REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 7, 2011

The following members of the Board of Education were present: Mr. Kurland, Mrs. Salny, Mr. West and Dr. Friedberger, Mr. Giarratano arrived at 6:12 PM. Mr. Jackson and Mr. Puzio were absent.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. West, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving (personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds), the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session.

Motion made by Mr. Giarratano, seconded by Mr. Kurland that the closed session meeting stand adjourned at 7:16 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:17 PM. Also present were 14 visitors and no members of the press.

Dr. Friedberger opened the regular business meeting of the Board.

Motion by Mrs. Salny, seconded by Mr. Kurland to open the public session of the meeting at 7:18 PM.

Show of hands on above, all present voting yes, motion so carried.

Dr. Friedberger announced that the Board will accept public comment on the Code of Conduct and HIB policies.

Resident addressed Board and raised concerns over Open Public Meeting Act violations. Dr. Friedberger thanked the Resident for his comments. Resident raised questions on the August 21st and August 29th meetings.

Motion by Mrs. Salny, seconded by Mr. West to close the public session of the meeting at 7:22 PM.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Paresh Patel	Re: August 31, 2011
Jessica Rettagliata	Re: September 5, 2011

APPROVE MINUTES

Motion by Dr. Friedberger, seconded by Mr. Giarratano to postpone the approval of the minutes.

Roll Call Vote on above, all present voting yes, motion so carried.

Supt Report

The following information was presented by the Superintendent in his report:

Dr. Vitta addressed the opening day of schools. He indicated that everything went well and the opening was flawless.

He thanked and acknowledged the Custodial Staff for preparing the buildings for the opening.

He addressed class size. He read into the minutes the various class sizes.

He then reported on the Annual Report of Violence and Vandalism.

Dr. Vitta addressed staff fund raising for the hurricane victims in Denville.

The following was presented by the Business Administrator in his report: **BA Report**
Dr. Verbist reported on the non residency investigations.

Dr. Verbist reported on the facilities – Birchwood Roof, Copeland Middle School/Stony Brook solar.

Other Reports
None

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mr. West, seconded by Mrs. Salny to approve the following personnel recommendations.

Employment **Employment**
Approve the employment of Christine Graham, as a Speech Language Specialist on an "as needed" basis, for special education students for the district, effective September 6, 2011 through June 30, 2012. The rate of pay is $65.00 per hour.

Employment/Substitute Teacher **Employ Sub**
Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2011-2012 school year:

Cinnamon Lenahan	Thomas Edison State College, NJ (BA)	
Rockaway, NJ	Certification:	County
	Effective Date:	September 9, 2011

Extended Leave of Absence **Extended Leave**
Approve an extended leave of absence for Lisa Solomon, full-time Resource Room Teacher at the Catherine A. Dwyer School, with pay, effective September 1, 2011 through September 27, 2011. (Mrs. Solomon is expected to return to work on September 28, 2011).

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Job Reassignments **Job Reassignments**
Approve the job reassignment of Regina Adamson, from State Certified Substitute School Nurse for the District, to Leave Replacement for Kathy Moore, School Nurse at the Copeland Middle School, effective September 26, 2011 through December 16, 2011. The rate of pay is $150.00 per diem.

Approve the job reassignment of Susan Culleny-Peer, from full-time LLD Teacher for Grade K and Grade 1 at the Birchwood School, to full-time Grade 4 Resource Room Teacher at the Birchwood School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Amy Feld, from a State Certified Substitute Teacher for the District to Leave Replacement for Lisa Solomon, Grade 2 and Grade 3 Resource Room Teacher at the Catherine A. Dwyer School, effective September 6, 2011 through September 27, 2011. The rate of pay is $100.00 per diem.

Approve the job reassignment of Gregory Voinier, from State Certified Substitute Teacher for the District to Leave Replacement for Deborah Cicchino, full-time Music Teacher for the Birchwood School and Stony Brook School, effective September 8, 2011 through October 14, 2011. The rate of pay is $150.00 per diem.

Job Reemployment **Job Reemployment**
Approve the reemployment of Gregory Voinier, as a State Certified Substitute Teacher for the District, effective September 8, 2011 through June 30, 2012. The rate of pay will be $75.00 per diem.

Revised Leave of Absence — **Revised Leave**

Approve a revised leave of absence for Kathy Moore, full-time School Nurse at the Copeland Middle School, with pay, effective September 26, 2011 through November 15, 2011, without pay, effective November 16, 2011 through December 16, 2011. (Mrs. Moore is expected to return to work on December 19, 2011).

Salary Adjustment/Substitute Teachers — **Salary Adjustment**

Approve a salary adjustment of $85.00 per day and $57.00 for a half day, effective October 1, 2011, for the county and state certified Substitute Teachers who attended the Substitute Teachers' Orientation Program held on August 30, 2011, as per the attached list.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Sandra Bornemann, as a part-time Staff Assistant, at 17.50 hours per week, for the Pre-School Disabled Class, at the Dennis B. O'Brien School, effective September 1, 2011 through June 30, 2012. The rate of pay is *$15.53 per hour.

Approve the employment of Joseph Pierce, as an "as needed" basis, Substitute Custodian, for the Building and Grounds Department, effective September 8, 2011 through June 30, 2012. The rate of pay is $15.81 per hour.

Approve the employment of Mark Stevens, as a full-time Mechanic for the Transportation Department, effective August 29, 2011 through June 30, 2012. The prorated annual salary will be $43,680.00. (Mr. Stevens is replacing Mr. Owen).

*(2011-2012 salary will be determined after the ratification of successor contract).

Extended Leave of Absence — **Extended Leave**

Approve an extended leave of absence for Fausto Rossy, full-time Custodian at the Copeland Middle School, with pay, effective September 12, 2011 through September 29, 2011. (Mr. Rossy is expected to return to work on September 30, 2011).

Job Reassignments — **Job Reassignments**

Approve the job reassignment of Allyson Anello, from County Certified Substitute Teacher for the District, to part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2011 through June 30, 2012. The rate of pay will be *$15.53 (Step 1) per hour.

Approve the job reassignment of Kelly Bezeg, from part-time Resource Room Teacher at the Dennis B. O'Brien School, to full-time Staff Assistant, in the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2011 through June 30, 2012. The annual salary will be *$15,975.00 (Step 1).

Approve the job reassignment of Bernadette Ciampitti, from full-time Staff Assistant, per student's IEP, at the Katharine D. Malone School, to a full-time Staff Assistant, per student's IEP, at the Stony Brook School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Maureen Devine, from State Certified Substitute Teacher for the District, to part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2011 through June 30, 2012. The rate of pay will be *$15.53 (Step 1) per hour.

Approve the job reassignment of Paula Hanright, from County Certified Substitute Teacher for the District, to part-time Staff Assistant for the Autistic Class, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2011 through June 30, 2012. The rate of pay is $*15.53 (Step 1).

Approve the job reassignment of Sylvia Perez, from full-time Staff Assistant for the Autistic Class, per the student's IEP, at the Katharine D. Malone School, to full-time Staff Assistant, for the Language Learning Disabled Class, at the Birchwood School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Lynn Schoner, from full-time Staff Assistant for the Autistic Class, at the Katharine D. Malone School, to full-time Staff Assistant for the Multiply Disabled Class at the Katharine D. Malone School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Jessica Smith, from State Certified Substitute Teacher for the District to full-time Staff Assistant for the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2011 through June 30, 2012. The annual salary will be *$15,975.00 (Step 1). (Ms. Smith is replacing Ms. Sekunda).

Approve the job reassignment of Cynthia Trisuzzi, from part-time Staff Assistant for general/play/lunch duties at the Katharine D. Malone School, to full-time Staff Assistant in the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2011 through June 30, 2012. The annual salary will be *$15,975.00 (Step 1). (Mrs. Trisuzzi is replacing Mrs. Schoner).

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: The above is due to increased enrollment of special education students.

Job Reemployment

Job Reemployment

Approve the reemployment of Rosemarie Corbo, as a part-time Staff Assistant, at 17.50 hours per week, for the Resource Room, at the Birchwood School, effective September 1, 2011 through June 30, 2012. The rate of pay is *$16.33 (Step 3) per hour.

Approve the reemployment of Allison Friedel, as a part-time Staff Assistant, at 17.50 hours for the Pre-School Disabled Class, at the Dennis B. O'Brien School, effective September l, 2011 through June 30, 2012. The rate of pay is *$15.53 (Step 1).

Approve the reemployment of Melany Malzahn, as a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2011 through June 30, 2012. The rate of pay is *$15.93 (Step 2) per hour.

Approve the reemployment of Gurneeta Singh, as a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2011 through June 30, 2012. The rate of pay is *$15.53 (Step 1) per hour.

Approve the reemployment of Diane Volpe, as a part-time Staff Assistant, at 17.50 hours per week, for the Pre-school Disabled Class, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2011 through June 30, 2012. The rate of pay is *$15.53 (Step 1) per hour.

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: The above is due to increased enrollment of special education students.

Leave of Absence

Leave

Approve a leave of absence for Julie Coppa, Bus Driver for the Transportation Department and part-time Staff Assistant, per the student's IEP at the Dennis B. O'Brien School, with pay, effective September 6, 2011 through September 15, 2011. (Mrs. Coppa is expected to return to work on September 16, 2011).

Salary Adjustments/Contract Riders

Salary Adjustments

Approve the salary adjustment for June Cheval, Bus Driver for the Transportation Department, effective September 1, 2011 through June 30, 2012 as indicated below:

From: $21,463.00 To: $27,042.00

Approve the salary adjustment for Margaretha Decker, Bus Driver for the Transportation Department, effective September 1, 2011 through June 30, 2012 as indicated below:

From: $21,083.00 To: $21,736.00

Approve the salary adjustment for Sally Giblock, Bus Driver for the Transportation Department, effective September 1, 2011 through June 30, 2012 as indicated below:

From: $30,098.00 To: $30,976.00

Approve the salary adjustment for Mary Kay Mulligan, Bus Driver for the Transportation Department, effective September 1, 2011 through June 30, 2012 as indicated below:

From: $23,180.00 To: $24,731.00

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. Kurland to approve the following curriculum/instruction recommendations.

Approve Karen Phillips and Shelly Bedgard, Montclair State University students, for Clinical I Experience from September 26 to December 11, 2011 at the Birchwood School. **Student Teachers**

Explanation: Requirement for degree.

Approve Emily Abbey, Ramapo College student, for observations at the Catherine A. Dwyer School for the Fall Semester.

Explanation: Requirement for degree.

Approve Chris Marangon to receive a $220.00 grant-writing stipend. **Grant Stipend**

Explanation: Mr. Marangon has submitted a proposal to ING Unsung Heroes Award Program. He has won their award for $2,000.00 to be used for Dance Dance Revolutions, a physically active video game, to be used in the Physical Education Department of Birchwood School.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Dr. Friedberger asked about de-enrollment. Dr. Verbist responded on the process and outcome.

Dr. Friedberger asked about the implementation strategy to be used in the primary grades for the Elementary Code of Conduct. Dr. Grefe responded with the process and procedure.

Mrs. Salny asked about the Committee input. Dr. Grefe reported that the Committee was in support of the Code.

Mrs. Salny commented on the Code and addressed the Code and implementation. Dr. Grefe responded with specifics to address the questions.

Dr. Vitta provided additional comments on the questions/comments.

Various Board Members raised questions and commented on the Code.

Dr. Vitta suggested additional review by the Principals for further discussion and clarification.

Mrs. Salny went on the record stating she is not satisfied with the document and asked that it be separated to be voted upon.

The Board asked for Public comments on the Code.

Various members of the Public asked questions, commented and made suggestions to improve the Code. Dr. Grefe addressed Public comments.

Dr. Vitta summarized the options for the Code.

Motion by Mrs. Salny, seconded by Mr. Giarratano to remove the approval of the Elementary Code of Conduct. **Remove Resolution**

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Giarratano to approve the following administrative recommendations.

Approve the submission of the Annual Report of Violence and Vandalism for the 2010-2011 school year. **V&V**

Explanation: District is required to submit the Annual Report of Violence and Vandalism to the State of New Jersey Department of Education.

Rescind the de-enrollment of the following students: J. K., D.K., and T.S. **Rescind De-enrollment**

Authorize a parental contract for non-aided subscription busing for the following students, for the 2011-2012 school year: Herrick and Harold Lane - $442.00 each (one-way). **Subscription Busing**

Approve the renewal agreement between the Rockaway Township Board of Education and the Morris County Cooperative Pricing Council for the period of October 1, 2011 through September 30, 2016, as per the attached. **MCCPC Renewal**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mr. Kurland to approve the following finance recommendations.

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending July 31, 2011, and **Bd Secy Report**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2011.

Authorize account transfers as submitted.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Approve the submission of the NCLB FY 11-12 Grant. Funding is allocated as per attached "Program Coordination & Budget Detail" and "Administrative Costs Budget Detail" pages, titles included: **NCLB Submission**

Title I	$77,552.00
Title IIA	$57,155.00
Title III	$14,139.00 (Twp - $8837 – Borough - $5302)

Explanation: Grant submissions need Board approval.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mr. Giarratano, seconded by Mrs. Salny to approve the following policy recommendations.

Policies 2nd Reading

Approve the second reading of the following policies:

File Code: 5131 – Conduct/Discipline
File Code: 5131.10 – Harassment, Intimidation and Bullying (HIB)
File Code: 5131.10R – Checklist for Investigation of Reports of Harassment, Intimidation and Bullying
File Code: 5131.10R1 – Report Form for Harassment, Intimidation, Bullying Elements Required Under Anti-Bullying Bill of Rights
File Code: 5131.10R2 – Reporting Form for Use By Anti-Bullying Specialist
File Code: 5131.10R3 – Parent Report Form Regarding Alleged Incidents of Harassment, Intimidation or Bullying
File Code: 5131.10R4 – Superintendent's Form Response to Harassment, Intimidation, Bullying

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

None

New Business

New Business

Mr. West reported he was requested to set up a joint Mayor/Council/Board Member meeting to address shared services.

Mr. Kurland addressed the September 21, 2011 board meeting conflicting with Back-to-School Night.

The Board discussed canceling meeting or rescheduling. Dr. Vitta indicated that canceling the meeting would not impact district operations.

The Board canceled the September 21, 2011 meeting.

Mrs. Salny provided an update on the superintendent search. She reported the Committee will be meeting on Sunday, September 18, 2011 at 9:00 AM to interview five (5) candidates.

Dr. Friedberger and the Board wished Dr. Grefe Happy Birthday.

Motion made by Dr. Friedberger, seconded by Mrs. Salny that the meeting stand adjourned at 8:19 PM and return to Executive Session for personnel issues.

Adjourn and return to Ex Session

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

James P. Verbist

DR. JAMES P. VERBIST
Board Secretary