REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
February 6, 2013

The Rockaway Township Board of Education held a regular meeting on Wednesday, February 6, 2013, at 6:05 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny and Mr. Giarratano. Dr. Friedberger was absent.

Motion by Mr. Puzio, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mrs. Chabala to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:07 PM.

Motion made by Mr. Puzio, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:31 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Also present were 10 visitors and no members of the press.

Mr. Giarratano reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Dr. Kurland to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A resident would like the criteria explained for what is HIB and what is not HIB.

A resident questioned the middle school graduation date and location.

Motion by Mr. Puzio, seconded by Mrs. Chabala to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

William Murray	Board Meeting
Kathy Miller	Copeland Graduation Date

Minutes

APPROVE MINUTES

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the minutes of January 23, 2013.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in her report: **Supt Report**
Dr. Grefe reported there was one HIB investigation that does not constitute a HIB violation.

Dr. Grefe reported on an agreement with Montclair State Co-teaching initiative.

Dr. Grefe met with administration and School Administrative Assistants on the new website (three designs). There will be training on June 6th full-day for Administrators and September 4th for teachers. Each stakeholder has the ability to update their area.

Informational Items:
- Enrollment – January
- Evacuation Drills – January
- Field Trip Report – January
- Substance Abuse Alliance Committee Minutes – January

The following was presented by the Business Administrator in her report: **BA Report**
Mrs. Palmiere conducted the 2013-2014 budget presentations.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following personnel recommendations.

Employment/After School Program **Employ After School**
Approve the staff members and the individual rate of pay, indicated on the attached list for the 2012-2013 school year at the Katharine D. Malone School.

Explanation: Attached list is for programs that will be paid through "Pay-to-Play."

Employment/Substitute Teachers **Employ Subs**
Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2012-2013 school year:

Patricia Bottone	East Stroudsburg University, PA (BS)	
Fairfield, NJ	Certification:	State
	Effective Date:	February 7, 2013
Rachel Friedberger	Montclair State University, NJ (128 Credits)	
Rockaway, NJ	Certification:	County
	Effective Date:	February 7, 2013
Heather Hodder	The George Washington University, DC (BA)	
Rockaway, NJ	Certification:	County
	Effective Date:	February 7, 2013
Ingrid Morin	College of Mount Saint Vincent, NY (BA)	
Rockaway, NJ	Certification:	County
	Effective Date:	February 7, 2013

Leaves of Absence **Leaves**
Approve a leave of absence for Donna Friedberger, a full-time Academic Intervention Teacher for Grades 6, 7 and 8, at the Copeland Middle School, without pay, under the New Jersey Twelve Week Family Leave Act, effective January 21, 2013 through February 8, 2013. (Mrs. Friedberger is expected to return to work on February 11, 2013).

Approve a leave of absence for Larissa Longberg, a full-time School Psychologist, at the Katharine D. Malone and Stony Brook Schools, with pay, effective April 1, 2013 through April 12, 2013, the leave will continue, without pay, effective April 15, 2013 through May 27, 2013. (Mrs. Longberg is expected to return to work on May 28, 2013).

Revised Leave of Absence — **Revised Leave**

Approve a revised leave of absence for Elizabeth Adams, a full-time School Social Worker at the Stony Brook School, without pay, under the New Jersey Twelve Week Family Leave Act, effective January 14, 2013 through January 18, 2013. (Mrs. Adams is expected to return to work on January 28, 2013).

Salary/Salary Adjustments — **Salary Adjustments**

Approve the salary for the following hourly staff members, on an "as needed" basis, effective September 1, 2012 through January 31, 2013:

Jill Budd	Physical Therapist	$75.00 per hour
Denise Glew	Physical Therapist	$75.00 per hour
Charlotte Kalb	Physical Therapist	$75.00 per hour

Approve the salary adjustment for the following hourly staff members, on an "as needed" basis, effective February 1, 2013 through June 30, 2013:

Jill Budd	Physical Therapist	$76.00 per hour
Denise Glew	Physical Therapist	$76.00 per hour
Charlotte Kalb	Physical Therapist	$76.00 per hour

Approve the salary for the following hourly staff member, on an "as needed" basis, effective September 1, 2012 through June 30, 2013:

Megan Cohen	Occupational Therapist	$65.00 per hour

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Patricia Bottone, as a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, morning session, per the student's IEP, at the Katharine D. Malone School, effective February 1, 2013 through June 30, 2013. The rate of pay is $15.83 (Step 1) per hour. (Miss Bottone is replacing Mrs. Stanulis).

Job Description — **Job Description**

Approve the attached new job description entitled, Supervisor of Facilities and Safety Management, C-30.

Job Reassignments — **Job Reassignments**

Approve the job reassignment of Mildred Boles, a part-time Staff Assistant, at 17.50 hours per week, in the Resource Room for Grade 5, at the Stony Brook School to a part-time Staff Assistant, at 17.50 hours per week, in the Resource Room for Grade 5, at the Catherine A. Dwyer School, effective January 22, 2013 through June 30, 2013.

Approve the job reassignment of Maria Tencza, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Stony Brook School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, morning session, in the full-day Preschool Disabled Class, at the Dennis B. O'Brien School, effective February 1, 2013 through June 30, 2013.

Leaves of Absence — **Leaves**

Approve a leave of absence for Dawn Crocetti, a part-time Staff Assistant, for the Transitional Kindergarten Class, at the Catherine A. Dwyer School, with pay, effective December 17, 2012 through January 25, 2013, the leave will continue, without pay, effective January 28, 2013 through February 8, 2013. (Mrs. Crocetti is expected to return to work on February 11, 2013).

Approve a leave of absence for Louis Sica, a full-time Maintenance Worker for the Buildings and Grounds Department, with pay, effective January 14, 2013 through January 25, 2013. (Mr. Sica is expected to return to work on January 28, 2013).

Salary Adjustments

Salary Adjustments

Approve a salary adjustment of $1,000.00 prorated for Anthony Fiorentino, full-time Custodian, at the Copeland Middle School, for obtaining his asbestos certification, effective January 24, 2013 through June 30, 2013. The adjusted salary is indicated below:

Base Salary – Custodian Step 13	$40,235.00
Boiler License Stipend	1,250.00
Head Custodian Stipend/Large School	2,750.00
Asbestos Stipend (Prorated)	1,000.00
Annual Salary	$45,235.00

Approve a salary adjustment of $1,000.00 prorated for Samuel Kong, full-time Maintenance Worker for the Building and Grounds Department, for obtaining his asbestos certification, effective January 24, 2013 through June 30, 2013. The adjusted salary is indicated below:

Base Salary – Maintenance Step 8	$39,065.00
Boiler License Stipend	1,250.00
Air Conditioning Stipend	175.00
Asbestos Stipend (Prorated)	1,000.00
Annual Salary	$41,490.00

Approve a salary adjustment of $1,000.00 prorated for Luis Munoz, full-time Custodian, at the Birchwood School, for obtaining his asbestos certification, effective January 24, 2013 through June 30, 2013. The adjusted salary is indicated below:

Base Salary – Custodian Step 10	$37,695.00
Boiler License Stipend	1,250.00
Head Custodian Stipend/Middle Size School	2,150.00
Asbestos Stipend (Prorated)	1,000.00
Annual Salary	$42,095.00

Approve a salary adjustment of $2,500.00 for Arthur Pierfy, Supervisor of Buildings and Grounds to Supervisor of Facilities and Safety Management, for the District, effective July 1, 2012 through June 30, 2013. The adjusted salary is indicated below:

Base Salary	$80,046.00
Boiler License Stipend	1,250.00
Asbestos Stipend	1,000.00
Annual Salary	$82,296.00

Explanation: The adjusted salary reflects the new job description.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chabala, seconded by Dr. Kurland to approve the following curriculum/instruction recommendations.

In-Service Credits

Approve .2 (tenths) in-service credit to the following staff members who completed DRA2 Training on January 16, 2013:

Sharon Cohen	Carol Mpakarakes
Anna DeSario	Karen Phillips
Britt Huss	Debra Savage
Debbi Katcher	Amy Semeniuk
Heather Shalaida	Terry Suleski
Mary Ledyard	Tara Toohey

Line of Incentive Credit ($20): Kimberly Landers and Cherry Wnek

Workshop Hrs

Approve six (6) hours, preparation time only, for Danielson Turnkey Training for the following staff members at the current rate:

Claire Capuano Stony Brook School
Kelly Stevens Stony Brook School
Pamela Tanner Stony Brook School

Approve 1 ½ hours, preparation time only, for workshop presentation Professional Development Day January 20, 2013 to the following staff members at the current rate:

Erin Borino
Karen Orlando

Dr. Matheis

Approve Dr. Liz Matheis, School Psychologist, as a consultant for a two (2) hour session at the rate of $325.00 on February 7, 2012.

Explanation: To provide consultative services at a meeting of the Child Study Team.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

13-14 School Calendar

Approve the 2013-2014 School Calendar.

Sp Ed Placement

Authorize an out-of-district-placement at Lake Drive School for a district student, at a tuition rate of $32,634.00 (prorated tuition includes speech), for the 2012-2013 school year, effective January 23, 2013.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. Puzio, seconded by Mrs. Chabala to approve the following finance recommendations.

Travel

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

SEMI

WHEREAS, NJAC 6A:23A-5.3 and 18A:55-3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014, and

WHEREAS, the Rockaway Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students and/or participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2012-2013 budget year and

Now Therefore Be It Resolved that the Rockaway Township Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 and 18A:55-3 for the 2013-2014 school year.

Explanation: Required under administrative code changes.

Approval to Submit Plans

RESOLVED, upon the recommendation of the Superintendent, that the Rockaway Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Roof Replacement Project, Electrical Upgrades and Boiler Replacement at Dennis B. O'Brien Elementary School; Generator at Central Office**;** Generator and ADA Upgrades" at Catherine A. Dwyer Elementary School; to serve as an application to the office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is NOT seeking State funding but will fund the Project through the District's Capital Reserve Account.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

The Committee is working its way through the policies. Mr. Giarratano thanked the Policy Committee for all their hard work.

Motion made by Dr. Kurland, seconded by Mrs. Maluszczak to approve the following policy recommendations.

Policies 1st Reading

Approve the first reading of the following policies:

3322 – Electronic Portable Communication Devices (Teachers)
4322 – Electronic Portable Communication Devices (Support Staff)
5550 – Disaffected Pupils
5560 – Disruptive Pupils

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

The Technology Committee reported they met with Mr. Valle to discuss the Technology Plan in depth.

New Business

New Business

Budget Public hearing.

Board Bits overview of Board Meeting.

Dr. Kurland asked to include information on website about testing.

Adjournment

Motion made by Dr. Kurland, seconded by Mrs. Chabala that the meeting stand adjourned at 10:00 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary