REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 7, 2011

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 7, 2011, at 6:05 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Giarratano, Mr. Kurland, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger. Mr. Jackson was absent.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mr. Puzio to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, legal and student issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session.

Motion made by Mr. Puzio, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:26 PM

Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:27 PM. Also present were 63 visitors and no members of the press.

Dr. Friedberger opened the regular business meeting of the Board and introduced Dr. Grefe, Acting Superintendent.

Dr. Grefe made an opening statement to the Public thanking them for their support.

Dr. Grefe distributed the certificated and non-certificated service pins.

Dr. Friedberger, on behalf of the Board, thanked the award recipients for their contribution to the community.

Dr. Grefe distributed the tenure pins.

The Board took a short break at 7:50 PM for a brief reception.

At 8:04 PM the Board returned to the Public Session meeting.

Motion by Mr. West, seconded by Mr. Kurland to open the public session of the meeting at 8:05 PM.

Show of hands on above, all present voting yes, motion so carried.

Resident indicated January10, 2012 last public comment session on Morris Commons.

Resident commented on solar website icons. Requested changes to site, wants information on SRECS.

Resident addressed transportation reimbursement letter.

Resident addressed Mr. Jackson's absences. He asked Mr. Jackson be removed from the Board.

Resident addressed the "bug seep" issue. Dr. Friedberger indicated the Board has made its comments. Mr. Iaciofano, Special Counsel to the Board, addressed the issue and the Resident's comments.

Resident addressed the school calendar and the impact of snow/emergency days. He suggested returning the February break into the calendar.

Resident addressed the two Board vacancies and the need for Board Members who will address the Public needs.

Resident addressed Mr. Giarratano's Facebook address. He indicated this was a credibility issue. Mr. Giarratano responded to the comments. Mr. Iaciofano addressed the Resident on the Board Member residency issue.

Motion by Mrs. Salny, seconded by Mr. West to close the public session of the meeting at 8:24 PM.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS — **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Shelly Zanowicz	Re: Days Clarification for Calendar
Justyna Zbieg	Re: Daughter's Name Misspelled at School
Ardith Collins	Re: CMS Invitation
Dave and Vicki Philhower	Re: After School Intramural Sports Program
Judy Levinson	Re: District Round-Up Newsletter
Kim and Jim Heeren	Re: Reimbursements for Transportation
Regina M. Swierc	Re: RTSEPAC Newsletter

APPROVE MINUTES — **Approve Minutes**

Motion made by Mrs. Salny, seconded by Mr. Kurland to approve the minutes of November 14, 2011, as amended.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Acting Superintendent in her report: — **Acting Supt Report**

Dr. Grefe addressed the HIB statute. She addressed HIB findings. Dr. Grefe read the resolution on HIB incidents # 17/18/19/20.

Motion by Dr. Friedberger, seconded by Mr. West to affirm HIB incident 17.

Roll Call Vote on above, Mr. Kurland abstaining, all others present voting yes, motion so carried.

Motion by Dr. Friedberger, seconded by Mrs. Salny to affirm HIB incidents 18/19/20.

Roll Call Vote on above, Mr. Kurland abstaining, all others present voting yes, motion so carried.

Dr. Grefe indicated in the future she will report on Curriculum/Instruction and Professional Development at each meeting.

Dr. Grefe addressed the school calendar and changes to the calendar.

Dr. Grefe announced on December 8, 2011, she will be meeting with the Board for goal setting.

Dr. Grefe reported on the NJ ASK. She indicated the presentation will be on the website on December 8, 2011.

The following was presented by the Business Administrator in his report:

Dr. Verbist had no report this evening.

Board Communications Committee — **Bd Communications Committee**
More information coming soon.

Curriculum Committee — **Curriculum Committee**
The next meeting will be January 4, 2012, if members are available.

Negotiations Committee — **Negotiations Committee**
Board reported on the RTEA negotiations.

Board reported on the RTBDA negotiations.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Acting Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mr. Puzio, seconded by Mrs. Salny to approve the following personnel recommendations.

Employment/Substitute Teachers — **Employ Subs**
Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2011-2012 school year:

Robert Erlemann Andover, NJ	Centenary College, NJ (BA) Certification: Effective Date:	 County December 8, 2011
Marilyn Horowitz Rockaway, NJ	Kean College, NJ (BA) Certification: Effective Date:	 State December 8, 2011
Lauren Pagona Rockaway, NJ	Montclair State University, NJ (121 credits) Certification: Effective Date:	 County December 8, 2011

Extended Leave Replacement Assignment — **Extended Leave Replacement**
Approve an extended leave replacement assignment for Jennifer Wood, replacing Rachel Isler, full-time Grade 7 Social Studies Teacher at the Copeland Middle School, effective December 12, 2011 through December 23, 2011. The rate of pay is $150.00 per diem.

Home Instructor — **Home Instructor**
Approve the employment of Theresa Fascia as a Home Instructor, on an "as needed" basis for the 2011-2012 school year, per the contractual rate of pay.

Explanation: Instructional staff necessary to provide Home Instruction, where needed.

Leave of Absence — **Leave**
Approve a leave of absence for Jill Connors, full-time Grade 4 Teacher at the Dennis B. O'Brien School, with pay, effective December 9, 2011 through January 2, 2012. (Mrs. Connors is expected to return to work on January 3, 2012).

Salary Adjustment — **Salary Adjustment**
Approve the following annual prorated salary adjustment, effective November 1, 2011 through June 30, 2012:

	From	**To**
Christine Graham	$54,440.00 (MA Step 1)	*$55,670.00 (MA Step 3)

*2011-2012 Salary to be determined upon ratification of successor contract.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Employment

Approve the employment of Cheryl Rossi, as a part-time Staff Assistant, at 17.50 hours per week, in the Pre-School Disabled Class, per the student's IEP, at the Dennis B. O'Brien School, effective December 16, 2011 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: Due to increased enrollment.

Increase in Hours

Increase in Hrs

Approve an increase in hours for Gregory Ackerman, part-time Staff Assistant for the Transportation Department, from 17 hours and 30 minutes per week to 18 hours and 20 minutes per week, effective December 1, 2011 through June 30, 2012.

Approve an increase in hours for Samantha Blume, part-time Staff Assistant for the Transportation Department, from 19 hours and 10 minutes per week to 20 hours and 50 minutes per week, effective December 1, 2011 through June 30, 2012.

Explanation: The above is due to bus route changes.

Job Reassignments

Job Reassignments

Approve the job reassignment of Kristen Gemon, from State Certified Substitute Teacher for the District, to part-time Staff Assistant, at 17.50 hours per week, for the Pre-School Disabled Class, per the student's IEP, at the Dennis B. O'Brien School, effective December 1, 2011 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: Due to increased enrollment.

Approve the job reassignment of Juan Quiceno, from a Substitute Floating Custodian on "as needed" basis, for the District, to full-time Night Floating Custodian for the District, effective January 3, 2012 through June 30, 2012. (Mr. Quiceno is replacing Mr. Parraga). Following is the annual prorated salary:

Base Salary (Step 6)	$34,690.00
BOL Stipend	1,250.00
Night Differential Stipend	800.00
Total Prorated Salary	$36,740.00*

*(2011-2012 salary will be determined after the ratification of successor contract).

Leaves of Absence

Leaves

Approve a leave of absence for Margaretha Decker, Bus Driver for the Transportation Department, with pay, effective November 3, 2011 through November 16, 2011. (Mrs. Decker is expected to return to work on November 17, 2011).

Approve a leave of absence for Carolyn Monga, Bus Driver for the Transportation Department, with pay, effective December 8, 2011 through January 2, 2012. (Mrs. Monga is expected to return to work on January 3, 2012).

Approve a leave of absence for Fausto Rossy, full-time Custodian at the Copeland Middle School, with pay, effective November 16, 2011 through December 7, 2011, without pay, effective December 8, 2011 through January 16, 2012. (Mr. Rossy is expected to return to work on January 17, 2012).

Approve a leave of absence for Stephen Skrinak, Bus Driver for the Transportation Department, with pay, effective November 8, 2011 through January 9, 2012. (Mr. Skrinak is expected to return to work on January 10, 2012).

Resignations

Resignations

Approve the resignation of Laura Ferfecki, Bus Driver for the Transportation Department, effective November 28, 2011.

Approve the resignation, due to retirement, of Rogel Garcia, full-time Head Custodian for the Stony Brook School, effective June 1, 2012.

Salary Adjustments/Contract Rider

Salary Adjustments

Approve the salary adjustment for Donna Czerkas, Bus Driver for the Transportation Department, effective December 1, 2011 through June 30, 2012 as indicated below:

From: $20,269.00 To: $21,079.00

Approve the salary adjustment for Pamela Krachun, Bus Driver for the Transportation Department, effective December 1, 2011 through June 30, 2012 as indicated below:

From: $28,498.00 To: $30,091.00

Approve the salary adjustment for Beth Pearson, Bus Driver for the Transportation Department, effective December 1, 2011 through June 30, 2012 as indicated below:

From: $23,233.00 To: $24,110.00

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. West to approve the following curriculum/instruction recommendations.

Student Teachers

Approve Regina Adamson, from Caldwell College, for School Nurse Field and Health Student Teacher at Katharine D. Malone School January to April 2012.

Explanation: Requirement for degree.

Approve the following Montclair State University students as Clinical II Student Teachers from January to May 2012:

Shelley Belgard and Karen Philips	Birchwood School
Michelle Dolan and Allison Richards	Stony Brook School

Explanation: Requirement for degree.

Approve James Graziano, from County College of Morris, to observe at the Birchwood School for approximately five (5) hours.

Explanation: Requirement for degree.

Approve Kaitlyn Buonocore, from Fairleigh Dickinson University, to observe for approximately 10 days starting in January.

Explanation: Requirement for degree.

Approve Chelsea Quada, a Seton Hall University speech/language pathology student, to provide speech/language services one day per week at Dennis B. O'Brien School under the supervision of Bari Eisenhauer and Claudia Passaro-Olsen between January 1, 2012-June 30, 2012.

Explanation: Requirement for completion of her graduate level work.

Standards Solution

Authorize Standards Solution to provide additional professional development workshops to familiarize instructors with the Common Core State Standards for Mathematics, at total cost of $10,200.00.

Explanation: To align the District with the updated NJDOE Common Core Curriculum Standards.

NCLB Stipends

Authorize stipend adjustments funded with NCLB FY11-12 Grant as follows:

Adjust stipends funded with NCLB FY11-12 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Jane Bedell	Title I After School Clerk	CAD	$1125 stipend	100% Title I
Michele Sewatsky	Title I After School Clerk	DBO	$1125 stipend	100% Title I
Dawn Sysyn	Title I After School Clerk	BW	$1125 stipend	100% Title I
Brian Grevesen	Title I After School Mechanic Sub	Transportation	$49.47 per hr	100% Title I
John Santillo	Title I After School Mechanic Sub	Transportation	$40.49 per hr	100% Title I
Mark Stevens	Title I After School Mechanic Sub	Transportation	$31.50 per hr	100% Title I
Eugene Budd	Title I After School Tchr (2&3QTR)	BW	$950each qtr	100% Title I
Marcello Monte	Title I After School Tchr (2&3QTR)	BW	$950each qtr	100% Title I
Amy Prisco	Title I After School Tchr (2&3QTR)	BW	$950each qtr	100% Title I
Susan Culleny-Peer	Title I After School Tchr (2QTR)	BW	$950each qtr	100% Title I
Shauna Banta	Title I After School Tchr (2&3QTR)	BW	$950each qtr	100% Title I
Christine Garabrant	Title I After School Tchr (2&3QTR)	CAD	$950each qtr	100% Title I
Colleen Flannery	Title I After School Tchr (2&3QTR)	CAD	$950each qtr	100% Title I
Sandra Struble	Title I After School Tchr (2&3QTR)	CAD	$950each qtr	100% Title I
Judith Johnson	Title I After School Tchr (2&3QTR)	DBO	$950each qtr	100% Title I
Cherry Wnek	Title I After School Tchr (2&3QTR)	DBO	$950each qtr	100% Title I
Kimberly Landers	Title I After School Tchr (2&3QTR)	DBO	$650each qtr	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant be board approved.

Workshop Compensation

Approve the following staff members to prepare and present Suicide Prevention Training, at their current rate:

Elizabeth Adams 3 hours
David Kratka 4 ½ hours

Explanation: As per the RTEA contract.

Student Teacher

Approve Courtney Bay, from Kean University, as a student teacher at Copeland Middle School beginning January 23 through May 12, 2012.

Explanation: Requirement for degree.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mr. Giarratano, seconded by Mr. Kurland to approve the following administrative recommendations.

NJSBAIG Bylaw Change

WHEREAS, the New Jersey School Boards Association Insurance group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX (C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school district; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that the Rockaway Township Board of Education does hereby approve the proposed amendments to the NJSBAIG Bylaws.

Explanation: As per the attached Bylaw Change Summary.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. West, seconded by Mrs. Salny to approve the following finance recommendations.

Travel

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Bd Secy Report

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending October 31, 2011, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending October 31, 2011.

Authorize account transfers as submitted.

Bills

Authorize payment of the December bills, as approved by the Finance Committee.

Authorize payment of November Cafeteria bills, as approved by the Finance Committee.

Authorize payment of November Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Truck Purchase

WHEREAS, the Rockaway Township Board of Education ("Board") is a member of the Morris County Cooperative Pricing Council ("Cooperative");

WHEREAS, the Township of Randolph ("Lead Agency"), as lead agency for the Cooperative, has the authority through September 30, 2012 to purchase and solicit pricing for approved work, materials, supplies and services; and

WHEREAS, the Lead Agency advised that in accordance with applicable law, it has procured a Sierra 2500 HD Vehicle from Ditschman/Flemington with a price of $32,167; and

WHEREAS, the Board desires to use the Cooperative to purchase the Sierra 2500 HD Vehicle for a total contract amount of $32,167; and

WHEREAS, the Board intends to enter into a Sublease Purchase Agreement with Morris County Improvement Authority to finance its purchase of the Sierra 2500 HD.

NOW THEREFORE BE IT RESOLVED, that the above paragraphs are hereby incorporated by reference; and

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 18A:18A-1 et seq. and N.J.A.C. 5:34-7.1 et seq., the Board hereby awards the contract for the purchase of Sierra 2500 HD Vehicle to Ditschman/Flemington for a total contract amount of $32,167.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mr. Giarratano reported on the Shared Services Agreement with Rockaway Township Mayor and Council.

Mrs. Salny addressed the Morris Commons development.

Mr. Giarratano asked that a new Shared Services meeting be set.

Mrs. Salny asked Dr. Grefe to ask the Regional for a Board-To-Board meeting. If Regional does not want to host the Elementary Schools will.

New Business

New Business

Dr. Friedberger announced the following:

December 13, 2011, 7th and 8th Grade Winter Concert

December 23, 2011, Holiday Reception at Copeland Middle School.

December 15, 2011, Citizenship Breakfast at Copeland Middle School

Board Goal setting at 6:00 PM on December 8, 2011.

Motion made by Dr. Friedberger, seconded by Mr. Puzio that the meeting stand adjourned at 9:25 PM and return to Executive Session for student and personnel issues.

Adjournment and Return to Closed Session

Roll Call Vote, all present voting yes, motion so carried.

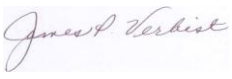
The Executive Session opened at 9:31 PM.

Motion made by Mr. West, seconded by Mr. Puzio that the closed session meeting stand adjourned at 9:45 PM.

Adjournment

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,



DR. JAMES P. VERBIST
Board Secretary