REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 3, 2014

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 3, 2014, at 6:05 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Mrs. Chirico, Mr. Giarratano, Mrs. Maluszczak, Mr. Press, Mrs. Salny, and Dr. Kurland.

Motion by Mrs. Salny, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Press, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the closed session meeting stand adjourned at 7:35 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:40 PM. Present were three visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar asked how many children were entering Kindergarten. When can we expect the Board to report on the roll out of the Strategic Plan? He also asked if the health plan would be considered as part of the Cadillac tax.

KDM – letters to children about class assignments.

Motion by Mr. Giarratano, seconded by Mr. Press to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS — **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Kerry Cron	Pension
Tara Weinfeld	Dual Certification
Jim Dunckley	Article – NY Times Teaching is Not a Business
Kerry Cron	Pension
Heather Lancaster-Czikalla	School Lunch ID
Kim Brennan	KDM Class Assignments
Jean Marie O'Toole	KDM Class Assignments
Rachael Brookes	KDM Class Assignments
Jennifer Kroegman	KDM Class Assignments
Shelley Kurland	Educational Technology Goal

Supt Report

The following information was presented by the Superintendent in her report:
Dr Grefe introduced Ms. Regina Swierc who presented the Annual HIB Report to the Board.

Dr. Grefe reported there were no new HIB investigations.

Dr. Grefe presented the Violence and Vandalism Report to the Board and Public.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open for Public comments.

Dr. Monchar had questions on the annual HIB Report Summary of Results.

Motion by Mrs. Salny, seconded by Mr. Giarratano to close for Public comments.

BA Report

The following was presented by the Business Administrator in her report:
Mrs. Palmiere has no report this evening.

Board-to-Board

Board-to-Board
A meeting was held last week in Denville; the next meeting will be October 16th in Rockaway Township at 7:00 PM. Denville discussed STEM Program and math curriculum.

Sp Ed Committee

Special Education Committee
Hoping that IEP Direct may have more reports available to CST. Now on the website is a list of programs held at each school. SEPAC flyers and small presentation to take place at Back-to-School Night. IEP conversion and how that training was working.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following personnel recommendations.

Employment

1. **Employment**
   Approve the employment of Amy Hoffnagle, as a full-time Grade 1 Teacher, at the Birchwood School, effective September 1, 2014 through June 30, 2015. The annual salary will be $54,470.00 BA (Step 1). (Miss Hoffnagle holds a Standard Certificate as an Elementary School Teacher in Grades K through 5 and is awaiting Certificate of Eligibility as a Teacher of Students with Disabilities). (This is a new position due to enrollment).

   Approve the employment of Cassi Perinotti, as a full-time Behavioral Disabilities Teacher, at the Stony Brook School, effective September 1, 2014 through June 30, 2015. The annual salary will be $55,095.00 BA+15 (Step 1). (Miss Perinotti holds Provisional Certificates as an Elementary School Teacher in Grades K through 6 and as a Teacher of Students with Disabilities). (Miss Perinotti is replacing Miss Wagoner).

   Approve the employment of Luba Shtarr, as a full-time Speech Language Specialist, at the Dennis B. O'Brien School, effective September 1, 2014 through June 30, 2015. The annual salary will be $58,535.00 MA (Step 1). (Mrs. Shtarr holds a Standard Certificate as a Speech Language Specialist). (Mrs. Shtarr is replacing Ms. Davis).

Subs

2. **Employment/Substitute Teachers**
   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2014-2015 school year:

Karla Madrigal-Babcock Newfoundland, NJ	Montclair State University, NJ (83 credits) Certification: County Effective Date: September 4, 2014
Adele Black Rockaway, NJ	Rutgers State University, NJ (BS) Certification: State Effective Date: September 4, 2014

3. **Job Description** — **Job Description**

Abolish the job description entitled, "Curriculum Supervisor, D-20."

4. **Leave of Absence** — **Leave**

Approve a leave of absence for Dawn Marchese, a full-time Resource Room Teacher for Grades 1, 2 and 3, at the Birchwood School, with pay, effective September 2, 2014 through October 31, 2014. (Mrs. Marchese is expected to return to work on November 3, 2014).

5. **Leave Replacement Assignments** — **Leave Replacement**

Approve a leave replacement assignment for Nicole DeFilippo, replacing Marirose O'Donnell, a full-time Grade 1 Teacher, at the Catherine A. Dwyer School, effective September 1, 2014 through June 30, 2015. The annual salary will be $54,470.00 BA (Step 1). (Miss DeFilippo holds a Certificate of Eligibility with Advanced Standing as an Elementary School Teacher in Grades K through 6 and is awaiting her certificate of eligibility as a Teacher of Students with Disabilities).

Approve a leave replacement assignment for Laura Lauckner, replacing Claire Capuano, a full-time Grade 5 Teacher, at the Stony Brook School, effective September 2, 2014 through November 21, 2014. The rate of pay is $150.00 per diem.

6. **Reassignments** — **Reassignments**

Approve the reassignment of David Kratka, a full-time Educational Support Specialist, at the Birchwood and Katharine D. Malone Schools to a full-time Educational Support Specialist, at the Birchwood School, effective September 1, 2014 through June 30, 2015. (Mr. Kratka is awaiting his Standard Certificate as a School Counselor).

Approve the reassignment of Nicole List, a part-time Staff Assistant, at 17.50 hours per week, at the Dennis B. O'Brien School to a full-time Grade 3 Teacher at the Stony Brook School, effective September 1, 2014 through June 30, 2015. The annual salary will be $55,720.00 BA+30 (Step 1). (Miss List holds a Certificate of Eligibility with Advanced Standing as a Teacher of Preschool through Grade 3 and a Certificate of Eligibility as a Teacher of Students with Disabilities). (Miss List is replacing Mrs. Stevens).

Approve the reassignment of Cherylyn Paredes, a Curriculum Supervisor at the Central Office to a part-time Academic Intervention Teacher, at 19.50 hours per week, at the Katharine D. Malone School, effective September 1, 2014 through June 30, 2015. The annual salary will be $50,365.00 MA+45 (Step 22).

7. **Reemployment** — **Reemployment**

Approve the reemployment of Nicolette Guerra, as a full-time Multiple Disabilities Teacher, at the Katharine D. Malone School, effective September 1, 2014 through June 30, 2015. The annual salary will be $54,470.00 BA (Step 2). (This is a new position due to increased enrollment).

Approve the reemployment of the county and state certified Substitute Teachers for the district, for the 2014-2015 school year, as per the attached lists.

8. **Resignation** — **Resignation**

Approve the resignation of Catherine Orosz, a leave replacement assignment for Claire Capuano, a full-time Grade 5 teacher at the Stony Brook School, effective September 1, 2014.

9. **Salary Adjustment** — **Salary Adjustment**

Approve the salary adjustment for the certificated staff indicated below, effective September 1, 2014 through June 30, 2015:

	From	**To**
Susan Andrews	$76,325.00 (MA Step 19)	$77,575.00 (MA+30 Step 19)

10. **Stipend Positions**
Approve the stipend positions for the 2014-2015 school year, as per the attached list.

Stipend Positions

11. **Superintendent Merit and Achievement Goals**
Approve the achievement of the Superintendent Merit and Achievement Goals for the 2013-2014 school year, as per the attached list.

Supt Merit & Goals

12. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment

Employment

Approve the employment of Chelsea Campbell, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the morning session, at the Dennis B. O'Brien School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour. (Miss Campbell is replacing Ms. Melyan-Bratton).

Approve the employment of Lisa Dabal, a part-time Staff Assistant, at 17.50 hours per week, per student's IEP, at the Catherine A. Dwyer School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour. (Mrs. Dabal is replacing Ms. Pedersen).

Approve the employment of James DelGreco, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2014 through June 30, 2015. The rate of pay will be $16.91 (Step 2) per hour.

Approve the employment of Lori Dillon, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, per Section 504 (Medical), at the Stony Brook School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1)
per hour.

Approve the employment of Jonathan Fratella, as a full-time Staff Assistant, in Grade 1, per the student's IEP, at the Dennis B. O'Brien School, effective September 1, 2014 through June 30, 2015. The annual salary will be $17,140.00 (Step 1). (Mr. Fratella is replacing Ms. Orosz).

Approve the employment of Michelle Grilk, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2014 through June 30, 2015. The rate of pay will be $16.91 (Step 2) per hour.

Approve the employment of Travis Hubert, a part-time Staff Assistant, at 17.50 hours per week, in the Multiple Disabled Class, per the student's IEP, at the Copeland Middle School, effective September 4, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour. (Mr. Hubert is replacing Mrs. Czuba).

Approve the employment of Dimple Kapadia-Carallo, a part-time Staff Assistant, at 17.50 hours per week, as a 1:1, in the morning session, per the student's IEP, at the Copeland Middle School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Johanna Lutz, a part-time Staff Assistant, at 17.50 hours per week, for office/copy/lunch/recess duties, at the Catherine A. Dwyer School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour. (Ms. Lutz is replacing Ms. Daniel).

Approve the employment of Ingrid Morin, as a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2014 through June 30, 2015. The rate of pay will be $16.91 (Step 2) per hour.

Approve the employment of Lauren Pagona, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Stony Brook School, effective September 1, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour. (Miss Pagona is replacing Mrs. Bedell).

Approve the employment of Vincent Czachorowski, as a Substitute Bus Driver, on an "as needed" basis, effective September 1, 2014 through June 30, 2015. The rate of pay will be $18.00 per hour.

Increase in Hours

Increase in Hrs

Approve the increase in hours for Gregory Ackerman, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 21 hours and 40 minutes per week, effective September 1, 2014 through June 30, 2015. The rate of pay is $17.71 (Step 4) per hour.

Approve the increase in hours for Noreen Baruti, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 24 hours and 10 minutes per week, effective September 1, 2014 through June 30, 2015. The rate of pay is $17.71 (Step 4) per hour.

Approve the increase in hours for Michele Campbell, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 20 hours and 50 minutes per week, effective September 1, 2014 through June 30, 2015. The rate of pay is $17.71 (Step 4) per hour.

Approve the increase in hours for Susan Stapel, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 19 hours and 10 minutes per week, effective September 1, 2014 through June 30, 2015. The rate of pay is $17.71 (Step 4) per hour.

Explanation: Due to changes in bus routes.

Leaves of Absence

Leaves

Approve a leave of absence (military leave) for James DelGreco, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in Grade 2, at the Dennis B. O'Brien School, without pay, effective September 2, 2014 through October 10, 2014. (Mr. DelGreco is expected to return to work on October 13, 2014).

Approve a leave of absence for Evelyn Ribarich, a part-time Staff Assistant, at 17.50 hours per week, for office/lunch/recess duties, in the afternoon session, at the Dennis B. O'Brien School, with pay, effective September 2, 2014 through September 15, 2014, the leave will continue, without pay, effective September 16, 2014 through September 30, 2014. (Mrs. Ribarich is expected to return to work on October 1, 2014).

Reassignments

Reassignments

Approve the reassignment of Kathleen Bradley, a full-time Staff Assistant, a 1:1 in Grade 2, at the Stony Brook School to a full-time Staff Assistant, in the Behavioral Disabilities Class, for Kindergarten through Grade 2, per the student's IEP, at the Stony Brook School, effective September 1, 2014 through June 30, 2015.

Approve the reassignment of Jennifer Brady, a part-time Staff Assistant, at 17.50 hours per week, for general/office/recess duties, at the Katharine D. Malone School to a full-time Staff Assistant, as a 1:1, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2014 through June 30, 2015. The annual salary will be $17,140.00 (Step 3).

Approve the reassignment of Linda Bubenik, a part-time Staff Assistant, at 17.50 hours per week, in the Resource Room, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, for general/office/recess duties, at the Katharine D. Malone School, effective September 1, 2014 through June 30, 2015. (Mrs. Bubenik is replacing Mrs. Brady).

Approve the reassignment of Michele Elmo, a part-time Staff Assistant, at 17.50 hours per week, for the Learning/Language Disabled Class, for Grades 1, 2 and 3, at the Birchwood School to a part-time Staff Assistant, at 17.50 hours per week, for the morning session, in the Resource Room, for Grade 4, at the Birchwood School, effective September 1, 2014 through June 30, 2015.

Approve the reassignment of John Griffiths, a part-time Staff Assistant, at 17.50 hours per week, for general/lunch/play duties, at the Birchwood School to a part-time Staff Assistant, at 17.50 hours per week, for the morning session, in the Learning/Language Disabled Class, at the Birchwood School, effective September 1, 2014 through June 30, 2015. (Mr. Griffiths is replacing Mrs. Perez).

Approve the reassignment of Joan Hoyt, a part-time Staff Assistant, at 17.50 hours per week, a 1:1, per the student's IEP, at the Dennis B. O'Brien School to a part-time Staff Assistant, at 17.50 hours per week, for office/lunch/recess duties, at the Dennis B. O'Brien School, effective September 1, 2014 through June 30, 2015. (Mrs. Hoyt is replacing Mrs. Grilk).

Approve the reassignment of Jessica Lorber, a part-time Staff Assistant, at 17.50 hours per week, for the Behavioral Disabilities Class, at the Stony Brook School to a part-time Staff Assistant, at 17.50 hours per week, a 1:1, per the student's IEP, for Grade 2, at the Stony Brook School, effective September 1, 2014 through June 30, 2015.

Approve the reassignment of Bradlee Tanner, an hourly on an "as needed" basis, Security Personnel, for the district to a full-time, 10 month, Security Personnel at the Copeland Middle School, effective September 1, 2014 through June 30, 2015. The annual salary will be $30,000.00.

Approve the reassignment of Elaine Voinier, a full-time Staff Assistant, in the Autistic Class, per the student's IEP, at the Birchwood School to a full-time Staff Assistant, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2014 through June 30, 2015.

Resignation

Approve the resignation of Adriana Czuba, a part-time Staff Assistant, at 17.50 hours per week, in the Multiple Disabled Class, at the Copeland Middle School, effective September 1, 2014. **Resignation**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. Press to approve the following curriculum/instruction recommendations.

1. Approve Joseph Nebbia, from Montclair State University, as a student teacher at Copeland Middle School October, 2014 – May, 2015. **Student Teacher**

   Explanation: Requirement for degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mr. Giarratano, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Approve submission of Applications for Dual Use to the Executive County Superintendent for the 2014-2015 school year for the following classrooms: **Dual Use Rms**

Katherine D. Malone School	Room 20
Katherine D. Malone School	Room 29
Katherine D. Malone School	Room 30
Dennis B. O'Brien School	Room 10
Dennis B. O'Brien School	Room 21
Birchwood School	Room B1

2. Approve submission of Applications for Toilet Facilities to the Executive County Superintendent for the 2014-2015 school year for the following classrooms: **Toilet Waivers**

Dennis B. O'Brien School	Room 32
Dennis B. O'Brien School	Room 33
Dennis B. O'Brien School	Room 37

3. Approve submission of Applications for Change of Use to the Executive County Superintendent for the 2014-2015 school year for the following classrooms: **Change of Use Rms**

Stony Brook School	Room 147
Stony Brook School	Room 161
Katherine D. Malone School	Room 37
Katherine D. Malone School	Room 39

4. **Resolved**, that the Rockaway Township Board of Education approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights as presented by the Superintendent, and authorizes the Superintendent to submit same to the New Jersey Department of Education. **HIB Self-Assessment**

5. Approve the class sections/grade levels for the 2014-2015 school year, as per Policy 2312. **Class Sections/Grades**

6. Authorize a parental contract for non-aided subscription busing for the following students for the 2014-2015 school year: **Subscription Busing**

Student #	
93	$442.00 (one-way drop off)
58	$442.00 (one-way drop off)
1819	$442.00 (one-way drop off)
182	$884.00
132	$884.00
311	$221.00 (one-way drop off ½
211	$ 442 (one-way drop off)
1019	$ 884
1118	$442 (one-way drop off)
238	$884

7. Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport the following students for the 2014-2015 school year: **Ed Svcs Transports**

Student	School	Location
#313	The Shepard School	Kinnelon, NJ
#42	Copeland Middle School	
#118	Winston Preparatory School	Whippany

8. Rescind the de-enrollment of the following student #'s: **Re-enrollment**

1911	2513	519C
1319	57	519
1016B	1813	136
14B	323	

9. Authorize a contract between the Rockaway Township Board of Education and the New Jersey Institute for Disabilities/Lakeview School (Travis Tallman) to conduct Augmentative Communication evaluations for the 2014-2015 school year, on an as needed basis, at the rate of $900.00 per evaluation and Assistive Technology evaluations, on an as needed basis, at the rate of $1000.00 per evaluation. Follow-up visits are charged at $125.00 per hour and mileage is an additional $50.00 per hour (one way). **Travis Tallman**

Explanation: Rockaway Township Child Study Team does not provide this service.

10. Authorize placement of a student in an out-of-district school for the 2014-2015 school year: **Sp Ed Placement**

Student	**School**	**Tuition Rate**
#118	Winston Preparatory School	$55,200.00

11. Approve the submission of the Annual Report of Violence and Vandalism for the 2013-2014 school year. **V&V Report**

Explanation: District is required to submit the Annual Report of Violence and Vandalism to the State of New Jersey Department of Education.

12. Rescind the acceptance of a tuition student from other district into our special education program for the 2014-2015 School Year:

Rescind Sp Ed Incoming

Student	BOE	Class Enrolled	Tuition Rate
#1011	Great Meadow	BD Program	$27,119.00

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Travel

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the preliminary Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending July 31, 2014 and

Bd Secy Report

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2014.

Authorize the July account transfers as submitted.

Transfers

3. Motion to appoint Phoenix Advisors, LLC to handle the district's Continuing Disclosure Services for the 2014-2015 school year.

Phoenix Advisors

Explanation: To ensure compliance with continuing disclosure obligations.

Motion by Mr. Giarratano, seconded by Mrs. Chabala to open for Public comments.

Mr. Dunckley asked for an explanation of Phoenix Advisors.

Motion by Mrs. Salny, seconded by Mr. Press to closed for Public comments.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Motion by Mrs. Salny, seconded by Mrs. Chabala to change "meaningful" to "authentic" assessments in the Board Goals.

Old Business

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Dr. Kurland working on State Mandate resolution cover letter, inviting Legislators and fellow Board Presidents to a Township meeting to support this resolution. RSVP's due by September 22nd.

There will be an Educational Foundation meeting September 11th at 7:00 PM at Birchwood school.

New Business

Dr. Grefe was asked if she could check with the PTA to see if they would like the Board Members to attend the PTA meetings.

New Business

No Public comment.

Motion made by Mr. Press, seconded by Mrs. Chabala that the meeting stand adjourned at 9:06 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary