ROCKAWAY TOWNSHIP BOARD OF EDUCATION
JANUARY 28, 2026 – REGULAR MEETING

6:00 pm – Public Session — **Copeland Middle School**
Immediately into Closed Session — **Copeland Middle School – Faculty Room**
7:30 pm – Public Session — **Copeland Middle School - Cafeteria**

Details for how to access the Public Meeting through remote means will be posted on the district website at www.rocktwp.net. The Public is strongly encouraged to participate. Community members can watch the meeting live online. Members of the public are encouraged to attend in person to provide public comment.

VISION
Rockaway Township Schools…Opening minds, openings worlds, so every child's potential becomes a reality and challenges become opportunities for personal success!

MISSION
To nurture a supportive culture embracing individual diversity that will ensure academic, social and emotional success for all.

2025-2026 BOARD GOALS			
GOAL I	GOAL II	GOAL III	GOAL IV
Ensure continued academic excellence by: a. Evaluating consistent practical application of the district-aligned curriculum. b. Analyzing internal and external data points to ensure curriculum consistency and effectiveness.	Maintain a safe and supportive school district culture by: a. Promoting inclusivity, equity, and a culture of mutual respect for all students and staff. b. Providing the resources to support a school environment conducive to social and emotional health and increased cohesive service-learning initiatives.	Promote community outreach and enhanced communications by: a. Bridging the gaps in communication with the Rockaway Township community members. b. Providing guided, expectation-based discourse to facilitate conversations with the individuals who live, work, and learn in Rockaway Township.	Support operational excellence that is sensitive to the growing and changing educational landscape by: a. Evaluating the needs of the district and creating fiscally responsible priorities through the use of the provided financial and operational reports. b. Determining and executing the next steps for investing in operational priorities.

2025-2026 DISTRICT GOALS				
GOAL I	GOAL II	GOAL III	GOAL IV	GOAL V
By June 2026, the district will increase the percentage of students meeting or exceeding expectations on the NJSLA in English Language Arts (ELA) and Mathematics by an additional 5% across all grade levels (4–8) compared to the 2024–2025 performance results.	By the end of each instructional unit during the 2025–2026 school year, 100% of district math teachers will administer the "End of Unit" i-Ready assessment. In ELA, 100% of teachers in grades K–2 will administer the SuperKids Benchmark Assessments, Grade 3 teachers will administer the Magnetic Reading End of Unit Assessment, and teachers in grades 4–8 will administer the Common Assessments outlined in the District Curricula.	Improve the climate and culture in each school by completing the following items: ● Revising the district Culture and Climate Surveys to be more relevant to current needs. ● Decreasing the number of confirmed HIBs. ● Sending nine counselors to Strauss-Esmay HIB training with uniform messaging. ● Sending five district principals to the Strauss-Esmay HIB training with uniform messaging. ● Continuing to review and dissect exemplars of HIBs.	Building principals will collaborate with Instructional Council representatives, PTA leadership, SEPAC, and teachers to coordinate a minimum of five parent presentations a year that reflect the academic programming in their schools and district. ● Teachers will create engaging presentations that reflect instructional practices and programing in the district. ● Coordinate topics and events that are aligned with the district curricula. ● Provide parents with a schedule of topics and dates for presentations. ● Survey parents on the effectiveness of presentations.	Continue addressing the district's facility needs through the systematic execution of the district's Long-Range Facilities Plan (LRFP), while incorporating any emergent needs that necessitate amendments to that plan. Create a sustainable cyclical schedule of repair and replacement across the district to ensure buildings remain in their best possible operating condition at all times.

AGENDA

CALL TO ORDER
ATTENDANCE ROLL CALL
PUBLIC ANNOUNCEMENT
PUBLIC NOTICE
CLOSED SESSION
PLEDGE OF ALLEGIANCE
STUDENT SERVICES REPORTS
COPELAND STUDENT RECOGNITION
PUBLIC DISCUSSION

I. **COMMUNICATIONS**
II. **APPROVAL OF MINUTES**
III. **SUPERINTENDENT'S REPORT**
IV. **BUSINESS ADMINISTRATOR'S REPORT**
V. **EDUCATION REPORT**
VI. **STUDENT SERVICES REPORT**
VII. **COMMITTEE REPORTS**
VIII. **RECOMMENDED ITEMS FOR BOARD ACTION**
- **A. Personnel**
- **B. HIB**
- **C. Education**
- **D. Administration**
- **E. Finance**

IX. **DISCUSSION ITEMS**
- **A. Old Business**
- **B. New Business**

X. **ADJOURNMENT**

Call to Order
_____ called the meeting to order at _____pm.

Attendance Roll Call						
Mrs. Anderson	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**	

Others in Attendance				
Dr. Corbett	Mrs. Slamb	Board Attorney	Visitors	Press

OATH OF OFFICE (*To be administered by the Board Secretary*)

Attendance Roll Call						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

PUBLIC ANNOUNCEMENT

The New Jersey "Open Public Meetings Act" was passed to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provision of the "Act", the Rockaway Township Board of Education has caused notice of the date, time, and place of said meetings to be published in "The Daily Record," "The Star Ledger," and be posted in all schools in the district, in the Municipal Building of the Township and the Township Library.

Does any Board Member wish to object to the conduct of this meeting for the purpose as stated in the public notice?

PUBLIC NOTICE

All documentation and materials considered by the Board of Education as part of this agenda are available for public review and comment. Members of the public are invited to come to the Board of Education building, off Green Pond Road, during the regular business hours of 8:00 am – 4:00 pm, Monday through Friday, if they wish to inspect any of the referenced items.

Pledge of Allegiance			
Motion to waive Pledge until Open session by:		**Seconded by:**	
Show of hands to waive Pledge			

RESOLVED, that in accordance with the "Open Public Meetings Act," the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

CLOSED SESSION

Motion to go into closed session by:		**Seconded by:**	

Show of hands to enter closed session
Closed Session starts at _____ pm.

Motion to come out of closed session by:		**Seconded by:**	
Show of hands to end closed session			
Closed Session ends at _____ pm.			

Reconvene at _____ pm

PLEDGE OF ALLEGIANCE

STUDENT SERVICES REPORT

COPELAND STUDENT RECOGNITION

PUBLIC DISCUSSION

During the course of the board meeting, the Rockaway Township Board of Education offers members of the public an opportunity to address issues regarding the operations of the Rockaway Township Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operations of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking, Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by the members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open First Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close First Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

I. COMMUNICATIONS: The Board has not received any correspondence since the last regular meeting.

II. APPROVAL OF MINUTES:

Approval of Minutes			
Motion to approve the minutes by:		**Seconded by:**	

Upon the recommendation of the Superintendent of Schools, the Board approves the minutes of January 07, 2026.

Approve Minutes Roll Call						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

III. SUPERINTENDENT'S REPORT/HIB UPDATE

IV. BUSINESS ADMINISTRATOR'S REPORT

V. EDUCATION REPORT

VI. STUDENT SERVICES REPORT

VII. COMMITTEE REPORTS

VIII. RECOMMENDED FOR BOARD ACTION

Motion to approve Personnel Items by:		Seconded by:	

Upon the recommendation of the Superintendent of Schools, the Board approved the following personnel resolutions.

A.	Appointment						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Educational Consultant	Phyllis Alpaugh	$100.00/hr.	DIST.	**1/16/26	6/30/26	As needed Not to exceed 16 hrs./wk. Pending physical/Mantoux
2.	PT Staff Assistant	Daylyn Bayon	$22.18/hr. (Step 1)	CAD	***1/29/26	6/30/26	MLL, 26 hrs./wk. Pending physical/Mantoux (Replacing X Forgiarini)
3.	English Teacher	Mai-Anh Betancur	$79,875.00 MA (Step 13) prorated	CMS	*4/7/26	6/30/26	Replacing D Brock
4.	Resource Teacher	Christina Bielski	$64,630.00 BA (Step 3) prorated	KDM	2/1/26	3/27/26	Reassignment of Leave Replacement from Grade 5 to Grades K-2 Resource/AI
5.	PT Staff Assistant	Brenda Byrnes	$22.18/hr. (Step 1)	BWD	1/29/26	6/30/26	Preschool per student IEP 26 hrs./wk.
6.	PT Staff Assistant	Savy Cruz Pinarrieta	$22.18/hr. (Step 1)	BWD	1/29/26	6/30/26	Preschool per student IEP 26 hrs./wk. Pending physical/Mantoux
7.	Long-term Substitute	Hailey Faschan	$200.00 per day	DIST.	***1/29/26	2/20/26	Pending issuance of certification
8.	Bus Assistant	Elisa Frollani	$22.18/hr. (Step 1)	TRANS.	1/29/26	6/30/26	As needed Training to be Bus Driver Pending physical/Mantoux and fingerprint approval
9.	PT Staff Assistant	Subhashini Gurram	$22.18/hr. (Step 1)	BWD	**11/1/25	6/30/26	Reassignment from Kindergarten classroom 1:1 per student IEP
10.	PT Staff Assistant	Kathleen McCabe	$21.18/hr. (Step 1)	DBO	2/2/26	6/30/26	Reassignment from Kindergarten classroom to 1:1 per student IEP
11.	Grade 5 Teacher	Savannah Mojica	$66,880.00 BA+30 (Step 4) prorated	KDM	2/1/26	6/30/26	Replacing E Clark
12.	General Maintenance Specialist	Javier Molina Trejo	$49,122.00 (Step 4) + $1,500.00 (Boiler)	MAINT.	**1/1/26	6/30/26	Salary adjustment Pending receipt of BOL
13.	Summer Enrichment Supervisor	Caryl Sambrato	$3,864.00 per phase (prorated)	DIST.	2/2/26 7/1/26	6/30/26 8/15/26	Phase I Phase II
14.	After School Activities	Jennifer Schneider	$20.00/hr.	DIST.	25-26 SY		As assigned basis per student IEP as Staff Assistant for after school activities
15.	District Translator	Mountasser Shayboub	$48.00/hr.	DIST.	25-26 SY		Arabic/Egyptian
16.	Bus Assistant	Melanie Valencia Vanegas	$22.18/hr. (Step 1)	TRANS.	1/29/26	6/30/26	As needed Training to be Bus Driver

17.	Interim PT Music Teacher	Theresa Weniger	$42,567.00 MA+30 (Step 4) prorated	CMS	2/2/26	2/27/26	Extended 0.6 FTE

B.	Appointments Per Attached Lists						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	2025-2026 CMS Stipends	Per the attached list	Per contracted rate of pay (prorated)	CMS	25-26 SY		6th Section Coverage As assigned
2.	2025-2026 After School Clubs – Staff Assistants	Per the attached list	Per contracted rate of pay	Per the attached list	25-26 SY		As assigned
3.	2025-2026 After School Clubs – Sub Nurses	Per the attached list	Per contracted rate of pay	Per the attached list	25-26 SY		As assigned
4.	2025-2026 Reassignments – Staff Assistants	Per the attached list	Per contracted rate of pay	Per the attached list	25-26 SY		Per the attached list

C.	Leave of Absence						
	Position	**Employee Number**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Spanish Teacher	4306		CMS	**1/19/26	2/4/26	With Pay Return: 2/5/26
2.	Custodian	5288		CMS	**1/15/26	2/13/26	With Pay Return: 2/17/26
3.	Grade 5 Teacher	4347		DBO	3/17/26	4/10/26	With Pay under FMLA Return: 4/13/26
4.	Purchasing Secretary	4542		CMS	**1/5/26	1/30/26	Extended With Pay under FMLA Return: 2/2/26
5.	FT Staff Assistant	6468		CMS	**1/19/26	2/27/26	Extended With Pay under FMLA Return: 3/2/26
6.	School Nurse	5918		DBO	**12/8/25	1/30/26	With Pay under FMLA Return: 2/2/26
7.	PT Staff Assistant	7164		KDM	**1/5/26	1/13/26	Extended Without Pay Return: 1/14/26

D.	Resignation/Retirement						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Music Teacher	Judith Aron		CAD		6/30/26	Retirement
2.	PT Staff Assistant	Kaitlyn Champagne		SB		**1/20/26	Resignation Remain as substitute in district
3.	PT Staff Assistant	Xiomara Forgiarini		CAD		**1/5/26	Resignation
4.	PT Staff Assistant	Monica Matias		BWD		**1/19/26	Rescinded employment offer
5.	Art Teacher	Eve Pizzano		SB		6/30/26	Retirement

6.	Kindergarten Teacher	Doreen Scheetz		CAD		6/30/26	Retirement

E.	Substitute Teachers						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Level**	**Discussion**
1.	Substitute Teacher – New Hires	Per the attached list	$175.00 per day	DIST.	25-26 SY	Per the attached list	Per the attached list

F.	Job Description					
	Category	**Position**	**Location**	**Date Effective**	**Date Term.**	**Discussion**
1.	A-99	Educational Consultant	DIST.	**1/16/26		New

Personnel Items Key		
*on/before effective date	**concurrent	*** on/after/effective date

Roll Call Vote on Personnel Items						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

A. HIB Determination			
Motion to approve HIB Determination by:		**Seconded by:**	

HIB Resolution

WHEREAS, the Superintendent of Schools has provided the Board of Education with reports regarding HIB Incidents: # 299662 unconfirmed, # 300013 confirmed, # 300014 unconfirmed, # 300015 unconfirmed, # 300021 confirmed, # 300255 confirmed, #3 00314 unconfirmed, # 300387 confirmed, # 300533 unconfirmed, # 301014 unconfirmed which were conducted following these complaints; and

WHEREAS, the Board of Education was advised of any consequences and/or remedial measures related to these matters as well as the Superintendent's recommendation regarding the results of these investigations; and

THEREFORE, BE IT resolved that the Board of Education votes to affirm the Superintendent's recommendation on HIB cases: # 299662 unconfirmed, # 300013 confirmed, # 300014 unconfirmed, # 300015 unconfirmed, # 300021 confirmed, # 300255 confirmed, # 300314 unconfirmed, # 300387 confirmed, # 300533 unconfirmed, # 301014 unconfirmed.

Roll Call Vote on HIB Determination						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

HIB Current Investigations:

# 302045	# 300845	# 301015	# 301019	# 301258	# 301259
# 301019	# 301524	# 301526	# 301704	# 301812	# 301885
# 302045					

HIB Incident Summary: (as per attached)

B. Education			
Motion to approve Education recommendations by:		**Seconded by:**	

1.Upon the recommendation of the Superintendent of Schools, the Board agrees to the following unavoidable registration and/or travel costs as presented, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the State travel reimbursement guidelines as established by the Department of Treasury and

Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

Employee	Workshop Title	Organization	Workshop Location	Workshop Dates	Registration Fee	Travel/Hotel /Incidentals Cost	Total Cost
Kelly Bezeg	All In Winter Conference 2026	NJ Coalition for Inclusive Education, Inc.	Galloway, NJ	01-23-26*	N/A	N/A	N/A
Casey Bock	All In Winter Conference 2026	NJ Coalition for Inclusive Education, Inc.	Galloway, NJ	01-23-26*	N/A	N/A	N/A
Christine Hackney	All In Winter Conference 2026	NJ Coalition for Inclusive Education, Inc.	Galloway, NJ	01-23-26*	N/A	N/A	N/A
Danielle Maute	All In Winter Conference 2026	NJ Coalition for Inclusive Education, Inc.	Galloway, NJ	01-23-26*	N/A	N/A	N/A
Savannah Mojica	Unlocking Student Potential Together	NJ Council for Exceptional Children	Mahwah, NJ	03-16-26	$175.00	N/A	$175.00
Kristin Novembre	Finding Your Balance in the Classroom	NJ Educational Computing Cooperative	Montclair, NJ	03-10-26	N/A	N/A	N/A
Cherylyn Paredes	What's New in Children's Books	Bureau of Education and Research	Newark, NJ	03-05-26	$325.00	N/A	$325.00
Glennis Patterson	NJ Music Educators State Conference	NJ Music Educators Association	Atlantic City, NJ	02-19-26	$225.00	N/A	$225.00
Gaetano Sollazzo	All In Winter Conference 2026	NJ Coalition for Inclusive Education, Inc.	Galloway, NJ	01-23-26*	N/A	N/A	N/A

*On/or before effective date

2. Upon the recommendation of the Superintendent of Schools, the Board approves the following field trips request (as per attached).

3. Upon the recommendation of the Superintendent of Schools, the Board approves the revised field trip from October 10/25/25 (as per attached).

4. Upon the recommendation of the Superintendent of Schools, the Board approves KDM Elementary School's participation in the Morris County School Cleanup, a free program sponsored by the Norris County Utilities Authority, where schools can be awarded up to $500.00 for organizing a school cleanup. This program supports environmental education promote responsible citizenship among students (as per attached).

5. Upon the recommendation of the Superintendent of Schools, the Board approves Rockaway Township School District's participation in the 2026 GFWC Women's Club of Denville-Rockaway Area Spelling Bee for the 4th and 5th grade students on February 18, 2026 at Thomas Jefferson Middle School, Rockaway, NJ.

6. Upon the recommendation of the Superintendent of schools, the Board approves the salaries and stipends funded with Federal Grants as follows.

Teacher	Grade/Position	Location	Stipend/Salary	% Funded
Diana Bain-Herbison	Title I After School Teacher (up to 2 hrs/week for 21 weeks)	CAD	$48.00/hr.	100% Title I
Jenna Morgan	Title I After School Teacher (up to 2 hrs/week for 21 weeks)	CAD	$48.00/hr.	100% Title I

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Education Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Education Items						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

C. Administration			
Motion to approve Administration recommendations by:		**Seconded by:**	

1. Subscription Busing

Upon the recommendation of the Superintendent of Schools, the Board authorizes the subscription busing for students B.D. and S.D. from January through June. One way AM Transport fee $706.20 for the two students.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Administration Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Administration Items						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

D. Finance			
Motion to approve Finance recommendations by:		**Seconded by:**	

1. Financials

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending in September 2025**.**

Be It Further Resolved that this Budget does not include any unapproved appropriations or monies.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Megan Slamb, Business Administrator/Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Megan Slamb, Business Administrator/Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30, 2025. Authorize September 2025 account transfers as submitted.

2. Bills

Upon the recommendation of the Superintendent of Schools, the Board authorizes payment of the following as approved by the Finance committee:

A.	December	Cafeteria	$216,965.39
B.	January	After Schools Activities	$30.00
C.	December	Student Activities	$400.00
D.	January	Student Activities	$10,593.36
E.	December	Summer Enrichment	$600.00
F.	November	Summer Saving	$17.701.29
G.	January	District Bills	$5,362,246.75

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Financial Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Finance Items						
Mrs. Anderson	**Mr. Eory**	**Dr. Gorman**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Ms. McGeary**

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Second Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Second Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

VII. DISCUSSION ITEMS

A. Old Business

B. New Business

VIII. ADJOURNMENT

Return to Executive Session *(if needed)*

For the discussion of _____ for approximately _____ minutes.

Motion to go into closed session by:		**Seconded by:**	
Show of hands to enter closed session.			
Closed session starts at _____ pm.			

Motion to adjourn closed session by:		**Seconded by:**	
Show of hands to end closed session.			
Closed sessions ends at _____ pm.			

Meeting Adjournment			
Motion to adjourn meeting by:		**Seconded by:**	
Show of hands to adjourn meeting.			

Meeting adjournment at _____ pm.