REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
February 21, 2018

The Rockaway Township Board of Education held a regular meeting on Wednesday, February 21, 2018, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik, and Mrs. Salny.
Mrs. Chabala was absent.

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:03 PM.

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:32 PM. Present were approximately 50 visitors and one member of the press.

Spelling Bee Presentation

Mr. Gonnella reported on the Geography Bee winner and the first Cross Country team–congratulations to the cross country team and Coach Bernstein for a successful season.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Brookes, seconded by Mrs. Mezik to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment.

Motion by Mrs. Chirico, seconded by Mrs. Brookes to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Bria Spotts	Re: New Concert Date
Anthony Lusadi (2)	Re: Citizen Newspaper: Emergency Management Presentation
Anthony Lusadi	Re: Videotaping meeting
David Bishop	Re: Music in our schools this month
Britta Eresman	Re: Leave replacement
Jen Tomasini(3)	Re: Leave replacement
Raena Scherwa	Re: KDM First Grade
Alicia Laderer	Re: KDM First Grade
Sarah Klein	Re: KDM First Grade

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the minutes of January 24, 2018 regular meeting as amended.
Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to approve the minutes of January 31, 2018 Executive Session.
Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Mezik, seconded by Mrs. Chirico to approve the minutes of February 5, 2018 Budget work session.
Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to approve the minutes of February 8, 2018 Executive Session.
Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Helbourg, seconded by Mrs. Maluszczak to approve the minutes of February 10, 2018 Executive Session.
Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were 5 new HIB investigations Case #160 as unconfirmed, Case #161 as unconfirmed, Case #162 as unconfirmed, Case #163 as unconfirmed, Case #164 as confirmed.

Motion by Mrs. Mezik, seconded by Mrs. Brookes to affirm HIB Case #158 as confirmed and #159 as confirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

1. Dr. McGann reported on the following:
   - Security Letter distributed this afternoon
   - Question on November ballot concerning vestibules for security.
   - March 7th-Teachers of the year presentation
   - March 21st –CMS Choral group presentation

2. Informational Items:

   - Field Trips for approval
   - Nurses Report- January
   - Enrollment- January
   - Evacuation Drills- January

The following information was presented by the Business Administrator in her report:
Mrs. Palmiere reported :

- The district received Impact Aid for the year 2009 in the amount of $334,304
- A thank you to the Utilities department for responding and repairing a water leak at CAD, allowing us to open on Monday, water tested fine on Monday.

The following information was presented by the Curriculum Director in her report:
Mrs. Storts reported:

- A letter was sent to parents explaining template of summative assessments: talking of higher thinking skills.

Committee Reports
Policy Committee-Organizational Chart revised, cleaned up policy and regulations, next meeting March 13th.
Community Relations Committee-Mrs. Brookes posted the first Board Bulletin, the next should be out next week.
Negotiations Committee-RTEA & Board team met and exchanged proposals.
Operations Committee-Technology plan update.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Copeland Middle School, for the 2017-2018 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2017-2018 school year.

Explanation – These are activities that are paid per the RTEA contract.

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Christine Aschoff Rockaway, NJ	East Stroudsburg, PA (93 Credits) Certification: County Effective Date: February 22, 2018
Ryan Lausch Sussex, NJ	Centenary University, NJ (BA) Certification: County Effective Date: February 22, 2018
Amy Malatesta Rockaway, NJ	William Paterson University, NJ (MA) Certification: State Effective Date: February 22, 2018
Mary Manning Rockaway, NJ	Seton Hall University, NJ (BS) Certification: State Effective Date: February 8, 2018
Stephanie Wright Green Pond, NJ	Emmanuel College, MA (BA) Certification: County Effective Date: February 8, 2018

3. **Extended Leave of Absence**

Approve an extended leave of absence for Caroline Fehrman, a full-time Grade 2 Teacher, at the Dennis B. O'Brien School, with pay, effective January 26, 2018 through February 9, 2018. (Mrs. Fehrman is expected to return to work on February 12, 2018).

Approve an extended leave of absence for Paula Schul, a full-time Grade 1 Teacher, at the Katharine D. Malone School, with pay, effective February 20, 2018 through May 15, 2018, the leave will continue, without pay, under the New Jersey Twelve Week Family Medical Leave Act, effective May 16, 2018 through June 30, 2018. (Mrs. Schul is expected to return to work on September 1, 2018).

4. **Leave of Absence**

Approve a leave of absence for Samantha Kopp, a full-time Behavioral Disabilities Teacher, at the Stony Brook School, with pay, effective February 14, 2018 through February 28, 2018. (Ms. Kopp is expected to return to work on March 1, 2018).

Approve a leave of absence for Jennifer Meyers, a full-time Grade 4 Teacher, at the Catherine A. Dwyer School, with pay, effective May 29, 2018 through June 22, 2018, the leave will continue, without pay, effective September 1, 2018 through November 30, 2018. (Mrs. Meyers is expected to return to work on December 3, 2018).

5. **Reassignment**

Approve the reassignment for Lauren Wisse, a full-time Physical/Health Teacher at the Katharine D. Malone School, Dennis B. O'Brien and Catherine A. Dwyer Schools to a full-time Physical/Health Teacher at the Dennis B. O'Brien School, effective March 30, 2018 through June 30, 2018. (Mrs. Wisse is replacing Ms. Samona).

6. **Resignation**

Approve the resignation, due to retirement of Patricia Kaplan, a full-time Resource Room Teacher, at the Stony Brook School, effective October 1, 2018.

Approve the resignation of Carly Samona, a full-time Physical/Health EducationTeacher, at the Dennis B. O'Brien School, effective on or before March 29, 2018.

7. **Revised Leave of Absence**

Approve a revised leave of absence for Vanessa Waxman, a full-time Instructional Coach/District General and Special Education Support Technologist, at the Copeland Middle School, with pay, under the New Jersey Twelve Week Family Medical Leave Act, effective February 6, 2018 through April 30, 2018, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective May 1, 2018 through June 29, 2018. (Mrs. Waxman is expected to return to work on July 1, 2018).

8. **Withholding Salary/Step**

Approve the withholding of salary and step increment for Employee Number 4313 to remain frozen at the 2017-2018 level for the 2018-2019 school year. The salary will be $83,071.00 BA+30 (Step 22).

10. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Shaina Doshi, a part-time Staff Assistant, at 17.50 hours per week, for lunch/play/office duties, at the Birchwood School, effective February 22, 2018 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Ms. Doshi is replacing Ms. DeCroce).

Approve the employment of Arianna Garcia, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective February 13, 2018 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Ms. Garcia is replacing Mr. Rathbun).

Approve the employment of Stephanie Ucci, a part-time Staff Assistant, at 17.50 hours per week, in the Grade 5 Resource Room, at the Catherine A. Dwyer School, effective February 8, 2018 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Extended Leave of Absence

Approve an extended leave of absence for Kathleen Bradley, a full-time Staff Assistant, in the Behavioral Disabilities Class, at the Stony Brook School, with pay, effective February 5, 2018 through February 9, 2018. (Mrs. Bradley is expected to return to work on February 12, 2018).

Approve an extended leave of absence for Lori Torres, a part-time Staff Assistant, per the student's IEP, at the Copeland Middle School, with pay, effective February 13, 2018 through February 15, 2018. (Ms. Torres is expected to return to work on February 20, 2018).

Leave of Absence
Approve a leave of absence for Lauren O'Neill, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, at the Katharine D. Malone School, without pay, effective February 13, 2018 through June 22, 2018. (Mrs. O'Neill is expected to return to work on September 1, 2018 pending offer for reemployment for the 2018-2019 school year).

Perfect Attendance
Approve payments for perfect attendance for the 2017-2018 school year, per the attached lists for the bus drivers and mechanics.

Reassignment
Approve the reassignment of James Rathbun, a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department to a Substitute Bus Driver, on an "as needed" basis, for the Transportation Department, effective February 13, 2018 through June 30, 2018. The rate of pay will be $19.00 per hour.

Resignation
Approve the resignation of Melanie Zuravnsky, a part-time special education staff assistant, at the Copeland Middle School, effective January 29, 2018.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

1. **Be It Resolved,** the Rockaway Township Board of Education adopts the district curriculum, as indicated in the attached list, per the most recent published Core Curriculum Standards for the 2017-2018 school year.

2. Approve Gina Parisi and Sandra Blaha to present a Family Literacy Evening on February 8, 2018, not to exceed 2 hours of presentation (inclusive of preparation and planning), as per the RTEA contract.

3. Approve Scott Credidio and Cynthia Trisuzzi as instructors for the summer Safety Town Program, which will run Monday through Friday, from July 9 to July 20, 2018, for sixty (60) hours each at the current RTEA contracted rate.

4. Approve Sandra Prendergast Blaha for $30 Line of Incentive Credit for completing the Professional Development Course "(MSUNER) Science to the Next Generation: Earth & Physical Science", on December 5, 2017, as per the RTEA contract.

5. Approve Meaghan L. Myers, a Seton Hall University student, to complete her Level I fieldwork in Occupational Therapy at the Dennis B. O'Brien School, one day per week, from February 8, 2018 to March 29, 2018.

   Explanation: Requirement for degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following administrative recommendations.

MSUNER Grant

1. Approve Corie Blasi, Nicole Defilippo, Danielle Massaro, and Mary Weilbaecher to share a $230.00 grant-writing stipend. They submitted a grant to MSUNER Teachers Research Group for their project on, how can flexible seating foster a positive work environment for each student. They were awarded $500.00 for seating supplies in their classes at C.A. Dwyer School.

NCLB Grant

2. Approve salary and stipends funded with NCLB FY17-18 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY
Boykow, Diane	Title I Bus Driver	BW/DBO	$28.64 HR
Kelley, Maria	Title I Bus Driver	DBO	$28.64 HR
Dawn Marchese	Title I After School Tchr Sub	BW/CAD/DBO	$46.43/$45.24 HR

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Parsippany Troy Hills School District Transportation Agreement

3. Authorize a joint transportation agreement with Rockaway Township to transport Parsippany Troy Hills School District students to athletic events and trips for the 2018-2019 school year.

Explanation: Shared service agreement with Parsippany Troy Hills.

ESC Transportation

4. Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district placement students for the 2017-18 School Year:

Student #	School	Location
#520	Lakeland Andover School	Lafayette

Facilities Use

5. Approve the facilities usage for the months of January and February as per attached.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending January 31, 2018, and
Be It Further Resolved that this Budget does not include any unapproved appropriations or

moneys.
Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending January 31 , 2018

Authorize January 2018 account transfers as submitted.

Authorize payment of the February bills, as approved by the Finance Committee.

Authorize payment of the February Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the February Student Activity bills, as approved by the Finance Committee.

Authorize payment of the February After School bills, as approved by the Finance Committee.

Authorize payment of the January Family Outreach bills, as approved by the Finance Committe

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Legal Transfer

3. Motion to authorize an increase in maximum dollar limit for legal services to $250,000 and to transfer $100,000 into Legal expense account #11-000-230-331-47-000. The district will exceed the 2017-2018 budget that was approved on April 26, 2017 with the original limit of $150,000 for legal services.

Garage Lifts

4. Motion to approve additional cost of $5,975.15 for installation of 2 mobile lifts for the Transportation Department.

Stony Brook Projects

5. **Be It Resolved,** upon the recommendation of the Superintendent, that the Rockaway Township Board of Education authorizes Parette Somjen Architects to submit Other Capital Projects with no State funding, amending the Long Range Facility Plan for the following and

   Be It Further Resolved, upon the recommendation of the Superintendent, that the Rockaway Township Board of Education authorizes Parette Somjen Architects to go out to bid for the following projects:

   Stony Brook School HVAC/Boiler/Controls Replacement
   Stony Brook School Window Replacement

Change Order

6. Approve Change Order #004 as a decrease in the allowance in the amount of ($30,430.06) for the Roof Replacement at Catherine A. Dwyer School and Birchwood School.

Change Order

7. Approve Change Order #005 for repairs at leaking condenser, relocation of Conduit at stage, and re-pipe pump #2 as an increase in the allowance in the amount of $20,936.32 for the HVAC Upgrades at Birchwood School.

Change Order

8. Approve Change Order #006 for a credit for duct smoke detector at Gym RTU and Associated wiring, connections and interfacing, as a decrease in the allowance in the amount of ($2,000.00) for the HVAC Upgrades at Birchwood School.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the following policies for first read.

P 0000.00	Resolutions
P 2464	Gifted and Talented Students

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to open the public comment.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on the Gifted and Talented Policy.

Motion by Mrs. Brookes, seconded by Mrs. Mrs. Helbourg to close the public comment.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

- Mrs. Maluszczak discussed the budget work session scheduled for 2/26.
- Mrs. Salny announced that a letter was distributed concerning the Superintendent Search and a meet the candidates night to be held on March 14th.

New Business

- Mrs. Helbourg, attended Screenagers viewing at CMS, a really great program, and a great way to start a conversation with your kids.
- Mrs. Mezik attended CAD PTA meeting, Mr. McGovern gave her a tour afterwards, Stem lab was impressive.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to open the public comment.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public commented on the Gifted and Talented Policy.

Motion by Mrs. Helbourg, seconded by Mrs. Mrs. Chirico to close the public comment.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Helbourg that the meeting stand adjourned at 8:28 PM and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Chirico that the meeting stand adjourned at 9:34 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary