REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
January 20, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, January 20, 2016, at 6:03 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Motion by Mrs. Chabala, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mr. Babcock to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:04 PM.

Motion made by Mrs. Salny, seconded by Mr. Babcock that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 27 for Teacher of the Year and 2 visitors remained and 2 members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

PRESENTATIONS
Congratulations to the 2015-2016 Rockaway Township Teachers of the Year!

Birchwood Elementary	Susan Culleny-Peer	Special Education
Catherine A. Dwyer Elementary	Mary Weilbaecher	Grade 3
Copeland Middle School	Marcia Lewand	Art
Dennis B. O'Brien Elementary	Meredith Webb	PE and Health
Katherine D. Malone Elementary	Mary Manning	Grade 3
Stony Brook Elementary	Kirby Jacobsen	Instrumental Music

Motion by Mrs. Chabala, seconded by Mrs. Chrico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Salny, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Copeland Middle School	Re: Citizenship Breakfast Invitation
Bob & Terry Smith	Re:Thanking the Board for supporting the Arts
NJEA News	Re:NJEA statement on Friedrichs vs. CTA
NJEA News	Re:NJEA responds to Assessment Commission Report

APPROVE MINUTES

Motion by Mr. Babcock, seconded by Mrs. Chirico to approve the minutes of January 6, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann reported there was one new HIB investigation Case #91 as unconfirmed.

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to affirm HIB Case #90 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Informational Items:

- Fieldtrips for approval
- Dr. McGann congratulated the "Teachers of the Year".
- Revision of the 2015-16 School Calendar
- Dr. McGann read two positive staff emails about the 1/18/16 PD day.

The following information was present by the Business Administrator in her report:
No Report

Committee Reports

New Committee Structure – Committees: Policy, Education, Technology, Communication, Operations, and Grievance

Policy Committee –Meeting dates : 2/9, 3/8, 4/19, 5/10, 6/7 @ 4pm CMS
Education Committee- Meeting dates : 2/9, 3/8, 4/19, 5/10, 6/7 @ 6pm CMS
Technology Committee-Meeting dates: 2/16 @6pm CMS
Operations Committee- Meeting date: 2/1 Budget @ 6pm Central Office

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment**
   Approve the course, instructor and the individual rate of pay per quarter, indicated on the attached list, for the After School Pay to Play Program, to be held at the Copeland Middle School, for the 2015-2016 school year. The rate of pay is as following:

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Programs, to be held at the Katharine D. Malone School, for the 2015-2016 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of David Bishop, as the Summer Programs Supervisor, for the 2016-2017 Summer School Program, effective June 28, 2016 through July 27, 2016. The stipend will be $3,780.00.

Approve the employment of Anne Ecke, as an Advisor, for the Washington, DC trip effective for the 2015-2016 school year. The stipend will be $775.00.

Approve the employment of the following staff, as a Home Instructor, on an "as needed" basis, for the 2015-2016 school year. The rate of pay is $44.00 per hour.

Kathleen Clark
Diane Cooper

Explanation – Instructional staff necessary to provide Home Instruction, where needed.

2. **Employment/Substitute Teacher**

Approve the employment of the following county certified Substitute Teacher indicated below for the 2015-2016 school year:

Kyleigh Pittenger Rockaway, NJ	Marist College, NY (BA) Certification: County Effective Date: January 21, 2016

3. **Extended Leave of Absence**

Approve an extended leave of absence for Ashley Kasak, a full-time Academic Intervention Teacher, at the Copeland Middle School, without pay, effective February 1, 2016 through March 25, 2016. (Mrs. Kasak is expected to return to work on March 28, 2016).

Approve an extended leave of absence for Karen Renaud, a full-time Academic Intervention Teacher, at the Birchwood and Stony Brook Schools, without pay, under the New Jersey Twelve Week Family Medical Leave Act, effective January 4, 2016 through January 15, 2016, (Mrs. Renaud is expected to return to work on January 18, 2016).

4. **Extended Leave Replacement Assignment**

Approve an extended leave replacement assignment for Courtney Schmidt, replacing Ashley Kasak, a full-time Academic Intervention Teacher, for Language Arts, for Grades 6, 7, 8 at the Copeland Middle School, effective February 1, 2016 through March 25, 2016. The rate of pay is $150.00 per diem.

5. **Leave of Absence**

Approve leave of absence for Carole Abilo, a full-time Grade 5 Teacher, at the Birchwood School, with pay, effective January 4, 2016 through February 22, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Medical Leave Act, effective February 23, 2016 through May 20, 2016, the leave will continue, without pay, effective May 23, 2016 through June 30, 2016. (Mrs. Abilo is expected to return to work on September 1, 2016).

Approve leave of absence for Susan Ranft, a full-time Kindergarten Teacher, at the Catherine A. Dwyer School, with pay, effective March 4, 2016 through April 22, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective April 25, 2016 through June 30, 2016. (Mrs. Ranft is expected to return to work on September 1, 2016).

6. **Leave Replacement Assignment**

Approve a leave replacement assignment for Kelly Moore, replacing Susan Ranft, a full-time Kindergarten Teacher, at the Catherine A. Dwyer School, effective March 4, 2015 through June 23, 2016. The rate of pay is $150.00 per diem.

7. **Resignation**

Approve the resignation, due to retirement of Rebecca Mears, a full-time Resource Room Teacher, for the Catherine A. Dwyer School, effective July 1, 2016.

Approve the resignation, due to retirement of Maureen Scahill, a full-time Resource Room Teacher, for the Stony Brook School, effective July 1, 2016.

8. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of the non-certificated staff member indicated on the attached list for working the After School Program and as Chaperone held at the Copeland Middle School, to assist special education students, on an "as needed" basis, for the 2015-2016 school year. The rate of pay is $20.00 per hour.

Approve the employment of Marcelene Bender, as an Administrative Assistant for the 2016-2017 Summer School Program, effective January 7, 2016 through August 9, 2016. The stipend will be $4,000.00.

Approve the employment of Denise Doran, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective January 21, 2016 through June 30, 2016. The rate of pay will be $16.74 (Step 1) per hour.

Approve the employment of Kathryn Guth, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective January 21, 2016 through June 30, 2016. The rate of pay is *$16.74 (Step 1) per hour.

Approve the employment of Kyleligh Pittenger, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective January 21, 2016 through June 30, 2016. The rate of pay is *$16.74 (Step 1) per hour.

Approve the employment of Vaishali Thakore, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Katharine D. Malone School, effective January 21, 2016 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour. (Mrs. Thakore is replacing Mr. Sapsai).

*This is a new position required for related services.

Extended Leave of Absence

Approve an extended leave of absence for Evelyn Ribarich, a part-time office/lunch/recess Staff Assistant, at the Dennis B. O'Brien School, without pay, effective January 4, 2016 through February 2, 2016. (Mrs. Ribarich is expected to return to work on February 3, 2016).

Leave of Absence

Approve a leave of absence for Gustavo Morales, a full-time Custodian, at the Catherine A. Dwyer School, with pay, effective January 4, 2016 through January 29, 2016. (Mr. Morales is expected to return to work on February 1, 2016).

Reassignment

Approve the reassignment of Kathleen Day, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Copeland Middle School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Multiple Disabilities Class, at the Copeland Middle School, effective January 11, 2016 through June 30, 2016.

Reemployment
Approve the reemployment of Joseph Sewatsky, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Dennis B. O'Brien School, effective January 7, 2016 through June 30, 2016. The rate of pay is $17.47 (Step 3) per hour. (Mr. Sewatsky is replacing Ms. Ezzo).

Resignation
Approve the resignation, due to retirement of Angel Rosa, a full-time Night Custodian, for the Copeland Middle School, effective August 1, 2016.

Superior Attendance Stipend
Approve the appropriate stipend indicated on the attached list for the Mechanics that have had superior attendance for the period of July 1, 2015 through December 31, 2015.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

1. Approve Danielle R. Ackerson, Seton Hall University student, for Level 1 Occupational Therapy fieldwork throughout the district under the supervision of Marjory Hansen from February 2016 through March 2016 or may be extended until April 2016 due to weather related school closings.

   Explanation: Requirement for Degree.

2. Approve Catherine L. Viegas, Montclair State University student, for Student Teaching at Catherine A. Dwyer School from February 2016 through June 2016 and September 2016 through December 2016.

   Explanation: Requirement for Degree.

2. Approve Patricia Knodel, Morris Knolls High School student participating in the Morris Hills Regional District's Introduction to Education program, to observe Mrs. MaryBeth Hartnett's class at Stonybrook Elementary School from January 2016 through June 2016.

   Explanation: Student Internship

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following administrative recommendations.

1. Authorize a contract between Tiny Tots Therapy, Inc. and the Rockaway Township Board of Education to conduct the following independent evaluations, on an as needed basis, for the 2015/2016 school year at a rate of: $500.00 per Bi-lingual Educational or Speech-Language evaluation.
   Explanation: Approving additional as needed services, the district is not able to provide in house Bi-lingual Educational or Speech-Language evaluations.

2. Authorize students in the following out-of-district placements for the 2015-2016 School Year:

Student #	School	Location	Tuition Rate
#82	Washington Academy	Belleville	$51,183.00 + FT Aide (Prorated)

3. Approve Vanessa Waxman to present a workshop for the Parent Academy Program on February 18, 2016 from7:00 pm-8:30 pm, per contract rate of $100.00 per hour of presentation, inclusive of preparation and planning.

   Explanation: To present a workshop at the Parent Academy Program on the topic of "Assistive Technology: What is it and how can it help my child access the curriculum?"

4. Approve salary and stipends funded with NCLB FY15-16 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY
Linda Bostwick	Title I Driver	DBO	25.70 HR

   Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

5. Approve the revised Calendar for the 2015-2016 school year.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending November 30, 2015, and December 31, 2015 and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending November 30, 2015 and December 31, 2015

   Authorize November and December account transfers as submitted.

   Authorize payment of the January bills, as approved by the Finance Committee.

   Authorize payment of the December and January Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the January Student Activity bills, as approved by the Finance Committee

   Authorize payment of the January After School bills, as approved by the Finance Committee.

Authorize payment of the January Unemployment bill, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mr. Babcock, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the first reading of the following policies:

Policy 2560 – Live Animals in School
Regulation R 5330 – Administration of Medication

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Thank you for adding Kindergarten registration information on the website.

PARCC testing report to be done on 2/17

New Business

None

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Education Foundation
1/30/2016 Dessert and Wine tasting event at the Hilton Garden Inn
Finalizing a letter to Dr. McGann requesting mini-grants for award in September.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Chabala, seconded by Mrs. Salny that the meeting stand adjourned at 8:45 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary