, CA (BA) Certification: County Effective Date: December 8, 2016
Jennifer DeChene Rockaway, NJ	The Pennsylvania State University, PA (BS) Certification: County Effective Date: December 8, 2016
Lauren DeFeo Rockaway, NJ	Rowan University, NJ (BA) (Sub Nurse) Certification: County Effective Date: December 8, 2016
Leanne Desaulnier Rockaway, NJ	Richard Stockton College, NJ (BA) Certification: State Effective Date: December 8, 2016
Alina Escobar Denville, NJ	University Eafit, Columbia (BA) Certification: County Effective Date: December 8, 2016
Michelle Gioioso Rockaway, NJ	Seton Hall University, NJ (BA) Certification: State Effective Date: December 8, 2016
Emily Anne Granger Bridgewater, NJ	Delaware Valley College, PA (BA) Certification: State Effective Date: December 8, 2016
Michelle Johanson Rockaway, NJ	William Paterson University, NJ (BA) Certification: County Effective Date: December 8, 2016
Jeremy Kocaj Rockaway, NJ	County College of Morris, NJ (74 Credits) Certification: County Effective Date: December 8, 2016
Daniel Montgomery Denville, NJ	Georgetown University, DC (BA) Certification: County Effective Date: December 8, 2016
Robert Santoro Rockaway, NJ	Rutgers State University, NJ (BA) Certification: County Effective Date: December 8, 2016

Renata Trybulec Denville, NJ	Jagiellonian University, Poland (MA) Certification: State Effective Date: December 8, 2016
Morgan Vrabel Denville, NJ	State University of New York, NY (BS) Certification: County Effective Date: December 8, 2016

3. **Extended Leave of Absence**

Approve an extended leave of absence for Heather Allen, a full-time Art Teacher, at the Copeland Middle School, without pay, effective January 3, 2017 through April 7, 2017. (Mrs. Allen is expected to return to work on April 10, 2017).

Approve an extended leave of absence for Diana Langevin, a full-time Grade 2 Teacher, at the Stony Brook School, without pay, effective January 16, 2017 through June 30, 2017. (Mrs. Langevin is expected to return to work on September 1, 2017).

4. **Extended Leave Replacement Assignment**

Approve an extended leave replacement assignment for Emily Krzysik, replacing Diana Langevin, a full-time Grade 2 Teacher, at the Stony Brook School, effective January 16, 2017 through June 21, 2017. The rate of pay is $150.00 per diem.

5. **Leave of Absence**

Approve leave of absence for Lynn Caggiano, a full-time Grade 4 Teacher, at the Dennis B. OôBrien School, with pay, effective November 29, 2016 through January 13, 2017. (Mrs. Caggiano is expected to return to work on January 16, 2017).

Approve a leave of absence for Jennifer Meyers, a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, with pay, effective January 23, 2017 through March 3, 2017, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective March 6, 2017 through June 2, 2017. (Mrs. Meyers is expected to return to work on June 5, 2017).

6. **Leave Replacement Assignment**

Approve a leave replacement assignment for Timothy Captain, replacing Michelle Nieves, a full-time Math Teacher, at the Copeland Middle School, effective January 3, 2017 through May 5, 2017. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Heather Gavito, replacing Lynn Caggiano, a full-time Grade 4 Teacher, at the Dennis B. OôBrien School, effective November 29, 2016 through January 13, 2017. The rate of pay is $150.00 per diem.

7. **Revised Start/Effective Date**

Approve the revised start/effective date of Daniel Borghoff, a full-time Educational Technologist, at the Copeland Middle School, effective January 16, 2017 through June 30, 2017. The annual prorated salary will be $61,513.00 MA (Step 3). (Mr. Borghoff holds Standard Certificates as an Elementary School Teacher in Grades K-5, as a Teacher of Students with Disabilities and as a Teachers of Social Studies). (Mr. Borghoff is replacing Mrs. Borino).

8. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the evening chaperone, for after school activities, for special education students, indicated on the attached list, on an ñas neededò basis, at the Copeland Middle School, for the 2016-2017 school year. The rate of pay will be $20.00 per hour.

Approve the employment of Daniel Bustillos as a Substitute Bus Driver, on an ñas neededò basis, for the Transportation Department, effective December 8, 2016 through June 30, 2017. The rate of pay will be $19.00 per hour.

Approve the employment of Daniela Lato, a part-time Staff Assistant, at 17.5 hours per week, in the Preschool Disabilities Class, per the studentôs IEP, at the Dennis B. OôBrien School, effective December 8, 2016 through June 30, 2017. The rate of pay is $16.97
(Step 1) per hour.

Approve the employment of Timothy Murphy as a Substitute Bus Driver, on an ñas neededò basis, for the Transportation Department, effective December 8, 2016 through June 30, 2017. The rate of pay will be $19.00 per hour.

Approve the employment of Davette Phillips as a Substitute Staff Assistant, on an ñas neededò basis, for the Transportation Department, effective December 8, 2016 through June 30, 2017. The rate of pay will be $16.97 (Step 1) per hour.

Approve the employment of Ann Tomaszeski, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, at the Stony Brook School, effective January 3, 2017 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Mrs. Tomaszeski is replacing Mrs. Evans).

Extended Leave of Absence
Approve an extended leave of absence for Laurie McMahon, a part-time office Staff Assistant, at the Katharine D. Malone School, without pay, effective November 21, 2016 through January 2, 2017. (Mrs. McMahon is expected to return to work on January 3, 2017).

Approve an extended leave of absence for Beth Pearson, Bus Driver for the Transportation Department, with pay, effective November 30, 2016 through December 2, 2016. (Mrs. Pearson is expected to return to work on December 5, 2016).

Increase in Hours
Approve the increase in hours for Beth Massey, part-time Staff Assistant for the Transportation Department, from 24 hours and 10 minutes per week to 26 hours and 40 minutes per week, effective December 1, 2016 through June 30, 2017. The rate of pay is $17.63 (Step 3) per hour.

Explanation ï Due to changes in routes, added time.
Job Description
Approve the attached new job description entitled, Master HVACR Contractor, C-31.

Leave of Absence
Approve a leave of absence for Noreen Baruti, a part-time Staff Assistant for the Transportation Department, without pay, effective October 10, 2016.

Approve a leave of absence for Helen Natale, a full-time Staff Assistant, per the studentôs IEP, for the Copeland Middle School, with pay, effective November 23, 2016 through December 23, 2016. (Mrs. Natale is expected to return to work on January 3, 2017).

Approve a leave of absence for Arthur Pierfy, Supervisor of Facilities & Safety Management, for the Buildings and Grounds Department, with pay, effective November 16, 2016 through January 13, 2017. (Mr. Pierfy is expected to return to work on January 16, 2017).

Reassignment
Approve the reassignment of Irene Baur, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Katharine D. Malone School, to a part-time Staff Assistant, at 17.50 hours per week, in the resource room class, at the Katharine D. Malone School, effective November 17, 2016 through June 30, 2017.

Approve the reassignment of Shweta Khandekar, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Katharine D. Malone School, to a part-time Staff Assistant, at 17.50 hours per week, in the resource room class, at the Katharine D.

Malone School, effective November 17, 2016 through June 30, 2017.

Approve the reassignment of Cynthia Trisuzzi, a full-time Staff Assistant, per the studentôs IEP, in the Autistic Class, at the Katharine D. Malone School, to a full-time Staff Assistant, per the studentôs IEP, at the Katharine D. Malone School, effective November 17, 2016 through June 30, 2017.

Resignation

Approve the resignation of Grace Evans, a part-time special education Staff Assistant, for the Stony Brook School, effective December 23, 2016.

Approve the resignation of Melissa Van Eck, a part-time special education Staff Assistant, for the Katharine D. Malone School, effective December 14, 2016.

Salary Adjustment

Approve the salary adjustment of Samuel Kong, a full-time Maintenance Worker, for the District, effective July 1, 2016 through June 30, 2017. The annual salary is as follows:

Base Salary-Maintenance (Step 11)	$44,249.00
Master HVACR Contractor Stipend	2,500.00
Boiler License Stipend	1,250.00
Asbestos Stipend	1,000.00
Air Conditioning Stipend	175.00
Total Prorated Salary	$49,174.00

Salary Adjustment/Contract Rider

Approve the salary adjustment for Noreen Carradini, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $18,829.00 To: *$19,551.00 (to be prorated)

Approve the salary adjustment for Rosemary Fitzsimmons, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $23,637.00 To: *$25,493.00 (to be prorated)

Approve the salary adjustment for Carolyn Monga, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $28,658.00 To: *$31,346.00 (to be prorated)

Approve the salary adjustment for Joseph Verderano, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $20,639.00 To: *$22,413.00 (to be prorated)

Explanation ï Due to changes in routes, added time.

Salary Adjustment/Job Reassignment

Approve the salary adjustment/job reassignment of Curtis McCall, a full-time Night Custodian, for the Dennis B. OôBrien School, to a full-time Head Custodian, at the Dennis B. OôBrien School, effective December 16, 2016 through June 30, 2017. The annual prorated salary is as follows: (Mr. McCall is temporarily replacing Mr. Evans).

Base Salary-Custodian (Step 2)	$37,626.00
Head Custodian Stipend	2,500.00
Boiler License Stipend	1,250.00
Total Prorated Salary	$41,376.00

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve the following teachers for .15 (15 hundredths) in-service credit for completing the Professional Development course ñUke Can Do It!ò, on November 17, 2016, as per the RTEA contract:

Judith Aron	Nicole DeFilippo	Danielle Massaro
Marissa Cohen	Casey Goryeb	Suzanne Pollack-Fox
Diane Cooper	Mary Ledyard	Allison Ulsh

2. Approve Brenda A. Horetsky, a Centenary University student, to complete Clinical II Fieldwork, under the supervision of Kirsten Insinga and Dawn Frauenpreis for Spring 2017 semester, at Katharine D. Malone School.

   Explanation: Requirement for Degree.

3. Approve Melissa A. Rodriguez, a Kean University Occupational Therapy student, to complete Level I Fieldwork, January 23, 2017 to May 12, 2017, under the supervision of Dr. Pia Lisa Bose, at Katherine D. Malone School.

   Explanation: Requirement for Degree.

4. Approve Nicole M. Fabiano, a Montclair State University student, to complete Clinical I Fieldwork January 2017-May 2017 and Clinical II Fieldwork September 2017-December 2017, under the supervision of Kelly Bezeg, at Dennis B. OôBrien School.

   Explanation: Requirement for Degree.

5. Approve Jamia Iero, a Montclair State University student, to complete Clinical I Fieldwork January 2017-May 2017 and Clinical II Fieldwork September 2017-December 2017, under the supervision of Mandy Sheehan, at Dennis B. OôBrien School.

   Explanation: Requirement for Degree.

6. Approve Lynn M. Piccirillo, a Montclair State University student, to complete Clinical I Fieldwork January 2017-May 2017 and Clinical II Fieldwork September 2017-December 2017, under the supervision of Kelly Stevens, at Stony Brook School.

   Explanation: Requirement for Degree.

7. Approve Emma Gideon, a Morris Knolls High School student participating in the Morris Hills Regional Districtôs Teacher Cadet Program, to observe Maria Veronica Poylangadaôs class at Dennis B. OôBrien Elementary School, every other day for one hour, commencing December 15, 2017 through May 1, 2017 (excluding testing days).

   Explanation: MHRD Student Internship

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Authorize receipt of a check in the amount of $11,900.00 for the 2016 New Jersey Schools Insurance Group Safety Grant. Money will be used for security cameras for Copeland Middle School.

2. Approve Kim Jaeger, a Eastwick College student, to complete her Level 2 fieldwork in Occupational Therapy at the Birchwood School from January 2, 2017 to February 24, 2017.

Explanation: Requirement for degree.

Out of District Placements-2016-17 School Year

3. Authorize student in the following out-of-district placement for the 2016-2017 School Year:

Student	School	Location	Tuition Rate
#1923	Windsor Learning Center	Pompton Lakes	$54,900.00 /yr prorated
#1013	Celebrate the Children	Denville	$70,534.00 /yr and 1:1 aide @ $27,000.00 prorated
#82	Montgomery Academy	Basking Ridge	$58,860.00/yr prorated

RTEA Agreement Amendment

4. Approve the following addition to the 2015-2018 agreement between the Rockaway Township Board of Education and Rockaway Township Education Association:

Addition of a stipend to the Maintenance/Custodian section Article XIII C. of the RTEA contract, the language reads as follows:

MASTER HVACR Contractor ï Any individual certified and licensed by the State of New Jersey for practice in New Jersey as a Master HVACR Contractor and assigned work using that license will receive an annual stipend of $2,500. This stipend is pensionable. Upon proper application for reimbursement, the Board shall pay for the individualôs necessary costs incurred in the renewal of the Master HVACR Contractor License.

Add: To the last sentence in that section where the stipends that are pensionable are listed:

ñand MASTER HVACR Contractorò.

ESC Transportation

5. Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district placement students for the 2016-17 School Year:

Student #	School	Location
#1923	Windsor Learning Center	Pompton Lakes
#82	Montgomery Academy	Basking Ridge

6. Approve salary and stipends funded with NCLB FY16-17 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Rosa DeCandia	Title I Afterschool Nurse	BW/CAD/DBO	$45.00 HR	100% Title I
Rosemary Fitzsimmons	Title I Afterschool Aide Bus	DBO	$20.00 HR	100% Title I
Melinda Chovanec	Title I Driver	CAD	$30.64 HR	100% Title I
Betty Hessler	Title I Driver	CAD	$ 29.95 HR	100% Title I
Diane Boykow	Title I Driver	BW	$27.64 HR	100% Title I
Marissa Malakuskie	Title I Driver	DBO	$25.71 HR	100% Title I
Kyleigh Pittenger	Title I After School Teacher (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Anna DeSario	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I
Eugene Budd	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

7. Approve Alyson G. Slezak, a Bay Path University student, to complete her Level 1 fieldwork in Occupational Therapy at the Dennis B. OôBrien School, C.A. Dwyer School, and Birchwood School from January 3, 2017 to March 24, 2017.

Explanation: Requirement for degree.

8. WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition/sale of surplus property.

   Authorize disposal of the following obsolete equipment, not bid upon at equipment sale, as per the attached.

9. Approve American Reading Company to provide additional workshop January 18th regarding use of data to improve learning. The $2,600.00 fee is to be funded under the FY 17 NCLB Title II Grant.

   Explanation: Training Teachers with a focus of use of data to improve learning.

10. Authorize a contract between Platt Psychiatric Associates, LLC and the Rockaway Township Board of Education to provide psychiatric evaluations for the 2016/2017 school year on an as needed basis, at a rate of $625.00 per evaluation and an additional $125.00 if report needs to be expedited and received within 5 business days as opposed to 3-4 weeks from the date of evaluation..

    Explanation: Rockaway Township Child Study Team does not provide this service.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mr. Babcock to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending October 31, 2016, and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending October 31, 2016

   Authorize October account transfers as submitted.

   Authorize payment of the December bills, as approved by the Finance Committee.

   Authorize payment of the November Family Outreach bills, as approved by the Finance Committee.

Authorize payment of the December Afterschool Activities bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

None.

Old Business

None

New Business

Mrs. Maluszczak, as the representative for the CMS PTA, reported that the Morris County Art Program will have a $7,000 grant for a mural to be painted

Draft of potential meeting dates discussed.

No Public comment.

Motion made by Mrs. Brookes, seconded by Mrs. Chirico that the meeting stand adjourned at 8:50 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere
DONNAMARIE PALMIERE
Board Secretary