REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 3, 2012

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 3, 2012, at 6:13 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger. Mr. Giarratano was arrived at 6:20 PM.

Motion by Mrs. Salny, seconded by Dr. Kurland to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. West, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:13 PM.

Motion made by Mr. Puzio, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:35 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:36 PM. Also present were 32 visitors and no members of the press.

Dr. Friedberger reopened the regular business meeting of the Board.

Mr. Paul A. Palek, Jr. of the New Jersey Department of Education, Superintendent of Lenape Valley Regional School District, gave a presentation on the Teacher and Principal Evaluation Systems said "change is necessary." It is not personal but about effective teaching and student learning. Rutgers University has been hired to compile and report the data back to the State. Dr. Friedberger thanked him for coming and making the presentation.

Motion by Dr. Kurland, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Former staff member and resident expressed Administration created harm in its decision to name a new School Physician/Medical Director. Dr. Friedberger commented that it was done to keep within the law.

Motion by Mrs. Salny, seconded by Mr. West to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Alex Tretiak	Parental Transportation Policy

Approve Minutes

APPROVE MINUTES

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the minutes of September 12, 2012.

Roll Call Vote on above, all present voting yes, motion so carried.

Supt Report

The following information was presented by the Superintendent in her report:
Dr. Grefe stated there was no HIB report this evening.

Dr. Grefe reported that turnkey training on EE4NJ has begun in each building and she will continue to report on evaluation systems on the website.

The following was presented by the Business Administrator in her report:
Mrs. Palmiere has no report this evening.

The following actions were taken during the Regular Meeting of the Board:
Personnel

Separate Motion

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion by Dr. Friedberger, seconded by Mrs. Salny to separate the motion on Employment/After School Programs.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion made by Mr. West, seconded by Mr. Giarratano to approve the following personnel recommendations.

Employment

Employment

Approve the employment of the staff members as a Child Care Provider, on an "as needed" basis, for the 2012-2013 school year as per the attached list. The rate of pay is $44.00 per hour. Funding provided by a donation to the district.

Explanation: Staff needed to provide child care to enable parents to attend Family Outreach Meetings.

Approve the employment of the staff members as a Home Instructors, on an "as needed" basis, for the 2012-2013 school year as per the attached list. The rate of pay is $44.00 per hour.

Explanation: Instructional staff necessary to provide Home Instruction where needed.

Employment/Substitute

Employ Subs

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2012-2013 school year:

Danielle Barrese Morris Plains, NJ	Ramapo College, NJ (BA) Certification: Effective Date:	 State October 4, 2012
John Boccolini Rockaway, NJ	Seton Hall University, NJ (MBA) Certification: Effective Date:	 State October 4, 2012
James Del Greco Rockaway, NJ	Montclair State University, NJ (BA) Certification: Effective Date:	 State October 4, 2012
Mary Everett Denville, NJ	Colgate University, NY (BA) Certification: Effective Date:	 County October 4, 2012
Judith Levinson Rockaway, NJ	Nyack College, NY (BS) Certification: Effective Date:	 County October 4, 2012
Danielle Maute Rockaway, NJ	Centenary College, NJ (MA) Certification: Effective Date:	 State October 4, 2012

Barbara Rosen Succasunna, NJ	Rider University, NJ (BA) Certification: State Effective Date: October 4, 2012
Lezet Shabani Sparta, NJ	Sussex County Community College, NJ (60 credits) Certification: County Effective Date: October 4, 2012

Extended Leave

Extended Leave of Absence
Approve an extended leave of absence for Lee Ann Kern, a full-time Occupational therapist, with pay, effective October 1, 2012 through October 12, 2012. (Mrs. Kern is expected to return to work on October 15, 2012).

Leaves

Leaves of Absence
Approve the leave of absence for Kathleen Seipp, a full-time Resource Room Teacher for Grade 5, at the Birchwood School, with pay, effective November 30, 2012 through February 5, 2013, the leave will continue, without pay, effective February 6, 2013 through June 30, 2014. (Mrs. Seipp is expected to return to work on September 1, 2014).

Approve the leave of absence for Vanessa Waxman, a full-time District General Education and Special Education Technologist, with pay, effective December 17, 2012 through February 14, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective February19, 2013 through May 3, 2013. (Mrs. Waxman is expected to return to work on May 6, 2013).

Resignation

Resignation
Approve the resignation of MaryLu Costanzo, a full-time Resource/Inclusion Special Education Teacher for Grade 6, at the Copeland Middle School, effective on or before November 20, 2012.

Approve Salaries

Salaries for 2012-12013
Approve the salaries of the certificated staff for the 2012-2013 school year as per the attached list:

Teachers

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Employment
Approve the staff assistants for morning bus duty and after school activities, on an "as needed" basis, at the Copeland Middle School, for the 2012-2013 school year, as per the attached list. The rate of pay is $20.00 per hour.

Approve the employment of staff members as Child Care Providers, on an "as needed" basis, for the 2012-2013 school year as per the attached list. The rate of pay is $20.00 per hour. Funding provided by a donation to the district.

Explanation: Staff needed to provide child care to enable parents to attend Family Outreach Meetings.

Approve the staff assistants as evening chaperones, on an "as needed" basis, the Copeland Middle School, for the 2012-2013 school year, as per the attached list. The rate of pay is $20.00 per hour.

Approve the employment of Megan Wilke, as a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective September 19, 2012 through June 30, 2013. The rate of pay is $15.83 (Step 1) per hour. (Ms. Wilke is replacing Ms. Visconti).

Extended Leave

Extended Leave of Absence
Approve the extended leave of absence for Fausto Rossy, a full-time Custodian at the Copeland School, without pay, effective September 17, 2012 through September 28, 2012. (Mr. Rossy is expected to return to work on October 1, 2012).

Job Descriptions

Job Descriptions
Approve the attached revised job description entitled, "Administrative Assistant – Elementary School," (C-14).

Approve the attached revised job description entitled, "Clerk Typist," (C-20).

Reassignments

Reassignments

Approve the reassignment of Linda Bubenik, as a part-time Staff Assistant, at 17.50 hours per week, for general/office/recess duties, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective September 1, 2012 through June 30, 2013.*

Approve the reassignment of Garry Del Greco, as a substitute Security Personnel for the District to a full-time Staff Assistant, for the Multiple Disabled Class, at the Katharine D. Malone School, effective October 4, 2012 through June 30, 2013. The annual prorated salary will be $16,370.00 (Step 1).*

Approve the reassignment of Maureen Devine, as a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School to a part-time Staff Assistant, in the Autistic Class, at the Copeland Middle School, effective September 1, 2012 through June 30, 2013.*

Approve the job reassignment of Anthony Fiorentino, as a full-time Night Custodian at the Katharine D. Malone School to a full-time day Custodian at the Copeland Middle School, effective July 16, 2012 through June 30, 2013. The prorated annual salary will be as follows:

Base Salary (Custodian Step 13)	*$40,235.00
(Night Differential Stipend to be removed)	(-$800.00)
Boiler License Stipend	1,250.00
Head Custodian Stipend (Large School)	2,750.00
Total Prorated Salary*	*$44,235.00

Approve the reassignment of Susanne Jackson, as a part-time Staff Assistant, at 17.50 hours per week, per student's IEP, in the Autistic Class, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, for general/office/recess duties, at the Katharine D. Malone School, effective September 1, 2012 through June 30, 2013. (Mrs. Jackson is replacing Mrs. Bubenik).

Approve the reassignment of Jennifer McDonough, as a full-time Staff Assistant, per the student's IEP, at the Copeland Middle School to a full-time Staff Assistant, per the student's IEP, in the Autistic Class, at the Copeland Middle School, effective September 1, 2012 through June 30, 2013.*

Approve the reassignment of Carol Petito, as a full-time Night Custodian, at the Stony Brook School to a full-time Night Custodian at the Copeland Middle School, effective September 17, 2012 through June 30, 2013.

Approve the reassignment of Michele Rafanelli, as a full-time Staff Assistant, per the student's IEP, at the Copeland Middle School to a full-time Staff Assistant, per the student's IEP, in the Multiple Disabled Class, at the Copeland Middle School, effective September 1, 2012 through June 30, 2013.*

Approve the reassignment of Mary Ann Rosellini, as a part-time Staff Assistant, at 17.50 hours per week, for general/office/recess duties at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective September 1, 2012 through June 30, 2013.*

Approve the reassignment of Donna Sikoral, as a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2012 through June 30, 2013.

Approve the reassignment of Sue Stanulis, as a part-time Staff Assistant, at 17.50 hours per week, for the Multiple Disabled Class, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective September 1, 2012 through June 30, 2013.*

Explanation: *Due to increased enrollment.

Resignations

Approve the resignation of Julie Coppa, a Bus Driver, for the Transportation Department, effective October 1, 2012.

Approve the resignation of Julie Coppa, a part-time Staff Assistant, for general/lunch/recess duties, at the Dennis B. O'Brien School, effective October 1, 2012.

Approve the resignation of Ann Weaver, a full-time Staff Assistant, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective October 1, 2012.

Revised Leave of Absence

Approve a revised leave of absence for Margaretha Decker, a full-time Bus Driver for the Transportation Department, with pay, effective September 6, 2012 through September 19, 2012. (Mrs. Decker is expected to return to work on September 20, 2012).

Salaries for 2012-2013

Approve the salaries of the following non-certificated staff for the 2012-2013 school year as per the attached lists:

Custodial/Maintenance
Staff Assistants

Salary Adjustments/Contract Riders

Approve the salary adjustment for Veronica Bassett, Bus Driver for the Transportation Department, effective November 1, 2012 through June 30, 2013 as indicated below:

From: $13,416.00 To: $14,352.00 (Prorated)

Approve the salary adjustment for Diane Boykow, Bus Driver for the Transportation Department, effective November 1, 2012 through June 30, 2013 as indicated below:

From: $20,385.00 To: $21,188.00 (Prorated)

Approve the salary adjustment for Betty Hessler, Bus Driver for the Transportation effective November 1, 2012 through June 30, 2013 as indicated below:

From: $24,872.00 To: $30,896.00 (Prorated)

Approve the salary adjustment for Herbert Lutsky, Bus Driver for the Transportation Department, effective November 1, 2012 through June 30, 2013 as indicated below:

From: $18,884.00 To: $19,608.00 (Prorated)

Approve the salary adjustment for Mary Kay Mulligan, Bus Driver for the Transportation Department, effective November 1, 2012 through June 30, 2013 as indicated below:

From: $20,907.00 To: $22,209.00 (Prorated)

Approve the salary adjustment for Daniel Tidridge, Bus Driver for the Transportation Department, effective November 1, 2012 through June 30, 2013 as indicated below:

From: $13,941.00 To: $15,116.00 (Prorated)

Explanation: Due to bus route changes.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Resignations

Revised Leave

Approve Salaries

Salary Adjustments

Motion made by Mr. West, seconded by Mr. Giarratano to approve the following personnel recommendation.

Employment/After School Programs — **Employ After School**

Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached lists for the 2012-2013 school year, at the Copeland Middle School.

Explanations: Attached list are programs paid per the RTEA contract.
Attached list is "Pay to Play".

Approve the evening chaperones, on an "as needed" basis, for the 2012-2013 school year, at the Copeland Middle School, per the attached list. The rate of pay is $44.00 per hour.

Roll Call Vote on all above recommendation, Dr. Friedberger abstaining, all others present voting yes, motion so carried.

Curriculum/Instruction

Mrs. Salny asked if the funds for Achieve 3000 were budgeted and Mrs. Palmiere said the program is used every year.

Motion made by Mrs. Salny, seconded by Mr. Puzio to approve the following curriculum/instruction recommendations.

Approve Achieve 3000 to provide a web-based program for language arts to Copeland Middle School students and online Professional Development, at a fee of 11,020.00. — **Achieve 3000**

Explanation: Professional Development for staff and training to meet the requirements of the Common Core State Standards.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the following administrative recommendations.

Authorize AJL Physical and Occupational Therapy to provide occupational therapy services one (1) time per week to a special education student attending an out-of-district placement at The Children's Institute in Verona, NJ, at a rate of $90.00 per hour for the 2012-2013 school year. — **AJL Physical & OT Therapy**

Explanation: The receiving school does not provide this service.

Authorize student in the following out-of-district placement for the 2012-2013 school year: — **Sp Ed Placement**

# of Pupils/School	Tuition Rate
1 Stony Brook School (Kinnelon Public School)	$43,000.00 (to be prorated)

Approve Ysaura Rivera, CSW MSW to conduct bi-lingual (Spanish) social history evaluations and/or BDI 2 bi-lingual evaluations, on an as needed basis, for the 2012-2013 school year, at a rate of $375.00 per evaluation. — **Ysaura Rivera**

Explanation: Rockaway Township Child Study Team does not provide this service

Approve the revised contract between Preferred Home Health Care & Nursing Services, Inc. and the Rockaway Township Board of Education to provide nursing/aide services for a special education student, effective September 24, 2012 through the remainder of the 2012-2013 school year, at a rate of $53.00 per hour for an LPN/Aide up to eight (8) hours per diem. — **Preferred Home Health & Nursing**

Explanation: Per student's IEP.

Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport one (1) Rockaway Township student to Stony Brook School in Kinnelon, NJ for the 2012-2013 school year. **Ed Svcs Transport**

Explanation: More cost effective for Ed Services to transport student than the district.

Amend contract for a Rockaway Township special education student attending Regional Day School to include one additional therapy service per week of speech, OT and PT at $96.00 per hour, estimated yearly fee $5,472.00. **Amend Sp Ed Contract**

Explanation: As required per IEP. Student receiving additional therapy over the 60 minutes embedded in their tuition program.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Mr. Giarratano thanked donors for their donations.

Motion made by Mr. Giarratano, seconded by Mrs. Salny to approve the following finance recommendations.

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending August 31, 2012, and **Bd Secy Report**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending August 31, 2012.

Authorize account transfers as submitted.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Approve acceptance of $524.24 worth of fine motor supplies for Pre-K children with Autism from The Donors Choose Organization. The supplies will be used in Kristin Kroeckel's classroom at Dennis B. O'Brien School. **Donations**

Explanation: Mrs. Kroeckel wrote a donation request and the supplies will be used in her autistic class.

Approve acceptance of various games and manipulatives from Michele DiSanza to be used by the Special Education Department.

Explanation: Parental donation of supplies to the District.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Salny asked when a draft of the Policy Manual would be ready from Strauss-Esmay. Mrs. Palmiere said by November 1, 2012.

Mrs. Salny asked for an update on the Katharine D. Malone and Birchwood Schools Grade 1 class sizes. Dr. Grefe commented.

New Business

New Business

Mrs. Salny discussed a request from the PTA for a $100.00 donation for Safety Town to repair bicycles and purchase helmets. Mrs. Salny feels it is not the PTA's responsibility to fund the program and asked if the Board would do so.

Stony Brook PBSIS initiative students made a video and it will be shown to the Board at a later date.

PAL Donation

Motion by Mr. Giarratano, seconded by Mr. Puzio to make a donation of $275.00 to the Rockaway Township Police Athletic League's towards their 2012 ad book fund drive.

Explanation: Yearly donation.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Next meeting on October 17, 2012 will have at 7:00 PM start time for Public Session to accommodate two presentations: NJSBA Strategic Planning and district assessments.

Adjournment

Motion made by Dr. Friedberger, seconded by Mr. Giarratano that the meeting stand adjourned at 9:00 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary