REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 16, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, November16, 2016, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Mrs. Chabala was absent. Dr. Greg McGann Superintendent of Schools left at 7:30

Also present, Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Maluszczak, seconded by Mr. Babcock to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Maluszczak, seconded by Mr. Babcock that the closed session meeting stand adjourned at 7:32 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were no visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

REPORT OF ELECTION / November 8, 2016

Candidates for three years:	**TOTAL**
Nancy Chirico	**6,262**
Susan Shanik Salny	**5,823**
Rachael Brookes	**6,074**

Motion by Mr. Babcock, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A member of the public commented that she felt two hours of dyslexia screening training was not enough, and she found the letter sent by the Interim Director of Special Services to be disturbing.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Timothy Miskimon Re: Grading Policy

APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mrs. Salny to approve the minutes of November 2, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Ms. Storts reported there was one new HIB investigations Case # 110 as unconfirmed

Motion by Mrs. Salny, seconded by Mrs. Chirico to affirm HIB Case #108 as confirmed and to affirm HIB Case #109 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Ms. Storts reported on the following:

- November 8th ï Full program of Professional Development focused on student engagement.
- Community Service is being done by all the schools for the Thanksgiving season.

The following information was present by the Business Administrator in her report:
Mrs. Palmiere reported that the lead testing of the water was completed on 11/10 and 11/11, and the district is waiting on results. In addition, the holes for the Stony Brook sign were inspected.

Committee Reports

SEPAC ï Met on 11/3 first for an administrative meeting then followed by family outreach.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mr. Babcock, seconded by Mrs. Salny to approve the following personnel recommendations.

1. **Employment**
   Approve the employment of the following staff listed below as Home Instructors, on an ñas neededò basis, for the 2016-2017 school year. The rate of pay is $45.00 per hour:

   Diane Cooper
   Susan Harris

   Explanation ï Instructional staff necessary to provide Home Instruction, where needed.

2. **Employment/Substitute Teachers**
   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2016-2017 school year:

Ayah Muheisen Great Meadows, NJ	Centenary College, NJ (BA) Certification: State Effective Date: November 17, 2016
Kathleen Meyerhoff Newfoundland, NJ	Tidewater Community College, VA (AS) Certification: County Effective Date: November 17, 2016
Debra Volpe Rockaway, NJ	Montclair State University, NJ (72 Credits) Certification: County Effective Date: November 17, 2016

Jason Wooster	Rutgers State University, NJ (BA)
Rockaway, NJ	Certification: County
	Effective Date: November 17, 2016

3. **Leave of Absence**
Approve a leave of absence for Kristin Novembre, a full-time Preschool Disabilities Teacher, at the Dennis B. OôBrien School, with pay, effective April 24, 2017 through June 2, 2017, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective June 5, 2017 through June 30, 2017. (Mrs. Novembre is expected to return to work on September 1, 2017).

4. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment
Approve the employment of Melissa Gardner, a part-time Staff Assistant, at 17.5 hours per week, in the Preschool Disabilities Class, per the studentôs IEP, at the Dennis B. OôBrien School, effective November 17, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Approve the employment of Luis Leiva as a Substitute Custodian, on an ñas neededò basis, for the Buildings and Grounds Department, effective November 17, 2016 through June 30, 2017. The rate of pay will be $16.00 per hour.

Approve the employment of Robyn OôHern, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, at the Copeland Middle School, effective November 17, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Ms. OôHern is replacing Ms. Bordi).

Approve the employment of Bidisha Sarkar, a part-time Staff Assistant, at 17.5 hours per week, for office/lunch/copy duties, at the Dennis B. OôBrien School, effective November 17, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Mrs. Sarkar is replacing Mrs. Grilk).

Approve the employment of Deborah Tanner, as a Substitute Staff Assistant, on an ñas neededò basis, for the Transportation Department, effective November 17, 2016 through June 30, 2017. The rate of pay will be $16.97 (Step 1) per hour.

Approve the employment of Rebecca Wickins, as a Substitute Staff Assistant, on an ñas neededò basis, for the Transportation Department, effective November 17, 2016 through June 30, 2017. The rate of pay will be $16.97 (Step 1) per hour.

Leave of Absence
Approve a leave of absence for Elaine Graham, full-time Supervisor of Accounts Payable, at the Central Office, with pay, effective November 1, 2016 through November 11, 2016. (Mrs. Graham is expected to return to work on November 14, 2016).

Approve a leave of absence for Beth Pearson, Bus Driver for the Transportation Department, with pay, effective October 21, 2016 through November 29, 2016. (Mrs. Pearson is expected to return to work on November 30, 2016).

Reassignment
Approve the reassignment of Joseph DeCagna, a Substitute Bus Driver, on an ñas neededò
basis to a full-time Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017. The prorated annual salary will be $13,899.00. (Mr. DeCagna is replacing Mr. Lutsky).

Salary Adjustment/Contract Rider
Approve the salary adjustment for Lisa Bischer, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $13,370.00 To: *$15,599.00 (to be prorated)

Approve the salary adjustment for Betty Hessler, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $25,742.00 To: *$29,575.00 (to be prorated)

Approve the salary adjustment for Mary James, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $15,808.00 To: *$17,872.00 (to be prorated)

Approve the salary adjustment for Pamela Krachun, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $27,797.00 To: *$32,260.00 (to be prorated)

Approve the salary adjustment for Daniel Tidridge, Bus Driver for the Transportation Department, effective December 1, 2016 through June 30, 2017 as indicated below:

From: $17,624.00 To: *$18,574.00 (to be prorated)

Explanation - Due to resignation and retirement routes changed and time added.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve Vanessa Waxman to present a Google Parent Informational Night, at Copeland Middle School, for 1 ½ hours, as per the RTEA contract.

2. Approve the following teachers for .20 (20 hundredths) in-service credit for completing the Professional Development course ñGoogle Drive Rewindò, on October 26, 2016, as per the RTEA contract:

Diane Cooper	Frances Gely	Janet Moran
Nicole DeFilippo	Mary Ledyard	Margaret Newman
Kaitlin DiStasi	Alexandra Major	Suzanne Pollack-Fox
Dawn Frauenpreis	Danielle Massaro	Denice Taxiarchou
Elyse Webster		

3. Approve Leah Van Scoy for $20 Line of Incentive Credit for completing the Professional Development course ñGoogle Drive Rewindò, on October 26, 2016, as per the RTEA contract.

4. Approve the following teachers for .10 (10 hundredths) in-service credit for completing the Professional Development course ñRevealing Ways to Use SMART Notebookò, on October 27, 2016, as per the RTEA contract:

Nicole DeFilippo	Alexandra Major	Jacqueline Millar
Michelle Dolan	Amanda Marinaro	Glennis Patterson
Caitlyn Emrich	Danielle Massaro	Katelyn Reverri
Mary Ledyard	Nancy Meade	Megan Ruppel
Erinn Young		

5. Approve the following teachers for .20 (20 hundredths) in-service credit for completing the Professional Development course ñAwesome Adventures ï High Ropesò, on November 1, 2016, as per the RTEA contract:

Marissa Cohen	Mary Ledyard
Kaitlin DiStasi	Kimberly Lock
Stacy Fremeth	Alexandra Major
Frances Gely	Nancy Meade
Kaitlin Jarvie	Megan Ruppel
Allison Ulsh	

6. Approve the following teachers for .20 (20 hundredths) in-service credit for completing the Professional Development course ñSo You Think You Know Google Classroomò, on November 2, 2016, as per the RTEA contract:

Judith Aron	Kevin Mack	Janet Moran
Diane Cooper	Alexandra Major	Margaret Newman
Nicole DeFilippo	Amanda Marinaro	Suzanne Pollack-Fox
Lindsay Fisher	Danielle Massaro	Hannah Schiller
Dawn Frauenpreis	Nancy Meade	Jessica Staskiel
Frances Gely	Pamela Melyan-Bratton	Daniel Warnock
Jennifer Hlubik	Jacqueline Millar	Elyse Webster

7. Approve Patricia Ochs and Leah Van Scoy for $20 Line of Incentive Credit for completing the Professional Development course ñSo You Think You Know Google Classroomò, on November 2, 2016, as per the RTEA contract.

8. Approve Angeline Wedemeier, Caldwell University student, to observe Anna DeSario during Spring 2017 semester for approximately 60 hours (5 hours per week), from January-May 2017.

   Explanation: Requirement for Degree.

9. Approve Jennifer L. Buckler, Montclair State University student, to intern with Sonya Patel, at Copeland Middle School, during Spring 2017 semester for approximately 350 hours, from January-May 2017.

   Explanation: Requirement for Degree.

10. Approve Patricia E. Stalter, a retired Rockaway Township Public Schools employee, to volunteer in the C. A. Dwyer Library, under the supervision of Michael McGovern and/or Jessica Clemente, from November 2016-June 2017, as per District Policy 9180.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mr. Babcock to approve the following administrative recommendations.

1. Authorize a contract between Rockaway Township Board of Education and Talk Moore Speech Services, Jennifer Moore, MS CCC-SLP, PCI to provide PROMPT Technique consultation services, which includes 2 hours of observation, therapy session and staff training and 1 hour of written program and summary, to special education students during the 2016/2017 school year. Services are offered at a rate of $400.00 per session. The service will be provided 2 times during the 2016/2017 school year.

   Explanation: To provide professional support services for students that cannot be provided by district personnel, as per studentôs IEP.

2. Approve a PUPIL TRANSPORTATION JOINTURE AGREEMENT with WEST MILFORD BOARD OF EDUCATION, West Milford, New Jersey, to transport one (1) Rockaway student to MACOPIN SCHOOL, West Milford, New Jersey (Route #ROSEHMA), retroactive from September 1, 2016, through June 30, 2017, for 181 days,

for an annual route cost to Rockaway of $677.80.

3. Approve Alyson G. Slezak, a Bay Path University student, to complete her Level 1 fieldwork in Occupational Therapy at the Dennis B. OôBrien School from January 3, 2017 to March 24, 2017.

Explanation: Requirement for degree.

4. Approve salary and stipends funded with NCLB FY16-17 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Michele Elmo	Title I After School Clerk (3 days)	BW	$1,148.49 (3 QTR)	100% Title I
Sophie Cabrera	Title I After School Clerk (3 days)	CAD	$1,148.49 (3 QTR)	100% Title I
Michele Sewatsky	Title I After School Clerk (2 days)	DBO	$765.66 (3 QTR)	100% Title I
Joyce Shulze	Title I Aftr Schl Tchr (3 days - split)	BW	$1,425.00 (3 QTR)	100% Title I
Samantha Kopp	Title I Aftr Schl Tchr (3 days - split)	BW	$1,425.00 (3 QTR)	100% Title I
Katie Jarvie	Title I After School Teacher (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Kristin Novembre	Title I After School Teacher (2 days)	DBO	$1,950.00 (3 QTR)	100% Title I
Danielle Maute	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kimberly Landers	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kimberly Rettino	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Danielle Massaro	Title I After School Teacher (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Gina Parisi	Title I After School Teacher (3 days-split 1)	CAD	$950.00 (3 QTR)	100% Title I
Colleen Flannery	Title I After School Teacher (3 days-split 2)	CAD	$1,900.00 (3 QTR)	100% Title I
Nicole DeFilippo	Title I After School Teacher (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Steven Conlon	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I
Kyleigh Pittenger	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I
Sewatsky, Joe	Title I Afterschool Aide	DBO	$20.00 HR	100% Title I
Sikoral, Donna	Title I Afterschool Aide	DBO	$20.00 HR	100% Title I
Decandia, Rosa	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Schellinck, Krista	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Madonia, Wendy	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Adamson, Regina	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Murphy, Virginia	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Belen, Deborah	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Buchholz-Lenz, Yohana	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Day, Dana	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Dimartino-Rotalla, Lucretia	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Felix, Kristina	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Guzman, Erin	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Haila, Renata	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Jones, Lin	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Lombardo, Linda	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Marino, Pamela	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Perry, Kathleen	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Polito, Vanessa	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Rizzuto, Linda	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Sackett, Lois	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Sonnenberg, Shelley	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Storer, Jennifer	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Usher, Jolanta	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Wyble, Lorraine	Title I After School Nurse Sub	BW/CAD/DBO	$45.00 HR	100% Title I
Tara Smith	Title III Aftrschl ELL Tchr	CMS	2,250 (3 QTR)	100%TitleIII
Maura Ollo	Title III Aftrschl Mth Tchr	CMS	2,250 (3 QTR)	100%TitleIII
Corinne Armitt	Title III Aftrschl LA Tchr	CMS	1,950 (3 QTR)	100%TitleIII
Linda Fernandez	Title III Aftrschl Spnsh Tchr	CMS	975 (3 QTR)	100%TitleIII
Rosanna Badishkashian	Title III Aftrschl Spnsh Tchr	CMS	975 (3 QTR)	100%TitleIII
Mary Wear	Title I In-class Support Teacher	CAD	$45.00 pr hr	100%TitleI
Rebecca Burrows	Title I In-class Support Teacher	DBO	$45.00 pr hr	100%TitleI

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

5. Authorize a 1:1 aide for student#1919 in out-of-district placement for the 2016-2017 School Year, at a cost of $33,096(8 months).

6. WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition/sale of surplus property.

7. Approve Student # 1926 and #426, under the Interdistrict Public School Choice Program (N.J.S.A. 18A:36B), to attend a school outside their district of residence for the 2017-18 school year.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Maluszczak, seconded by Mrs. Brookes to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Final Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending June 30, 2016, and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending June 30, 2016

3. **Be It Resolved** that the Rockaway Township Board of Education approves the Revised Report of the Treasurer, for the periods ending July 31, 2016, and August 31, 2016 and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the periods ending July 31, 2016, and August 31, 2016,

4. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending September 30, 2016

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30, 2016

Authorize payment of the November bills, as approved by the Finance Committee.

Authorize payment of the October and November Maintenance Reserve bills, as approved by the Finance Committee.

Authorize payment of the October State Unemployment bill, as approved by the Finance Committee.

Authorize payment of the November Afterschool bills, as approved by the Finance Committee.

Authorize payment of the November Student Activity bills, as approved by the Finance Committee.

Authorize payment of the November Cafeteria bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Motion to approve the following policies for second read:

P 4124	Employment Contract
P 5111	Eligibility of Resident/Nonresident Students
P 2423	Bilingual and ESL Education
P 5339	Screening for Dyslexia
P 8441	Care of Injured and Ill Persons
P 8454	Management of Pediculosis
P 8630	Bus Driver/Bus Aide Responsibility

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

None

New Business

Mrs. Maluszczak attended a presentation given by Mr. Graber about the new website, the calendar, and accompanying app.

No Public comment.

Motion made by Mr. Babcock, seconded by Mrs. Maluszczak that the meeting stand adjourned at 8:08 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary