REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
MARCH 16, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, March 16, 2016, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock(leaft @ 6:45), Mrs. Brookes, Mrs. Chabala, Mrs. Chirico,
Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Chirico, seconded by Mrs. Chabala to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Babcock, seconded by Mrs. Brookes to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mr. Babcock, seconded by Mrs. Brookes that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:31 PM. Present were 8 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS
There was no correspondence received for the Board since the last regular meeting:

APPROVE MINUTES

Motion by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of March 2, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann reported there were no new HIB investigations and Case #93, as unconfirmed.

Motion by Mrs. Chirico seconded by Mrs. Chabala to affirm HIB Case #93 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Dr. McGann announced that schools would be closed Monday March 28th.

Dennis O'Brien School received a grant for a mural that will be unveiled March 29th at 2pm. They also received a thank you note from the World Wildlife Fund. In addition, the school collected canned soup for the Rockaway Food Closet SOUPER Bowl Drive.

Dr. McGann attended a conference in Washington concerning Impact Aid.
220 districts are affected by Federal Land Impact –which includes Military and Native American Lands.
Federal land does not incur tax so Impact Aid is to offset the lack of revenue.

2. Informational Items:
   Field Trips for approval

The following information was present by the Business Administrator in her report:

Mrs. Palmiere announced that the district received Impact aid of $29,427 for 2012.

The district is still waiting on a decision concerning, "Unfunded Mandates Status" due to unfilled vacancies on the Council on Local Mandates.

Committee Reports
Policy Committee met on March 8th.
Shared Services Committee –trying to meet on April 12th at 6pm.
Technology Committee- tentative meeting dates March 22,24, 29 or 31 6pm CMS small conference room.
Ad Hoc Committee- looking to set a date.
Education Committee – Committee description almost complete.

- World Language K-4 filing an appeal to the county office. Plan must be submitted in 6 months that will be board approved.
- SEPAC guidelines sent out.
- Next meeting, update on IRLA and full day Kindergarten-Inclusion

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chirico, seconded by Mrs. Salny to approve the following personnel recommendations.

1. **Employment**
   Approve the courses, instructor and the individual rate of pay per quarter, indicated on the attached list, for the After School Pay to Play Program, to be held at the Copeland Middle School, for the 2015-2016 school year. The rate of pay is as following:

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2015-2016 school year:

David Bratton Rockaway, NJ	Messiah College, PA (BA) Certification: County Effective Date: March 17, 2016

3. **Leave of Absence**

Approve leave of absence for Jennifer Gruener, a full-time Grade 2 Teacher, at the Catherine A. Dwyer School, with pay, effective February 22, 2016 through May 20, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Medical Leave Act, effective May 23, 2016 through June 17, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective June 20, 2016 through November 25, 2016. (Mrs. Gruener is expected to return to work on November 28, 2016).

4. **Leave Replacement Assignment**

Approve a leave replacement assignment for Alexandra Major, replacing Susan Ranft, a full-time Kindergarten Teacher, at the Catherine A. Dwyer School, effective March 4, 2016 through June 23, 2016. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Kyleigh Pittenger, replacing Theresa Fascia, a full-time Grade 1 Inclusion Teacher, at the Dennis B. O'Brien School, effective April 27, 2016 through June 23, 2016. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Erinn Young, replacing June Beck, a full-time Grade 4 Teacher, at the Katharine D. Malone School, effective February 29, 2016 through April 1, 2016. The rate of pay is $150.00 per diem.

5. **Resignation**

Approve the resignation, due to retirement, of Patricia Glikman, a full-time Grade 5 Teacher, at the Katharine D. Malone School, effective May 1, 2016.

6. **Revised Leave Replacement Assignment**

Approve a revised leave replacement assignment for Kelly Moore, replacing Jennifer Gruener, a full-time Grade 2 Teacher, at the Catherine A. Dwyer School, effective February 24, 2016 through June 23, 2016. The rate of pay is $150.00 per diem.

7. **Revised Resignation**

Approve the revised resignation, due to retirement, of Marcia LeWand, a full-time Art Teacher, at the Copeland Middle School, effective July 1, 2016.

8. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Vanessa Martin, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective March 17, 2016 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.

Approve the employment of Kathleen Morales, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Dennis B. O'Brien School, effective March 17, 2016 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.

Extended Leave of Absence

Approve an extended leave of absence for John Griffiths, a part-time office Staff Assistant, at the Birchwood School, without pay, effective February 29, 2016 through March 17, 2016. (Mr. Griffiths is expected to return to work on March 18, 2016).

Leave of Absence
Approve leave of absence for Kathy Moore, a full-time District Floating Nurse, at the Copeland Middle School, with pay, effective March 29, 2016 through May 10, 2016. (Mrs. Moore is expected to return to work on May 11, 2016).

Resignation
Approve the resignation of Veronica Bassett, a Bus Driver, for the Transportation Department, effective April 1, 2016.

Approve the resignation, due to retirement of Margaret Braun, a full-time Special Education Staff Assistant, for the Katharine D. Malone School, effective July 1, 2016.

Approve the resignation of Alexandra Major, a full-time Special Education Staff Assistant, for the Dennis B. O'Brien School, effective March 4, 2016.

Approve the resignation of Kyleigh Pittenger, a part-time Special Education Staff Assistant, for the Katharine D. Malone School, effective April 25, 2016.

Revised Leave of Absence
Approve a revised leave of absence for Susan Gaeb, a full-time Special Education Staff Assistant, at the Katharine D. Malone School, with pay, effective February 24, 2016 through March 11, 2016. (Mrs. Gaeb is expected to return to work on March 14, 2016).

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

1. Approve Ann Marie Arico and Nicole Parzero to present the Kindergarten Orientation to be held on the evening of April 19, 2016, for three (3) hours each at the current RTEA contracted rate.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Maluszczak, seconded by Mrs. Salny to approve the following administrative recommendations.

1. Approve Nicole Defilippo to receive a $220.00 grant-writing stipend. She submitted a grant to Donor's Choose for her project called "Mathematical Mayhem". She will be awarded $761.03 in mathematic supplies for her Kindergarten class at C.A. Dwyer School.

2. Accept a donation of a $25 Apple gift card given by Jennifer Wagner.

3. Approve the submission of the NCLB FY 15-16 Grant Amendment.

   Explanation: Grant amendment to include an English Language Learner Afterschool Program in order to close the achievement gap, especially in the areas of math and language arts.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Authorize payment of the March bills, as approved by the Finance Committee.

   Authorize payment of the March Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the March After School bills, as approved by the Finance Committee.

   Authorize payment of the March Student Activity bills, as approved by the Finance Committee.

   Authorize payment of the March Family Outreach bill, as approved by the Finance Committee.

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

3. **Resolved**, that pursuant to the provision of N.J.S.A. 18A:18A-11 the Rockaway Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the "Lead Agency" (Morris County Cooperative Pricing Council) for the purchase of work, materials, supplies and services expiring on June 30, 2016; and be it further

   Resolved, that the Lead Agency, Morris County Cooperative Pricing Council, System Identifier # 6-MOCCP when entering into contracts on behalf of the Rockaway Township Board of Education shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and be it further

   Resolved, that in accordance with N.J.S.A. 18A:18A-1 et seq. and N.J.A.C. 5:34-7.1 et seq the Rockaway Township Board of Education authorizes purchases and services, as per the attached.

4. **BE IT RESOLVED** that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-17 Total Expenditures	50,186,050	597,923	543,982	51,327,955
Less: Anticipated Revenues	6,677,373	597,923	133,423	7,408,719
Taxes to be Raised	43,508,677	0	410,559	43,919,236

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Copeland Middle School Cafeteria, 100 Lake Shore Drive, Rockaway New Jersey on April 27, 2016 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2016-2017 budget:

KDM Boiler & Partial Roof Replacement	$ 764,450
CMS Boiler	$ 326,000
CAD HVAC Rooftop unit replacement	$ 402,625
Lighting Retrofit BW	$ 79,617
Lighting Retrofit DBO	$ 76,050
Lighting Retrofit KDM	$ 78,664
Technology Upgrades	$ 524,000
Total Capital Reserve Withdrawal	$ 2,251,406

Further approve, in accordance with N.J.S.A. 18A:19-1, that for the 2016-2017 school year the annual maximum for regular business travel shall be $1,500 per employee.

Further approve, that for the 2016-2017 school year the Rockaway Township Board of Education shall set $93,850 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: $20,000 for printing services, $100,000 for legal services, $51,600 for auditing services, $39,600 for Architect of Record services and $5,000 for professional services related to public relations for the 2016-2017 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at $35.00 per student for the 2016-2017 school year.

THEREFORE, BE IT RESOLVED, that the Rockaway Township School District Board of Education approves that the unused taxing authority of $1,909,977, be banked for potential use in the subsequent three fiscal years.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Maluszczak, seconded by Mrs. Salny to approve the following policy recommendations.

1. Approve the following policy for first read:

   9541 Student Teachers/Interns

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to open for public comments.

Dr. Monchar commented that the security of interns/student teachers is not mentioned in the policy.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to close public comments.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

None

New Business

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to open for public comments.

Dr. Monchar gave an update on the Rockaway Township Educational Foundation.

- Wine Tasting event went very well
- Events posted on the Facebook page
- Ice Skating event - open session
- May - Tentative Liberty Science event in district
- June - Community flea market at Catherine A. Dwyer School

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to close public comments.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak that the meeting stand adjourned at 8:12 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary