REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 10, 2014

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 10, 2014, at 6:15 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Mrs. Chirico, Mr. Giarratano, Mrs. Maluszczak, Mr. Press, Mrs. Salny, and Dr. Kurland.

Motion by Mr. Press, seconded by Mrs. Chabala to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:16 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:32 PM. Present were 100 visitors, nine stayed for the entire meeting and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance. The Copeland Middle School Chorale sang the Star Spangled Banner and three other holiday songs for the Board. The Copeland Middle School band played holiday music in the entrance foyer prior the board meeting.

Motion by Mr. Press, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

There was no Public comment this evening.

Motion by Mrs. Salny, seconded by Mrs. Chabala to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Tara Maluszczak	Re: SEPAC By Laws
Marcello Monte	Re: Negotiations
Jennifer Wagner	Re: IEP Concern
Ardith Collins	Re: Upcoming Performances
Chris Marangon	Re: Response to Mrs. Wagner's Email
Regina Swierc	Re: Response to Mrs. Wagner's Email
David Bishop	Re: Chorale Performance

Minutes

APPROVE MINUTES
Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the minutes of November 19, 2014.

Roll Call Vote on above, Mr. Press abstaining, all others present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Giarratano to approve the minutes of November 24, 2014.

Roll Call Vote on above, Mrs. Chirico abstaining, all others present voting yes, motion so carried.

Recognitions

Dr. Grefe conducted the service pin and tenure pin recognitions. A short break took place for refreshments.

Audit Presentation

Mr. Paul J. Lerch of Lerch, Vinci & Higgins, presented the 2013-2014 audit.

Supt Report

The following information was presented by the Superintendent in her report:
Dr Grefe reported:
There were no new HIB investigations.
Approximately 2,500 attendees at the parent/guardian conferences.
Full-day Kindergarten information was given to the Board for their review.

Dr. Kurland asked to consider having conferences held right after Thanksgiving.

Informational Items:
- Enrollment – November
- Evacuation Drills – November
- Nurses' Report – November
- Field Trip Report – November

BA Report

The following was presented by the Business Administrator in her report:
Mrs. Palmiere reported there was flooding in Central Office caused by the rain.

Security Committee

Security Committee
A meeting was held on November 25, 2014.

Special Education Committee

Sp Ed Committee
Parent survey to be conducted by the state in May, hoping for 80% results which will be available in the Winter of 2016.

Finance Committee

Finance Committee
Committee meeting on December 19, 2014, at 9:00 AM to discuss preliminary budget.

Shared Services Committee

Shared Services Committee
A meeting was held on December 9, 2014. Wash vehicle system to be put in Transportation Garage. Shared service is a challenge and difficult to accomplish, but we need to keep it going.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment** **Employment**

Approve the school nurses and the individual rate of pay per quarter, indicated on the attached list, for the After School Programs, to be held at all schools, for the 2014-2015 school year.

Explanation: These are "Pay-to-Play" programs.

Approve the employment of David Bishop, Summer Programs Supervisor for the 2015-2016 Summer School Program, effective July 2, 2015 through July 31, 2015. The annual stipend is $3,696.00.

Approve the employment of the following staff member as a Child Care Provider, on an "as needed" basis, for the 2014-2015 school year. The rate of pay is $44.00 per hour. Funding provided by a donation to the district by Stacey Kohn Gregg.

Kimberly Rettino

Explanation: Staff needed to provide child care to enable parents to attend Family Outreach Meetings.

Approve the employment of Michael McGovern, as a Section 504 Officer, for the 2014-2015 school year. The stipend will be $2,000.00.

2. **Employment/Substitute Teachers** **Employ Subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2014-2015 school year:

Jamie Cannici Parsippany, NJ	William Paterson University, NJ (BA) Certification: State Effective Date: December 11, 2014
Sejal Dave Parsippany, NJ	Seton Hall University, NJ (BA) Certification: State Effective Date: December 11, 2014
Alan Didino Dover, NJ	Montclair State University, NJ (BA) Certification: County Effective Date: December 11, 2014
Amanda Farrand Green Pond, NJ	Pennsylvania State University, PA (BS) Certification: State Effective Date: December 11, 2014
Tara Frangipane Rockaway, NJ	New Jersey City University, NJ (BA) Certification: State Effective Date: December 11, 2014
Barrie Halpern Rockaway, NJ	Binghamton State University, NY (BA) Certification: County Effective Date: December 11, 2014
Scott Marum Morris Township, NJ	Seton Hall Law School, NJ (JD) Certification: County Effective Date: December 11, 2014
Marie Wallace Dover, NJ	Eastman School of Music, NY (MM) Certification: State Effective Date: December 11, 2014

3. **Extended Leave of Absence**
Approve an extended leave of absence for Paula Schul, a full-time Grade 2 Teacher, at the Katharine D. Malone School, with pay, effective December 8, 2014 through December 12, 2014. (Mrs. Schul is expected to return to work on December 15, 2014).

4. **Reassignment** — **Reassignment**
Approve the reassignment of Jodie Adessa, a part-time Music Teacher, at 19.50 hours per week, at the Copeland Middle School to a full-time Music Teacher, at the Copeland Middle School, effective January 15, 2015 through June 30, 2015. The annual prorated salary will be $62,215.00 (MA Step 8). (Mrs. Adessa is replacing Mr. Kutzelman).

5. **Resignations** — **Resignations**
Approve the resignation of Dimple Kapadia-Carallo, a county certified Substitute Teacher, for the district, effective December 8, 2014.

Approve the resignation, due to retirement, of Gary Kutzelman, a full-time Music Teacher, for Grades 6, 7 and 8, at the Copeland Middle School, effective January 15, 2015.

Approve the resignation of Ginger Train, an Occupational Therapist, on an "as needed" basis, for the district, effective December 4, 2014.

6. **Revised Leave of Absence** — **Revised Leave**
Approve a revised leave of absence for employee number 4094, with pay, effective January 12, 2015 through February 23, 2015. (Employee number 4094 is expected to return to work on February 24, 2015).

7. **Revised Leave Replacement Assignment** — **Revised Leave Assignment**
Approve a revised leave replacement assignment for Rebecca Burrows, replacing Paula Schul, a full-time Grade 2 Teacher, at the Katharine D. Malone School, effective November 10, 2014 through December 12, 2014. The rate of pay is $150.00 per diem.

8. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**
Employment — **Employment**
Approve the employment of Marcelene Bender, as an Administrative Assistant for the 2015-2016 Summer School Program, effective December 11, 2014 through August 7, 2015. The annual stipend is $4,000.00.

Approve the employment of Jean Marie O'Toole as a Substitute on an "as needed" basis Bus Driver, for the Transportation Department, effective December 16, 2014 through June 30, 2015. The rate of pay is $18.00 per hour.

Leaves of Absence — **Leaves**
Approve a leave of absence for Gregory Ackerman, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, with pay, effective November 20, 2014 through December 2, 2014. (Mr. Ackerman is expected to return to work on December 3, 2014).

Approve a leave of absence for employee number 5817, without pay, under the New Jersey Twelve Week Family Medical Leave Act, effective December 2, 2014 through February 16, 2015. (Employee number 5817 is expected to return to work on February 17, 2015).

Approve a leave of absence for Robert Shaw, a full-time Custodian, at the Copeland Middle School, with pay, effective November 10, 2014 through November 26, 2014. (Mr. Shaw is expected to return to work on December 1, 2014).

Reassignments — **Reassignments**
Approve the reassignment of Beth Massey, a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department to a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective December 1, 2014 through June 30, 2015. The rate of pay will be $16.51 (Step 1) per hour. (Mrs. Massey is replacing Mr. Dobbins).

Approve the reassignment of Dylan Petrunyak, a Substitute Custodian, for the Buildings and Grounds Department, on an "as needed" basis, to a full-time Night Custodian, for the district, effective December 16, 2014 through June 30, 2015. (Mr. Petrunyak is replacing Mr. Allison). The annual prorated salary is as follows:

Base Salary-Custodian (Step 1)	$36,865.00
Night Differential Stipend	800.00
Total Prorated Salary	$37,665.00

Resignations

Resignations

Approve the resignation of Gregory Ackerman, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective January 1, 2015.

Approve the resignation of Dimple Kapadia-Carallo, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective December 8, 2014.

Salary Adjustments/Contract Rider

Salary Adjustments

Approve the prorated salary adjustment for the Bus Drivers listed below effective December 1, 2014:

	From	To
Armando Ramirez	$12,374.00	$12,975.00
Francesca Russo	$18,749.00	$19,485.00

Explanation: Due to additional routes/time added to route.

Salary Adjustment/Contract Rider

Approve the prorated salary adjustment for the Bus Driver listed below effective January 1, 2015:

	From	To
Danuta Borowik	$31,016.00	$32,821.00

Explanation: Due to additional routes/time added to route.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chirico, seconded by Mr. Press to approve the following curriculum/instruction recommendations.

1. Approve the following Morris Knolls students to observe at Dennis B. O'Brien School, one or two days per week, from January 2015 through May 2015:

Internship Program

Cariesha Black
Stephen Rotella
Samantha Stanziale

Explanation: Morris Hills/Morris Knolls Regional Student Internship Program.

2. Approve the following Montclair State University students for fieldwork for the Spring Semester 2015:

Student Teachers

Student	School
Brianne Anderson	Birchwood School
Kasey Carr	Copeland Middle School
Lauren Greulich	Copeland Middle School
Jillian Kirby	Stony Brook School
Ashley Kraft	Dennis B. O'Brien School
Stephanie Velez	Stony Brook School

Explanation: Requirement for degree.

3. Approve the Computer Literacy Curriculum, Grades K-5. **Computer Curriculum**

Explanation: As aligned to the 2014 NJ Core Curriculum Content Standards.

4. Approve the Computer Literacy Curriculum, Grades 6-8.

Explanation: As aligned to the 2014 NJ Core Curriculum Content Standards.

5. Approve the Keyboarding and Office Applications I & II, Grades 6-8. **Keyboarding Curriculum**

Explanation: As aligned to the 2014 NJ Core Curriculum Content Standards.

6. Approve the Guidance Curriculum, Grades K-5. **Guidance Curriculum**

Explanation: As aligned to the 2014 NJ Core Curriculum Content Standards.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open the public session on Curriculum/Instruction.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar questioned who supervises the intern students. **Public Comment**

Motion by Mr. Press, seconded by Mrs. Chabala to close the public session on Curriculum/Instruction.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mr. Press, seconded by Mrs. Chirico to approve the following administrative recommendations.

1. Approve Student # 820 and Student #710, under the Interdistrict Public School Choice Program (N.J.S.A. 18A:36B), to attend a school outside their district of residence. **School Choice**

2. Authorize a contract between Advancing Opportunities, Inc. and the Rockaway Township Board of Education to conduct Assistive Technology evaluations for the 2014-2015 school year, on an as needed basis, at a rate of $990.00 per evaluation. **Advancing Opportunities**

Explanation: For provision of evaluations, where necessary and the Rockaway Township Child Study does not provide this service.

3. Authorize a contract between Jane M. Healey, Ph.D. and the Rockaway Township Board of Education to conduct independent neuropsychological evaluations, on an as needed basis, for the 2014-2015 school year at the rate of $4000.00 per educational evaluation. **Dr. Healey**

Explanation: For provision of evaluations, where necessary and the Rockaway Township Child Study does not provide this service.

4. Authorize a contract between St. Joseph's Child Development Center and the Rockaway Township Board of Education to conduct neurodevelopmental evaluations, on an as needed basis, for the 2014-2015 school year at the rate of $400.00 per evaluation. **St. Joseph's**

Explanation: For provision of evaluations, when necessary and the Rockaway Township Child Study Team does not provide this service.

5. Authorize AJL Therapy for Kids, LLC, to provide occupational therapy services one (1) time per week for a special education student attending an out of district placement at Washington Academy in Belleville, NJ. The rate for this service is $94.00 per hour for the 2014-2015 school year. **AJL Therapy**

Explanation: The receiving school does not provide this service.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. Giarratano, seconded by Mr. Press to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Approve the revised Treasurer's Report for: June, July, August and September, 2014. **Revised Treasurer's Repts**

Explanation: Due to year-end audit adjustments.

3. **Be It Resolved** that the Rockaway Township Board of Education approves the preliminary Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending October 31, 2014 and **Bd Secy Rept**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending October 31, 2014.

Transfers

Authorize the October account transfers as submitted.

Authorize payment of the November Family Outreach bills, as approved by the Finance Committee. **Bills**

Authorize payment of the December Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the December Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

NCLB Grant

4. Approve the re-submission of the NCLB FY 14-15 Grant including carry over funds. Funding is allocated as per attached "Program Coordination & Budget Detail" and "Administrative Costs Budget Detail" pages, titles included:

Title I	$77,733.00
Title IIA	$91,170.00 (Twp - $90,631 – Non-public $574)
Title III	$18,674.00 (Twp - $ 13,302 – Borough - $ 5,372)
Title III Immigrant	$11,696.00

Explanation: Grant submission needs Board approval.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Policy 5331 Management of Life Threatening Allergies in School is on hold until we can have a meeting with the Head Nurse.

Motion made by Mrs. Maluszcak, seconded by Mr. Giarratano to approve the following policy recommendations.

2nd Reading

1. Approve the second reading of the following policies:

5350	Pupil Suicide Prevention
8468	Crisis Response

1st Reading

2. Approve the first reading of the following policies, as amended:

2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
3283	Electronic Communications Between Teaching Staff Members and Students
4283	Electronic Communications Between Support Staff Members and Students
5610	Suspension

Motion by Mrs. Chabala, seconded by Mr. Press to open the public session on Policy.

Show of hands on above, all present voting yes, motion so carried.

First Reading:
No Public comment.

Public Comment

Seconds Reading:
Dr. Monchar asked for titles to be put on policies.

Policy 2481
Mr. Dunckley questioned 10 hours per week on three separate days of school. Policy will be revised to reflect no fewer than 10 hours per week and a minimum of three days per week.

Policy 3283 and 4283
Working on revisions, after approval copies will be sent to the Principals to make sure staff is aware of new policy.

Motion by Mrs. Maluszczak, seconded by Mrs. Chabala to close the public session on Policy.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mr. Giarratano reported on an article from the Wall Street Journal that supports declining birth rates.

New Business

New Business

Motion by Mr. Press, seconded by Mrs. Chabala to open the public session on New Business.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar gave a brief Educational Foundation update. They now have a Tax ID number they are in the process of incorporating.

Motion by Mr. Press, seconded by Mrs. Chabala to close the public session on New Business.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mr. Giarratano, seconded by Mr. Press that the meeting stand adjourned at 10:05 PM and return to Executive Session for Personnel issues.

Adjourn to Closed Session

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mr. Giarratano, seconded by Mrs. Salny that the closed session meeting stand adjourned at 10:20 PM.

Adjournment

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary