REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 1, 2017

The Rockaway Township Board of Education held a regular meeting on Wednesday, November 1, 2017, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Also present were Dr. Greg McGann, Superintendent of Schools, Jacqueline Storts, Assistant Superintendent and Paul Learch the district auditor.

Motion by Mr. Babcock, seconded by Mrs. Brookes to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Maluszczak, seconded by Mrs. Brookes to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:04 PM.

Motion made by Mrs. Maluszczak, seconded by Mrs. Brookes that the closed session meeting stand adjourned at 7:32 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 37 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Audit Presentation

Motion by Mrs. Chabala, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on Professional development teacher selection and PARCC information.
- A member of the public commented on class size.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Kimberly Grazioli	Re: Recent Event
Marc Green	Re: Board of Education candidates
Debra Shay	Re:IPRIP Teacher at Copeland (2)
Shauna Prause	Re:Meet & Greet, BOE Candidates
Dana Taboadela	Re:Concerns KDM meet the Candidates night
Bria Spotts	Re:Concert Invitation

APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mr. Babcock to approve the minutes of October 18, 2017.

Roll Call Vote on above, Mrs. Chabala abstained all remaining present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:

Dr. McGann explained the HIB definition and procedure.

Dr. McGann report there were 9 new HIB investigations Case #143 as unconfirmed, Case #144 as unconfirmed, Case #145 as unconfirmed, Case #146 unconfirmed, Case #147 as confirmed, Case #148 as unconfirmed, Case #149 as confirmed, Case #150 as unconfirmed, and Case #151 as unconfirmed.

Motion by Mrs. Babcock, seconded by Mrs. Salny to affirm HIB Case #141 as confirmed and #142 as unconfirmed.

Dr. McGann also reported on the following:

- 4th & 5th grade invited to be part of a spelling bee.
- Les Wexler presented a flag at the last meeting that will be flown twice a year and kept in a special case at Copeland. Special flag raising ceremony on November 8th at 10:00am in honor of Veteran's Day.
- Mr. Marangon nominated a DBO staff member for Global Teacher of the Year.
- Winter Concert Schedule available.
- Dr. McGann presented information regarding the Cross Country Teams' success this season, as well as correcting inaccurate comments made at the October 18th Board meeting.

Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:

- Field trips for approval
- Stony Brook PTA Newsletter
- October 2017 Evacuation Report
- October 2017 Enrollment

The following information was presented by the Business Administrator in her report:
None

Committee Reports
Technology Committee – Discussed at 3-5 year plan. Working to be future ready, looking at cloud based security, upgrading computer labs at Birchwood and Dennis B. O'Brien, laser jet printers, recycling old equipment, 1:1 chrome book initiative, active directory, moving to a more digital plan eliminating paper and using digital signatures, goal of reviewing Technology Plan and meeting in November.
Education Committee- discussed special education assistants and reviewing curricula, next meeting 11/27@4:45

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Chirico, seconded by Mrs. Salny to separate the following personnel recommendation.

3. **Reemployment**
   Approve the reemployment of Amber Ahern as a county certified Substitute Teacher, for the district, effective November 2, 2017 through June 30, 2018.

Roll Call Vote on above recommendation, Mrs. Chirico voting no, all remaining present voting yes, motion so carried.

Motion made by Mrs. Maluszczak, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment/Substitute Teachers**

   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Cynthia Sorrentino	Becker College, MA (BA)
Rockaway, NJ	Certification: State
	Effective Date: November 2, 2017

2. **Leave of Absence**

   Approve a leave of absence for Ann Kerin, a full-time School Counselor, at the Catherine A. Dwyer School, without pay, under the New Jersey Twelve Week Family Leave Act, effective October 25, 2017 through November 14, 2017. (Mrs. Kerin is expected to return to work on November 15, 2017).

~~3. **Reemployment**~~

   ~~Approve the reemployment of Amber Ahern as a county certified Substitute Teacher, for the district, effective November 2, 2017 through June 30, 2018.~~

4. **Revised Leave of Absence**

   Approve a revised leave of absence for Charles Young, a full-time Math Teacher, at the Copeland Middle School, with pay, effective November 9, 2017 through December 8, 2017. (Mr. Young is expected to return to work on December 11, 2017).

5. **Resignation**

   Approve the resignation of Courtney Scardena, a full-time Occupational Therapist, at the Dennis B. O'Brien School, effective December 25, 2017.

6. **Suspension**

   The Board of Education ratifies Superintendent's suspension with pay, of Employee Number 4313, effective October 31, 2017 through pending completion of investigation.

7. The Superintendent of Schools recommends actions on the following non-certificated personnel:

   Reassignment

   Approve the reassignment of Samantha Blume, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective November 6, 2017 through June 30, 2018. (Ms. Blume is replacing Mr. Sewatsky).

   Resignation

   Approve the resignation of Mildred Boles, a part-time special education staff assistant, at the Catherine A. Dwyer School, effective November 13, 2017.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mr. Babcock, seconded by Mrs. Salny to approve the following curriculum/instruction recommendations.

QSAC Statement of Assurance

1. Approve the QSAC Statement of Assurance for the 2017-2018 school year.
   Explanation: As per the New Jersey Department of Education.

Professional Development

2. Motion to approve Susan Andrews to train selected staff in the DIBELS screening for no

more than four hours, November 7, 2017 at contracted rate of $60 per hour to include preparation and planning.

Motion by Mrs. Chabala, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on professional development. Dr. McGann explained how presenters were selected.
- A member of the public commented on the DIBELS training.

Motion by Mrs. Chabala, seconded by Mrs. Maluzczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Brookes, seconded by Mrs. Salny to approve the following administrative recommendations.

OT Evaluation

1. Authorize a contract between Elizabeth Duffy, OTR, LLC and the Rockaway Township Board of Education to conduct an independent Occupational Therapy evaluation, on an as needed basis, for the 2017/2018 school year at a rate of $500.00 per evaluation:

   Explanation: For provision of independent evaluations, when necessary.

Nursing Services Plan

2. Approve the Nursing Services Plan for the 2017-2018.

Comprehensive Maintenance Plan/ M1

3. Approve the 2017-2018 Comprehensive Maintenance Plan and the Annual Maintenance M1 Form.

NJHS Chaperones

4. Motion to approve the following parents as chaperones for the National Jr. Honor Society trip to Washington DC Wednesday April 11, 2018 thru Friday April 13, 2018.

   Pamela Krijger
   Richard Johnson
   Mike Sliker
   Laurie Tenberge
   Yolanda Sanchez

NCLB FY17-18

5. Approve salary and stipends funded with NCLB FY17-18 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDE
Theresa Mongiello	Title III ESL Tutor	Denville	$41.21 Hr	100% Title III
Tara Smith	Title III ESL After School Teacher	CMS	1,400 (4 QTR)	100%TitleIII
Sue Elling	Title III ESL After School Teacher	CMS	1,400 (4 QTR)	100%TitleIII
Corrin Armitt	Title III ESL After School Teacher	CMS	1,400 (4 QTR))	100%TitleIII

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Field work Training Program

6. Authorize an agreement with The University of Scranton and the Rockaway Township Board of Education to accept students from their Occupational Therapy program in order to complete their Level 1 and 2 fieldwork in district. Staff members will supervise the student

while he/she is participating in Fieldwork Training Program.

Explanation: Requirement for degree

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Audit

2. Accept the 2016-2017 Comprehensive Annual Financial Report (C.A.F.R.) and Report of the Auditor as submitted. Further, the Board authorizes submission of the synopsis and recommendations of the Corrective Action Plan (CAP) to the County Superintendent, as per statute, see attached CAP.

Financial Reports

June 2017

3. **Be It Resolved** that the Rockaway Township Board of Education approves the final Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending June 30th, 2017, and

July 2017

Be It Resolved that the Rockaway Township Board of Education approves the final Report of the Treasurer, for the period ending July 31st, 2017, and

August 2017

Be It Resolved that the Rockaway Township Board of Education approves the final Report of the Treasurer, for the period ending August 31st, 2017, and

September 2017

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending
September 30th, 2017, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30th, 2017

Authorize September account transfers as submitted.

Budget Timeline

4. Motion to approve the 2018-19 Budget timeline.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy
None

Old Business

None

New Business

- Mrs. Maluszczak to attend a Cyber Safety presentation in Wharton.
- Mrs. Chirico commented about Copeland incident and the negative remarks on social media were extremely disturbing.
- Mrs. Brookes commented that as a parent, she appreciated how it was handled and that the children's safety was put first.
- Dr. McGann gave kudos to the staff for how the situation was handled.

Motion by Mrs. Brookes, seconded by Mrs. Chabala to open public comment.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on how parents should lead by example when posting on social media.
- KDM is holding a Candidate meet and greet night.
- The school district is not involved in the election process.

Motion by Mrs. Salny, seconded by Mrs. Chabala to close public comment.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stands adjourned at 8:42 PM. and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Chabala that the meeting stands adjourned at 9:10 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary