REGULAR MEETING REORGANIZATION
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
January 6, 2014

The Rockaway Township Board of Education held a regular meeting on Monday, January 6, 2014, at 6:46 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Mrs. Chirico, Dr. Kurland, Mrs. Maluszczak, Mr. Press and Mrs. Salny. Mr. Giarratano was absent.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Donnamarie Palmiere, Board Secretary, administered the Oath of Office to the newly elected Board Members, Mrs. Nancy Chirico, Mr. David Press and Mrs. Sue Salny.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mrs. Chabala to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:48 PM.

Motion made by Mrs. Chabala, seconded by Mr. Press that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:33 PM. Present were 17 visitors and no members of the press.

OATH OF OFFICE
Donnamarie Palmiere, Board Secretary, administered the Oath of Office to the newly elected Board Members, Mrs. Nancy Chirico, Mr. David Press and Mrs. Sue Salny.

1. **ELECTION OF OFFICERS**

Mrs. Palmiere called for nominations for the position of President. Motion made by Mrs. Salny, seconded by Mrs. Chabala to nominate Dr. Kurland as Board President. Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to close nominations. No other nominations being made, Mrs. Palmiere, acting as Temporary Chairperson, called for a vote.

Roll Call Vote on nomination of Dr. Kurland for Board President, roll call vote all members of the Board of Education, voting yes, motion so carried. The Temporary Chairperson declared that Dr. Kurland is duly elected to the office of President of the Board of Education for the ensuing year.

Mrs. Palmiere turned the meeting over to Dr. Kurland, the newly elected president.

Dr. Kurland called for nominations for the position of Vice President. Motion made by Mrs. Salny, seconded by Mrs. Chabala to nominate Mrs. Maluszczak as Vice President. Motion by Mrs. Salny seconded by Mrs. Chabala to close nominations. No other nominations being made, Dr. Kurland called for a vote.

Roll Call Vote for Mrs. Maluszczak as Vice President, roll call vote all members of the Board of Education, voting yes, motion so carried. Mrs. Maluszczak is duly elected to the office of Vice President of the Board of Education for the ensuing year.

Dr. Kurland read a statement to the Public explaining district is the middle of a very complex Strategic Plan and restated the Board Goals and Objectives. He further explained the Board has not received any official suggestions back from the Subcommittees on the Strategic Plan.

Motion by Mrs. Chabala, seconded by Mr. Press to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Resident is dismayed at the full-day kindergarten meeting. The focus turned to money not merits of a full-day kindergarten program. Discussions and suggestions were not achieved. A universal program was not looked at and he was disappointed in the cost proposal of $5,500. He felt a member of the community should be appointed to run the Strategic Plan Committee.

Dr. Grefe reported the research was conducted in a short amount of time and full-day kindergarten will be investigated further.

Resident said we should look at the enrollment compared to last year because; he does not trust the model from the demographer.

Another Resident suggested we should look back five years for each data point on the full-day kindergarten survey.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close the public session of the meeting.

Roll Call Vote on above, all present voting yes, motion so carried.

2. **BOARD MEETING LOCATION**
Designate the Copeland Middle School as the official meeting place for the Board of Education.

DESIGNATION DATES/TIMES OF MONTHLY BOARD MEETINGS
6:00 PM Public Session, immediately into Executive Session and reconvene at 7:30 PM for Public Session:

January 6* & 15, 2014
February 5 & 19, 2014
March 5 & 19, 2014
April 2 & 23, 2014
May 7 & 21, 2014
June 2** &18, 2014
July 16, 2014
August 20, 2014
September 3 & 17, 2014
October 1 & 15, 2014
November 5 & 19, 2014
December 10, 2014
January 6, 2015***

(* Reorganization/ Monday)
(**Monday)
(*** Reorganization/Tuesday)

3. **Be It Resolved** the Rockaway Township Board of Education reaffirms the New Jersey School Board Member Code of Ethics (see attached), for the 2014-2015 school year.

4. **Be It Resolved** the Rockaway Township Board of Education reaffirms the use of Roberts Rules for parliamentary procedures for the 2014-2015 school year.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried

COMMUNICATIONS **Communications**

The following correspondence was received for the Board since the last regular meeting:

Jennifer Wagner	Re: Maximum Charges for Assessments
Michelle Cromwell	Re: Preliminary Kindergarten Meeting
Rachael Brookes	Re: Preliminary Kindergarten Meeting
Scott Allshouse	Re: Holiday Greeting

The following information was presented by the Superintendent in her report: **Supt Report**

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to affirm HIB case #64 as inconclusive, #65 and #66 as confirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Informational Item:
Stony Brook Outlook - December

The following was presented by the Business Administrator in her report:
Mrs. Palmiere has no report this evening.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment** **Employment**

Approve the employment of Christine Ciampi, as a Home Instructor, on an "as needed" basis, for the 2013-2014 school year. The rate of pay is $44.00 per hour.

Explanation: Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Danielle Ronay, as a full-time Autistic Teacher, at the Katharine D. Malone School, effective March 10, 2014 through June 30, 2014. The prorated salary will be $62,842.00 MA+30 (Step 9). (Ms. Ronay holds a Standard Certificate as an Elementary School Teacher K-5 and a Standard Certificate as a Teacher of Students with Disabilities). (Ms. Ronay is replacing Mrs. Arends).

2. **Employment/Substitute Teachers** **Employ Subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2013-2014 school year:

Tracy Dignam Rockaway, NJ	Caldwell College, NJ (60 Credits) Certification: County Effective Date: January 7, 2014
Lin Jones Bergen Rockaway, NJ	Community College, NJ (RN) (Sub Nurse) Certification: County Effective Date: January 7, 2014

3. **Leave of Absence** **Leave**

Approve a leave of absence for Denise Gastineau, a full-time ELL Teacher, for Grades 6, 7 and 8, at the Copeland Middle School, without pay, effective January 2, 2014 through January 8, 2014, under the New Jersey Family Leave Act. (Mrs. Gastineau is expected to return to work on January 9, 2014).

4. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment

Employment

Approve the employment of Jennifer Atanasio, a part-time Staff Assistant, at 17.50 hours per week, in the full day Preschool Disabled Class, in the afternoon session, per the student's IEP, at the Dennis B. O'Brien School, effective January 6, 2014 through June 30, 2014. The rate of pay is $16.16 (Step 1) per hour.

Approve the employment of Brenda Brickner, a part-time Staff Assistant, at 17.50 hours per week, in the full day Preschool Disabled Class, in the afternoon session, per the student's IEP, at the Dennis B. O'Brien School, effective January 6, 2014 through June 30, 2014. The rate of pay is $16.16 (Step 1) per hour.

Leaves of Absence

Leaves

Approve a leave of absence for Amanda Carnavale, a part-time Staff Assistant, at 17.50 hours per week, for office/lunch/play duties, at the Catherine A. Dwyer School, with pay, effective November 13, 2013 through December 11, 2013, the leave will continue, without pay, effective December 12, 2013 through January 22, 2014. (Mrs. Carnavale is expected to return to work on January 23, 2014).

Approve a leave of absence for Joseph Verderano, a Bus Driver, for the Transportation Department, with pay, effective December 12, 2013 through December 20, 2013. (Mr. Verderano is expected to return to work on January 2, 2014).

Resignation

Resignation

Approve the resignation of Donna Tsitsoulas, a part-time Staff Assistant, at 17.50 hours per week, in the full-day Preschool Disabled Class, in the morning session, at the Dennis B. O'Brien School, effective December 16, 2013.

Salary Adjustment

Salary Adjustment/Contract Rider

Approve the salary adjustment for the Bus Driver listed below effective January 1, 2014:

	From	To
Beth Pearson	$31,942.00	$32,855.00

Explanation: Due to additional routes/time added to route.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. Press to table the following curriculum/instruction recommendations.

Curriculum & Textbooks 14-15

1. **Be It Resolved** the Rockaway Township Board of Education adopts the district curriculum and textbooks, as per the attached, per the most recent published Core Curriculum Standards for the 2014-2015 school year.

5-Year Curriculum Cycle

2. **Be It Resolved** the Rockaway Township Board of Education adopts the district Five-Year Curriculum Cycle, as per the attached, for the 2014-2015 school year.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mr. Press to approve the following administrative recommendations.

1. **BOARD MANUALS**

Board Manuals

Reaffirm adoption of the following Board Manuals effective January 3, 2014:

Policy Manual
Job Description Manual
Standard Operating Manual

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Maluszczak, seconded by Mrs. Chabala to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending November 30, and **Bd Secy Report**

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending November 30, 2013.

   Approve the November transfers. **Transfers**

   Authorize the acceptance of SDA grant approvals for the following projects: **SDA Projects**

State Project	School & Scope of Work
#4490-010-14-1002-G04	Birchwood - Windows
#4490-019-14-1004-G04	Catherine A. Dwyer - Elevator
#4490-019-14-1005-G04	Catherine A. Dwyer - HVAC
#4490-025-14-1006-G04	Dennis B. O'Brien - Boilers
#4490-025-13-2001-G04	Dennis B. O'Brien - Roof and Electrical Upgrades

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business **Old Business**

Mrs. Salny went to the Copeland Middle School concert it was great, they did a tremendous job.

Request for an update on Library Curriculum and changes that have been done.

New Business **New Business**

Mrs. Chabala recommended early dismissal/delayed openings and kindergarten times/information needs to be on the website easily accessible to the Public.

Mrs. Maluszczak prepared committee definitions and committee assignment spreadsheet to share with the Board. She also shared two very good articles with the Board document on calendar and website.

There will be district tour on Monday at 2:00 PM for the new Board Members.

DEAC & QSAC appointments from Dr. Grefe.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 9:42 PM and return to Executive Session for personnel issues.

Adjourn to Ex Session

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Press that the closed session meeting stand adjourned at 10:15 PM.

Adjournment

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary