REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
August 29, 2018

The Rockaway Township Board of Education held a regular meeting on Wednesday, August 29, 2018, at 6:01 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik and Mrs. Salny.

Also present were Dr. James McLaughlin, Superintendent of Schools and Dr. Peter Turnamiun, Interim Birchwood Principal.

Motion by Mrs. Brookes, seconded by Mrs. Chabala to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Mezik to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Helbourg that the closed session meeting stands adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:31 PM. Present were 13 visitors and no members of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

- ***Moment of silence for Mayor Michael Dachison***.

Motion by Mrs. Mezik, seconded by Mrs. Helbourg to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Public Hearing

- A member of the community commented in agreement with the amendment to the Superintendent contract.
- A member of the community commented in agreement with the amendment to the Superintendent contract.

Public Comments

No public comment

Motion by Mrs. Chabala, seconded by Mrs. Brookes to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Sarah Klein	Re: Ms. Emrich
Jessica Skorupski	Re:Urgent Request
Aaron Tomasini	Re: Please Help
Suckey Family	Re: Thank you

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Helbourg to approve the minutes of August 15, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Today we were happy to welcome our faculty and staff back for the 2018-2019 school year. Our first of a two-day convocation began with a reflection on the theme of Collaboration, Support and Community. The second day of convocation occurs tomorrow and will include professional development for every teacher addressing next steps in Google education applications.

Our district is fortunate to have a strong and dedicated Educational Foundation. The Rockaway Township Educational Foundation serves to expand and enhance educational opportunities for children in our district through community and private sector relationships. I had the pleasure of meeting with the foundation last week where plans for a district-wide science fair were discussed. The foundation is seeking both new members and support from the district community. A link to the Foundation's website will be posted this week and I urge any of the public with interest, to consider supporting this worthwhile organization that does so much to enhance the educational experience for our students.

I am happy to share that Ms. Mastandrea will join us for our next Board of education meeting to share information concerning the Funtronics Floor, a newly purchased "interactive projection tool" that will enhance the learning of students in targeted special education classes. We are the first NJ school district to install this program and I am sure the board and the public will be eager to hear more concerning this innovative technology tool.

This evening I am sharing my recommendation for the position of School Business Administrator. We were pleased with the quality of applications the district received for this position, underscoring the reputation of Rockaway Township as a preferred destination for school leaders. (insert info here regarding candidate)

I would like to thank our parents for their extremely cooperative response to this year's paperless form initiative. 79.5% of our elementary parents and 89% of our middle school parents responded within the first week of the posting. This goes well beyond our expectations and is sincerely appreciated. Next year bus passes will be added to the paperless process.

As we begin the school year I would like to place a call to our community for any individuals who may be interested in serving as a substitute in our schools. Substitutes fill a very important need and many individuals may find great benefit in serving in this capacity. Please look for a message on the district website for further information in this regard.

On September 4th all of our schools will open their doors to our students. There is no better day for an educator than the opening day of school! We are excited to welcome our students. Our teachers have been busy preparing their classrooms and planning lessons that will engage and excite the children of our district about learning. I also would like to sincerely thank our maintenance staff for their hard work throughout the summer in readying our schools to be their absolute best and provide an environment that our students will look forward to attending each and every school day in the coming year.

The following information was presented by the Business Administrator in her report:

- The Custodians & Maintenance departments have been working overtime – 7 days a week for the past month trying to get the schools ready for opening today. All the schools look great!
  Stony Brook HVAC project still has a lot of open items. They will be doing work on the boilers for the next month into October.
- Included in this agenda is a motion to approve Parette Somjen Architects to proceed with site work development for the DBO parking lot. They will explore expanding the parking lot while limiting potential environmental impact on storm water management & wetlands regulations. The project would need to go out to bid.

The following information was presented by the Curriculum Director in his report:
Update on G&T During the Summer:

- Draft curriculum has been submitted for 6-8 Gifted and Talented Program for review. The theme is "giving back."
- TEX Gr 3-5 is due for rewrite. Dr. Turnamian is meeting with writer on Day 2 of Teacher Orientation.

A timeline will be in place shortly after for when it will be ready for Board approval and then updated on our website.

Update on Biology Class:

- The teacher has taught this HS level course before and is familiar with the HS curriculum. Dr. Turnamian will be meeting with her during first week of school to design a process for how the teacher will translate the HS level course to the 8th grade level.

Curricula in Revision/Review:

● Social Studies will be available for BOE Ed Committee in September
● ELA will be available for BOE Ed Committee for October
● Phy Ed K-5 will be available for BOE Ed Committee in October.

Instructional Council:

● Plan is to re-purpose to resemble more of a DEAC

New Teacher Orientation:

Dr. Turnamian would like to acknowledge all of the administrative staff that helped facilitate professional development during our New Teacher Program held August 27th and 28th. Our new staff members experienced a supportive and collaborative professional culture due in large part to the consistent message a support and professionalism conveyed by our Principals and Administrators.

Dr. Turnamian:

Dr. Turnamian will be spending one full day in each school during the month of September to do a Listening Tour. The tour will be guided by focused questions in the areas of literacy.

Committee Reports

Communication Committee met on Monday- website launch scheduled for January 1, 2019. Board will no longer do the Board Bulletin. New Superintendent is keeping everyone informed.

Operations committee discussed unplanned expenses funded from state aid, website, live streaming, Rutgers Behavioral program, LED signs, additional Office furniture.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Helbourg, seconded by Mrs. Maluszczak to approve the following personnel recommendations.

1. Addendum

Approve the addendum to the existing contract of James V. McLaughlin, ED.D., the Superintendent of Schools.

2. Employment

Approve the employment of Christina Diffin, a full-time 2nd Grade Teacher, at the Katharine D. Malone School, effective August 29, 2018 through June 30, 2019. The annual salary will be *$55,384.00 BA (Step 1). (Ms. Diffin holds a CEAS Certificate as a Teacher of Preschool thru Grade 3). (MS. Diffin is replacing C. Emrich). (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

*2018-2019 salary frozen at the 2017-2018 level until ratification of successor contract.

Approve the employment of Eric Gross, a part-time Adaptive Music Teacher, at 11.75 hours per week, at the Copeland Middle School, effective August 29, 2018 through June 30, 2019. The annual prorated salary will be *$20,999.95 BA (Step 7). (Mr. Gross holds a Standard Certificate as a Teacher of Music). (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

*2018-2019 salary frozen at the 2017-2018 level until ratification of successor contract.

Approve the employment of Nichole Kaplan, a part-time Academic Intervention Teacher, at 19.5 hours per week, at Stony Brook and Dennis B. O'Brien Elementary Schools, effective August 29, 2018 through June 30, 2019. The annual prorated salary

will be *$34,126.00 BA (Step 5). (Ms. Kaplan holds a Standard Certificate as an Elementary School Teacher in Grades K-6, Teacher of Preschool through Grade 3 and Teacher of Students with Disabilities). (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

*2018-2019 salary frozen at the 2017-2018 level until ratification of successor contract.

Approve the employment of Rachael DeCarlo as the Business Administrator/Board Secretary for the district, effective October 29, 2018 or sooner upon release from present employer. The annual prorated salary will be $130,000.00. (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork). Subject to the approval of a contract by the Executive County Superintendent of Schools and thereafter, by the Rockaway Township Board of Education.

3. Leave Replacement Assignment

Approve a leave replacement assignment for Deborah Krog, replacing Jennifer Meyers, a full-time Grade 4 Teacher, at the Catherine A. Dwyer School, effective August 29, 2018 through November 30, 2018. The rate of pay is $150.00 per diem. (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

Approve a leave replacement assignment for Rehannah Sattaur, replacing Carole Abilo, a full-time Grade 5 Teacher, at the Birchwood School, effective August 29, 2018 through October 12, 2018. The rate of pay is $150.00 per diem. (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

4. Resignation

Approve the resignation of Caitlyn Emrich, 2nd Grade Teacher at the Katharine D. Malone School, effective 60 days or at an earlier date.

Approve the resignation of Victoria Pallis, a full year Leave Replacement Autism Teacher at the Katharine D. Malone School, effective August 29, 2018.

5. Salary Adjustment/Increase in Hours

Approve the salary adjustment and increase of hours for Adam Miller, a part-time Adaptive Physical Education Teacher, from 7.0 hours per week to 11.75 hours per week, at the Copeland Middle School, effective August 29, 2018 through June 30, 2019. The annual salary will be *$19,699.61 BA (Step 2). (Mr. Miller holds a Standard Certificate as a Teacher of Health and Physical Education). (Mr. Miller is replacing Mr. Schlemm). (Pending the background check per NJ Law A-3381). (Pending the criminal background check and physical/mantoux paperwork).

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Holly Lindgren, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in the Autistic Class, at the Katharine D. Malone School, effective August 29, 2018 through June 30, 2019. The rate of pay will be *$17.35 (Step 1) per hour.

*2018-2019 salary frozen at the 2017-2018 level until ratification of successor contract.

Approve the employment of Patricia Mickus, a part-time Staff Assistant, at 17.50 hours per week, as office/recess/lunch at Dennis B. O'Brien School, effective August 29, 2018 through June 30, 2019. The rate of pay will be *$17.35 (Step 1) per hour.

(Replacing Hannah Schiller) (Pending the background check per NJ Law A-3381)

*2018-2019 salary frozen at the 2017-2018 level until ratification of successor contract.

Reassignment

Approve the reassignment of Douglas Baker, from "as needed sub" Bus Driver to Contracted Driver for the Transportation Department effective September 1, 2018 through June 30, 2019.
The annual salary will be $10,887.00.

Approve the reassignment of Brian Fischer, from "as needed sub" Bus Driver to Contracted Driver for the Transportation Department effective September 1, 2018 through June 30, 2019.
The annual salary will be $12,411.00.

Approve the reassignment of Arianna Garcia, from "as needed" Bus Monitor to part-time 17.5 hours per week, the rate of pay will be *17.35 (Step 1) per hour. Effective September 1, 2018 through June 30, 2019.

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the reassignment of James Roy Rathbun, from "as needed sub" Bus Driver to Contracted Driver for the Transportation Department effective September 1, 2018 through June 30, 2019.
The annual salary will be $16,010.00.

Approve the reassignment of Thomas Snyder, from "as needed sub" Bus Driver to Contracted Driver for the Transportation Department effective September 1, 2018 through June 30, 2019.
The annual salary will be $13,318.00.

Resignation

Approve the resignation of Samantha Abrams, a part-time special education Staff Assistant, at the Dennis B. O'Brien School, effective August 29, 2018.

Approve the resignation of Sophie Cabrera a part-time special education Staff Assistant, at the Catherine Dwyer School, effective August 29, 2018.

Approve the resignation of Melissa Gardner, a part-time special education Staff Assistant, at the Dennis B. O'Brien School, effective August 29, 2018.

Approve the resignation of Robert Mazzucco a part-time special education Staff Assistant, at the Stony Brook School, effective August 29, 2018.

Approve the resignation of Kaylee Monga, a part-time special education Staff Assistant, at the Dennis B. O'Brien School, effective August 29, 2018.
Approve the resignation of Carla Opalewski, a part-time special education Staff Assistant, at the Stony Brook School, effective August 29, 2018.

Approve the resignation of Michael Puzio, a part-time special education Staff Assistant, at the Copeland Middle School, effective August 29, 2018.

Approve the resignation of Hannah Schiller a part-time special education Staff Assistant, at the Katharine D. Malone School, effective August 29, 2018.

Approve the resignation of Janine Suggs a part-time special education Staff Assistant, at the Katharine D. Malone School, effective August 29, 2018.

Approve the resignation of Stephanie Ucci, a part-time special education Staff Assistant, at the Catherine Dwyer School, effective August 29, 2018.

Salary Adjustment
Approve the salary adjustment of Luis Velez, a full-time Night Head Custodian, for the Catherine A. Dwyer School effective July 1, 2018 through June 30, 2019. The annual prorated salary is as follows:

Base Salary (Custodian Step 2)	*$37, 826.00
Night Differential Stipend	$800.00
Boiler Operator License Stipend	1,250.00
Total Prorated Salary	*$39,876.00

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Salary Adjustment/Reassignment
Approve the salary adjustment/reassignment of David Katz, a full-time Day Head Custodian, for the Dennis B. O'Brien School to full-time Day Head Custodian, at the Copeland Middle School, effective August 16, 2018 through June 30, 2019. The annual prorated salary is as follows: (Mr. Katz is replacing Mr. McCall)

Base Salary (Custodian Step 2)	*$37, 826.00
Head Custodian Large Sch.) Stipend	3,200.00
Boiler Operator License Stipend	1,250.00
Total Prorated Salary	*$42,276.00

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the salary adjustment/reassignment of Curtis McCall, a full-time Head Custodian, for the Copeland Middle School to full-time Maintenance Employee, effective August 16, 2018 through June 30, 2019. The annual prorated salary is as follows: (Mr. McCall is replacing Mr. Suckey)

Base Salary (Maintenance Step 3)	*$42,803.00
Boiler Operator License Stipend	1,250.00
Total Prorated Salary	*$44,053.00

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the salary adjustment/reassignment of Joseph Runyans, a full-time Night Custodian, for the Dennis B. O'Brien School to full-time Day Head Custodian, at the Dennis B. O'Brien School, effective August 16, 2018 through June 30, 2019. The annual prorated salary is as follows: (Mr. Runyans is replacing Mr. Katz)

Base Salary (Custodian Step 2)	*$37, 826.00
Head Custodian Sm. Sch.) Stipend	2,500.00
Boiler Operator License Stipend	1,250.00
Total Prorated Salary	*$41,576.00

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Salaries/Bus Drivers
Approve the salaries for the Bus Drivers indicated on the attached list for the 2018-2019 school year.

Increase in Hours
Approve the increase in hours for Erin Davidson, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 19 hours and 20 minutes per week, effective September 1, 2018 through June 30, 2019. The rate of pay is $18.15 (Step 3) per hour.

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the increase in hours for Rachael Jacobs, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 18 hours and 20 minutes per week, effective September 1, 2018 through June 30, 2019. The rate of pay is $18.55 (Step 4) per hour.

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the increase in hours for Beth Massey, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 26 hours and 40 minutes per week, effective September 1, 2018 through June 30, 2019. The rate of pay is $18.55 (Step 4) per hour.

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Approve the increase in hours for Rane Wortendyke-Garcia, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 24 hours and 10 minutes per week, effective September 1, 2018 through June 30, 2019. The rate of pay is $18.55
(Step 4) per hour.

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

HIB
None

Education
Motion made by Mrs. Brookes, seconded by Mrs. Chabala to approve the following curriculum/instruction recommendations.

1. Approve Teresa Chapman to teach preparatory components of Algebra 1, this flipped classroom took place this summer, for no more than ten (10) hours, at the current contracted rate, per RTEA contract.

2. Approve the Biology Curriculum Grade 8, adopted by the Morris Hills Regional District on September 19, 2016.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Special Education
None

Administration
Motion made by Mrs. Chirico, seconded by Mrs. Brookes to approve the following administrative recommendations.

De-enrollment

1. Motion to rescind the de-enrollment for the following students - #120, #518 #122 and #1120.

Subscription Busing

2. Approve a parental contract for non-aided subscription busing for the 2018-2019 school year for the following students:

#78	$500.00 (one way drop off)
#1213	$500.00 (one way drop off)
#1218	$500.00 (one way drop off)

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. Authorize payment of the July & August bills, as approved by the Finance Committee.

Authorize payment of the August Summer Enrichment bills, as approved by the Finance Committee.

Authorize payment of the August Student Activity bills, as approved by the Finance Committee

Authorize payment of the August Cafeteria bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Furniture Purchase

3. Motion to approve the purchase of furniture for the Board Office conference room from Carton Furniture in the amount of $12,019.68.

Dennis B. O'Brien Parking Lots

4. Motion to approve Parette Somjen Architects to provide the district with professional services for site work development for the Dennis B. O'Brien parking lot, in the amount of $12,600.00.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

None

Old Business
Mrs. Maluszczak commented on the online permission

New Business
Dr. McLaughlin commented on Mr. McGovern instituting colored lanyards for substitutes and visitors as well as badges for aftercare and kindergarten students.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Motion by Mrs. Chabala, seconded by Mrs. Brookes to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the community commented on the Biology Curriculum.

Motion made by Mrs. Chabala, seconded by Mrs. Chirico that the meeting stand adjourned at 8:10 PM. and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Mezik that the meeting stand adjourned at 10:00 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary